

Court of Common Council



CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103

Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

January 26, 2017

John V. Bazzano
Town and City Clerk
Hartford, CT 06103

Dear Mr. Bazzano,

I the Undersigned President of the Court of Common Council hereby call pursuant to Chapter IV, Section 5(b) of the City Charter a Special Meeting of the Court of Common Council to be held on Monday, January 30, 2017 at 7:00 PM in the Council Chambers of the Municipal Building, 550 Main Street, Hartford, Connecticut for the purpose of considering the items of business contained on the attached agenda.

Respectfully submitted,

Thomas J. Clarke II
Council President

2017 JAN 26 AM 10 02

TOWN & CITY CLERK
HARTFORD

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

2017 JAN 26 AM 1:00 PM
TOWN & CITY CLERK
HARTFORD
Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sanchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
Jo Winch, Councilwoman

SPECIAL COUNCIL MEETING AGENDA JANUARY 30, 2017 7PM

1. ORDINANCE AUTHORIZING AN ADMISSION SURCHARGE CHAPTER 32 BE AMENDED TO ADD A NEW ARTICLE III ADMISSION SURCHARGE
2. PROPOSED ORDINANCE FROM MAYOR BRONIN, AMENDING THE PAY PLAN FOR ASSISTANT DIRECTOR OF PUBLIC WORKS & CITY ENGINEER OF THE MUNICIPAL CODE
3. A COMMUNICATION FROM MAYOR BRONIN WITH ACCOMPANYING RESOLUTION CONCERNING REQUESTING THE APPOINTMENT OF HAROLD SPARROW TO THE BOARD OF EDUCATION TO A TERM ENDING DECEMBER 31, 2019
4. RESOLUTION CONCERNING COUNCIL'S REAPPOINTMENT OF ALPHONSE S. MAROTTA, LUIS CABAN AND HECTOR RIVERA TO THE METROPOLITAN DISTRICT COMMISSION TO A TERM ENDING DECEMBER 31, 2021
5. A COMMUNICATION FROM MAYOR BRONIN WITH ACCOMPANYING RESOLUTION CONCERNING THE APPOINTMENT OF MEMBERS TO THE CIVILIAN POLICE REVIEW BOARD
6. COMMUNICATION FROM MAYOR BRONIN WITH ACCOMPANYING RESOLUTION TRANSFERRING \$1,207,044 FROM THE POLICE DEPARTMENT AND BENEFITS & INSURANCE TO EDUCATION IN FISCAL YEAR 2017

7. COMMUNICATION FROM MAYOR BRONIN, WITH ACCOMPANYING RESOLUTION CONCERNING AUTHORIZATION TO ACCEPT A GIFT FROM THE MANAFORT FAMILY FOUNDATION FOR THE PURPOSE OF ESTABLISHING AN ON-LINE FIELD AND FACILITY RESERVATION SYSTEM FOR THE CITY OF HARTFORD
8. MINORITY LEADER BERMUDEZ WITH ACCOMPANYING RESOLUTION REQUESTING THAT THE CURRENT ZERO FEE STRUCTURE ASSOCIATED WITH WEDDING PHOTOGRAPHY AT CITY HALL BE INCREASED AND THAT THE FEE STRUCTURE FOR WEDDING PARTY CELEBRATIONS IN THE ATRIUM (CURRENTLY SET AT \$500) BE INCREASED AND THAT WE IMPROVE SCHEDULING FOR THE USE OF THE ATRIUM THROUGH A COORDINATED EFFORT BY THE MAYOR'S OFFICE OF COMMUNITY ENGAGEMENT
9. COMMUNICATION FROM MAYOR BRONIN WITH ACCOMPANYING RESOLUTION AUTHORIZING THE CITY TO ACCEPT THREE GRANTS TO CREATE A SUSTAINABILITY OFFICE WITHIN THE OFFICE OF THE MAYOR TO DEVELOP AND BEGIN IMPLEMENTATION OF A CITYWIDE CLIMATE ACTION PLAN ADDRESSING ENERGY, LAND USE, TRANSPORTATION, WASTE AND WATER



ITEM # 1 ON AGENDA

Luke A. Bronin
Mayor

January 9, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Admissions Surcharge

Dear Council President Clarke:

Attached for your consideration is an ordinance authorizing the City to impose a 10% admissions surcharge on all events held at Dunkin' Donuts Park.

As you know, the General Assembly adopted Public Act 16-3 during the May 2016 Special Session which authorized all municipalities to, by ordinance, impose a 5% surcharge on the admission charge to places of amusement, entertainment or recreation, except that, at Dunkin' Donuts Park in Hartford, the surcharge may be up to 10%.

The attached ordinance meets the requirements of Public Act 16-3 and incorporates the Act's language regarding exceptions and the process of collecting such surcharges. The projected revenue for the imposition of the admissions surcharge under the pro forma developed for the DoNo/Stadium project is approximately \$105,000 per year. This revenue is intended to be available to pay debt service on the bonds issued on the Stadium project. Advance ticket sales, skybox sales, and seat preference sales are currently occurring. The ordinance cannot be imposed retroactively. Therefore, action by the Council as soon as is legally possible will help achieve our revenue goals.

