

OFFICE OF THE CITY CLERK
HARTFORD, CONNECTICUT

PUBLIC HEARING NOTICE
TUESDAY JANUARY 17, 2017
7:00p.m.

Councilpersons; Deutsch, Gale, Jennings, Sánchez, and Thames will represent the Council at a Public Hearing to be held in the Council Chambers of the Municipal Building at 7:00 P.M., Tuesday January 17, 2017.

1. **ORDINANCE AUTHORIZING AN ADMISSION SURCHARGE CHAPTER 32 BE AMENDED TO ADD A NEW ARTICLE III ADMISSION SURCHARGE.**

Referred to the Operations, Management, Budget and Government Accountability Committee

2. **ORDINANCE AMENDING SECTION 17-55 - 17-70 (RESERVED) TO ALLOW FACILITY REQUIREMENTS AND PROCEDURES FOR NAIL SALONS OF THE MUNICIPAL CODE.**

Referred to the Health and Human Services Committee.

3. **3rd SUBSTITUTE ORDINANCE AMENDING CHAPTER 2, SECTION 2-102 CONCERNING OFFICE OF HUMAN RELATIONS OF THE HARTFORD MUNICIPAL CODE.**

Referred to the Committee of the Whole on September 12, 2016

4. **RESOLUTION REQUESTING THAT THE PAVILION WHICH ADJOINS THE CAROUSEL IN BUSHNELL PARK SHALL BE OFFICIALLY KNOWN AS THE DOLLARD PAVILION IN HONOR OF THIS OUTSTANDING CITIZEN.**

Referred to the Public Building Dedication Committee

Attest:

John V. Bazzano
City Clerk

For more information on committee meeting date please contact the following:

- A regular meeting of the Operations, Management, Budget and Government Accountability Committee will be held on the third Monday of each month at 5:30 P.M. in the Council Chambers.

Carolynn Harris (860) 757-9570
Carolynn.Harris@hartford.gov

- A regular meeting of the Health & Human Services Committee will take place on the First Monday of each month at 5:30 P.M, except for holidays and special dates, in the Council Chambers 2nd floor 550 Main Street, Hartford CT.

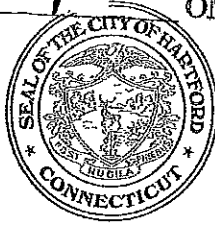
Shelly Jackson (860) 757-9569
JACKS004@hartford.gov

- **Committee of the Whole**

Kevin L. Murray (860)-757-9563
Kevin.murray@hartford.gov

- **Public Building Dedication Committee**

Linda Bayer (860)-757-9564
BAYEL001@hartford.gov



Luke A. Bronin
Mayor

January 9, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Admissions Surcharge

Dear Council President Clarke:

Attached for your consideration is an ordinance authorizing the City to impose a 10% admissions surcharge on all events held at Dunkin' Donuts Park.

As you know, the General Assembly adopted Public Act 16-3 during the May 2016 Special Session which authorized all municipalities to, by ordinance, impose a 5% surcharge on the admission charge to places of amusement, entertainment or recreation, except that, at Dunkin' Donuts Park in Hartford, the surcharge may be up to 10%.

The attached ordinance meets the requirements of Public Act 16-3 and incorporates the Act's language regarding exceptions and the process of collecting such surcharges. The projected revenue for the imposition of the admissions surcharge under the pro forma developed for the DoNo/Stadium project is approximately \$105,000 per year. This revenue is intended to be available to pay debt service on the bonds issued on the Stadium project. Advance ticket sales, skybox sales, and seat preference sales are currently occurring. The ordinance cannot be imposed retroactively. Therefore, action by the Council as soon as is legally possible will help achieve our revenue goals.

