

City of Hartford Services Resident Guide

Fall and Winter 2023



WORK FOR THE CITY OF HARTFORD



Love Your Job, Love The City



BENEFITS

- Vacation + Sick Time
- Medical Benefits
- · Retirement Benefits
- Community Engagement

CONTACT HR OFFICE

(860)-757-9800

humanresources@hartford.gov

Hartford residency is NOT required for all positions.

APPLY AT

governmentjobs.com/careers/hartfordct

Walk-in applications are welcome!







A Message from Mayor Luke Bronin

Dear Residents,

As we head into the cooler months of fall and winter, the City of Hartford has many resources to help you and your family stay safe, stay warm, stay resilient, and stay up-to-date with important programs and information. Within this booklet, you will find details on a variety of topics, from leaf collection services to winter weather reminders to tax relief and more. I encourage you to use the booklet as a guide and a resource.

Please do not hesitant to contact our Office of Community Engagement by calling them at (860) 757-9311 or by visiting their website at <u>Office of Community Engagement – City of Hartford</u> (hartfordct.gov)

With warmest regards for the upcoming holiday season,

Luke



A Message from the Office of Community Engagement

Dear Residents,

Welcome to our Fall and Winter 2023 resident guide. We're excited to share that the Mayor's Office of Community Engagement has now relocated to the former Re-entry Welcome Center on the ground floor of City Hall.

This past summer, the City was buzzing with activities and I hope many of you had a chance to be a part of the celebrations. As we head into the cooler months, my colleagues and all those who serve you here at the City have assembled as much information as possible in this guide. This edition includes information on Fall/Winter city services, home repair and assistance programs, tax relief and exemption programs, safety reminders from our Fire Department, information from Hartford Public Schools, the Hartford Public Library and more.

We hope you find this information useful and helpful. If you have any questions or concerns, please do not hesitate to contact my office.

There are multiple ways to stay connected with us:

- One Hartford Newsletter weekly updates from the City Sign up at: http://eepurl.com/cRa9j5
- Follow us on Facebook, Twitter & Instagram
 @hartford311
- Call us directly at (860) 757-9311

Our team is available Monday – Friday 8:00am – 5:00pm.

Thank you and stay safe and healthy this Fall and Winter season.

Janice C. Castle

Director, Office of Community Engagement

Phone: (860) 757-9525

Email: janice.castle@hartford.gov

TABLE OF CONTENTS

HEALTH & WELLNESS	
Self-Care & Wellness Initiative	P. 4
Drive-Up Covid Testing	P. 7
FALL CITY SERVICES	
Fall Leaf Collection	P. 8
Fall Recreation Program Guide	P. 10
WINTER WEATHER REMINDERS	
Hurricane & Flooding Safety Tips	P. 13
Hartford Flood Compensation Program	P. 14
Snow/Ice Removal Requirement & Parking Ban Information	P. 15
FOR RENTERS	
Safe and Health Housing Requirements	P. 17
Fair Rent Commission	P. 18
Renters Insurance	P. 19
Rental & Utility Assistance Programs	P. 20
Greater Hartford Legal Aid	P. 21
FOR HOMEOWNERS	
Free Tree, Home Improvement and Repair Programs	P. 24
Rebuilding Together Hartford Emergency Home Repair Program	P. 28
FUTURE HOMEOWNERS	
Welcome Home Hartford	P. 29
Homebuyer Assistance Programs	P. 30
TAX RELIEF AND EXEMPTION PROGRAMS	
Elderly, Disabled, Veteran's, Active Duty/In-Service, Commercial Motor	
Vehicles, Manufacturing Facilities, Blighted Assessment Deferral Program	P. 31
PUBLIC SAFETY	
Vehicle Safety Tips	P. 33
HPD Community Service Officers	P. 34
FIRE SAFETY	
Children & Window Safety	P. 35
Disaster Preparedness	P. 37
Smoke Alarm Replacement	P. 38
Fire Pit Safety	P. 39
HARTFORD PUBLIC SCHOOLS	5.44
Winter Weather Protocol	P. 41
Welcome Center	P. 43
Fall & Winter Family Programs	P. 44
HARTFORD PUBLIC LIBRARY	D 46
Locations, Hours & Programs	P.46
BOARDS & COMMISSION	P. 48
VOTER REGISTRATION	P. 49
Hartford PARKING AUTHORITY	P. 50
IMPORTANT PHONE NUMBERS	P. 51
NEIGHBORHOOD MEETINGS AND LEADERS CONTACT INFORMATION	P. 52
COMMUNITY RESOURCES	P 53



Led by the City's Office of Safety & Wellness and in partnership with Headspace, Copper Beech Institute and the Greater Hartford Arts Council, our self-care and wellness initiative is a first of its kind public-private partnership focused on community-wide mental wellness.

