

AGENDA
MEETING OF THE COURT OF COMMON COUNCIL
April 24, 2017

Approve the minutes of the Regular Meetings of March 27, and April 10, 2017

ACTION TAKEN

BUDGET FOR 2017-2018

1. MAYOR Bronin's Budget Message and recommended General Fund Budget and Capital Improvement Program; Ordinance of Appropriations for General Fund: Ordinance concerning appropriations in the Capital Improvement Fund; Ordinance de Tax Levy on List of October 1, 2016.

HEARING DATE - Wednesday, April 26, 2017 at Bulkely High School @ 6:00 pm

REPORTS

2. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution authorizing the assignment of up to \$4.0 million in certain delinquent real estate tax liens.
3. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution authorizing the City of Hartford to enter into a license agreement with Hartford Northend Little League, Inc. Authorizing their operation of the Concession at Keney-Waverly Park.

FOR ACTION

4. Substitute Ordinance creating a Registry of Owners of Residential Rental Property Amending Chapter 18, Section 150 of the Hartford Municipal Code.
5. Resolution requesting that a Charter Revision Commission be appointed pursuant to the provisions of Sections 7-187 through 7-194 of the Connecticut State Statutes for the purpose of undertaking a thorough review of the current Charter and all aspects of the structure of City Government.
6. Ordinance amending Municipal code concerning all Establishments that Sell Alcoholic Beverages.
7. Ordinance Amending Section 17-55 - 17-80 to Establish Facility License, Requirements and Procedures for Barbershops and Nail Salons of the Municipal Code.
8. Resolution authorizing the City to apply and accept an Injury Prevention Grant from the Connecticut Department of Public Health, for comprehensive drug overdose prevention activities.

PROPOSED ORDINANCES

9. (COUNCILWOMAN WINCH) An Ordinance Amending Chapter II. Article XII - Living Wage of the Municipal Code.

HEARING DATE - Monday, May 15, 2017

RESOLUTIONS

10. (MINORITY LEADER BERMUDEZ) Resolution requesting that the Hartford Climate Stewardship Council assist with conducting a plastic bag ban preliminary study to measure the feasibility of carrying out a plastic bag ban for Hartford, and present it to the Hartford Court of Common Council's Public Works, Parks, Recreation and Environment Committee
11. (MINORITY LEADER BERMUDEZ) Resolution requesting that June 19th be declared Oscar Lopez Rivera Day and that the City of Hartford dedicate a street in Hartford to Oscar Lopez Rivera.
12. (COUNCILWOMAN WINCH) Resolution concerning school closures requesting that the Board of Education, Superintendent and Hartford Schools to contract with a local non-profit organization to study the impact of these school closures prior to initiating their closure.
13. (COUNCILWOMAN WINCH) Resolution requesting the School Crossing Guards and their responsibilities previously awarded to the Hartford Police Department be realigned under the

Board of Education and all funds previously awarded to the Hartford Police Department for the School Crossing Guards be transferred as a line item to the Board of Education to accept the responsibilities of the School Crossing Guards.

14. (COUNCILWOMAN WINCH) Resolution calling upon the Office of the Mayor and the Park Commission to look for and find funds to renovate the it's T-Ball/Baseball field and the Samuel Arroyo Community Center.
15. (COUNCILWOMAN WINCH) Resolution urging the Mayor, Superintendent of Schools and the City's Department of Children, Recreation and Family to reach out to non-profits organizations for the assistance in counselling of our most precious human resources that has been plagued with a rash of street violence; our children.
16. (COUNCILWOMAN WINCH) (MINORITY LEADER BERMUDEZ) Resolution calling on behalf of the Court of Common Council and the residents of the City of Hartford that the U.S. Administration adheres to the rights and freedoms afforded every American and those who would seek refuge by crossing our borders to escape from harm.
17. (COUNCILWOMAN WINCH) Resolution urging the Hartford delegation to oppose Senate Bill 7112 to ensure children who are victims of sex abuse and sexual assault can be treated at their local St Francis Hospital Child Advocacy Center and not sent to New Haven.
18. (COUNCILWOMAN WINCH) Resolution closing the matters concerning the Living Wage Ordinance and the Hartford Yard Goats, as they agreed to adhere to all provisions of the ordinance and that the Office of Human Relations can reopen the matter if requirements are not met.
19. (COUNCILWOMAN WINCH) Resolution requesting that the Contract Compliance Taskforce recommendations be adopted in the form of the corresponding ordinances unless otherwise adopted.

Attest:

John V. Bazzano
City Clerk



ITEM # 1 ON AGENDA

Luke A. Bronin
Mayor

April 17, 2017

Dear Fellow Hartford Residents:

Last year, I said that the City of Hartford stood at a moment of tremendous opportunity and tremendous challenge. Today, the opportunities are even more obvious. And the challenges are even more urgent.

Though we are a small city, we have strengths that few cities our size can claim. We are the employment center for the region, with nearly one hundred thousand people commuting to Hartford for work every day. We're a sports town - proud host of UCONN basketball and hockey, the Wolf Pack, and now the Hartford Yard Goats. We are a center of arts and culture, with world-class producing stages, a symphony, the state's largest performing arts center, a magnificent art museum, great restaurants, the Mark Twain house, the new Coltsville National Historic Park, and countless community arts and cultural institutions.

In just a few months, UCONN's downtown campus will open its doors for thousands of students. One year from now, Hartford will once again have commuter rail service to New Haven and Springfield. The Capital Region Development Authority continues to spur investment in housing and other commercial development. We continue to have a corporate community that recognizes that Hartford is their partner, and worthy of their support.

For all those reasons and many more, I believe with all my heart that Hartford can once again be a vibrant and strong heart of this region of a million people, with everyone in Hartford sharing in our city's rise.

And yet, at the same time, Hartford still faces the largest budget crisis in our city's history.

In the face of that crisis, the budget I am proposing is a bare bones budget. It focuses on basic services only. It assumes no new borrowing for this fiscal year. It makes additional reductions in City-funded services, beyond the deep cuts made last year. It includes millions in additional savings, such as a new energy contract and renegotiated building leases.

And yet, despite providing only basic functions that are essential for our city, the budget I am proposing would have a \$49 million gap between revenues and expenditures, without significant changes in the State budget.

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Why is our budget so far out of balance? Comparing this year's budget to last year, our costs increase because of rising debt service payments, higher required pension contribution, inflation in health care costs, costly legal judgments from years past, and the absence of serious concessions from our labor unions, with the exception of the Hartford Fire Fighters Association.

But the much bigger reason for Hartford's budget crisis is this: you cannot run a city on the tax base of a suburb. The City of Hartford has less taxable property than our suburban neighbor, West Hartford. More than half of our property is non-taxable.

What is the solution to Hartford's fiscal crisis? Today, an across-the-board property tax increase cannot be the answer. Because our businesses - the employers and job creators who we need to compete to retain and attract - already pay the highest property taxes in the state. And deeper cuts should not be the answer. Because to cut more deeply into vital services is not the recipe for recovery or growth.

The reality is this. No comprehensive solution will be possible without a new partnership with the State of Connecticut. If the State of Connecticut steps forward to offer that partnership, we will be able to take advantage of the generous commitment of \$10 million a year from our three large local insurance companies, Aetna, The Hartford, and Travelers. That commitment demonstrates how important Hartford's strength is to our major employers.

In the coming weeks, we must give every ounce of energy we have to building that partnership and securing that support - because the crisis we face cannot be solved at the local level alone.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luke A. Bronin', with a stylized flourish at the end.

Luke A. Bronin
Mayor

**Introduced
by:
HEADING
AND
PURPOSE**

Mayor Luke A. Bronin

**GENERAL FUND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2017**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

April 17, 2017

**BE IT ORDAINED BY THE COURT OF COMMON COUNCIL OF THE CITY OF
HARTFORD:**

Section 1. The following appropriations for Fiscal Year beginning July 1, 2017 are hereby made in the General Fund:

General Government:	<u>Appropriation</u>
Mayor's Office	795,870
Court of Common Council	571,047
City Treasurer	445,933
Registrars of Voters	421,390
Corporation Counsel	1,539,609
Town and City Clerk	777,269
Internal Audit	490,980
Office of Chief Operating Officer	806,865
Metro Hartford Innovation Services	2,996,431
Finance	3,737,413
Human Resources	1,246,558
Office of Management and Budget	763,786
Families, Children, Youth & Recreation	3,258,979
Total General Government	<u>17,852,130</u>
Public Safety:	
Fire	37,901,180
Police	43,967,277
Emergency Services and Telecommunications	3,682,721
Total Public Safety	<u>85,551,178</u>
Infrastructure	
Public Works	<u>12,265,601</u>
Development Services	
Development Services	<u>3,157,225</u>
Health and Human Services	
Health and Human Services	<u>4,603,664</u>
(continued)	

	<u>Appropriation</u>
Benefits and Insurances	
Benefits and Insurances	96,229,626
Debt Service	
Debt Service	58,591,375
Non-Operating Department Expenditures:	
Non-Operating Department Expenditures	42,564,571
Municipal Total	320,815,370
Total Education	284,008,188
Hartford Public Library Total	8,100,000
General Fund Total	612,923,558

Darrell V. Hill
CFO/Director of Finance

Luke A. Bronin
Mayor

John V. Bazzano
Town and City Clerk

Copies to: Mayor, Chief Operating Officer, Corporation Counsel, Chief Financial Officer, Director of Management, Budget and Grants, Municipal Code, Superintendent of Schools, Director of Public Works, City Treasurer, Development Services, Economic Development, Emergency Services and Telecommunications, Fire Chief, Hartford Board of Education, Hartford Parking Authority, Director of Health and Human Services, Housing, Director of Human Resources, Internal Audit, Library, Metro Hartford Innovation Services, Office of Children Family Recreation, Police Chief, Probate Court, Registrars of Voters, Tax Collector/Assessor, and Town and City Clerk.

Introduced by: Mayor Luke A. Bronin

HEADING
AND
PURPOSE

**AN ORDINANCE CONCERNING THE TAX LEVY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2017**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

April 17, 2017

**BE IT ORDAINED BY THE COURT OF COMMON COUNCIL OF THE CITY OF
HARTFORD THAT:**

On the City October 1, 2016 Grand List, there be and is hereby granted a tax of seventy-four with 0.29 of a mill (74.29) mills on the dollar to be levied upon the ratable estate within the City of Hartford of the inhabitants of said City and all others liable to pay taxes therein, including all estates situated or taxable within the territory added to the limits of the City by any Acts or Resolutions of the General Assembly heretofore passed. Said taxes shall become due on July first, two thousand seventeen (July 1, 2017) and payable on said date in whole or in equal semi-annual installments from that date, namely: July first, two thousand seventeen (July 1, 2017) and January first, two thousand eighteen (January 1, 2018), except as otherwise provided in Section 32-18 Tax Relief for the Elderly of the Municipal Code, and except that any tax not in excess of one hundred dollars shall be due and payable in full on the first day of July, two thousand seventeen (July 1, 2017). If any installment of such tax shall not be paid on or before the first day of the month next succeeding that in which it shall be due and payable, the whole or such part of such installment as is unpaid shall thereupon be delinquent and shall be subject to the addition of interest at the rate and in the manner provided for in the General Statutes of the State of Connecticut. The total amount of any such tax may be paid at the time when the first installment thereof shall be payable.