As always, I am available to you and members of the Council to answer any questions or concerns you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced
by:

Mayor Luke A. Bronin

REPLACEMENT

HEADING
AND
PURPOSE

AN ORDINANCE AUTHORIZING AN ADMISSION SURCHARGE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD
January 9, 2017

Be it ordained by the Court of Common Council of the City of Hartford that Chapter 32 of the Municipal Code of Hartford be amended to add a new Article III. Admissions Surcharge

(new) ARTICLE III. – ADMISSIONS SURCHARGE

Sec. 32-60. Definition

“Admission surcharge” means the amount paid, whether in the form of a ticket price, license fee, skybox, luxury suite or club seat rental charge or purchase price, or otherwise, for the right or privilege to have access to the Hartford Yard Goats Stadium, known as Dunkin’ Donuts Park, exclusive of any charges for instruction, and including any preferred seat license fee or any other payment required in order to have the right to purchase seats or secure admission to any event at said location.

Sec. 32-61. Surcharge

(a) Pursuant to Sec. 185 and Sec. 186 of Public Act No. 16-3 of the May Special Session of the General Assembly, there is hereby imposed a ten percent admission surcharge, as defined in Sec. 32-60, to all events at Dunkin’ Donuts Park, except when all of the proceeds from an event inure exclusively to an entity which is exempt from federal income tax under the Internal Revenue Code, provided such entity actively engages in and assumes the financial risk associated with the presentation of such event.

(b) The surcharge shall be imposed on the facility at which such event takes place, and reimbursement for the surcharge shall be collected from the purchaser upon payment of the admission charge.

© The surcharge, when added to the admission charge, shall be a debt from the purchaser to the facility and shall be recoverable at law. The facility shall remit the total amount of all surcharges imposed pursuant to this Ordinance to the City of Hartford in accordance with section 12-581 of the Connecticut general statutes. The surcharge hereby imposed shall be subject to the provisions of chapter 226a of the Connecticut general statutes in the same manner as a tax imposed pursuant to said chapter.

This Ordinance shall be effective upon its passage.

Introduced by: Councilman Larry Deutsch

HEADING
AND
PURPOSE

**AN ORDINANCE AMENDING SECTION 17-55—17-70. (RESERVED) TO ALLOW
FACILITY REQUIREMENTS AND PROCEDURES FOR NAIL SALONS**

COURT OF COMMON COUNCIL
CITY OF HARTFORD

January 9, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:
That Chapter 17 Section 55 of the Hartford Municipal Code is hereby amended as follows:

Chapter 17 Health and Sanitation

Sec.55. Mandatory procedures for maintaining a healthy nail salon

SECTION I. PURPOSE

To establish a standardization of the practice of professional nail enhancement in order to protect the health of nail technicians, clients, and visitors of nail salons from the risk of injury or infection due to unsanitary conditions and exposure to hazardous chemicals.

**A. United States Department of Labor OSHA requirements - Safety Data Sheets (SDSs);
Material Safety Data Sheets (MSDS); and Chemical Storage**

1. The following categories of chemical products, if present in the salon, must be stored in closable containers properly labeled with the product/chemical name (this includes smaller dispensing bottles as well as original packaging) and must have a Safety Data Sheet (SDS, formerly Material Safety Data Sheet or MSDS) available and on file in the salon:
2. SDSs must be available and accessible to salon employees at all times. The Office of Environmental Health recommends a salon maintain all SDSs in a binder or file folder in a central location that is easily accessible to employees and Office of Environmental Health inspectors.
3. An SDS for a chemical product is available from the distributor and/or manufacturer of the product and should be obtained at the time of purchase. An SDS may also be available on the product manufacturer's website.
4. All flammable chemicals shall be kept away from heat and shall be stored in a flammable storage cabinet in compliance with applicable law and approved fire reference standards when not in use. Applicants must secure all necessary permits from Hartford Fire Department as soon as possible. Whenever possible, small-mouthed dispensers or pump dispensers shall be used.
5. All chemical storage containers (including smaller dispenser bottles as well as original packaging) must be kept closed when not in use.