Through this multi-year partnership, all Hartford residents, students, city employees, and Hartford Public Schools employees will be given free access to mindfulness and personalized meditation resources available through the Headspace app.

HEADSPACE IS MEDITATION MADE SIMPLE.

- From waking up and exercising, to eating and sleeping, the Headspace app has 1,000+ hours of exercises to help you live your whole day mindfully.
- We provide practical mindful-based audio and video exercises, access to a diverse group of secular mindfulness teachers and authentic meditation experts in their fields, all with proven mental health benefits, backed by science.
- Headspace is available in English, Spanish, Portuguese, French and German.

WHAT IS MINDFULNESS?

It's our ability to be present and free from distraction, fully engaged with whatever task, project, conversation is in front of us, with an open, curious and kind mind.

WHAT IS MEDITATION?

Meditation is the training ground for mindfulness. It's a practice to cultivate awareness and compassion, leading to a calmer, clearer, quieter mind.

WE HELP YOU LOOK AFTER YOUR MIND — BRINGING BENEFITS TO YOU AND THOSE AROUND YOU.

Mindfulness has many benefits for both mind and body. Headspace has more than 83 research collaborations, more than 50 peer-reviewed studies published, and more than 50 additional studies in progress. Headspace is committed to contributing to the body of scientific knowledge, as it is an important part of demystifying meditation and mindfulness.

SUBSCRIBE TO HEADSPACE

Through this multi-year partnership, all Hartford residents, students, city employees, and Hartford Public Schools employees will be given free access to mindfulness and personalized meditation resources available through the Headspace app for one year. Enroll for a free annual Headspace membership by scanning the QR Code or online at the link below.





Headspace is meditation made simple.

- From waking up and exercising, to eating and sleeping, the Headspace app has 1,000+ hours of self-care exercises to help you live your whole day mindfully.
- We provide practical mindful-based audio and video exercises, access to a diverse group of secular mindfulness teachers and authentic meditation experts in their fields, all with proven mental health benefits, backed by science.
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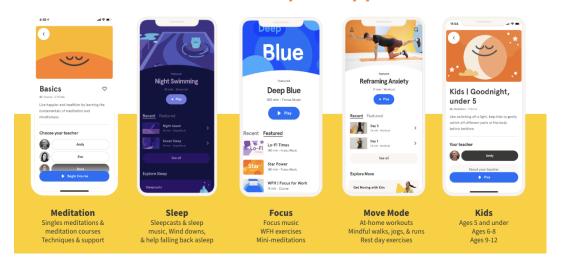
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Meditation is the training ground for mindfulness. It's a practice to cultivate awareness and compassion, leading to a calmer, clearer, quieter mind.

The Headspace App



Start your free annual Headspace membership through the City of Hartford. Scan the QR code to join. https://www.headspace.com/city-of-hartford







We help you look after your mind — bringing benefits to you and those around you.

Mindfulness has many benefits for both mind and body. Headspace has more than 83 research collaborations, more than 50 peer-reviewed studies published, and more than 50 additional studies in progress. Headspace is committed to contributing to the body of scientific knowledge, as it is an important part of demystifying meditation and mindfulness.



14% decrease in stress after 10 days of Headspace



14% increase in focus after 4 weeks of Headspace



57% decrease in aggression shown after 3 weeks of Headspace



21% increase in compassion after 3 weeks of Headspace

About Headspace

Headspace is your lifelong guide to better mental health. We make mental health support accessible to everyone, no matter their background or experience. Through our flagship Headspace app, we provide mindfulness tools for everyday life, including meditations, sleepcasts, mindful movement and focus exercises. Our enterprise offerings combine this experience with a human-centered model of care, with coaching, therapy, psychiatry and EAP services under one roof. Our team of experts ranges from mental health clinicians to Emmy award-winning producers and data scientists, working together as one to help millions of people around the world be healthier and more productive. To learn more, please visit headspace.com.

Visit our YouTube channel (@Headspace) and search "how to Headspace" to learn and sample free meditations and mindfulness exercises.