As always, I am available to you and members of the Council to answer any questions or concerns you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced
by:

Mayor Luke A. Bronin

REPLACEMENT

HEADING
AND
PURPOSE

AN ORDINANCE AUTHORIZING AN ADMISSION SURCHARGE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD
January 9, 2017

Be it ordained by the Court of Common Council of the City of Hartford that Chapter 32 of the Municipal Code of Hartford be amended to add a new Article III. Admissions Surcharge

(new) ARTICLE III. – ADMISSIONS SURCHARGE

Sec. 32-60. Definition

“Admission surcharge” means the amount paid, whether in the form of a ticket price, license fee, skybox, luxury suite or club seat rental charge or purchase price, or otherwise, for the right or privilege to have access to the Hartford Yard Goats Stadium, known as Dunkin’ Donuts Park, exclusive of any charges for instruction, and including any preferred seat license fee or any other payment required in order to have the right to purchase seats or secure admission to any event at said location.

Sec. 32-61. Surcharge

(a) Pursuant to Sec. 185 and Sec. 186 of Public Act No. 16-3 of the May Special Session of the General Assembly, there is hereby imposed a ten percent admission surcharge, as defined in Sec. 32-60, to all events at Dunkin’ Donuts Park, except when all of the proceeds from an event inure exclusively to an entity which is exempt from federal income tax under the Internal Revenue Code, provided such entity actively engages in and assumes the financial risk associated with the presentation of such event.

(b) The surcharge shall be imposed on the facility at which such event takes place, and reimbursement for the surcharge shall be collected from the purchaser upon payment of the admission charge.

© The surcharge, when added to the admission charge, shall be a debt from the purchaser to the facility and shall be recoverable at law. The facility shall remit the total amount of all surcharges imposed pursuant to this Ordinance to the City of Hartford in accordance with section 12-581 of the Connecticut general statutes. The surcharge hereby imposed shall be subject to the provisions of chapter 226a of the Connecticut general statutes in the same manner as a tax imposed pursuant to said chapter.

This Ordinance shall be effective upon its passage.



Luke A. Bronin
Mayor

ITEM # 2 ON AGENDA

December 12, 2016

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Modification to Pay Plan

Dear Council President Clarke:

Attached for your consideration is an ordinance authorizing a change to the pay plan for the Assistant Director of Public Works and City Engineer, a non-union, classified position.

This position has been vacant since September of this year and attempts to refill it have been unsuccessful at the current salary range of \$69,676 to \$101,833. To be qualified for this position, candidates must have an engineering degree, ten years of experience in that field, and a valid Connecticut civil engineer license. The Assistant Director of Public Works and City Engineer is responsible for critical functions, including overseeing and reviewing engineering activities for policy and technical adequacy and acting as the Executive Director of the Greater Hartford Flood Commission.

A review of salaries in larger municipalities and neighboring towns included the following: Danbury: \$113,159, New Haven: \$121,315, Norwalk: \$132,723, Stamford: \$146,614, West Hartford: \$114,140, and Wethersfield: \$122,400. To ensure a competitive and successful recruitment to fill this vacancy, we recommend increasing the pay scale for this position to a minimum of \$78,400 and a maximum of \$117,600. This change would also result in greater internal consistency, as it is identical to the salary ranges for other City division director positions. Please see page 7 of attached Pay Plan.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced
by:

Mayor Luke A. Bronin

HEADING
AND
PURPOSE

**AN ORDINANCE AMENDING THE PAY PLAN FOR ASSISTANT DIRECTOR OF
PUBLIC WORKS & CITY ENGINEER**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

December 12, 2016

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:

That the attached pay plan fixing the salary ranges for Non-Union and Unclassified positions of the City of Hartford is hereby amended, per Section 2-350(D) of the Municipal Code, as follows.

Effective upon passage of this ordinance, the pay range for the non-union, classified position of Assistant Director of Public Works and City Engineer, Classification Code 2054, shall be a minimum of \$78,400 to a maximum of \$117,600.



Luke A. Bronin
Mayor

ITEM # 3 ON AGENDA

January 30, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Board of Education Appointments

Dear Council President Clarke:

I am pleased to submit, for your consideration, a resolution confirming my appointment of Harold Sparrow to the Hartford Board of Education for a term to expire on January 31, 2020.

Chapter IX of the Hartford City Charter specifies that the Mayor shall appoint five members of the Board of Education to four year-terms. Sitting members shall serve until their successors have been appointed and confirmed. In accordance with the Charter, I have considered the following qualifications: training and experience in education, PTOs or similar organizations, finance, construction management, workforce development, law, information technology, facility maintenance, and the neighborhood, ethnic, racial, and cultural mix of the city.

Mr. Sparrow has been the President and CEO of the YMCA of Greater Hartford since 2015. Most recently, he served as Senior Vice President of Operations at the YMCA of Greater Boston and was formerly the CEO of the Black Ministerial Alliance. He holds a BA from Tufts University and a Master of Education from Cambridge College. While in Boston, he was actively engaged in a number of education-related activities, including serving as a Trustee of two schools and a children's museum and as a member of the Governor's Commission on Afterschool Programs and Funding. Since 2009, he has been a Senior Fellow at The Institute for Non Profit Leadership and Management at Boston University. As a result of his leadership, he was presented with the African-American Achievement Award by Mayor Thomas Menino. Mr. Sparrow's resume is attached for your review.

I am confident that Mr. Sparrow will be a strong member of the Board of Education and will work collaboratively with both elected and appointed Board members to provide an outstanding education for all Hartford children.

Respectfully submitted

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

HAROLD SPARROW

1 Gold Street, Apt 23 G | Hartford, CT 06103 | (860) 324-1298 | Harold.sparrow@ghymca.org

Astute and seasoned professional with proven success in executive leadership and exceptional ability to deliver strategic direction for the assigned operations, accelerating exposure and growth of the organization. Solid track record of accomplishments in highly competitive, low margin, low resourced, non-profit organizations. Effectively instituted multiple complex programs, focused on financial development, board and donor cultivation, and operations management. Overhauled financial prosperity of an organization in crisis, as well as successfully implemented innovative and multifaceted concepts, resulting in expense reduction and bottom line performance optimization. Visionary with a keen eye on enhancement and stellar communication acumen.