B. Eye Wash Station

- 1) The salon eye wash can be either a station connected to the building plumbing and capable of continual operation, a stand-alone system specifically designed and marketed for use as an eye wash station, or a clearly marked station containing two or more personal eye wash bottles. Stand-alone eye wash stations are typically a plastic wall-mounted unit that holds several gallons of sterile water or saline solution while a personal eye wash bottle station may have a plastic or metal shelf that mounts to the wall to hold two or more sealed bottles of sterile saline or water.
- 2) Manufacturer guidelines for installation and maintenance of any stand-alone systems or bottles must be followed to prevent contaminants from getting into the wash water. Eye wash bottle nozzles must remain clean and clear and the water must be replaced regularly. Adhering to the manufacturer recommended water or saline replacement schedule as well as expiration dates is required. Should the liquid in the eye wash device ever become cloudy or odorous, it must be discarded and replaced immediately regardless of the manufacturer recommendation.
 - (a) A hand washing sink is not an acceptable eyewash station.
- 2) The eyewash station cannot be located in the salon bathroom. The eye wash station must be easily accessible to staff and customers within the main work area – within 10 feet of the work area or reachable within 10 seconds.

C. First Aid Kit

1. A fully stocked basic first aid kit must contain at least the following:

- a. one absorbent compress 32 square in. (no side smaller than 4 in.)
- b. four sterile pads (3 in. by 3 in.)
- c. one triangular bandage (40 in. by 40 in. by 56 in.)
- d. sixteen adhesive bandages 1 in. by 3 in.
- e. five yards of adhesive tape
- f. Antiseptic cream/ointment – at least 10 applications of 0.5g (0.14 fluid oz.) each
- g. Burn treatment cream/ointment – at least 6 applications of 0.5g (0.14 fluid oz.) each
- h. two pairs of medical exam gloves (nitrile preferred)
- i. Alcohol prep pads
- j. Alcohol hand sanitizer
- k. Roll of gauze bandage (2 in. wide)
- l. Instant ice pack
- m. Bandage scissors
- n. Acetaminophen and/or aspirin and/or ibuprofen (at least two of these)
- o. Disposable thermometer or fever strip
- l. Instant ice pack
- m. Bandage scissors
- n. Acetaminophen and/or aspirin and/or ibuprofen (at least two of these)
- o. Disposable thermometer or fever strip

2. The first aid kit must be easily accessible to salon employees and technicians at all times.

D. Single-use Tools

Single-use tools are any salon tools made of foam, wood, or other porous materials that cannot be effectively cleaned and disinfected between clients and/or are degraded by use on a client. The products must be discarded into a covered, labeled waste container at the work station immediately after use on a single client. Examples of common single-use tools include, but are not limited to toe separators, flip-flops, non-metal cuticle pushers, cotton swabs/balls, non-metal nail file, pumice stones, gloves, and waxing sticks/spatulas.

Section II: STANDARDS OF PRACTICE

A. Use of Gloves

1. Gloves provide a barrier between the employee and the client or chemicals with which he/she is working. Some individuals may have latex allergies, therefore, nitrile exam gloves are recommended.
2. Some gloves have stronger resistance to penetration by certain chemicals. For most chemical handling, nitrile is the best choice. However, when handling acetone, latex gloves should be used because acetone breaks through nitrile gloves faster than latex. In the event of a latex allergy or allergy to natural rubber products, you may double glove (layer 2 pairs of gloves on top of one another) with mil nitrile gloves.
3. Gloves must be worn when:
 - a. transferring chemicals from larger storage containers to smaller containers for use at the workstation;
 - b. cleaning and disinfecting work and/or manicuring stations and tools;
 - c. assisting a client or employee in treating a cut or otherwise stopping bleeding; and
4. Gloves should be replaced if they tear during the performance of the above activities and before performing any work on a new client.

CLEANING AND DISINFECTING

A. Hand Washing Sink

A hand washing sink must be maintained free of debris, utensils and dirt at all times. The sink must supply hot and cold running water and there must be liquid soap and disposable towels at each hand washing sink. Nail technicians must wash their hands thoroughly with hot water and soap (1) prior to the start of each work shift; (2) between each client; (2) any time they are visibly soiled; (3) immediately after toilet use; (4) prior to and after consumption of any food or drink; and (5) at the end of each work shift. Hand washing shall be done as often as necessary to remove contaminants. A nail technician may use alcohol-based hand sanitizer between each client instead of washing with soap and water.