Darrell V. Hill, Chief Financial Officer & Finance Director

ATTEST:

Luke A. Bronin
Mayor

John V. Bazzano
Town and City Clerk

Introduced
by:

Luke A. Bronin, Mayor

**HEADING
AND
PURPOSE**

AN ORDINANCE MAKING APPROPRIATIONS FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF VARIOUS PUBLIC IMPROVEMENTS AND EQUIPMENT AGGREGATING \$50,199,720 AND AUTHORIZING THE ISSUANCE OF \$50,199,720 BONDS OF THE CITY TO MEET SAID APPROPRIATIONS AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD
April 17, 2017

BE IT ORDAINED BY THE COURT OF COMMON COUNCIL OF THE CITY OF HARTFORD:

Section 1. The sum of \$50,199,720 is hereby appropriated by the City of Hartford, Connecticut (the "City") for the planning, design, acquisition and construction of the various public improvements and equipment hereinafter listed (as more fully described in the narrative description of such improvements and equipment in the City of Hartford CIP Project Commentary dated April 17, 2017), including legal, administrative and related costs (the "Projects"), said appropriation to be inclusive of any and all Federal and State grants-in-aid and proceeds from the Hartford Parks Trust Fund:

EDUCATIONAL FACILITIES:

Replacements and Upgrades to Various School Facilities	\$1,923,000
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PUBLIC SAFETY:

City-wide Radio System Improvements	1,000,000
Police Camera Systems and Related Equipment	982,720
Vehicles, Technology and Other Equipment	2,819,000
Firing Range Renovations & Safety Enhancements	600,000

PARKS AND RECREATION:

City-wide Bathroom Buildings at Parks	250,000
Colt Park Improvements	450,000
Walter "Doc" Hurley Statue	250,000
Neighborhood Environmental Improvements	1,000,000
Riverfront Park – Walk and Bike Path	1,500,000
Colt Park – Athletic Fields	1,500,000

HARTFORD PARKS TRUST FUND PRIORITY LIST:

City-wide Park Signage	2,000,000
Sidewalks – Elizabeth, Colt and Sigourney	300,000
Lighting and Sidewalks – Bushnell East and West	1,000,000
Pope Park – Baseball Field	750,000
Goodwin Park – Tennis Courts	200,000
Keney Park – Vine Street ADA Improvements	250,000

Pond Dredging – Goodwin, Pope and Bushnell	2,500,000
Replace Playscapes – (6 Parks)	2,000,000
Keney Park – Gates and Fences	100,000
Goodwin Park – Golf Course Irrigation System	2,500,000
Park Lighting (6 Parks)	1,100,000
Security Cameras (7 Parks)	600,000
Basketball Courts (6 Parks)	450,000
Automate Spray-Pads (13) and Irrigations Systems (5 Parks)	200,000
Park Concessions Improvements (4 Parks)	600,000
Hyland Park - “Cal Ripken Field” Lighting	500,000
Forest Sustainability	100,000
Hiking Trails – Keney Park and North Branch Park River	400,000
Goodwin Park – Entrance	150,000
Park Beautification	250,000

PUBLIC WORKS:

City-wide ADA Improvements	2,000,000
City-wide Fencing	150,000
Milling and Paving	2,000,000
Sidewalks	500,000
Street Signage	350,000
Street Lights	300,000
Traffic Calming	250,000
Streetscapes	1,250,000
Street Signalization	1,200,000
Bridge Repairs	500,000
Refuse Carts	250,000
Flood Control	1,000,000
Oil Tanks	250,000
Citywide Security	250,000
Roof Replacement	500,000
Municipal Facilities Renovations	1,400,000
Energy Projects	1,250,000
Building Demolition	250,000
Library Security and Efficiency Improvements	1,500,000

DEVELOPMENT:

Neighborhood Anti-Blight & Housing Revitalization	2,000,000
Federal/State Grant Matching Funds	225,000
Redevelopment and Implementation (property acquisition, redevelopment, building demolition)	2,000,000
Emergency Demolition Funds	200,000
Document Conversion	300,000
Growing Hartford Businesses	1,500,000
Planning and Economic Development	350,000
Participatory Budgeting	<u>250,000</u>

Total	\$50,199,720
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Section 2. The estimated useful life of the Projects is not less than twenty years. The total estimated cost of the Projects is \$50,199,720. The cost of the Projects is expected to be defrayed from State and Federal grants and the Hartford Parks Trust Fund.

Section 3. To meet said appropriations, \$50,199,720 bonds of the City, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said bonds may be issued in one or more series in the amount necessary to meet the City's share of the cost of the Projects determined after considering the estimated amount of any State and Federal grants-in-aid therefor and proceeds from the Hartford Parks Trust Fund, or the actual amounts thereof, and the anticipated time of receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, financing, legal and other costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or such other amount or whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the City by the facsimile or manual signatures of the Mayor and the City Treasurer, bear the City seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor and the City Treasurer in accordance with the Connecticut General Statutes.

Section 4. The bonds, or any series thereof, may be issued and sold by the Mayor and City Treasurer in a competitive offering or by negotiation or private placement, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least three days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the terms and conditions of the purchase agreement shall be approved by the Mayor and the City Treasurer.

Section 5. The Mayor and the City Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the City Treasurer, have the seal of the City affixed, be payable at a bank or trust company designated by the Mayor and the City Treasurer, be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor and the City Treasurer pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, may be included as a cost of the Projects. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. The Mayor and the City Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of State grants-in-aid for the Projects. The notes shall be issued and sold in the manner as shall be determined by the Mayor and City Treasurer. Notes evidencing such borrowings shall be executed in the name of the City by the manual or facsimile signatures of the Mayor and City Treasurer, have the City seal affixed, be certified by a bank or trust company designated by the Mayor and City Treasurer pursuant to Section 7-373 of the Connecticut General Statutes, and be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut. The notes and any renewals thereof shall mature and be payable not later than the end of the fiscal year during which the proceeds of State grants-in-aid in anticipation of which the Notes have been issued are received. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing them, to the extent paid from the proceeds of the notes, may be included as a cost of the Projects. Upon receipt of the State grants-in aid, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any of the notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 7. The balance of any appropriation or the proceeds of any bonds not needed to meet the cost of any Project authorized hereby may be transferred by resolution of the Common Council to meet the actual cost of any other capital project of the City (including Projects authorized hereby and capital projects authorized by prior or future bond ordinances) for which an appropriation and bond authorization has been adopted; provided that the aggregate amount of bonds authorized pursuant to such transfer shall not be increased.

Section 8. The Mayor is hereby authorized to spend a sum not to exceed the aforesaid appropriation for the purposes set forth herein, and the Mayor is specifically authorized to make, execute and deliver any contract or contracts, and any other documents necessary or convenient to complete a Project authorized herein and the financing thereof.

Section 9. The issuance of bonds and notes authorized hereunder is within every debt limitation prescribed by law.

Section 10. The City hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this ordinance in the maximum amount and for the Projects with the proceeds of bonds, notes, or other obligations ("Tax Exempt Obligations") authorized to be issued by the City. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 11. The Mayor, the City Treasurer and the Director of Finance are hereby authorized, on behalf of the City, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 12. The Mayor and City Treasurer, in the name of the City, are hereby authorized to, and if any such action shall heretofore have been taken, such action is hereby ratified and confirmed, (a) publish such notices, hold such hearings, make such representations and agreements, and take such other actions as shall be necessary to enable Bond Counsel to render its opinions as to the validity of the bonds and the exclusion of the interest on the bonds from gross income for federal income tax purposes, (b) make, execute and deliver all such additional and supplemental documents, including, but not limited to, bond insurance agreements, paying agent agreements, tax certificates, tax forms, investment agreements or assignments, (c) appoint any other consultants or professionals as required and (d) do and perform such acts and take such actions as may be necessary or required for the consummation of the transactions provided for and contemplated by this ordinance.

Section 13. The Mayor is authorized in the name and on behalf of the City to apply for and accept any and all Federal and State grants-in-aid for any of the Projects and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith to contract in the name of the City with engineers, contractors and others.

Court of Common Council

ITEM #

2

ON AGENDA

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Report

April 24, 2017

Honorable Thomas J. Clarke II, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street Room 208
Hartford, CT. 06103

Dear Council President Clarke II and Members of the Council:

The Operations, Management, Budget, and Government Accountability Committee held a meeting on April 17, 2017 at 5:30pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item #3

Communication from Mayor Bronin, with accompanying resolution authorizing the assignment of up to \$4.0 million in certain delinquent real estate tax liens.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermudez, Councilwoman Cynthia Jennings, Councilman Sanchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Bonnie Malley, Chief Operating Officer, Darrell Hill, Chief Financial Officer and Director of Finance, Tom Baptist, Superintendent of Public Works, James DelVisco, Assistant to Corporation Counsel, Faith Palmer, Assistant to the Chief Operating Officer, William A.

DiBella, MDC Board Chairman, Robert Constable, MDC Director of Finance, Kenneth McClary, MDC Outreach Coordinator, constituents Alyssa Peterson, Michael Downes, Maria Aydia and other concerned citizens.

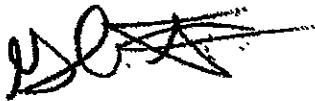
Darrell Hill, Chief Operating Officer and Director of Finance, explained the resolution concerning the authorization to assign up to (not to exceed) \$4.0 million in delinquent real estate tax liens. In addition, Councilwoman Thames reminded the OMBGA committee members that the sale of \$4.0 million in delinquent real estate tax liens, represents projected revenues that were adopted as part of the current FY2017.

A discussion ensued and a motion was made by Council President Thomas J. Clarke II and seconded by Majority Leader Julio Concepción to send this item to the next full Council meeting with a favorable recommendation.

Vote Taken: (5-0-1 Absent- Pass)

Chairwoman Thames: Yes
Councilwoman Bermudez: Absent
Councilman Clarke: Yes
Councilman Concepción: Yes
Councilwoman Jennings: Yes
Councilman Sanchez: Yes

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'GLD' followed by a stylized flourish.

Glendowlyn L. H. Thames
Chairwoman of Operations, Management, Budget and Government Accountability Committee



Luke A. Bronin
Mayor

April 10, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Assignment of Tax Liens

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the assignment of up to \$4.0 million in certain delinquent real estate tax liens, pursuant to Connecticut General Statutes Section 12-195h.