EDUCATION

CAMBRIDGE COLLEGE
Master of Education

TUFTS UNIVERSITY
Bachelor of Arts

PROFESSIONAL EXPERIENCE

YMCA OF GREATER HARTFORD

President & CEO

2015 - Present

The President & CEO is an ambassador for the mission, goals, and values of the YMCA within the Greater Hartford community, who is active in civic and community groups, and is a respected leader who upholds the highest standards and values as exemplified by the YMCA heritage. The CEO is willing to explore new and innovative approaches to solving issues and challenges of both the past and present while leveraging statewide and regional public policy in the attainment of local YMCA initiatives.

Key Achievements:

- Implemented and successfully moved the Downtown YMCA to a new location that includes street-level entrance as well as upgraded equipment and resources. Implemented an urban learn to swim program which is expected to engage more than 500 Hartford and East Hartford children in swim lessons supported by the Hartford Foundation for Public Giving
- Initiated the YMCA of Greater Hartford Healthy Living Strategy and engaged the Hartford community in Racial and Ethnic Approaches to Community Health (REACH) which engages public policy, systems and advocacy in reducing hypertension and obesity in communities of color
- Introduced a new membership sales model with a new seasoned Sales and Membership Director
- Initiated the Preventative Maintenance Capital Campaign Task Force to evaluate and assess the growing and rapidly changing environments in need of YMCA facilities and services
- Oversaw the opening of the Hale YMCA Youth and Family Center which created nearly 100 new jobs for area residents

YMCA OF GREATER BOSTON

Senior Vice President of Operations

2010 - 2015

Delivered executive, strategic, and operational leadership, worked in close conjunction with the Chief Executive Officer and senior staff; conceptualized, developed, operations strategy and tactics, as well as ensured alignment at all times. Oversaw financial stability, community and philanthropic relations, staffing efforts, and development activities, facilitated the attainment of organizational mission; propagated flawless compliance with the policies and directives under the management of the President & Chief Executive Officer.

Key Achievements:

- Served as an integral part of the YMCA of Greater Boston (YGB) senior leadership team, focused on organizational assessment and reorganization of operational structure and accountabilities; crafted a strategic program and marketing plan with an in-built productivity enhancement initiative, thus generating \$9M in revenue over the last 3 years
- Expedited a smooth execution of strategic shift and attained unprecedented 30% growth in membership revenue, a 100% increase in membership units and a 10% improvement in the annual campaign; strengthened organizational capacity and allowed expansion of mission, scope and impact for Youth Development, Health and Wellness and Social Responsibility
- In 2014, steered cohorts of nine (9) YMCAs with an operating budget of \$23M
- Initiated and engaged the Boston Public Health Commission to partner and collaborate with The Harvard School of Public Health in securing one of two national Centers for Disease Control, Racial and Ethnic Approaches to Community Health (REACH) grants to address public policy, systems and advocacy in reducing hypertension and obesity in communities of color
- Shaped the culture of YMCA of Greater Boston by engaging The McKinsey & Company to assess, realign and centralize 65 Early Education and Out of School Time programs, thus driving the quality to whole new level and achieving greater impact within the area; resulted in The Blue Print for Child Achievement educational initiative to achieve excellence, improve quality and consistency across the footprint of The YMCA of Greater Boston

Senior Vice President of Development**2007 - 2010**

Held full accountability for the strategic direction and envisioned future tactics for the organization; advanced the mission via guidance, coordination, and implementation of complex development plans for the branch locations and signature programs. Supported for local fundraising initiatives.

Key Achievements:

- Strategically planned, cultivated, implemented, stewarded and secured \$14M in funding from federal, municipal, corporate, and private philanthropy for the Greater Boston YMCA and \$31M Capital Campaign
- Raised over \$10M in contributed income over the past 3 years; met and exceeded goals for the annual campaign, as well as corporate and foundation giving
- Created the YMCA of Greater Boston's Urban Agenda, a strategic planning and program engagement initiative to effectively serve youth through maximization of resources; convened over 150 civic corporate foundation community and institutional leaders to attend the inaugural meeting

BLACK MINISTERIAL ALLIANCE (BMA)**Executive Director/CEO****2002 - 2007**

Steered staff, development, contracting, reporting, fundraising, budget, finance, and human relations efforts. Articulated and clarified the mission of the BMA, while directing the development of policies to secure consistent stable growth and achievement of goals

Key Achievements:

- Recognized nationally as one of ten (10) leading intermediaries for Breakthrough Performances by the office of White House Faith Based and Community Initiatives
- Led Boston Capacity Tank technical assistance capacity building project; managed and guided a coherent team of consultants, focused on the provision of organizational assessments and development in governance, finance and administration, strategic planning, and fundraising to over 80 nonprofit organizations.
- Planned, partnered, implemented, and delivered over \$8M in federal Compassion Capital Fund grants, serving 176 faith-based and community-based organizations, along with 25K youth and families in the City of Boston
- Overhauled faith-based organization, reviving it from crisis to stability; eliminated \$120K in debt within the 1st year of operations; increased revenues from \$800K to \$3.6 million in three (3) years

- Positioned organization to become the faith based intermediary provider for the After School for All Partnership re-granting \$1.2M in resources to faith based after school programs
- Partnered with Governor's office, faith based and municipal entities to provide efficient response to hurricane Katrina; facilitated and developed a shared vision with over 20 different ecumenical Faith Based organizations to establish Mass Faith Helps, which raised over \$500K and helped resettle and provide wrap around health and human service to over 200 Hurricane Katrina families, relocated to Massachusetts

ROXBURY YMCA, YMCA OF GREATER BOSTON

Vice President/Executive Director

1996 - 2002

Nurtured, led, and directed Dorchester and Roxbury branches of YMCA, Adolescent Parent and Children's Center, Egleston Square Youth Center and childcare and after school care sites including the new facility at Boston Police Headquarters. Worked with Branch Board of Managers and staff to ensure a fiscally sound operation that offers quality programs and services to both members and the community at large.