B. Multi-Use Tools

1. After a tool has been used on a client, preparing it for use on a second client is a 2-step process of cleaning followed by disinfection.

2. Cleaning removes any large debris and readies the tool for disinfection. Cleaning can be done using any form of soap (hand soap, dish detergent, etc.) and water along with physical scrubbing with a brush followed by a thorough water rinse to remove detergent and particulate matter. Wash water must not be reused, but be discarded (down the drain to sanitary sewer) after each batch of tools is cleaned

3. After cleaning, sterilization must be administered by using a properly functioning and verified autoclave meeting the standards below, a US FDA registered dry heat sterilizer used according to the manufacturer's instructions, or one of the alternate methods described below. All salons receiving a permit for the first time after October 17, 2013 must install and use either an autoclave or US FDA registered dry heat sterilizer as described in section "A" below. Those salons that applied for a permit before January 4, 2017 have two years (until October 17, 2015) to meet this requirement and may use the alternate methods described in section VI(3)(b) below until such time as an autoclave or dry heat sterilizer is installed. After that date, or once an autoclave or dry heat sterilizer is installed, the salon must follow the processes described in section VI(3)(a).

Commission staff will offer technical assistance to salons regarding sourcing and procurement of acceptable autoclaves.

a. After Cleaning, all non-disposable instruments must be sterilized using an autoclave or dry heat sterilizer.

Autoclaving means a process that results in the destruction of all forms of microbial life, including highly resistant spores, by the use of an autoclave for a minimum of thirty (30) minutes at a temperature of 270 degrees Fahrenheit. Autoclaves shall be used and maintained according to manufacturer's specifications.

Dry heat sterilization means a process that results in the destruction of all forms of microbial life, including highly resistant spores, by use of a dry heat sterilizer. The most common time-temperature relationships for sterilization with hot air sterilizers are 170°C (340°F) for 60 minutes, 160°C (320°F) for 120 minutes, or 150°C (300°F) for 150 minutes. Dry heat sterilizers shall be used and maintained according to manufacturer's specifications.

Multi-use tools may be sterilized in individual sterilization packs containing a sterilized indicator or internal temperature indicator to verify that the tool has been successfully sterilized by the autoclave. This is the preferred method of sterilizing multi-use tools as they may be stored in their individual sterile packages in a clean drawer until needed when they can be opened onto a cleaned work surface front of the client immediately before use. Regardless of whether a dry heat sterilizer or autoclave is used, it is important to make sure that the sterilization pack used is designed for that machine. Autoclave sterilization bags will not work in a dry heat sterilizer and vice versa. This is due to the fact that autoclaves sterilize by heat and pressure and dry heat sterilizers sterilize by dry heat alone. Alternately, multi-use tools may be sterilized without individual sterile packaging following the manufacturer's operating instructions for the autoclave or dry heat sterilizer being used. Typically, to verify that sterilization conditions have been met, dry heat sterilizers utilize an indicator strip and autoclaves utilize an indicator tape, often referred to as autoclave tape. Please refer to the manufacturer's instructions for whether the indicator strip/tape is appropriate for the machine. A piece of autoclave tape or dry heat indicator strip should be included with each batch of tools to verify that proper temperature was achieved to sterilize the tools. After autoclaving or dry heat sterilizing, the loose tools must be stored either in clean previously unused zipper type storage bags or in clean sealable plastic storage containers that have been cleaned using the same process as outlined below for

cleaning manicure tables until needed to perform service on a client. Storage bags should never be reused and a tool should never be returned to the clean plastic storage bin once taken out for use on a client.