As you are aware, the current year Adopted Budget includes \$4.0 million in revenue from the assignment of delinquent tax liens. Over the last several years the City has succeeded in reducing the annual budgeted amount for delinquent tax lien assignments from \$7.0 million in FY2013, to \$6.75 million in FY2014, to \$6.0 million in FY2015, to \$5.0 million in FY2016, to \$4.0 million included in the Adopted Budget for the current fiscal year 2017. Although the attached resolution allows the assignment of up to \$4.0 million in liens, the Tax Collector has informed me that collections of current year levies are at or ahead of projects, which may allow for the sale of some lesser amount of delinquent tax liens.

As important as continuing to reduce our reliance on annual lien sales to fill budget shortfalls, has been the Administration's continuing effort to increase notice to taxpayers and to afford taxpayers the opportunity to arrange a reasonable payment plan and avoid the lien assignment altogether.

In order to facilitate the improved noticing to taxpayers and to assure that revenue is received before the end of the fiscal year, I respectfully ask that the Council take action on the attached resolution as soon as is practical.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 10, 2017

WHEREAS, the adopted budget for fiscal year 2017 includes projected revenues arising from the assignment of delinquent real property tax liens in the amount of Four Million Dollars (\$4,000,000), and

WHEREAS, approval of the assignment, the execution of an agreement, and the closing of the assignment transaction must be completed before the end of this fiscal year, now, therefore, be it

RESOLVED, that the assignment of delinquent real estate tax liens, in an aggregate amount not-to-exceed \$4,000,000, as set forth in the budget for fiscal year 2017, is authorized, and be it further

RESOLVED, that the material terms of the assignment agreement shall include 1) a requirement that the taxpayer be sent three notices by the assignee prior to the commencement of any foreclosure action, 2) a restriction on the further assignment of any tax lien without the City's prior consent, and 3) a prohibition on the commencement of any foreclosure proceedings within twelve months of the assignment, and be it further

RESOLVED, that the Tax Collector shall use reasonable efforts to exclude liens attributable to owner-occupied residential properties and liens with a balance of less than \$1,000, and shall further exclude liens where only the second installment of the most recent Grand List is delinquent, and be it further

RESOLVED, that the Mayor or his designee is authorized to execute a delinquent tax lien assignment agreement with the successful bidder (assignee) for the purpose set forth above, upon and subject to such other terms and conditions that the Mayor, the Tax Collector and Corporation Counsel shall deem appropriate and in the best interests of the City, and be it further

RESOLVED, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor not execute the aforementioned assignment agreement or other documents, or to take any of the other aforesaid actions, and be it further

RESOLVED, that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of the Mayor executing such assignment agreement and documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

ITEM # 3 ON AGENDA

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
Jo Winch, Councilwoman

Report

April 24, 2017

Honorable Thomas J. Clarke II, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street Room 208
Hartford, CT. 06103

Dear Council President Clarke II and Members of the Council:

The Operations, Management, Budget, and Government Accountability Committee held a meeting on April 17, 2017 at 5:30pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item #4

Communication from Mayor Bronin, with accompanying resolution authorizing the City of Hartford to enter into a license agreement with Hartford Northend Little League, Inc. Authorizing their operation of the Concession at Keney-Waverly Park.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermudez, Councilwoman Cynthia Jennings, Councilman Sanchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Bonnie Malley, Chief Operating Officer, Darrell Hill, Chief Financial Officer and Director of Finance, Tom Baptist, Superintendent of Public Works, James DelVisco, Assistant

to Corporation Counsel, Faith Palmer, Assistant to the Chief Operating Officer, William A. DiBella, MDC Board Chairman, Robert Constable, MDC Director of Finance, Kenneth McClary, MDC Outreach Coordinator, constituents Alyssa Peterson, Michael Downes, Maria Aydia and other concerned citizens.

Tom Baptist, Superintendent of Public Works and James DelVisco, Assistant to Corporation Counsel, explained the resolution concerning the authorization for the City of Hartford to enter into an agreement with the Hartford Northend Little League Inc. (HNLL) to operate the Keney-Waverly Field House (the concession) at Keney-Waverly Park.

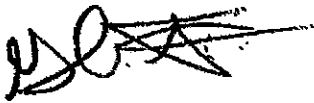
Mr. Baptist stated that the license agreement includes a maximum of up to 5 years to operate the concessions and 10% of the gross revenues will be reserved specifically for the purpose of assisting to defray the cost of field maintenance. In addition, Mr. Baptist noted that HNLL currently generates approximately \$5,000 per season, therefore, an estimated \$500 in baseball field maintenance would be feasible.

A motion was made by Councilwoman Cynthia Jennings and seconded by Council President Thomas J. Clarke II to send this item to full Council with a favorable recommendation.

Vote Taken: (5-0-1 Absent- Pass)

Chairwoman Thames: Yes
Councilwoman Bermudez: Absent
Councilman Clarke: Yes
Councilman Concepción: Yes
Councilwoman Jennings: Yes
Councilman Sanchez: Yes

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'GLD' followed by a stylized flourish.

Glendowlyn L. H. Thames
Chairwoman of Operations, Management, Budget and Government Accountability Committee



Luke A. Bronin
Mayor

March 27, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Keney-Waverly Concession Agreement

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City of Hartford to enter into a license agreement with Hartford Northend Little League, Inc. ("HNLL") authorizing their operation of the Keney-Waverly Field House (the "Concession") at Keney-Waverly Park (the "Park").

HNLL has a long and successful history operating the Concession in conjunction with their activities on the baseball fields at the Park. They have been doing so for about 16 years and both the City and HNLL wish to execute a license agreement to govern the operation of the Concession by HNLL. The Concession provides a variety of food and non-alcoholic beverages to Hartford families and youth that play at the Park, and HNLL agrees to apply for and receive all required permits from City agencies for this purpose. HNLL further agrees to maintain the Concession in a clean, litter free condition and to maintain public access to the restrooms, which are located within the Concession, during the operating hours of the Concession.

The proposed term of the agreement is five years. HNLL will be required to, among other things, reserve ten percent (10%) of the gross annual revenues realized by HNLL from its operation of the Concession solely for the purpose of helping to pay for the care and maintenance of the baseball fields at the Park. Currently, HNLL grosses approximately \$5,000 per season from operation of the Concession, which would result in their investment of about \$500 per year in maintaining the fields. Staff of the Department of Public Works and Corporation Counsel are available to assist you in your review of this matter.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "L. Bronin", written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, March 27, 2017

WHEREAS, The City of Hartford (the "City") is the owner of a building known as the Keney-Waverly Field House (the "Concession"), which is located within Keney-Waverly Park (the "Park"); and

WHEREAS, Hartford Northend Little League ("HNLL") has a long and successful history operating the Concession, and wishes to operate the Concession under a license agreement with the City in conjunction with HNLL's activities on the baseball fields at the Park; and

WHEREAS, The City and HNLL have negotiated a license agreement relative to the operation of the Concession (the "Agreement"), with a maximum term of five (5) years, under which Agreement HNLL will be required to, among other things, reserve ten percent (10%) of the gross annual revenues realized by HNLL from its operation of the Concession solely for the purpose of helping to pay for the care and maintenance of the baseball playing fields at the Park, now, therefore, be it

RESOLVED, That the Hartford Court of Common Council hereby empowers and authorizes the Mayor to execute and deliver the Agreement upon and subject to such other terms and conditions that the Mayor and the City's Office of the Corporation Counsel may deem appropriate and in the best interests of the City; and be it further

RESOLVED, That the Mayor or his designee is hereby authorized to execute and deliver any other documents and to take such other actions, upon and subject to such terms and conditions that the Mayor or his designee and the Office of the Corporation Counsel may deem appropriate and in the best interests of the City, in order to effectuate and/or further the above transaction; and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor or his designee fail to execute and deliver the aforementioned agreements or other documents, or to take any of the other aforesaid actions; and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor or his designee executing and delivering such agreements and documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor or his designee and the Office of the Corporation Counsel.

Introduced by: Council President Thomas J. Clarke II

HEADING
AND
PURPOSE

SUBSTITUTE

AN ORDINANCE CREATING A REGISTRY OF OWNERS OF RESIDENTIAL RENTAL PROPERTY AMENDING CHAPTER 18, SECTION 150 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

November 14, 2016

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 18, Section 150, of the Municipal Code of the City of Hartford be amended as follows:

18-150. Registration of owners of residential rental property.

(a) Purpose. The City of Hartford is committed to protecting the safety, health and welfare of its residents, to eliminating housing deterioration and blight, and to protecting the public from unsafe structures. To that end, the City has adopted ordinances and has performed regulation, inspections and code enforcement concerning the operation and condition of property within its borders. This ordinance requires registrations and disclosure of contacts the City may use to observe due process in notifying owners of conditions on their property. The City will use the registration in the enforcement of housing, building and fire safety codes, for regular or emergency enforcement action and in the interest of public safety in securing or demolishing buildings or relocating people.

(b) Definitions.

For purposes of this ordinance, "Owner" shall mean any natural person who is the record owner of the property, or if the property is owned by a business entity, "Owner" shall mean an officer, manager or member of such entity, and in the case of a trust, a trustee.

For purposes of this ordinance, "contact information" shall include the name, email address, telephone numbers, business and residential address.

18-151. Registration.

(a) Registration required. It shall be unlawful for owners of certain residential rental property located within the City of Hartford to rent such property without registering with the Division of

Licenses and Inspection. Upon adoption of this ordinance the Division of Licenses and Inspections shall notify Owners of the requirements of this ordinance. Failure to receive such notice shall not waive its requirements. Owners shall register using such forms as are provided by the Division of Licenses and Inspections, within sixty days from the effective date of this ordinance. Violation shall be subject to the penalties set out in Section 1-4 of the Municipal Code.

(b) Exempt Owners. The Housing Authority of the City, owners of properties with fewer than three units, and owners of licensed rooming houses, hotels, motels, condominiums, elderly housing, and student dormitories, shall be exempt from the requirements of this ordinance.

(c) Fees. Owners shall pay a fee upon registration. The fee for initial registration upon adoption of this ordinance, or upon a change of ownership, shall be fifty dollars for up to five residential rental units existing at the rental property, plus twenty dollars for every additional unit. After the initial fee in the first year of registration for a particular owner, the annual renewal fee for that owner shall be twenty dollars for the first five units plus twenty dollars for each additional unit. The fees shall apply whether or not the units are occupied.

(d) Term and renewal. Registrations made after the effective date of this ordinance and prior to June 30, 2017 shall expire on June 30, 2018. Thereafter, registrations shall be effective for one year, beginning on July 1, 2018 and expiring on June 30 of each year. Registrations must be renewed annually.

Registrations shall not be transferable. Upon a change of ownership, the new owner shall register within thirty days after taking title to the property.

18-152. Required information. The registration shall require the following information:

(a) The property address and tax assessor's parcel identification number for the property.

(b) The number of rental units on the property.

(c) Owner's name and mailing address.

(d) Owner's contact information, which shall include residential and business mailing address, telephone number and email address. If the owner is not a natural person, the Owner shall provide the same contact information for each officer, member or manager of any business entity, or in the case of a trust, the contact information for each trustee.