Key Achievements:

- Grew a \$900K operating budget to \$3.6M in five years
- Licensed with six after-school off-site locations serving over 250 youth and secured 25% of the licensed after-school slots in Roxbury
- Facilitated and developed a five-year strategic plan for the Roxbury YMCA culminating in the construction of a 6K foot building addition, complete renovation of the existing facility, and the completion of a regulation size soccer field for YMCA and community
- Repositioned the Roxbury Branch as a strong and effective partner and collaborator in community affairs
- Headed and coordinate the team initiative, that raised over \$2M in resources for programs and services for the Roxbury community

PREVIOUS EMPLOYMENT

ASSISTANT DIRECTOR FOR COMMUNITY HEALTH | 1993-1996

The Medical Foundation, Prevention Center, Boston MA

DIRECTOR POSITIVE FUTURES' PROGRAMS | 1990-1993

Urban League of Eastern Massachusetts, Boston MA

ATHLETIC DIRECTOR | 1987-1990

Jackson/Mann Community School, Allston MA

VOLUNTEERING

AYP Chapter 4 | Board of Directors

Beaver County Day School | Trustee

The Park School | Trustee

The Children's Museum – Trustee | Vice President

Save the Harbor, Save the Bay | Trustee

Governor's Commission on Afterschool Programs and Funding | Committee Member

Boston Afterschool and Beyond | Advisory Council member

Municipal Harbor Planning Committee | Co-Chaired – Civic Events Committee

HONORS

AFRICAN-AMERICAN ACHIEVEMENT AWARD

Mayor Thomas Menino

A.P.D./YMCA PROFESSIONAL SOCIETY

Golden Triangle Award

YMCA BLACK ACHIEVERS

Class President

AUXILIARY INVOLVEMENT

Convened, facilitated, operationalized Global Center of Excellence Diversity and Inclusion Strategy YMCA of Greater Boston
Certified Organizational leader Y-USA | Published Author AYP Magazine | South African YMCA-USA Coalition Leader
Boston Senior Fellow at The Institute for Nonprofit Management and Leadership at Boston University, 2009-present
Operational oversight and led Financial Development for Pleasant Valley Northwood and Sandy Island Resident Camps

INTRODUCED BY
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 30, 2017

WHEREAS, The Hartford City Charter provides that the Mayor shall appoint five members of the Board of Education, and

WHEREAS, The Mayor has appointed Harold Sparrow as a member of the Hartford Board of Education, now, therefore, be it

RESOLVED, That the Court of Common Council hereby confirms the following appointment to the Board of Education for a term to expire on January 31, 2020:

Harold Sparrow (U) 1 Gold Street Apt. 23 G, Hartford 06103
Filling a vacancy

ITEM # 4 ON AGENDA

REPLACEMENT

INTRODUCED BY:

Council President Thomas J. Clarke II
Majority Leader Julio A. Concepcion

COURT OF COMMON COUNCIL

City of Hartford, December 12, 2016

RESOLVED, That the Court of Common Council re-appoints Alphonse S. Marotta (D) 28 Eaton Street, Hartford, CT, Hector M. Rivera (R) 82 Julius Street, Hartford, CT, and Luis Caban (D) 63 Brownell Avenue, Hartford, CT to the Metropolitan District Commission to a term ending December 31, 2021



ITEM #

5

ON AGENDA

Luke A. Bronin
Mayor

January 30, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appointments to Civilian Police Review Board

Dear Council President Clarke:

Attached for your consideration is a resolution confirming the appointments of Lisa C. Bennett and Miguelina Howell to the Civilian Police Review Board (CPRB).

The CPRB was established to hear public complaints against members of the Hartford Police Department. The Board has the authority to investigate allegations of police misconduct through independent investigators, to review Police Internal Affairs reports and conclusions to determine if they are complete, accurate, and factually supported, and to make recommendations to the Police Chief and the Mayor. The CPRB is composed of 9 members and 2 alternates. Members shall have experience and expertise in fields relevant to the work of the CPRB. The membership shall reflect the city's neighborhoods and communities and its business, labor and legal communities, and shall reflect the ethnic, gender, racial, and sexual orientation composition.

Ms. Bennett is currently employed by Collin Bennett Realtors & Associates and has previously worked in the human service field, including two years with Community Solutions assisting with reentry of formerly incarcerated individuals. She holds a BA from Eastern Connecticut State University. Dean Howell was ordained as an Episcopalian Priest in the Dominican Republic in 2002 and currently serves as the Dean of Christ Church Cathedral in Hartford. She arrived in the United States in 2008 and has been in Hartford since 2013. She is also a licensed clinical psychologist. I am confident that Ms. Bennett and Dean Howell will be excellent members of the CPRB. Their resumes/bios are attached for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Lisa C. Bennett
223 Tower Ave, Hartford, CT. 06120
bennettc2004@yahoo.com
Cell (860)966-1216

CAREER OBJECTIVE: To utilize the skills obtained through experience and educational background.