The salon must verify and document the proper functioning of the autoclave on a regular basis. This may be done following either of these two processes:

- i. At least once per day, an indicator test strips or "autoclave tape" must be processed in the autoclave or dry heat sterilizer along with any tools being sterilized. These test strips/indicators/tape generally change color when exposed to sufficient temperatures to achieve sterile conditions; the salon should refer to the individual product instructions for specific details. The salon must maintain a log book of these daily tests that notes for each test the date and time the test strip was run, the type of treatment method (dry heat sterilizer or autoclave), the model and serial number of the device used, the brand and product name of the test strip or indicator used, the printed name and signature of the person running the test, and the result of the indicator after the cycle. Hartford Health & Human Services inspectors will examine this log book during any inspection of the salon. Notes for each test must be kept for at least one year, or;

- ii. An independent commercial testing laboratory contracted by the salon shall perform month biological spore testing of the Autoclave. A provision shall be included in the contract between the salon and the commercial testing laboratory requiring the commercial testing facility to notify the Commission of any failure of the Autoclave to eradicate all living organisms, including spores. The salon must keep a log book containing the laboratory reports of the monthly testing that is available for review by H&HS inspectors during any inspection of the salon. Test results must be kept for at least one year.

b. Those salons that applied for a permit under the regulations before DATE HERE have two years (DATE HERE) to meet the requirement for installation and use of an autoclave or dry heat sterilizer and may use one of the following alternate methods. In the interim period before an autoclave is procured, Commission staff may conduct additional inspections to ensure that existing disinfecting methods are being used in compliance with the regulation and established standards. These existing methods that may be used in the interim period include:

i. Immersion/soaking/rinsing the tool(s) in an EPA-registered bactericidal, fungicidal, and virucidal disinfectant (with the exception of formalin which may not be used) following the manufacturer directions for use in disinfecting objects. This should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.

ii. Soaking for ten (10) minutes in a mixture of 10% chlorine bleach and tap water that is freshly prepared on a daily basis. No other chemicals may be mixed into this solution as mixing chemicals may reduce the effectiveness of the solution as a sanitizing agent and may create a hazardous exposure for workers and clients or similar dangerous reaction. This soak should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.

iii. Soaking for ten (10) minutes in a solution of 70% or greater isopropyl alcohol that is fresh every day. No other chemicals may be combined with this solution as mixing chemicals may reduce the effectiveness of the solution as a sanitizing agent and may create a hazardous

exposure for workers and clients or similar dangerous reaction. This soak should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.

c. After use of any one of these disinfection methods, the tools must be stored either in clean previously-unused sealable storage bags or in clean sealable plastic storage containers that have been cleaned using the same process as outlined below for cleaning manicure tables until needed to perform service on a client. Storage bags should never be reused and a tool should never be returned to the clean plastic storage bin once taken out for use on a client.

4. Any substance that comes in contact with a client, including wax used for the removal of body hair shall be free and clear from contaminants. Measures must be taken to ensure that any substance or implement that comes in contact with a client, including wax, is not contaminated between customers. Any such substance must either be poured into a container that is used only for one individual client and is replaced or sterilized between clients, or, alternatively, if using a common container that is used for more than one client, a single use tool must be used and discarded after each contact with a client's skin.

5. Ultraviolet light boxes are NOT an effective means of disinfection and MAY NOT be used as a method of cleaning or disinfecting multi-use tools and may not be present in a salon. This prohibition does not include light boxes used solely to dry or cure nails.

6. Disinfectants must be prepared as specified. No other chemicals may be included in the water, as it could be hazardous to nail technicians and clients.

7. Once disinfected, tools should be stored in a clean sanitary drawer, cabinet, or box (cleaned at least once daily following the procedures outlined below for Manicuring Stations) that can be closed to prevent dust and dirt falling on them until needed for use. Storage in individual zipper closed storage bags in such a clean drawer/cabinet/box is recommended.