(e) The contact information of a responsible adult residing in Connecticut, or a company doing business in Connecticut, who or which is and shall be responsible for the care, management and maintenance of the property and is authorized to accept legal process and notices on behalf of the owner if the owner resides or has its principal place of business outside of Connecticut.

(f) The name and contact information of any person holding a mortgage on the property.

(g) The name and contact information of the Owner's insurer of the property. The Owner must notify the City in the event of a change or cancellation of insurance on the property.

(h) The registration form shall be signed by the owner, who shall certify that all the information offered in the registration is true and correct to the best of his or her knowledge and belief, so that any willfully false statement will be subject to penalty under the law for the making of a false statement.

(i) Proof of insurance including the name of the insurance company, address, business telephone number of the insurance provider along with a copy of the insurance policy,

along with proof of the insurance coverage amount for both liability and fire, that covers at a minimum the value of the property.

This ordinance shall take effect upon adoption.

INTRODUCED BY:

Thomas Clarke II, Council President
Minority Leader Bermudez
Councilwoman Jennings
Councilwoman Winch
Councilman Sanchez

COURT OF COMMON COUNCIL

City of Hartford, April 10, 2017

WHEREAS, The Charter of the City of Hartford was adopted in 1947 and last amended in 2012; and

WHEREAS, Chapter XII, Section 5 of the Charter of the City of Hartford calls for a periodic review of the Charter; now, therefore, be it

RESOLVED, That a Charter Revision Commission be appointed pursuant to the provisions of Sections 7-187 through 7-194 of the Connecticut State Statutes, and of said Commission, one member shall be designated Chairperson; one member shall be designated Vice Chairman; and one shall be appointed Secretary; and be it further

RESOLVED, That said Commission shall be empaneled for the purpose of undertaking a thorough review of the current Charter and all aspects of the structure of City Government; and be it further

RESOLVED, That in accordance with the provisions of Section 7-190 of the Connecticut General Statutes, this Council shall within thirty days of passage of this resolution, appoint members of the Charter Revision Commission; and be it further

RESOLVED, That the City of Hartford Corporation Counsel is requested to provide such assistance to the Commission as it deems necessary.

ITEM #

6

ON AGEND

Introduced by:

INTRODUCED BY:

COURT OF COMMON COUNCIL

Council President Thomas J. Clarke II

City of Hartford, March 27, 2017

HEADING
AND
PURPOSE

Section 4-5. This section shall apply to all establishments that sell alcoholic beverages, including bars, nightclubs, and lounges, but not restaurants that do not have separate bar service. After 6 p.m. until closing time, a owners and operators of all such establishments shall cause trained security staff to use electronic identification scanners at all entrances to detect false identification and prevent entry by underage customers. The purpose of this section is to protect minors by helping to prevent sale of alcohol to minors carrying false identification.

This ordinance shall take effect upon adoption.

REPLACEMENT

Introduced by: Councilman Larry Deutsch

HEADING
AND
PURPOSE

AN ORDINANCE AMENDING SECTION 17-55—17-80. TO ESTABLISH
FACILITY LICENSES, REQUIREMENTS AND PROCEDURES FOR BARBERSHOPS AND
NAIL SALONS

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

March 27, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

Sec. 17-55. Purpose

The purpose of this chapter is to safeguard the health and well-being of persons who work in or patronize nail salons, barbershops, and hairdressing and cosmetology shops in Hartford through a system of licensing, regulation and inspection and to protect the public health in general.

Sec. 17-56. Definitions

(a) "Barbering" - includes the following described practices when performed by a barber or master barber licensed in the State of Connecticut, upon the head, face, scalp or neck for cosmetic purposes only:

- (1) The cutting, trimming, or shaving of the hair.
- (2) Singeing, shampooing, dyeing, coloring or styling of the hair.
- (3) The application of cosmetic preparations, hair tonics, antiseptics, powders, oils, clays, creams or lotions.
- (4) Giving facial and scalp massage or the application of oils, creams, lotions or other preparations, either by hand or mechanical appliances.
- (5) Shaving or trimming the beard.

- (b) "Barbershop" - any establishment engaged in the practice of barbering for the public.
- (c) "Hairdressing and Cosmetology" - includes the following described practices performed by a licensed hairdresser/cosmetician in the State of Connecticut upon the head, face, scalp, arms, hands, body, legs and feet for cosmetic purposes only:
- (1) Treating the scalp, face, neck and arms by massaging, cleansing, exercising, stimulating or manipulating, with the hands, mechanical appliances, or water.
 - (2) Application of cosmetics, preparations, antiseptics, tonics, lotions, creams, powders, oils, clays, sprays, or any product pertaining to the skin, including tanning spray.
 - (3) Manicuring fingernails of the hand for cosmetic purposes only.
Pedicures involving trimming, filing and painting the healthy toenails of the feet, excluding cutting nail beds, corns, calluses, or other medical treatment involving the foot or ankle.
 - (4) Removing hair from, or destroying hair on any part of the body by using an electric needle only.
 - (5) Dressing, arranging, curling, waving, weaving, cutting, singeing, bleaching and coloring hair.
- (d) "Director of Health" - the Director of Health of the City of Hartford, or his/her duly authorized representative.
- (e) "Disinfect" - to use a chemical or physical process to destroy harmful organisms, including bacteria, viruses, germs, and fungi.
- (f) "Hairdressing or Cosmetology Shop" - any establishment engaged in the practice of hairdressing, cosmetology, or barbering for the public.
- (g) "Independent Contractor" - a person who works in an independent trade, business, or profession in which they offer their services to the public. They are generally not employees of the company and perform services for another person under an expressed or implied agreement.
- (h) "Multi-Use Tool" - an item constructed of hard materials with smooth nonporous surfaces such as metal, glass, or plastic that can be effectively cleaned and disinfected for uses on more than one client. The term includes but is not limited to such items as clippers, scissors, combs, nippers, manicure bowls, and some nail files.
- (i) "Nail Salon" - an indoor establishment or kiosk that offers, provides, permits or allocates space for the manicuring of healthy finger nails and pedicuring of healthy toe nails or enlists the use of chemicals which include but is not limited to resins, plasticizers, solvents, pigments,

creams, emollients, adhesives, paints or compressed air brush equipment for the purpose of treating, painting, repairing, and enhancing of the human finger nails and toe nails.

(j) "Nail Technician" - a person, who works at a nail salon as defined herein, who cuts, shapes, polishes or enhances the appearance of the healthy nails of the hands and feet, including but not limited to, the application and removal of sculptured or artificial nails.

(k) "Inspection Report" - Hartford Department of Health and Human Services report prepared and issued by the authorized agent after conducting an inspection of a barbershop or salon to determine compliance with all applicable federal, state, and local statutes, order, ordinances, quarantines, rules, regulations or directives relating to the public health.

(l) "Operator" - any person, including, but not limited to, a licensed, hairdresser/cosmetician or barber, or unlicensed person who is performing tasks allowed under the scope of this Code and the Public Health Code of the State of Connecticut.

(m) "Single Use Tool" - a non-metal and/or porous item that is made or constructed of cloth, wood, sponge, pumice stone or other absorbent materials having rough surfaces which cannot be effectively cleaned and disinfected.

(n) "Salon" - any shop, store, day spa or other commercial establishment at which the practice of barbering, hairdressing and cosmetology, or the services of a nail technician, or any combination thereof, is offered and provided.

(o) "Sanitize" - effective antibacterial treatment by a process that provides sufficient concentration of chemicals for enough time to reduce the bacteria count including pathogens to a safe level on equipment.

Sec. 17-57. Establishment License Required

(a) As of January 1, 2018, no person, firm, or corporation shall operate a barbershop or salon that does not have a valid license issued by the Director of Health. Only a barbershop or salon that complies with the requirements of this section and the Public Health Code of the State of Connecticut shall be entitled to receive or retain such license. Licenses are not transferable and shall be renewed annually. A valid license shall be posted in a conspicuous public location, visible to patrons of the establishment.

(b) The provisions of this section shall apply to every barbershop and salon, in the City, that is engaged in the practice of barbering, hairdressing and cosmetology, or that provides the services of a nail technician, or any combination thereof.

(c) The Director of Health shall have the authority to adopt regulations for the purposes of licensing, inspecting and maintaining oversight of barbershops and salons pursuant to the provisions of this Code and the State of Connecticut General Statutes.

(d) A copy of all regulations governing the licensing, inspecting and oversight of barbershops and salons, adopted by the Director of Health, shall be provided free of charge, to all applicants seeking a license for a barbershop or salon at the time the application is made.

Sec. 17-58. Application and Issuance of Establishment License

- (a) Any person desiring to operate a barbershop or salon shall make written application for a license on forms provided by the Director of Health. Such application shall be submitted prior to the start of construction, remodeling, converting, or taking ownership of a new barbershop or salon. A plan review will be required as part of the license application process.
1. Prior to any change of ownership, and prior to opening a new barbershop or salon, a plan review application must be completed and the appropriate application fee paid.
 2. No barbershop or salon having a permanent location shall be relocated, constructed, remodeled or extensively altered, nor shall a structure be converted to use as a barbershop, salon, hairdressing and/or cosmetology shop, or tanning salon, except in accordance with plans and specifications approved by the Hartford Department of Health and Human Services.
 3. Two (2) sets of properly prepared plans drawn to a scale of not less than 1/4" = 1', and equipment specifications for such construction, remodeling or alteration shall be submitted to the Director of Health, or authorized agent, for review and approval before relocation, construction, remodeling, alteration, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement and construction materials of work areas and the type and model of proposed fixed equipment, flooring material, and facilities. The plans and specifications shall be submitted, along with a completed plan review application to the Director of Health. The Director of Health shall approve the plans and equipment specifications if they meet the requirements of this Code and the Public Health Code of the State of Connecticut.
 4. Applicants shall additionally submit, to the Director of Health, in writing, cleaning procedures describing the process by which too are to be cleaned, disinfected, and sanitized. Demonstration of these procedures is required prior to receiving a license.
 5. Prior to the barbershop or salon opening, the Director of Health, or authorized agent, shall conduct a pre-operational inspection to determine compliance with the approved plans and specifications and with the requirements of this Code and the Public Health Code of the State of Connecticut.
 6. The owner/operator must also obtain a Certificate of Occupancy (CO) from the Hartford Development Services Division of Licenses and Inspections, if applicable. The Director of Health shall issue a license upon receipt of the CO, and a completed application and submission of the appropriate fee.
 7. Until 1 year after the effective date of the rules promulgated under this Section of the Hartford Municipal Code, the City of Hartford Department of Health and Human Services shall issue a license to an applicant barbershop or salon that presents:

- a. Evidence that the establishment was operating as a barbershop or salon prior to January 1, 2018; and
 - b. Evidence that the establishment's employees are in compliance with all state and local personal licensing requirements; and
 - c. Floorplans of the establishment indicating the operation's layout and arrangement of work areas; and
 - d. Evidence that the establishment is in compliance with all state and local tax requirements; and
 - e. A valid Certificate of Occupancy from the Division of Licenses and Inspections, if applicable; and
8. License and application payments in accordance with Section 17-67.