For any questions, please contact help@headspace.com.



Prueba rapida de COVID desde el carro HARTFORD, CT

LUNES, MIÉRCOLES Y VIERNES 10 AM A 4 PM **RESULTADOS EN MENOS DE 30 MINUTOS**

ESCANEEME PARA COMPLETAR EL FORMULARIO DE ADMISIÓN DE PRUEBAS AQUÍ



COMPLETE TESTING INTAKE FORM HERE

Drive-Up Rapid COVID Testing

MONDAY, WEDNESDAY AND FRIDAY 10AM-4PM **RESULTS IN LESS THAN 30 MINUTES**

131 COVENTRY STREET







DEPARTMENT OF PUBLIC WORKS FALL 2023 LEAF COLLECTION PROGRAM

The City of Hartford Fall Leaf Collection Program is designed to allow residents to dispose of fallen leaves prior to the first heavy snowfall. During the Program, residents are asked to identify the disposal options that work best for their household as listed below and follow the zone schedule for curbside collection.

The City is divided into three (3) zones for easy, fast and convenient collection.



North - consists of areas north of Albany Avenue, including all of the Blue Hills and North East NRZs.

Central

Central - consists of central areas that fall south of Albany Avenue, north of New Britain and Flatbush Avenues and east of Prospect Street.

South

South - consists of areas south of Flatbush Avenue and the Sheldon/Charter Oak, Maple Ave, South End and South West NRZs.

There are three (3) options for residential leaf disposal:

1. CURBSIDE COLLECTION: Two (2) times between November 5th and December 24th

- Coordinated by zones, residents can rake leaves curbside for pick up
- Residents are to rake leaves to curb, <u>NOT STREETS</u>, by <u>SUNDAY</u> prior to week of collection
- See map on back or visit <u>www.Hartford.gov/leaf-collection</u> for street by street collection dates
- Leaves <u>MUST NOT</u> be raked to curb after week of collection, it will not be collected

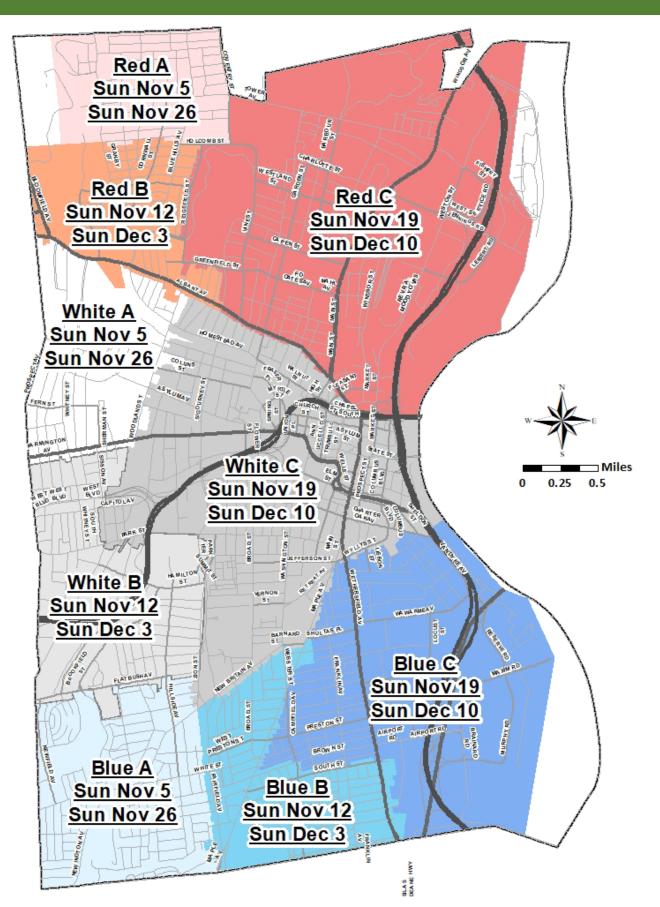
2. PAPER LEAF BAG COLLECTION: November 5th to December 24th ONLY

- Place paper leaf bags curbside during week of collection.
- Leaves placed in plastic garbage bags will not be collected. Plastic Bags are not biodegradable

3. LEAF BAG DROPOFF: Year-round (GREEN PERMIT REQUIRED)

- Obtain <u>FREE</u> Green permit: Visit 50 Jennings Road, Monday Friday, 8:30 am 5:00 pm
- Bring paper leaf bags to Waste & Recycling Center: 180 Leibert Road, Tuesday -Saturday, 9:00 am – 2:00 pm

2023 Curbside Leaf Collection Dates





Department of Families, Children, Youth and RECREATION RECREATION CENTER SITES AND HOURS

The Recreation Division's purpose is to provide opportunities for the Hartford Community to "Play With a Purpose". We strive to help residents discover, explore and enjoy life through creative and challenging recreational choices. Programming is free to Hartford residents; however, we ask that adults 18 and over provide identification with proof of residency and create an account online at http://hartfordct.myrec.com.