C. Manicuring Stations

1. All manicuring stations, including tables, drying stations, and similar surfaces and devices, must be cleaned and disinfected after each client and before use by the next client as follows:

a. Use a damp disposable paper towel to wipe down the entire surface to remove dust, nail clippings, and other debris. Dispose of this towel in the trash.

b. Use either a mixture of 10% bleach in tap water (prepared fresh each day with no other chemicals added to this mix) or 70% or greater concentration of isopropyl (rubbing) alcohol, or an EPA-registered disinfectant (use according to manufacturer instructions) to wipe down the surface using a damp paper towel. Be sure to wet the entire surface with this. Dispose of the paper towel in a lidded trash receptacle.

c. If using alcohol, no other steps are necessary. For any other disinfectant, wipe down the surface one last time with a disposable paper towel damp with tap water to rinse off any disinfectant residue and dry with a second paper towel. Both of these paper towels should be disposed of in a lidded trash receptacle.

D. Foot Baths

1. Regardless of type (portable basins, whirlpool foot baths plumbed into the building, etc.), or use of plastic liners, all foot baths should be cleaned after each client in accordance with the following procedures:

- a. Drain the water from the foot spa basin or bowl and remove any visible debris.
- b. Clean the surfaces of the foot spa with soap or detergent. Rinse with clean water and drain.
- c. Disinfect the surfaces with an EPA-registered hospital disinfectant according to the manufacturer's directions on the label. Surfaces should remain wet with the disinfectant for ten minutes or longer if recommended on the product label. A 10% mix of bleach and water (but not other chemical) may be used as an alternative disinfectant. For whirlpool foot spas, air-jet basins, "pipe-less" foot spas, and other circulating spas, fill the basin with water and the appropriate amount of liquid disinfectant (or 10% bleach solution) and turn the unit on to circulate the disinfectant for at least ten minutes.
- d. Drain the footbath and rinse with clean, cold water. For circulating spas, refill with clean hot water, turn the unit on to circulate for at least one minute, and drain the unit.

2. In addition, footbaths must be cleaned nightly upon closure of the salon. For non-circulating foot baths, follow this process:

- a. Drain the basin and remove any visible debris.
 - b. Scrub the bowl with a clean brush and soap or disinfectant (following cleaning directions). Rinse with hot water and drain.
 - c. Disinfect basin surfaces with an EPA-registered hospital disinfectant according to manufacturer instructions or with 10% bleach solution. Surfaces should remain wet with the disinfectant for ten minutes or longer if recommended on the product label.
 - d. Drain the basin, rinse with clean, hot water, and let air dry.
- For whirlpool foot spas, air-jet basins, "pipe-less" foot spas, and other circulating spas follow this process:

- i. Remove the filter screen, inlet jets, and all other removable parts from the basin and clean out any debris trapped behind or in them.
- ii. b. Using a brush, scrub these parts with soap or disinfectant (following cleaning directions).
- iii. c. Rinse the removed parts with clean water and place them back into the basin apparatus.
- iv. d. Fill the basin with clean, hot water and add an EPA-registered hospital disinfectant, following label directions. Turn the unit on and circulate the system with the disinfectant for ten minutes or the length of time recommended on the label, whichever is longer. The whirlpool mechanism of the tub must be operating for the entire disinfection period so the piping and internal components that contain hidden bacteria

- are disinfected.
- v. e. Drain, rinse with hot water, and air dry.

3. The salon must maintain a log book of each nightly cleaning of the foot baths specified in section VI(D)(2). Records of nightly cleanings must be kept for a minimum of one year with each entry including the date/time of the cleaning, printed name and signature of person cleaning, and the number of foot baths cleaned.

SECTION III.

Any new salon, or salon that has applied for the first time for a permit under this regulation after October 17, 2013 shall attain compliance with the minimum ventilation rate specifications set forth in the state regulations. This code sets specific requirements for ventilation of a nail salon including minimum amounts of fresh outdoor air and mechanical exhaust (duct work that blows air out of the salon) that does not recirculate any air back into the salon or other spaces in the building.

The International Mechanical Code can be found online at:
<http://publicecodes.cyberregs.com/icod/imc/index.htm>

Salons are advised to consult with several licensed and knowledgeable heating, ventilation, and air conditioning (HVAC) contractors on ventilation options before selecting one for installation or making upgrades to existing systems to meet the requirements of the code.