(a) All licenses shall expire on December 31 of each year, unless otherwise indicated, and may be renewed for another year upon application and payment of an annual fee, provided that the barbershop or salon is in compliance with this Code, the Public Health Code of the State of Connecticut, and all other applicable municipal ordinances.

(b) In the case of a transfer of ownership of an existing barbershop or salon to a new owner, the establishment shall be brought into compliance with this Code, the Public Health Code of the State of Connecticut, and all other municipal ordinances by correcting all violations before a license to operate can be issued, unless with specific application for time-limited waiver. The license is not transferable from one owner to another. All new owners shall apply for and maintain a current license.

(c) Licensed operators in a barbershop or salon shop shall maintain and display an appropriate current license or registration from the State of Connecticut.

(d) A temporary license to operate a barbershop or salon may be granted for a period not to exceed fourteen (14) consecutive calendar days. A temporary license would be required for conducting a public demonstration, a fund-raising event or a public convention.

Sec. 17-59. Inspection and Right of Entry

(a) The Director of Health and his authorized agents are authorized, after proper identification, to enter at any reasonable time any barbershop or salon for the purpose of making inspections, as deemed necessary by the Director of Health or his authorized agent, to determine compliance with this Code, the Public Health Code of the State of Connecticut, and any other applicable codes, regulations or statutes.

(b) Assistance by police: The City of Hartford Police Department shall assist the Director of Health, when required to do so by statute or ordinance, in the performance of the duties prescribed herein. The City of Hartford Police Department shall report to the Director of Health or his authorized agent, any violation of this article or of the general statutes in respect to the operation or maintaining of any barbershop or salon within the City.

Sec. 17-60. License Suspensions

(a) The Director of Health may suspend any license to operate a barbershop or salon if the license holder does not comply with the requirements of this Code, the Public Health Code of the State of Connecticut, or any applicable municipal ordinance.

(b) In the event that the Director of Health, or authorized agent, finds conditions not in compliance with the requirements of this ordinance in the operation of a barbershop or salon, or if a violation or set of violations appears on more than one (1) consecutive inspection report, the Director of Health may immediately issue an Order to Correct to the license holder or person in charge, as well as the renter (if applicable), citing such conditions, specifying the corrective action to be taken and time frame within which action shall be taken. If correction is not made in the allotted time, the license may be suspended or revoked.

In the event that the license is suspended or revoked, one (1) copy of the order to cease barbershop or salon operations shall be posted by the owner upon the inner surface of the window of the front entrance door of the barbershop or salon or upon the nearest window thereto in such a manner as to be clearly visible to the general public from the exterior of such barbershop or salon. Said order to cease operations shall not be defaced or removed by any person except the Director of Health, or his/her authorized agent.

(c) The Director of Health may suspend, without warning, prior notice or hearing, any license to operate a barbershop or salon:

(1) if the operation constitutes an imminent hazard to public health, (as defined in section (D) below or

(2) if the owner, operator or person in charge has interfered with the performance of the Director of Health's duties, or

(3) if an unlicensed individual is performing procedures, including but not limited to haircutting and hairstyling, requiring licensure by the State of Connecticut.

(d) An imminent health hazard shall include, but is not limited to, any one of the following:

(1) an ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to clients; or

(2) the absence of an approved sanitizer/disinfectant or evidence that sanitizer/ disinfectant is not being used properly to thoroughly clean implements and equipment after each client; or

(3) the absence of potable water, supplied under pressure, in a quantity which, in the opinion of the Director of Health, is capable of meeting the needs of the facility; or

- (4) the absence of adequate hot water supply (water to be maintained at 110° F); or
 - (5) a sewage backup into the facility; or
 - (6) a nuisance condition deemed imminent by the Director of Health and Human Services; or
 - (7) operating without a valid license issued by the City of Hartford Department of Health and Human Services.
- (e) Suspension shall be effective immediately upon documentation of imminent public health hazard and/or interference with the Director of Health's duties per items (c) and (d) of this section. A written order to cease and desist to the license holder of the facility from the Director of Health will follow within 24 hours. When a license is suspended, all barbering and cosmetology operations within the establishment shall cease immediately and shall not resume until written approval to resume has been issued by the Director of Health. The Director of Health, or authorized agent, shall remove a suspended license from the premises.
- (f) When a license is suspended, the holder of a license, or the person in charge, shall be notified in writing of the suspension, and an opportunity for a hearing will be provided if a written request for a hearing is filed with the Director of Health by the holder of the license within seventy-two (72) hours of notification. The Director of Health may end the suspension at any time by giving written notice to the license holder if reasons for suspension no longer exist.

Sec. 17-61. Service of Notice

Written notices and orders provided for in this code shall be deemed to have been properly served when a copy of the notice or order has been delivered personally or sent by certified mail, return receipt requested, to the owner, license holder or person in charge of the barbershop or salon. A copy of any such notice or order shall be filed in the records of the Director of Health.

Sec. 17-62. License Non-Renewal

- (a) The Director of Health, after providing an opportunity for a hearing, may refuse to renew the license of any establishment for serious or repeated violations of any of the provisions of this Code, or for interference with the Director of Health in the performance of official duties, or for cases where the license to operate has been obtained through nondisclosure, misrepresentation or intentional misstatement of a material fact.
- (b) Prior to non-renewal, the Director of Health shall notify the license holder, or person in charge, of the specific reason(s) for such non-renewal. The license shall be revoked at the end of ten (10) calendar days following the service of such notice, unless a written request for a hearing is filed with the Director of Health within seventy-two (72) hours of such notice. If no request for a hearing is filed within seventy-two (72) hours of receipt of such notice, the non-renewal becomes final.

Sec. 17-63. License Reinstatements

(a) Post-Suspension Period

Whenever a license has been suspended, the holder of the suspended license may request a hearing with the Director of Health for permit reinstatement. Within five (5) working days following the receipt of a written request, including a statement signed by the applicant that, in his opinion, the conditions causing the suspension have been corrected, the Director of Health, or his/her authorized agent, shall make a re-inspection. If the Director of Health, or authorized agent determines that the applicant has complied with the requirements of this Code and the Public Health Code of the State of Connecticut, the license shall be reinstated and returned to the license holder.

(b) Post Non-Renewal Period

After a period of sixty (60) calendar days from the date of refusal to renew, a written application may be made for the issuance of a new license. This application will be treated as a new application. All appropriate procedures, fees and inspections will be required, including a plan review.

Sec. 17-64. Hearings

The Director of Health shall conduct the hearings provided for in this chapter at a designated place and time. The Director of Health shall make a final finding based upon the complete hearing record, and shall sustain, modify or rescind any notice or order considered in the hearing. The Director of Health shall furnish a copy of the written report of the hearing decision to the license holder within ten (10) calendar days of the hearing date.

Sec. 17-65. Appeals

The owner or operator of a barbershop or salon aggrieved by a written notice or order may, within seventy-two (72) business hours after the receipt of such notice and/or order, appeal to the Director of Health who shall thereupon immediately examine the merits of such case and may vacate, modify or affirm such written notice or order. The owner or operator of a barbershop or salon who is aggrieved by such action of the Director of Health may, no later than three business days after the date of receipt of such notice or order appeal to the State of Connecticut Commissioner of Health who shall thereupon immediately notify the authority from whose order the appeal was taken and examine the merits of such case and may vacate, modify or affirm such action in accordance with the Connecticut General Statutes.

Sec. 17-67. Licenses

(a) Classification. For purposes of this article, the following classifications for annual licenses of barbershops and salons shall be applied:

- (1) Class 1. Barbershops and Salons with between one and three workstations.
- (2) Class 2. Barbershops and Salons with four or more workstations.

(b) Fees. As of January 1, 2018, the following annual fees shall be collected by the department of health for each license or renewal issued for barbershops and salons:

(1) Class 1: \$150

(2) Class 2: \$200

The above fees may be prorated on a quarterly basis.

Plan Review:

Class 1 and 2: \$100

Lost or replacement of the original barbershop and salon license fee: \$25

Return check fee: \$50

(c) Other fees:

Late fees for lapsed licenses for barbershops and salons shall be one hundred dollars (\$100) initially and two hundred dollars (\$200) each month or portion of a month in arrears thereafter.

Re-inspection fee, as provided for in this article, shall be one hundred dollars (\$100).

(d) Penalties

Any person who violates any of the provisions of this section and/or the Public Health Code of the State of Connecticut may be cited for an infraction of not more than one hundred dollars (\$100). Each day of the violation thereof shall be deemed a separate offense, applied to any person who operates a salon/ barbershop establishment:

(1) Without a valid salon license, and/or

(2) While his establishment is tax delinquent, and/or

(3) While failing to remedy a previously cited violation by the time specified, shall be subject to a fine of not more than one hundred dollars (\$100). Each day the violation continues shall constitute a separate offense.

If criminal prosecution is the result of noncompliance of any of the provisions of this section, the defendant shall be subject to the City of Hartford costs, together with reasonable attorney's fees as allowable by law.

Sec. 17-68. Independent Contractors

Any barbershop or salon owner contracting out a chair "work station," or floor space shall state such on the permit application form and:

(1) The contractor must comply with all regulations set forth in this Code as well as the Public Health Code of the State of Connecticut.

(2) The shop owner will ensure that the contractor safely performs his/her duties within their scope of practice.

Sec. 17-69. Annual Inspections

At least once a year, the Director of Health, or authorized agent, shall inspect each barbershop or salon and shall make as many additional inspections as are necessary for the enforcement of this Code and the Public Health Code of the State of Connecticut.

Sec. 17-70. Equipment and facilities

a. Water supply. An adequate supply of hot and cold water from a municipal or approved private source shall be provided for service for customers, cleanliness of employees and for washing floors, walls, ceiling and equipment.

b. Waste disposal. Wastewater from all plumbing fixtures shall be discharged into municipal sewers where available. Otherwise, suitable facilities shall be installed for the absorption of the wastes by the soil in underground systems in accordance with provisions of the Public Health Code of the State of Connecticut and the Code of Ordinances of the City of Hartford.

c. Plumbing fixtures.

1. Plumbing fixtures shall be of impervious material and of a type which is readily cleanable. They shall be free from cracks and from parts which are not readily accessible for cleaning. They shall be of a type which does not constitute a hazard to a public water supply through back siphonage.
2. There shall be one (1) wash bowl for each shampoo chair and three (3) operators.
3. Shampoo bowls shall be used for barbering, hairdressing and cosmetology work only.
4. A utility sink shall be provided for proper cleansing of instruments.

d. Floors. Floors shall be nonporous and of such construction as to be easily cleaned. Floors where tinting or shampooing is done or where chemicals for bleaching hair are used shall have hard and washable surfaces. Floors shall be kept clean and in good repair. If carpeting or similar material is used for floor covering, it shall be of a light color with a single loop pile of not more than one-fourth (1/4) inch in height. Such floor covering shall be kept clean by vacuuming at least daily and shampooing at least once annually and more frequently if the covering is not clean.

e. Lighting and ventilation.