KEY SKILLS- AFFILIATIONS AND VOLUNTEERING

- Individual and group counseling with Literacy Volunteers
- Tutoring and teaching students on a one basis at Community Renewal Team (CRT)
- Written and oral communication as a preschool teacher with CRT Head start
- Interpersonal Skills as Scheduler for new employees in the Collin Bennett Real Estate Office
- General office administrator –manager of Rental Properties for the Bennett Real Estate Office
- Insurance and marketing for the local community – giving quotes and making insurance placements.
- Notary and Justice of the Peace in Connecticut
- Realtor – Realtor for the State of Connecticut

EDUCATION – DEGREES- CERTIFICATIONS

2006 Eastern Connecticut State University – **Bachelor Degree in General Studies/History**

2003 Montessori Teacher's Institute, Three River Community College – **Teacher's Certificate**

2001 Capital Community College- **Associates Degree in Early Childhood Education:**

1997 Data Institute Business School- **Certificate as a Child Care Specialist**

1994 Bowie State University, **Bowie Maryland**

Began degree program in Early Childhood/Special Education. Among the course studied were: Human Growth and Development; Theories and Practices; Introduction to Education; Foundation of Education and Child Development

1994 Greater Hartford Community College

- **Earned an Associate Degree in Liberal Arts**
- **Course Work included several classes in Business , Mathematic and History**
- **Scholastic Achievement included Dean's List of 1993**
- **Child Development Association Certificate**

WORK EXPERIENCE

1990- Present Collin Bennett Realtors and Associates LLC, Property Management, Leases, Sell Homes and Commercial Real Estate

2012-2014 Community Solutions Inc.

Human Service Worker – Release Program from Prison, to a Halfway home, helped the Prisoner to just to society

2008 -2010 RemCT, Middletown, CT

Residential coordinator-plan schedules; Administer Medications; execute daily programs:

1997-2004 Oak Hill School for the Blind, Hartford, CT.

Residential Program Worker- coordinated daily activities, journal on progress of clients: administered medications: scheduled doctor's appointments

1995 -1999 –Thomas D. Ritter Head start, Hartford, CT.

Teacher: Lesson Plan, Classroom Setup; PPT's , Social Interaction planned field Trips and Home Visits.

Coordinated fields trips to reinforced and enhance classroom teaching and learning

Worked with parents and students in order to integrate parents with educational process of their children.

Counseled students on how to overcome obstacle and succeed in the inner city.

1994-1995 Fred D. Wish Elementary School, Hartford, CT.

Paraprofessional: Tutored students in classroom setting, resulting in meeting the academic and social needs of individual students. Helped regular classroom teachers monitor classroom behavior, resulting in improvement of classroom teaching and learning opportunity

Reference Available upon request

23 Thomson Rd.
West Hartford, CT, 06107
973-930-7333
Lina.howell@cccathedral.org

MIGUELINA HOWELL

OBJECTIVE Faithfully respond to God's calling as a baptized member of the body of Christ and presbyter in God's church; working collaboratively with God's people furthering God's mission in the world within the context where I am called to serve.

SKILLS & ABILITIES Proven experience and abilities in the areas of leadership and congregational development, community engagement and capacity building. Dedicated and responsive in providing sensitive, compassionate pastoral care. Extensive event and program design. Excellent organizational and administrative skills. Bilingual — Spanish and English

EXPERIENCE

ORDINATION TO DIACONATE: SEPTEMBER 7, 2002

ORDINATION TO PRIESTHOOD: SEPTEMBER 13, 2003

DEAN: CHRIST CHURCH CATHEDRAL, HARTFORD, CT

January 1, 2016- Present

Senior clergy in a multi-clergy context. Responsible for financial, administrative, operational and congregational oversight as well as staff supervision. Spokesperson for the Cathedral in the city of Hartford, the Episcopal Church in CT and the World. Responsible to identify, foster and develop community relationship and partnerships.

Identified, establish and developed new partnerships. Strengthen and/ or renewed previous collaborative efforts. Carried out the renewed vision of the Cathedral, implementing 18 recommendations approved at the Annual Convention of the Episcopal Church in Connecticut.

VICAR: CHRIST CHURCH CATHEDRAL, HARTFORD, CT

October 2013-December 2016

Primarily responsible for providing leadership and guidance in all aspects of cathedral congregational life; including worship, supervision of staff and oversight of operations, finance, and administration.

Accomplished growth in congregational life, particularly in leadership development, establishing seven new ministries teams, strengthening existing ministries, improving CSE administrative platform. Reduction of endowment withdrawal percentage and establishment of internal controls.

RECTOR, PRIEST-IN-CHARGE: CHURCH OF THE EPIPHANY, ORANGE, NJ

January 2010-September 2013

Responsible for worship; supervision of staff; congregational development; and oversight of finance, operations, and administration.

Working collaboratively with Parish leadership and Vestry, we experienced a shift of culture and practices in a remarkably short period of time. Chiefly, we shifted our focus from looking inward and being overly concerned about buildings and maintenance, to exploring who God was calling us to be and what God was up to in our neighborhood. This community soon became a gathering place for religious and civic leaders from our surrounding area. New ministries teams were established and pledge income increased by 30 %. Rental income increased 125 %.

**ASSOCIATE PROGRAM OFFICER FOR YOUNG ADULT MINISTRIES AND LEADERSHIP
RECRUITMENT: THE EPISCOPAL CHURCH CENTER, NEW YORK, NY**

July 2007- January 2010

Staff person responsible for vocational discernment among young adults, connecting with provincial Commissions on Ministries, and developing programs and presentations for wider church and provincial gatherings.