Recreation Centers	Times / Days	Ages	Dates
Parker Memorial Community Center & Indoor Pool 2621 Main Street (860) 757-0820	Monday - Friday		9/25/23
	10am – 4pm	18 and up	until
	4pm – 8pm	YOUTH gym/ Family Rec.	2/26/24
	Saturdays		
	12pm – 4pm	Families	
Samuel V. Arroyo Center & Indoor Pool 30 Pope Park Drive (860) 722-6573	Monday - Friday		
	10am – 4pm	18 and up	
	4pm – 8pm	YOUTH gym/ Family Rec.	
Metzner Center 680 Franklin Avenue (860) 757-0870	Monday – Friday 4pm- 8pm	8 and up	
Willie Ware Center 697 Windsor Avenue (860) 722-6537	Closed Saturdays Monday – Friday 4pm- 8pm	8 and up	

Please go to Hartford Myrec.com for the most up-to-date information as schedules are subject to change.







Department of Families, Children, Youth and RECREATION RECREATION CENTER SITES AND HOURS

The Recreation Division has a host of fun events and specialty programs planned for you this fall & winter. We are also excited to bring back our most popular Aquatics programs and ZUMBA classes to our Hartford families! Over the past several months, we have worked with our staff, partners, and residents to improve and expand our programs. All Hartford Recreation Division Programs are **FREE** for Hartford residents

TO REGISTER, OR FOR MORE DETAILS ABOUT PROGRAMS AND SPECIAL EVENTS PLEASE VISIT HARTFORDCT.MYREC.COM AND FOLLOW US ON

Rec. Center SPECIALTY PROGRAMS

Fall /Winter SPECIAL EVENTS

ARROYO

ZUMBA: Tuesdays | 5 – 6pm | all ages

POOL TOURNAMENTS: Saturdays | 12-1pm | 10/21, 11/18, 12/16 **CO-ED VOLLEYBALL**: Mondays | 4-5pm (starts 9/25) | ages 8 and up

PARKER

ZUMBA: Tue, Wed, & Thur | 6-8pm | all ages

CHILDREN'S DANCE GROUP: Mondays | 6-7:30pm | ages 8-18

CHESS CLUB: Wed & Fri | 4-6pm | all ages

ELITE BASKETBALL TRAINING: Thur & Fri | 5-8pm | 5th - 8th grades

3V3 CO-ED FALL BASKETBALL LEAGUE: Wed 5:30-8:30pm

Sat 4 - 7pm

SPEAK UP! Teen Youth Advocacy Group: Fridays | 3pm

METZNER

SPECIAL EVENTS SITE Metzner Center serves as Recreation Division's Special Events site. Please log onto: hartfordct.myrec.com for list of this Fall's events.

VIRTUAL RECREATION CENTER: find calendars of **FLEXIBLE ACTIVITIES** on hartford_recreation Instagram & Facebook pages.
Topics include; *Mindfulness Mondays* \ *Science is FUN!* \ *Hump Day Humor* \ *Grab 'n Go Crafts* \ *Family Fun Fridays*

WILLIE WARE

TUTORING: Mon – Fri | 4-6pm | all ages

DOUBLE DUTCH: Mon, Wed & Fri | 6 -8pm | all ages **SELF DEFENSE CLASS**: Tue & Thur | 6 -8pm | all ages

OCTOBER

Health Fair- Parker Memorial Recreation building and grounds | Saturday, October 7st 10am- 2pm

Halloween Carnival - 4th Annual event | Tuesday, October 31st | ARROYO RECREATION CENTER | 5pm – 7pm

NOVEMBER

Thankful Craft Thursdays: November; 2nd,9th 16th & 30th | ALL RECREATION CENTERS special gifts with a "Thankful" theme to make and take

DECEMBER

Winter Break Vacation Camp Events:
ARROYO & PARKER CENTERS | Wed., Dec. 27th
- Fri., Dec.29th | 10am-4pm

Cocoa & Christmas Trees: 3rd Annual Family Holiday Event at METZNER CENTER | Friday Dec.15th | 5pm-7pm

Visit hartfordct.myrec.com on 1/1/24 for list of SPECIAL EVENTS for January 2024 until Spring!