1. Lighting shall be sufficient to provide adequate illumination in the work area.
2. Windows shall be effectively screened against insects, rodents, and other vermin.
3. The shop shall be adequately ventilated so as to remove chemical vapor emissions, excess heat and odors. Ventilation shall comply with state and local building codes and ordinances.
4. Nail salons using nail polishes, enamels, basecoats, hardeners, and chemical solvents are deemed to create indoor vapor emissions and shall not pollute nor negatively affect the indoor air quality of adjacent premises.

5. Salons providing nail technician services shall be equipped with ventilation systems in compliance with the requirements of the Connecticut Building Code.

f. Cabinets. Cabinets shall be provided for storage of clean linen and towels. They shall have tight-fitting doors that shall be kept closed to protect the linen and towels from dust and dirt.

g. Receptacle for used towels. A covered receptacle which can be readily emptied and cleansed shall be provided exclusively for soiled towels or linen.

h. Refuse. Covered containers for hair droppings, paper and other waste material shall be provided and maintained so that they are not offensive.

i. Toilet facilities.

1. Adequate toilet facilities and washbasins must be provided for patrons and employees. Where both male and females are employed, toilet facilities shall be provided for separate use of each sex. Such facilities and washbasins shall be kept clean and in working order.
2. Handwashing facilities shall be provided with hot and cold running water, a sanitary soap dispenser and service towels for patrons and attendants.
3. The use of common soap for more than one (1) person is prohibited.

j. Working areas.

1. Working areas shall be thirty-six (36) square feet at a minimum for each operator employed in the shop. Work areas shall not include any space devoted to waiting room and other purposes.
2. Three-foot wide passageways shall be maintained throughout the shop.
3. No dryers shall be placed in any waiting room or in any passageway.

k. Barbershop or hairdressing and/or cosmetology shop in residence.

1. A barbershop or salon located in a residence must be confined to a separate room, separated with ceiling-high partitions and provided with a door to be closed at all times.
2. The area within a home operated as a barbershop or hairdressing and/or cosmetology shop must be equipped with the facilities and instruments required in all such establishments.

Sec. 17-71. Maintenance and operation.

a. General cleanliness.

1. The licensed owner of every barbershop or salon shall keep it in a clean and sanitary condition at all times.
2. No hair droppings shall be allowed to accumulate on floors. Hair droppings shall be removed frequently and as soon as possible in such a manner as not to cause objectionable conditions.

b. Walls, ceilings and fixtures.

1. Ceilings shall be kept in good repair, and cracks in walls, especially around baseboards, shall be filled in so as to prevent the harboring and breeding of insects.
2. Cabinets, shelves, furniture, shampoo bowls and fixtures shall be kept clean and free of dust, dirt and hair droppings. Arms, seats and rests of chairs shall be wiped of hair droppings after serving each customer.

c. Sanitary services.

1. A towel shall not be used for more than one (1) person without being properly laundered before each use.
2. The headrest of the chair shall be covered by a properly laundered towel or paper for each customer before the customer is permitted to recline in such chair.
3. A sanitary paper strip shall be placed completely around the neck of each customer before any apron or hair cloth or any other protective device is fastened around the neck.
4. Clean towels shall be delivered in bags and kept in a clean, closed cabinet or closet.

d. Sanitation of equipment and implements.

1. Hair brushes, combs and all other implements used on a customer shall be kept clean and sanitary at all times and shall undergo thorough cleansing and disinfection after serving each customer.
2. Sanitary covered containers shall be provided and maintained, which shall contain a disinfectant for the mandatory storage of the aforesaid implements when not in use.
3. After handling a customer affected with an eruption or whose skin is broken out or is inflamed or contains pus, the instruments shall be effectively cleaned, washed with soap or a detergent and water, then rinsed with water having a temperature of at least one hundred seventy degrees Fahrenheit (170° F.) or allowed to remain for five (5) minutes in alcohol [seventy to eighty percent (70%-80%)] or some other equally efficient disinfectant.
4. Shaker-top containers must be provided for dispensing lotions and powders.
5. Single-service towels, papers and other material shall be disposed of in the proper receptacle immediately after use and shall not be used again.

e. Shaving brushes, mugs and finger bowls. The use of shaving brushes and shaving mugs is prohibited. The use of finger bowls for manicuring purposes is prohibited unless a separate sanitary inner paper liner or cup is used for each customer and discarded immediately after use.

f. Alum and other astringents. Alum or other material used to stop the flow of blood shall be applied in powdered or liquid form only.

g. Neck dusters, powder puffs and sponges. The use of brush neck dusters and powder puffs is prohibited.

h. Foods and beverages. Foods and beverages are not to be prepared, stored or sold in the licensed premises, except coffee and tea prepared and kept for the convenience of employees and patrons, but no charge therefore is to be made to patrons who are served therewith. Foods and nonalcoholic beverages may, however, be brought into the licensed premises for immediate consumption and also may be dispensed by means of automatic vending machines on the premises, provided that such machines comply with all federal, state and local laws and the rules and regulations promulgated by any board, bureau or subdivision having jurisdiction thereof, and provided that such vending machines are maintained and operated in accordance with such laws, rules and regulations.

i. Animals or pets. No animals or pets shall be kept in any barbershop or salon.

Sec. 17-72. Cleanliness of operators.

a. The hands of the operator shall be thoroughly washed with soap and warm water before serving each customer and immediately after using the toilet.

b. Attire. Operators shall wear, while attending any patron in a barbershop or salon, clean, washable garments having at least one-quarter-length sleeves.

Sec. 17-73. Smoking prohibited.

Smoking (including e-cigarettes) shall be prohibited in all barbershops and salons.

Sec. 17-74. First Aid Kit required

All barbershops and salons must keep on premises a first aid kit which must be replenished as necessary. The first aid kit must be easily accessible to salon employees and technicians at all times.

Sec. 17-75. Recommended disinfectants.

All barbershops and salons must use wet sanitizers with hospital grade or U.S. Environmental Protection Agency (EPA) approved disinfectant. A wet sanitizer is any receptacle with a proper cover large enough to completely immerse items to be sanitized which contains an approved disinfectant. A hospital grade or EPA approved disinfectant shall be defined as:

- a. For all combs, brushes, tools, metal implements, instruments with a cutting edge and implements which have not come into contact with blood or body fluids: a disinfectant which indicates on its label that it has been registered with the EPA as a hospital grade bactericide, viricide and fungicide.
- b. For all combs, brushes, tools, metal implements, implements with a cutting edge and implements which have come into contact with blood or body fluids: a disinfectant which

indicates on its label that it has been registered with the EPA as a hospital grade tuberculocidal.

Sec. 17-76. Display of registration certificate. Each licensed or registered barber, hairdresser and/or cosmetician in the State of Connecticut must display a current license or registration certificate in a conspicuous place adjacent to or near each barber's, hairdresser's or cosmetician's work station so that it may be seen by the public.

Sec. 17-77. Mandatory procedures for maintaining a nail salon

Purpose. The City of Hartford has determined that standardization of the practice of professional nail enhancement is necessary in order to protect the health of nail technicians, clients, and visitors of nail salons from the risk of injury or infection due to unsanitary conditions and exposure to hazardous chemicals. In addition to sections 17-55 through 17-76 of this Chapter, the following sections are promulgated to set forth the implementation of Hartford's Nail Salon Regulation.

Sec. 17-78. United States Department of Labor OSHA requirements - Safety Data Sheets (SDSs); Material Safety Data Sheets (MSDS); and Chemical Storage

1. The following categories of chemical products, if present in the salon, must be stored in closable containers properly labeled with the product/chemical name (this includes smaller dispensing bottles as well as original packaging) and must have a Safety Data Sheet (SDS, formerly Material Safety Data Sheet or MSDS) available and on file in the salon:
2. SDSs must be available and accessible to salon employees at all times. The Hartford Department of Health and Human Services recommends a salon maintain all SDSs in a binder or file folder in a central location that is easily accessible to employees.
3. An SDS for a chemical product is available from the distributor and/or manufacturer of the product and should be obtained at the time of purchase. An SDS may also be available on the product manufacturer's website.
4. All flammable chemicals shall be kept away from heat and shall be stored in a flammable storage cabinet in compliance with applicable law and approved fire reference standards when not in use. Applicants must secure all necessary permits from the Hartford Fire Department as soon as possible. Whenever possible, small-mouthed dispensers or pump dispensers shall be used.
5. All chemical storage containers (including smaller dispenser bottles as well as original packaging) must be kept closed when not in use.

Sec. 17-79. Eye Wash Station

1. The nail salon eye wash can be either a station connected to the building plumbing and capable of continual operation, a stand-alone system specifically designed and marketed for use as an eye wash station, or a clearly marked station containing two or more personal eye wash bottles. Stand-alone eye wash stations are typically a plastic wall-mounted unit that holds several gallons of sterile water or saline solution while a personal eye wash bottle station may have a plastic or metal shelf that mounts to the wall to hold two or more sealed bottles of sterile saline or water. A hand-washing sink is not an acceptable eyewash station.
2. Manufacturer guidelines for installation and maintenance of any stand-alone systems or bottles must be followed to prevent contaminants from getting into the wash water. Eye wash bottle nozzles must remain clean and clear and the water must be replaced regularly. Adhering to the manufacturer recommended water or saline replacement schedule as well as expiration dates is required. Should the liquid in the eye wash device ever become cloudy or odorous, it must be discarded and replaced immediately regardless of the manufacturer recommendation.
3. The eyewash station cannot be located in the salon bathroom. The eye wash station must be easily accessible to staff and customers within the main work area – within 10 feet of the work area or reachable within 10 seconds.

Sec. 17-80. Single-use Tools

Single-use tools are any salon tools made of foam, wood, or other porous materials that cannot be effectively cleaned and disinfected between clients and/or are degraded by use on a client. These must be discarded into a covered, labeled waste container at the work station immediately after use on a single client. Examples of common single-use tools include, but are not limited to, toe separators, flip-flops, non-metal cuticle pushers, cotton swabs/balls, non-metal nail files, pumice stones, gloves, and waxing sticks/spatulas.

Sec. 17-81. Multi-use Tools

Multi-use tools must be disinfected between uses by immersion/soaking/rinsing the tool(s) in an EPA-registered hospital grade disinfectant following the manufacturer directions for use in disinfecting objects. This should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.

Sec. 17-82. Public Health Notice

- a. Every nail salon shall display a public health notice in a manner and location conspicuous to employees, clients, or visitors of the salon upon entry.
- b. The public health notice must be permanently affixed and shall be:
 - a. made of durable material;
 - b. at least 8.5 inches by 11 inches in size;
 - c. printed in 12 point or larger type

d. in strongly contrasted text on a bright background (for example, black text on a white or yellow background, white text on a dark blue or red background, etc.) to allow for ease of reading; and

e. an exact replica of the language included on the Hartford Department of Health and Human Services public health notice template.

c. An approved public health notice may be obtained from the Department of Health and Human Services 131 Coventry St, Hartford, CT 06112.