Designed and hosted the first church-wide Vocational Discernment event for young people of color. Initially named "Does it Fit?" the program is currently titled "Why Serve?," . The event continues to be hosted yearly. Currently, the program celebrates 10 young adults among event attendees who are either ordained or completing their theological studies.

ASSOCIATE RECTOR: ST. PAUL'S EPISCOPAL CHURCH, PATERSON, NJ

August 2008- January 2010

This part-time position was primarily responsible for Christian formation, pastoral care, and stewardship for the English -speaking congregation; and full responsibility for the Spanish-speaking congregation.

Results of ministry included deeper integration between both congregations, the institution of a year-round stewardship campaign, and congregational growth in programming and numbers

RECTOR: MONTE DE LA TRANSFIGURACION SCHOOL AND CHURCH COMPLEX, DIOCESE OF THE DOMINICAN REPUBLIC

September 2003- August 2008

Rector of the congregation and responsible for school oversight, staff supervision, and community relations.

Designed and executed a capital campaign to build the school and church buildings; hired school staff, and managed the accreditation process to license the school. The project was completed in two years and our school boasted aggressive fundraising to ensure teacher

salary compensation for the first two years of operation, as well as equipping a library and playground within the first year.

DEACON/PRIEST-IN-CHARGE: SAN JUAN BAUSTISTA EPISCOPAL CHURCH, BONAO, DIOCESE OF THE DOMINICAN REPUBLIC

November 2002- August 2008

Responsible for worship, congregational development, seminarian supervision, community engagement, pastoral care, and administration.

San Juan Baustista, a small church in the north of the island, experienced a revival that set a trajectory where four years after my initial appointment a sister church was planted in a marginalized neighborhood — Día de Pentecostes Episcopal Church — which is now blessed to have a church building for its active worshipping community.

SEMINARIAN AND DEACON: ST. LUKE'S & ST. PAUL'S CATHEDRAL, CHARLESTON, SC

Summers: 1999-2002

Internship, serving the Cathedral throughout seminary training and initial four months of diaconate. Led worship, preached, shadowed the Dean, provided pastoral care, and supported seafarer's ministries.

CHURCH PLANTER

1998-2006

Planted two Episcopal Churches in the Diocese of the Dominican Republic:

Divina Providencia, Guerra, Santo Domingo

Día de Pentecostés, Barrio Prosperidad, Bonao.

EDUCATION

THEOLOGICAL DEGREE: CENTRO DE ESTUDIOS TEOLOGICOS, DOMINICAN REPUBLIC, 1999-2001

CLINICAL PSYCHOLOGIST (LICENSED IN THE DOMINICAN REPUBLIC): UNIVERSIDAD PEDRO

HENRIQUEZ URENA UNPHU, 1994-2002

- Psychometrics, General Psychology, Clinical Psychology
- Pro-Bono Practice at Centro de Rehabilitación Dominicano
- Thesis and Dissertation on Geriatric Depression
- Supervised practiced at Dr. Gautier Hospital and at The Family Therapy Center of Universidad Católica de Santo Domingo

CLINICAL PASTORAL EDUCATION (CPE): SAN LUCAS HOSPITAL, PONCE, PUERTO RICO, 2001

FRENCH LANGUAGE STUDY: L'ALLIANZE FRANCAISE, SANTO DOMINGO, DOMINICAN REPUBLIC: 1994-1996

ENGLISH LANGUAGE STUDY: THE ENGLISH CENTER, SANTO DOMINGO, DOMINICAN REPUBLIC: 1993-1996

DIOCESAN
INVOLVEMENT

- Member: TREC-CT 2.0: Episcopal Church in Connecticut, 2014-Present
- Co-Convener of Challenging the Expansions of Casinos in CT Ministry Network
- Member: Spanish Speaking Ministries Group: Episcopal Church in Connecticut, 2013-Present
- Co-Chair, Mission Strategy Committee: Diocese of Newark, 2012-2013
- Founding member of NEWARK ACTS Board: Diocese of Newark 2011
- Young Adult Ministries Diocesan Coordinator: Diocese of the Dominican Republic, 2004-2008
- Happenings Chaplain: Diocese of the Dominican Republic, 2004-2008
- Member, Ministries with Families Committee: Diocese of the Dominican Republic, 2006-2007
- North Region Coordinator. Diocesan Christian Education Committee: Diocese of the Dominican Republic, 2006
- Representative to Non-Profit Institution on Pastoral & Family Therapy (CECAF): Diocese of the Dominican Republic, 2005-2007
- Coordinator, Diocesan Communications Committee: Diocese of the Dominican Republic, 2002-2005
- Member, Companion Diocese Committee: Diocese of the Dominican Republic, 2005
- Member, Diocesan Council: Diocese of the Dominican Republic, 1998-2002
- Member, Diocesan Standing Committee: Diocese of the Dominican Republic, 1999-2002
- Executive Assistant: served the Rt. Rev. Julio C. Holguin, Bishop of the Dominican Republic, 1998-1999

PROVINCIAL AND
CHURCH WIDE
INVOLVEMENT

- Chaplain to the House of Bishops of The Episcopal Church, 2016- Present
- Member: General Convention Task Force for the Development and Sustainability of Latino Congregations, 2015-Present
- Faculty: Church Pension Group Clergy Wellness Program CREDO, 2012-Present
- Writer contributor: Church Publishing, 2015- Present
- Member: Council of Advice for Latino Missioner, TEC Latino/ Hispanic Ministries Office, 2011-Present
- Book Reviewer: Church Publishing, 2013-Present