Department of Families, Children, Youth and RECREATION RECREATION CENTER SITES AND HOURS

One of the Recreation Division's goals is to inspire Hartford residents to learn to swim. We want to encourage residents to "dive deeper" into the sport by providing a diverse menu of aquatic programs. An expansion of water activities for infants to adults that include but are not limited to, a diverse array of water workouts, a progressive model for swimming lessons, lifeguard trainings and certifications as well as Junior lifeguard programs. *To register, or for more details about programs, visit hartfordct.myrec.gov

AQUATICS PROGRAMS- ARROYO and PARKER Indoor Pools

ADULT LAP SWIM / RECREATIONL SWIM: Monday – Friday | 10pm – 4pm | ages 18 and up

RECREATIONAL (Free) SWIM: Monday – Friday | 4pm – 5pm | ages 8-17

*YOUTH SWIM LESSONS: Monday – Thursday | 5pm-6pm | ages 8 – 17 | Registration Required

WATER AEROBICS: Tuesday and Thursday | 6pm-7pm | all ages

*ADULT SWIM LESSONS: Monday and Wednesday | 6pm - 7pm | ages 18 and up | Registration Required

LAP SWIM / RECREATIONAL SWIM: Monday - Thursday | 7pm-8pm | Fridays | 6pm-8pm | all ages

SATURDAY FAMILY SWIM: 12pm-4pm | Must meet height requirement

THE RECREATION DIVISION IS HIRING!



Apply online at:

Hartfordct.gov/jobs



HURRICANE & FLOODING SAFETY TIPS

During threats of heavy rainfall, the Department of Public Works is regularly checking and clearing catch basins throughout the city. You can help their efforts by reporting any additional clogging of the catch basins near your home or business to Hartford 311 by calling (860) 757-9311 or emailing 311callcenter@hartford.gov.

PREPARATION IS KEY, below please find a reminder of some storm safety tips and guidance on what to do before a flood occurs.

Anyone who loses power should report outages to Eversource and check on restoration times by calling **1-800-286-2000** or through **Eversource.com**.

STORM SAFETY TIPS

- Clear any debris from gutters and downspouts to avoid an accumulation of water in and around your property.
- Move furniture and valuables to a safe place, out of a basement or areas that experience flooding.
- On your street, take a look at the nearest catch basin and clear debris from the top to allow rainwater to flow in freely.
- Make sure flash lights are charged or have batteries, and you have some non-perishable food in case the power goes out.
- · Keep phones and electronic devices charged.
- Stay home do not go for walks, as high winds can carry debris or knock down trees.
- Move cars away from trees that could drop branches. Bring in patio furniture.
- Fill containers with drinking water and fill bathtub with water to flush toilets.
- Generators should be set up and run away from closed spaces and away from homes.
- If a wire is downed, always assume it is live, avoid touching it, do not drive over it and do not move it. Call 911.

PLEASE AVOID FLOODED ROADS

Avoid driving down flooded roads, as you could get stuck in the water! If you do get trapped, call 911.

SEWER BACKUP PREVENTION & REPORTING PROGRAM

To report a backup or sewer emergency, contact MDC Command Center (860) 278-7850 (press 1) or (860) 278-7850 Ext. 3600 (Available 24/7)

Signs of a Sewer Backup:

- You will have limited or no sewer service within the property
- You may notice water bubbling out of a sewer manhole in the street.

Sometimes sanitary sewer pipes fail or become blocked, causing sewage to backup through the sewer lateral into unprotected plumbing fixtures such as tubs, toilets or washing machine drains in basements.



1

Determine Your Eligibility

Are you a resident of the city of Hartford that owned real or personal property in the city of Hartford that was damaged by flooding on or after January 1, 2021? If so, you are eligible to apply for this program.