This ordinance shall take effect upon adoption by the Court of Common Council.



Luke A. Bronin
Mayor

April 10, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Injury Prevention Grant

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City to apply for and accept an Injury Prevention grant of \$90,000 for the period from January 01, 2017 through August 31, 2019, from the Connecticut Department of Public Health, for comprehensive drug overdose prevention activities.

Drug overdose deaths have increased by 33 percent in the past five years across the country, with some states, including Connecticut, seeing jumps of more than 100 percent. Drug overdose deaths have increased every year for the past four years in Connecticut, from 357 in 2012 to 729 in 2015, the last period for which data is available.

The Hartford Department of Health and Human Services will utilize this grant funding to implement practices and strategies to help prevent prescription drug and opioid overdoses and deaths, to increase awareness of this public health epidemic in the community, and to help to reduce the stigma associated with substance use disorder.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 10, 2017

WHEREAS, Drug overdose deaths have increased by 33 percent in the past five years across the country, with some states, including Connecticut, seeing jumps of more than 100 percent, and

WHEREAS, The Connecticut Department of Public Health (CT DPH) provides Injury Prevention funding to local health departments for conducting research and gathering data on health conditions among residents of the municipality and the information compiled through this research is used to implement comprehensive approaches to addressing such health conditions, and

WHEREAS, The City has been notified of the availability of Injury Prevention funding of \$90,000 for the 20-month period from January 01, 2017 through August 30, 2019, to focus on evidence-based practices and strategies to help prevent prescription drug and opioid overdose morbidity and mortality in the community, increase awareness of this public health epidemic, and help to reduce the stigma associated with substance use disorder, now, therefore, be it

RESOLVED, That the City is authorized to accept \$90,000 in Injury Prevention Grant funds from the Connecticut Department of Public Health to be used for comprehensive drug overdose prevention and planning activities for the period January 1, 2017 through August 31, 2019, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel, and be it further

RESOLVED, That City of Hartford hereby affirms as its policy to support the Non-Discrimination Agreements and Warranties required under Connecticut General Statute § 4a-60(a)(1) and § 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and Sections 9(a)(1) and 10(a)(1) of Public Act 07-142, as those statutes may be amended from time to time.

Introduced by:

rJo Winch, Councilwoman

ITEM # 9 ON AGENDA

HEADING
AND
PURPOSE

AN ORDINANCE AMENDING CHAPTER II. ARTICLE XII - LIVING WAGE OF
THE MUNICIPAL CODE.

COURT OF COMMON COUNCIL,
CITY OF HARTFORD
April 24, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

Sec. 2-763. - Living wage required.

All covered employers and their subcontractors shall pay their covered workers no less than the living wage for work on covered contracts as defined in this article. Additionally, all development project managers and their subcontractors shall pay no less than the living wage to the employees working at the development project. No covered employer may use the living wage requirement of this article to reduce the compensation paid to any of its covered workers.

(a)

A living wage means an hourly wage rate which on an annual basis is equivalent to either of the following:

1. One hundred twenty (120) percent of the federal poverty level for a family of four (4), if health benefits are provided to the covered worker or employee. Health benefits, for purposes of this article, mean paid comprehensive family medical coverage which does not require the covered worker or employee to contribute more than five (5) percent of their annual wages towards the payment of the health plan[;] provided, the Living Wage rate shall not be reduced below the previous year's rate for covered workers with comprehensive family medical coverage; or
2. If health benefits are not provided to the covered worker, the covered employer must pay wages in accordance with subsection (a)1. above, and in addition make payments to its covered workers in lieu of health benefits, as determined by the Director of Human Relations. The Director of Human Relations shall calculate and set forth the amount of these payments in lieu of health benefits on a yearly basis, based on the average cost of non-group comprehensive health insurance in the state[.] provided, the Living Wage rate shall not be reduced below the previous year's rate for covered workers with comprehensive family medical coverage; or

(b)

All development project managers are responsible for ensuring that all of their subcontractors who perform work at the site of the development project pay their employees at the living wage rate.

(c)

The Director of the Office of Human Relations shall adjust the living wage as necessary to incorporate changes in the federal poverty level at least six (6) months prior to the beginning of the fiscal year. The Director of Human Relations shall publish a bulletin announcing any change in the amount of the living wage and shall inform each covered employer in writing, prior to such adjustment becoming effective.

(d)

Covered employers shall inform covered workers or employees making less than twelve dollars (\$12.00) per hour of their possible eligibility for the federal Earned Income Credit ("EIC") pursuant to the Internal Revenue Code and shall make forms available to covered workers or employees informing them about the EIC and the forms required to secure advance EIC payments.

(Ord. No. 06-10, 3-22-10)

Sec. 2-764. - Worker retention, local hiring, and training.

(a)

Covered employers shall report vacancies in positions related to covered contracts and development projects to local hiring agencies and to the Office of Human Relations for purposes of advertisement to the local community.

(b)

Any covered contract shall include language in the event the contract is transferred from one (1) covered employer to another, or if a new covered employer is awarded a covered contract that was previously performed by a prior covered employer, the new covered employer shall offer to employ and retain for a ninety-day period the covered workers who worked under the previous covered employer for at least twelve (12) months. New covered employers may not discharge the covered workers retained during the ninety-day period, except for cause.

(c)

The Director of the Office of Human Relations shall work with the Mayor, the Court of Common Council, other city departments and agencies to promote programs encouraging and facilitating active support for job training programs with covered employers that benefit residents of the City, on an equal opportunity basis, all as per the City's procurement ordinance and other applicable laws or regulations.

(Ord. No. 06-10, 3-22-10)

Sec. 2-765. - Implementation.

All requests for bids and requests for proposals for covered contracts or development projects, whether advertised or informally solicited, shall include appropriate information about the living wage requirements.

(Ord. No. 06-10, 3-22-10)

Sec. 2-766. - No strike agreement; labor peace required.

All development project managers shall sign a written agreement with a labor organization seeking to represent employees at the development project, which agreement provides a procedure for determining employee preference on the subject of whether to be represented by a labor organization for collective bargaining and further provides that the labor organization will not strike the development project in relation to the organizing campaign.

(Ord. No. 06-10, 3-22-10)

Sec. 2-767. - Recording of covenant required.

The City must include a clause in all contracts, city loans, tax abatement agreements, tax increment financing agreements, or other documents providing financing for development projects covered by the terms of this article, requiring the development project manager to comply with living wage and labor peace provisions of this article. In addition, said clause shall state that all sums owed to the City from contracts, city loans, tax abatement agreements, tax increment financing agreements or other documents providing financing for development projects will be due and payable in event of a violation of this article. Upon the granting of a development project that meets the terms of this article, the City shall record a covenant in the Hartford Land Records that provides that the development manager shall abide by the terms of the living wage and labor peace ordinance.

(Ord. No. 06-10, 3-22-10)

Sec. 2-768. - Responsibility for effectuation and enforcement.

The Director of the Office of Human Relations shall investigate violations of this article and make recommendations to the Mayor for enforcement. The Mayor shall consider these recommendations and direct City departments to take enforcement actions, if needed, as provided below.

(Ord. No. 06-10, 3-22-10)

Sec. 2-769. - Enforcement and reporting.

(a)

Monitoring of the provisions of this article shall be the responsibility, initially, of the Office of Human Relations. As appropriate or necessary, the Director of that division [may] will require a covered employer to produce payroll records relevant to an audit or any inquiry into a claimed violation of this article. Every covered employer shall post copies of documents provided by the Director of the Office of Human Relations, stating the living wage applicable to covered workers. In addition, such posting shall include a form which may be used by covered workers to file a complaint with the Director of the Office of Human Relations for noncompliance with the provisions of this article. Such postings shall be made at the work site in a prominent place where all documents posted pursuant to this article may easily be seen and read by covered workers. A copy of such documents shall be given by the covered employer to any covered worker upon request no later than (i) the last hour of the said worker's next shift or (ii) the last hour of the next business day.

**RESOLUTION TO CREATE A PILOT PROGRAM
PHASING OUT THE USE OF UNRECYCLABLE PLASTIC BAGS**

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford April 24, 2017

WHEREAS, Plastic bags are detrimental to our environment, fill up our landfills and cannot be recycled as part of single-stream recycling; and

WHEREAS, Creating a pilot program to ban plastic bags in Hartford, would allow for a smooth transition over time and prevent undue hardship on local businesses or consumers; and

WHEREAS, Other cities, such as Westport CT, have phased out the use of plastic bags; and

WHEREAS, Other states, in New England like Massachusetts have 47 cities and towns that have sanctioned plastic bag laws; and

WHEREAS, The City of Hartford may have access to potential grant funding available to create a campaign and/or a pilot program for the phasing out of plastic bags in Hartford; now, therefore, be it

RESOLVED, That the Court of Common Council convene a working group comprised of members from the Court of Common Council, the Hartford Climate Stewardship Council, business owners and community stakeholders; and be it further

RESOLVED, That the Hartford Climate Stewardship Council assist with conducting a plastic bag ban preliminary study to measure the feasibility of carrying out a plastic bag ban for Hartford, and present it to the Hartford Court of Common Council's Public Works, Parks, Recreation and Environment Committee.

RESOLUTION TO HONOR OSCAR LOPEZ RIVERA

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford April 24h, 2017

WHEREAS, The City of Hartford passed a resolution in support of releasing Oscar Lopez Rivera; and

WHEREAS, Public Figures such as Archbishop Desmond Tutu; the Former Governor of Puerto Rico, Alejandro García Padilla; the Hispanic caucus of the US Congress; former US president Jimmy Carter; Democratic presidential runner-up Bernie Sanders; mobilized in support of Oscar Lopez Rivera; and

WHEREAS, On January 17th 2017, then President Obama commuted the sentence of Oscar Lopez Rivera and freed the longest running political prisoner in U.S. History; and

WHEREAS, Honoring our heroes is of vital importance to educating our youth on Puerto Rican History; and

WHEREAS, 38% of Hartford's population is Puerto Rican; now, be it

RESOLVED, That June 19th be declared Oscar Lopez Rivera Day; and be it further

RESOLVED, That the City of Hartford dedicate a street in to Hartford, to Oscar Lopez Rivera.

INTRODUCED BY:
rJo Winch, Councilwoman

ITEM # 12 ON AGENDA
Court of Common Council
City of Hartford
April 24, 2017

School Closures

- Whereas: The School Closures have become a matter of budgeting and not a matter of concern for education, and
- Whereas: Several schools being considered for closure are those located in the north end of Hartford, and
- Whereas: Community schools have notably no had the benefit of proper funding or adequate school supplies or financial support per student, and
- Whereas: More time needs to be had to ensure students will not be negatively impacted by these closures, and
- Whereas: Funding should not be the only reason for school closures. There should be transition time and other considerations given prior to closing community schools. Therefore, be it
- Resolved: That Board of Education, Superintendent and Hartford Schools contract with a local non-profit organization to study the impact of these school closures prior to initiating their closure.