- Book Reviewer: Anglican Theological Review, 2013-Present
 - Member: C095 Task Force for Restructuring The Episcopal Church, 2012-2015
 - Translator: The Office of the General Convention, 2010-Present
 - Member: Episcopal Church Executive Council, 2006-2009
 - Member and Secretary: Latin American & Caribbean Theological Education Council, 2006-2007
 - Member: Council of Advice, Latino/Hispanic Ministries Office, 2006-2009
 - Member: President of the House of Deputies' Council of Advice, 2006-2007
 - Preacher, General Convention daily Eucharist, 2006
 - Assistant: served the Rev. Dean George Werner, House of Deputies President, General Convention 2006
 - Province IX Youth Ministries Coordinator: 1996-2006
 - TEC Representative to Young Adult Anglican Encounter: England, 1997
 - Province IX Youth Representative to South Anglican Encounter, Kenya,, 1995
-

LOCAL COMMUNITY

- Member of Faith Based Initiative, 2015-Present
- Steering Committee Coalition Against the Expansion of Casinos in CT, 2016-Present

REFERENCES

Provided upon request.

The Very Rev. Miguelina Howell

Miguelina serves as Dean of Christ Church Cathedral in Hartford, CT. Prior to her current appointment, Miguelina served as the seventh Rector of the Church of the Epiphany, Diocese of Newark and Vicar of Christ Church Cathedral, Hartford. She is the first Latina woman to serve as Dean of a Cathedral in The Episcopal Church.

Originally from the Dominican Republic, where she holds a license in clinical psychology, she served as priest-in-charge of three congregations, Rector of Monte de la Transfiguración Episcopal School, Executive Director & Administrator of the Diocesan Camp & Conference Center, and coordinator of Young Adult Ministries. During her ministry in the Dominican Republic, Miguelina planted two Episcopal Churches and led the construction project of a school and church buildings.

For over a decade, she served as Province IX Youth Ministry Coordinator. Province IX is composed of seven dioceses in six countries of Latin America and the Caribbean. Her participation in youth and young adult ministries led her to travel and engage God's people across the Anglican Communion.

Howell served as a member of the Presiding Bishop's staff under the leadership of both Presiding Bishop Frank Griswold and Presiding Bishop Katharine Jefferts-Shori. She has served as a member of the Council of Advice of the President of the House of Deputies, and as a member of the Executive Council of The Episcopal Church.

She is a member of the Episcopal Church Latino/Hispanic Missioner's Council of Advice; Chaplain to the House of Bishops of The Episcopal Church and a Faculty member of CREDO, a clergy wellness program of the Church Pension Group. Miguelina served as a member of the Task Force for Re-imagining the Episcopal Church.

Miguelina is passionate and committed to the work of leadership development, capacity building, inclusion, diversity and racial reconciliation. Pastoral care, engaging local contexts (civic and religious leadership) and mission activities are at the core of her ministry.

Miguelina is married to Daniel M. Howell. They reside in West Hartford, CT. Their life as a family is enriched by the love of their four-legged children Tallulah, a nine-year-old French Bulldog, and Paddington, a two-year-old Boston Terrier.

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 30, 2017

WHEREAS, The purpose of the Civilian Police Review Board (CPRB) is to hear complaints from the public of police misconduct and to make recommendations to the chief of Police and the Mayor, and

WHEREAS, The CPRB is composed of nine members and two alternates and the Mayor appoints eight regular members and the two alternates

WHEREAS, The Mayor has appointed Lisa C. Bennett and Miguelina Howell as members of the CPRB, now, therefore be it

RESOLVED, That the Court of Common Council hereby confirms the following appointments:

Lisa C. Bennett (R) 223 Tower Avenue, Hartford 06120
For a term to expire on November 18, 2018
Filling a vacancy

Miguelina Howell (NC) 23 Thomson Road, West Hartford 06107
For a term to expire on November 18, 2019
Filling a vacancy



Luke A. Bronin
Mayor

January 9, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Budget Transfer to Board of Education

Dear Council President Clarke:

Attached for your consideration is a resolution transferring \$1,207,044 from the Police Department and Benefits & Insurances to Education in Fiscal Year 2017. The requested transfer will fully satisfy the City's minimum budget requirement for Hartford Board of Education expenditures. It is anticipated that the Board of Education will provide a corresponding in-kind transfer of at least \$1,021,000 for part-time Crossing Guard staff and related fringe benefits in FY2017 as provided for in Miscellaneous Services line item included in the Board of Education's FY2017 Adopted Budget. The FY2017 General Fund Budget has the budgeted funding for Crossing Guard staff in the Police Department and Fringe Benefits in the Benefits & Insurances Department.

The departments where funds will be transferred from are as follows:

- **Police Department:** \$855,000 from part-time employees
- **Benefits & Insurances:** \$352,044 from fringe benefits

I respectfully request action by the Court of Common Council at your next meeting.

Respectfully submitted,

A handwritten signature of Luke A. Bronin in black ink.

Luke A. Bronin
Mayor, City of Hartford

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 9, 2017

WHEREAS, The additional transfer of \$1,207,044 to the Hartford Board of Education is required to satisfy the Minimum Budget Requirement in FY2017; and

WHEREAS, The FY2017 General Fund Budget had budgeted for Crossing Guard employees and benefits in non-Education Departments; and

WHEREAS, The Hartford Board of Education's FY2017 Adopted Budget for Miscellaneous Services included \$1,021,000 for reimbursement of part-time Crossing Guard staff and related fringe benefits in FY2017; now, therefore, be it

RESOLVED, That the Mayor is hereby authorized to make the following transfers in the FY2017 General Fund Budget:

- Transfer \$855,000 from Police Department
- Transfer \$352,044 from Benefits & Insurances
- Transfer \$1,207,044 to Education



Luke A. Bronin
Mayor

7
ON AGENDA

December 12, 2016

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Manafort Gift

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City of Hartford to accept a gift of \$5,000 from the Manafort Family Foundation for the purpose of establishing an on-line field and facility reservation system for the City of Hartford.