To document compliance with this requirement, the salon must submit with its permit application a report from a duly licensed engineer or contractor, and/or proof of inspection from the City of Hartford's Department of Health and Human Services, showing that the salon's ventilation system meets the minimum ventilation rate requirements. This ventilation system must be in operation any time the salon is open for business.

Any salon that has applied for a permit under this regulation before January 4, 2017 shall have until five years from said date of adoption (i.e., until October 18, 2018) to achieve compliance. In the interim period, the salon must document, as part of its annual permit application, all intermediate steps taken to achieve compliance with this section's ventilation system requirement. These steps can include, but are not limited to, obtaining price quotes from licensed engineers or contractors, submitting applications for financing or other plans for funding the installation of compliant ventilation, or pulling pertinent city permits for the installation. This documentation shall include a timeline for installing ventilation upgrades. Failure to provide adequate documentation of affirmative steps toward meeting this requirement may result in non-issuance of permit renewal.

Additionally, salon owners shall take reasonable steps to improve and maintain air quality and to reduce the level of chemical vapors, mist, or dust within the salon in the interim period before fully compliant ventilation system is installed.

2. Fans that circulate air inside the salon do not qualify as a ventilation system because they do not remove air from the salon or bring in fresh outdoor air.

3. Salon owners are encouraged to call the Health and Human Services department with any questions about the ventilation requirements. The Commission will provide technical assistance in understanding the requirements of the International Mechanical Code as they apply to nail salon ventilation as well as assistance connecting with available resources for the selecting and paying for ventilation equipment

installation.

SECTION IV. PUBLIC HEALTH NOTICE

1. Every nail salon shall display a public health notice in a manner and location conspicuous to employees, clients, or visitors of the salon upon entry.
2. The public health notice must be permanently affixed and shall be:
 - a. made of durable material;
 - b. at least 8.5 inches by 11 inches in size;
 - c. printed in 12 point or larger type
 - d. in strongly contrasted text on a bright background (for example, black text on a white or yellow background, white text on a dark blue or red background, etc.) to allow for ease of reading; and
 - e. an exact replica of the language included on the office of environmental health
3. An approved public health notice may be obtained from the Department of Health and Human Services 131 Coventry St, Hartford, CT 06112. .

SECTION V. ENFORCEMENT

1. the Department of Health and Human Services may enforce the provisions of the Regulation through any of the following means:
 - a. inspection of the nail salon prior to permit issuance;
 - b. investigation of a complaint; and/or
 - c. unannounced inspection of the nail salon
2. Owners, business agents, or other persons having control of a nail salon who observe or are made aware of a violation of the Regulation should take all reasonable steps to ensure that the violation is not repeated.
3. A single inspection or investigation may result in multiple citations if multiple violations are found and correspond to different sections or elements of the Regulation.
4. Fines shall be paid within twenty-one (21) days of the date of issuance of the citation at \$99 dollars per day.
5. Notice of a citation may be provided within fourteen (14) calendar days of the violation by:
 - a. in hand service to the owner, business agent, or other person having control of the nail salon; or
 - b. first class mail to the owner, business agent, or other person having control of the nail salon.
6. Fines may be paid by mail or in person in the form of a check or money order made payable to the Department of Health and Human Services 131 Coventry Street Hartford CT 06112. If a check is returned for insufficient funds or account closure, an additional \$25.00 fee will be assessed. In the case of a returned check, all subsequent fines levied must be paid by money order.
7. Failure to pay a fine within twenty-one (21) days will result in an additional \$50.00 late payment

penalty.

8. Complaints under Section 10 of the Regulation may be submitted in writing to The Department of Health and Human Services 131 Coventry Street Hartford CT 06112 or by calling 860-757-4700.

9. All citations and fines issued pursuant to the Regulation may be appealed in accordance with the Department of Health and Human Services' Administrative Appeal Procedures. A copy of such procedures shall be available on the Department of Health and Human Services website at www.hartford.gov or at the Office of Environmental Health.