INTRODUCED BY:

rJo Winch, Councilwoman

Court of Common Council

City of Hartford

April 24, 2017

School Crossing Guards from HPD to Board of Education

- Whereas: The School Crossing Guards and their responsibilities have been a budget line item and under the jurisdiction of the Hartford Police Department for many years; and
- Whereas: It has become clear over the course of these years that the performance of these duties would better align under the Board of Education since they impact the safe travel of children to school, and
- Whereas: Because the responsibilities of the Hartford Police Department have greatly increased, and
- Whereas: There are less of them to perform these duties in the absence of School Crossing Guards, and
- Whereas: The City of Hartford's Court of Common Council's Labor, Education, Workforce Development and Youth Committee has heard from many parents and their concerns. Therefore, be it
- Resolved: That the Court of Common Council request the School Crossing Guards and their responsibilities be realigned under the board of education, and be it further
- Resolved: That all funds previously awarded to the Hartford Police Department for the School Crossing Guards be transferred as a line item to the Board of education, and be it further
- RESOLVED: That the Board of Education will not be expected to accept these responsibilities of the School Crossing Guards without this funded line item.

Introduced By:
rJo Winch, Councilwoman

Court of Common Council
April 24, 2017

Pope Park Designated Funds

- WHEREAS: Concerned neighbors, community leaders and dependents of Colonel Albert Pope joined together to form the Pope Hartford Designated Funds in 2009 to stop the decline in Hartford's historic Pope Park, and
- WHEREAS: Pope Park has become known for its many annual activities and was previously awarded \$200,000.00 from Hartford Foundation of Public Giving, and
- WHEREAS: It is vitally important that children have a safe supervised place to recreate and grow, the members of the Friends of Pope Park are seeking to find funds to renovate the it's T-Ball/Baseball field and the Samuel Arroyo Community Center, and
- WHEREAS: The City of Hartford has designated maintenance funds for this purpose in the Park Funds Account. Therefore, be it
- RESOLVED: That the Court of Common Council calls upon the Office of the Mayor and the Park Commission to look for and find funds to renovate these fields.

INTRODUCED BY:
Councilwoman rJo Winch

COURT OF COMMON COUNCIL
April 24, 2017

Request for Trauma Assistance

- WHEREAS: City of Hartford has been plagued with a rash of street violence; and
- WHEREAS: On too many occasions, our children are either involved or in view of this violent behavior; and
- WHEREAS: As a result of these actions, children and young adults in the City of Hartford and our surrounding towns have become direct or indirect victims of these life changing events which lead to post traumatic stress when left untreated, and
- WHEREAS: The City of Hartford has more than 200 non-profits organizations who benefit from being located in our city without commitment to assisting in these trouble times. And
- WHEREAS: The City of Hartford, cannot respond to these crises along, and
- WHEREAS: We are all in this together and we need the assistance of those who live in, work in and hold their businesses in our city to help, and
- WHEREAS: Some of these non-profit organizations are housed close to where our children are educated and can adopt a school or provide clinical or counselling services to those affected by these horrific actions. Therefore, be it
- RESOLVED: That the Hartford Court of Common Council urges the Mayor, Superintendent of school and Department of Children, Recreation and Family Services Department of the City of Hartford to reach out to these "LOCAL ORGANIZATIONS" for assistance in counselling of our most precious human resources; our children.

INTRODUCED BY:

rJo Winch, Councilwoman

Wilderlyz Bermudiz, Minority Leader

Court of Common Council

City of Hartford

April 24, 2017

Support the Rights being given by the U.S. Constitution

- Whereas: Our Nation is governed by the Constitution of these United States and the regard for these rights have become unclear by the actions of our new elected Federal Government; and
- Whereas: In the U.S. Constitution, every citizen has been given the rights to freedom of speech, press, the right assemble and to practice the religion of their choice; and
- Whereas: During the first 100 days of our US Governmental administration, the President has issued Executive Orders that stripped many of these rights, and
- Whereas: Many families are being negatively impacted by these actions to include legal documented residents and U. S. citizens, and
- Whereas: The City of Hartford's Court of Common Council support the Violence Against Women's Act and the right to freedom of religion. Therefore, be it
- Resolved: That the Court of Common Council and the residents of the city of Hartford call upon the U.S. Administration to adhere to the rights and freedoms afforded every American and those who would seek refuge by crossing our borders to escape from harm.

INTRODUCED BY:

rJo Winch, Councilwoman

Court of Common Council

City of Hartford

April 24, 2017

Oppose Raised Senate Bill 7112

- WHEREAS:** Raised Senate Bill 7112: An Act Concerning Children's Advocacy Centers is presented as an attempt to establish a standard investigatory response to crimes against children, if passed, it will disqualify existing and future local programs who have the desire to serve Connecticut's children, and
- WHEREAS:** This bill would require any Child Advocacy Center in CT to be accredited by the National Children's Alliance, thus disallowing the CT Department of Children and Families to refer abuse cases to a hospital based clinic, such as the St. Francis Hospital & Medical Center which has operated for over 20 years, seeing 500 children annually, and
- WHEREAS:** The Child Advocacy Center at Yale, New Haven operated as a hospital based medical clinic for almost 20 years prior to deciding upon and being granted accreditation, and
- WHEREAS:** The passage of Senate Bill 7112 would disallow any other Child Advocacy Centers at any CT Children's Medical Centers to be accredited by CT law to include the St Francis Child Advocacy Center currently operating in Hartford, and
- WHEREAS:** Legislating accreditation by a private agency in Washington DC will adversely weaken local control; totally ignoring and perhaps even prohibiting municipal influence from considering other models and/or design of investigatory and service responses to abused children. And
- WHEREAS:** The Child Advocacy Center/Multidisciplinary Team Model is described as a model for investigation of allegations of crimes against children and are also required to provide needed services to child victims and their non-offending caregivers, and
- WHEREAS:** Most Children Advocacy Centers in Connecticut operate under the umbrella of a non-profit organization and those not hospital based are most often programs dealing with mental health clinics which require accreditation by the National Children's Alliance and eliminate parental choice of a health care providers, and are themselves questionable IAW CT Law. Therefore, be it
- RESOLVED:** That the Court of Common Council urges the Hartford delegation to oppose Senate Bill 7112 to ensure children who are victims of sex abuse and sexual assault can be treated at their local St Francis Hospital Child Advocacy Center and not sent to New Haven where many may never reach counseling and adequate treatment to combat these crimes and be able to live fruitful lives, and be it further
- RESOLVED:** That a copy of this resolution be distributed to the CT Department of Children and Families with our support to continue the funding of the St Francis Child Advocacy Center when children are seen for mental, and physical sexual abuse and have been successfully for the past 20 years.

INTRODUCED BY
rJo Winch, Councilwoman

COURT OF COMMON COUNCIL
April 24, 2017

Yard Goat Agreement

WHEREAS: In response to Council Resolution dated, February 14, 2017, a meeting was held with Josh Solomon and Tim Russell of the Yard Goats, on February 28, 2017 with the Chair of Labor, Education, Workforce Development and Youth Committee, and

WHEREAS: The concerns of the resolution were discussed, and

WHEREAS: The above named, representing the interest of the Yards Goats, answered the following questions:

1. Will the Yard Goats pay the City's Living Wages to those working at the stadium also known as Dunkin Donut Park?
 - a. The Yard Goats verbally agreed in accordance with (IAW) the February 22, 2010 amended Chapter II, Article XII of the Municipal Code of the City of Hartford, that they will pay covered workers they employ the living wages.
2. Will the Yard Goats adhere to all provisions of the Living Wage Ordinance?
 - a. Yes
3. If not, does the Mayor's Office intend to take enforcement action against the Yard Goats, to ensure workers are paid a Living Wage?
 - a. These responsibilities will be under the oversight of the Office of Human Relations established by January 9, 2017 ordinance amending Chapter 2, Section 2-102, City of Hartford Municipal Code.
4. Have the Yard Goats promised to hire a certain number of Bona fide Hartford Resident?
 - a. Yes. They will employ up to 300 part time workers and agree to maintain the requirements of the Living Wage Ordinance for Hartford residency hiring.
5. If so, how many and how will this promise be enforced?
 - a. More than 30% and enforcement will be the responsibility of the Office of Human Relations, and

WHEREAS: The Yard Goats' General Manager has agreed to an open door policy and openness to address any concerns of this office, the committee chair is pleased that these policies will yield Hartford residents employment, community room access and many other amenities to the residents of the City of Hartford. Therefore, be it

RESOLVED: That this matter is closed for discussion but can be reopened at any time the Office of Human Relations determines requirements are not met IAW City of Hartford's Living Wage Ordinance.

Introduced By:
rJo Winch, Councilwoman

Court of Common Council
April 24, 2017

Contract Compliance Taskforce Recommendations

WHEREAS: The Contract Compliance Taskforce was adopted on April 11, 2017, and has met for the past 12 months for the purpose of making recommendations to the Court of Common Council on areas the City of Hartford can improve on such as residency hiring, local contractor hiring, contract compliance and living wage ordinance accountability, and

WHEREAS: A top priority of the Contract Compliance Taskforce's was the re-establishment of the Office of Human Relations because all contract compliance accountability in other ordinances referred to this office to ensure requirements are met, and

WHEREAS: The Contract Compliance Taskforce thanks the Court of Council for the establishment of the Office of Human Relations by ordinance dated January 9, 2017. Therefore, be it

RESOLVED: That the Contract Compliance Taskforce makes the following recommendations:

1. Define good faith effort to mean:
 - a. Listing in local newspapers
 - b. Posting on City of Hartford Website
 - c. Pulling from Certified City listing
 - d. Hartford Job Fairs
 - e. Reach out to Local Organizations who do job placements
2. Increase local resident and contract hiring to reflect the population of the City of Hartford.
3. Women Owned Business must have women active participation of more than 51% of business operations.
4. Major contractors are required to collaborate joint ventures with minority contractors to be eligible for city awarded contracts.
5. Minority hiring requirements must be met throughout the life of the contract
6. Living wage ordinance wages and employment requirements must be obtained through out the life of the contract.
7. Produce certified payroll to Office of Human Relations quarterly or when requested within 24 hours which includes, resident, gender and wage of employees.
8. With the exception of family business, local workforce should be represented by 75% bona fide Hartford residents as defined below
 - a. Hartford Mailing Address
 - b. Hartford Registered Voter
 - c. Hartford Registered Vehicle
9. Bona Fide Hartford Business or Local Contractor:
 - a. 50% Hartford resident employees
 - b. Hartford business mailing address, not a PO Box when practical
 - c. Noncompliance will result in the following Three Strike Policy:
 - i. Suspended from City Certification List
 - ii. Prohibited from participating in future contracts for up to one year
 - iii. \$500 per day fine until infractions are corrected, and be it further

RESOLVED: That these recommendations be adopted once presented to the Council in the form of the corresponding ordinances unless otherwise adopted.