Under the direction of the Director of Public Works, a working group was formed, comprised of representatives of the Department of Public Works, Department of Families, Children, Youth and Recreation, the Parks and Recreation Advisory Commission, and the Hartford Public Schools. The purpose of the working group was to research online reservation systems and make recommendations for a provider.

The cost of online software and support services was estimated to be less than \$5,000. Following the City's procurement requirements, an informal solicitation process was utilized. The working group researched firms and identified four possible providers: Tyler Technologies (Plano, Texas), School Dude (Cary, North Carolina), MyRec.com (Killington, Vermont), and Vermont Systems (Essex Junction, Vermont). The search did not locate any Hartford-based company capable of providing the needed service. After reviewing qualifications and pricing, the working group interviewed three providers and identified MyRec.com as the lowest-priced provider best suited to Hartford's needs. MyRec.com serves municipalities in 20 states, including all New England states and at least ten Connecticut municipalities.

Once in place, the new reservation system will streamline the field and facility reservation process by reducing staff time spent on processing permit applications, eliminating most paperwork, and increasing public access to the schedule of field use and availability. This new system is fully supported by both the athletic leagues and the Parks and Recreation Advisory Commission. The gift from the Manafort Family Foundation will pay the entire cost of the reservation system and technical support services for the first year. Going forward, the annual cost of the software and its servicing will be \$3,995 which will be included in the Public Works Department's operating budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, December 12, 2016

WHEREAS, The City of Hartford (the "City") maintains forty-eight athletic fields, six community centers, and school athletic facilities for the use and enjoyment of children and families, for which there is increasing demand by the public, and

WHEREAS, The City makes its recreational facilities and amenities accessible for individuals and leagues, subject to the field-use policies and park regulations of the City, using a manual, paper-based reservation system; and

WHEREAS, A online field reservation system would enable the public to check availability and reserve athletic fields and other City facilities via the internet, resulting in efficiencies and better customer service; and

WHEREAS, The City formed a working group comprised of representatives of the Department of Public Works, Department of Families, Children, Youth and Recreation, Parks and Recreation Advisory Commission, and Hartford Public Schools which researched online reservation systems, and

WHEREAS, The City's working group identified possible providers, reviewed their qualifications and pricing, interviewed three firms, and recommends MyRec.com as the lowest price and best suited provider for establishing an on-line reservation system in Hartford; and

WHEREAS, The City has been offered the gift of \$5,000 from the Manafort Family Foundation to cover the first-year cost of the MyRec.com online reservation system plus needed accessories; now, therefore, be it

RESOLVED, That the City is hereby authorized to accept the gift of \$5,000 from the Manafort Family Foundation for the purpose of funding the City's acquisition of an online athletic field and facility reservation system and its accessories; and be it further

RESOLVED, That the Mayor is hereby authorized to execute any and all manner of documents and take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the City's receipt of the aforementioned gift; and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution, should the Mayor fail to execute the aforementioned documents or take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such documents and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

ITEM # 8 ON AGENDA

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford May 23, 2016

RESOLVED, That the current zero fee structure associated with wedding photography at City Hall be increased and that the fee structure for wedding party celebrations in the Atrium (currently set at \$500) be increased and that we improve scheduling for the use of the Atrium through a coordinated effort by the Mayor's Office for Constituent Services.



Luke A. Bronin
Mayor

January 9, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Sustainability Grants

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City to accept three grants totaling \$350,000 to create a Sustainability Office within the Office of the Mayor. The Office will develop and begin implementation of a citywide climate action plan addressing energy, land use, transportation, waste, and water.

The City has been awarded a \$125,000 grant by Partners for Places – a project of the Funders' Network for Smart Growth and Livable Communities. The Hartford Foundation for Public Giving has awarded a grant of \$125,000 to match the dollars provided by the Funders' Network. Together, these funds will be used to employ a full-time Sustainability Director for a period of twenty-two months. Additionally, the Connecticut Institute for Resilience and Climate Adaptation (CIRCA) has granted the City \$100,000 through its Municipal Resilience program. This grant will support, for 12 months, the position of Green Infrastructure Specialist within the Sustainability Office. This individual's primary focus will be working with community groups, MDC, CIRCA, and others on green infrastructure projects.

We are very pleased that these funders have seen the value of the City's proposed sustainability efforts and have committed themselves to working with us to bring them to fruition.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 9, 2017

WHEREAS, The City will create a Sustainability Office for the purpose of developing and implementing a climate action plan which will address energy, land use, transportation, waste, and water, and

WHEREAS, Staff have successfully pursued private funding in order to support the establishment of the sustainability Office and a total of \$350,000 has been committed by three grantors, now, therefore, be it

RESOLVED, That the Mayor is hereby authorized to accept a grant of \$125,000 from the Funders' Network for Smart Growth and Livable Communities, for the period November 4, 2016 through November 3, 2018 to be used to employ a full-time Sustainability Director, and be it further

RESOLVED, That the Mayor is hereby authorized to accept a grant of \$125,000 from the Hartford Foundation for Public Giving, for a period of two years, to be used to employ a full-time Sustainability Director, and be it further

RESOLVED, That the Mayor is hereby authorized to accept a grant of \$100,000 from the Connecticut Institute for Resilience and Climate Adaptation to be used for employing a Green Infrastructure Specialist for twelve months, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantors under the same programs, for the same authorized contract periods, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.