SECTION VI. WAIVERS

1. Requests for waivers from this regulation may be made to the Executive Director of the department of Health and Human Services. All requests for waivers must be made in writing, addressed to Office of Environmental Health, 131 Coventry Street Hartford CT 06112. Requests for waivers must present showing of facts that compliance with a provision of the regulation is not possible due to circumstances that are unique to the salon. Requests must also show that an acceptable level of safety can be achieved in the interim period. Any waiver must be time-limited

This ordinance shall take effect upon adoption by the Court of Common Council.

Introduced
by:

HEADING
AND
PURPOSE

SUBSTITUTE TO THE SUBSTITUTE TO THE SUBSTITUTE #24

Council President Thomas J. Clarke, II

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-102 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD
January 9, 2017

Be it ordained by the Court of Common Council of the City of Hartford that Chapter 2, Section 2-102 of the Municipal Code of Hartford be amended as follows:

Sec. 2-102. - Office of Human Relations.

[The responsibilities and functions of the office of human relations are hereby transferred as follows:]

- (1) There shall be an office of human relations within the Finance department responsible for:

[The department of human relations shall be responsible for:]

(a) Fostering equality and understanding by supporting the efforts of the city's policy leadership in seeking social and economic justice for all Hartford residents.

(b) [After consultation with the office of the corporation counsel, the department of human resources shall] [Provide] Providing advice and comment to the mayor on matters pertaining to equal opportunity and affirmative action.

(c) [The office of the corporation counsel shall] [Provide] Providing direct support for the commission on human relations, the commission on disability issues, the permanent commission on the status of Hartford women, the Hartford commission on lesbian, gay, bisexual and transgender issues and the civilian police review board in accordance with their functions and duties as set forth in this Code.

(d) Providing regular reports to the Mayor and Council on the activities of the office, including compliance by developers and contractors with the provisions of the living wage ordinance and resident hiring requirements. Such report shall also include information on the activities of the Civilian Police Review Board and other boards and commissions supported by the office.

(2) The office shall be staffed by a director, who shall report directly to the Chief Financial Officer and Director of Finance and who shall be a resident of the city, and the staff necessary carry out its functions.

(a) Prior to January 1, 2018 [During the fiscal year ending June 30, 2017], the Mayor may assign an acting director and personnel from other departments to temporarily staff the office

This Ordinance shall be effective upon its passage.

INTRODUCED BY:

Assistant Majority Leader John Q. Gale

COURT OF COMMON COUNCIL

City of Hartford, January 9, 2017

WHEREAS, John L. "Jack" Dollard (1929 — 2012), an architect, artist, and activist in Hartford for more than four decades, was a driving force behind many improvements to the City of Hartford; and,

WHEREAS, one of Mr. Dollard's great accomplishments was bringing the carousel to Bushnell Park and designing the building in which the carousel sits; and,

WHEREAS, the carousel continues to attract thousands of people from the City and the region, of all ages, races, and nationalities, together in downtown Hartford; and,

WHEREAS, the City of Hartford wishes to honor Mr. Dollard's memory and his unique achievement by naming the pavilion that adjoins the carousel building "The Dollard Pavilion"; and,

WHEREAS, this proposal has been approved by the directors of the Bushnell Park Foundation and the New England Carousel Museum, which together maintain and operate the carousel; and,

WHEREAS, the cost to create and maintain a commemorative plaque in the pavilion honoring Mr. Dollard shall be borne by private monies and kept in a fund managed by the Bushnell Park Foundation, such that the city incurs no financial liability in the naming, now and in perpetuity; and,

WHEREAS, the Hartford Department of Public Works shall provide final review and give final approval of the commemorative plaque and any signage in the city-owned building; now, be it

RESOLVED, that the pavilion which adjoins the carousel in Bushnell Park shall hereafter be officially known as The Dollard Pavilion in honor of this outstanding citizen.