2

Begin Your Application

If you are eligible to participate in this program, an application can be obtained one of three ways:



- Online: osc.ct.gov/hartfordflood
- In person: Blue Hills Civic Association, 1229 Albany Ave, Third Floor, Suite 306, Hartford, CT 06112. Call 860-560-7360 for hours and information.
- By mail: Please contact Blue Hills Civic Association to request an application be mailed or dropped off to your home as well as for assistance completing the application by calling 860-560-7360.

3

Complete the application and compile supplementing documentation

These include:

- 2 Forms of Proof of Identity.
- 2 Forms of Proof of Hartford Residency
- Proof of ownership of real property. Acceptable proof of ownership is a property tax bill.
- Copies of documentation of any insurance claims submitted and/or paid out.
- Documentation showing repairs that have already been completed.

4

Submit the completed application

- By mail: Attention: Office of the State Comptroller/Hartford Flood Compensation Program, 165 Capitol Ave., Hartford 06106
- By email: HartfordFloodHelp@ct.gov
- In-person: Blue Hills Civic Association, 1229
 Albany Ave, Third Floor, Suite 306, Hartford, CT 06112



Await claim review by the program administrator



If deemed eligible for potential reimbursement, you will be notified to arrange for a home inspection via:

- A public adjuster provided by the program administrator (at no cost)
- An inspector provided by MDC (at no-cost)
- A DCP-licensed inspector approved by the program administrator (applicant must pay up front but fee is reimbursable)

Applicants must email HartfordFloodHelp@ct.gov as soon as possible for details to schedule an inspection.



Await inspection report review by the program administrator







Approved applicants
will have payments
sent to the applicant's
residential address listed
on the application

(applicants must submit W-9 form to receive payment)



Please direct all questions to HartfordFloodHelp@ct.gov



Dealing with Snow and Ice during the winter months can be a challenge for anyone. In our City, it can be a bigger challenge for our residents who commute via public transportation. Let's all do our part to create a safe path for all pedestrians especially our school children and individuals with disabilities.

IF YOU DON'T CLEAR THE SNOW, BE PREPARED TO PAY THE DOUGH



Snow/ice covered
Sidewalks & crosswalks
\$99 FINE PER DAY



Shoveling or Plowing Snow Into City Streets \$99 FINE PER DAY



Buried Fire Hydrants \$99 FINE PER DAY

All Property Owners MUST:

- Clear all sidewalks abutting your property, including crosswalk entries and curb cuts of snow and/or ice within <u>six (6) hours after the completion</u> of a snow or ice event, or before **9:00AM** when the snow has fallen overnight.
- 2) Sand/salt sidewalks, as necessary, to provide a safe and convenient path for pedestrians.
- 3) Remove snow from roofs near street line that may slide and endanger public transit.
- 4) Clear snow/ice from fire hydrants near your home.

FAILURE TO COMPLY CAN RESULT IN A FINE OF \$99 PER DAY UNTIL THE PROBLEM IS CORRECTED.

SNOW/ICE EMERGENCY PARKING BANS

Snow Emergency Parking Bans:

- When heavy snowfall of 4 inches or more is predicted, the Mayor may declare a snow emergency parking ban.
- During a snow emergency parking ban, all on-street parking is prohibited throughout
 the City of Hartford, and cars left parked on City streets will be ticketed and towed.
 \$100 fine plus \$93.59 tow fee additional storage fees applied after three (3) days.

Available Parking:

The City of Hartford has authorized the following Blue Light Lots for residential parking before the start of a parking ban. City Parks are also available during a parking ban.

- 130 Sisson Ave
- 2434 Main St
- 60 Chadwick Ave
- 45 Evergreen Ave

- 175 Mather St
- Sigourney and Homestead
- Learning Corridor Parking Garage -Brownell St Entrance



City of Hartford Citizen Alert System

Get alerted about emergencies and other important community news by signing up for our Citizen Alert Program. This system enables us to provide you with critical information quickly in a variety of situations, such as severe weather, unexpected road closures, missing persons and evacuations of buildings or neighborhoods.

You will receive time-sensitive messages wherever you specify, such as your home, mobile or business phones, email address, text messages and more. You pick where, you pick how.

Enroll today by visiting: www.hartfordct.gov/alertme



CITY OF HARTFORD HOUSING CODE ENFORCEMENT SUPPORTING SAFE AND HEALTHY HOMES

Hartford Housing Code Enforcement is a team of Housing Code inspectors assigned to help protect the public health, safety and welfare of Hartford residents living in:

- Two-family dwellings that are not occupied by the property owner
- Three-family or more dwellings
- Mixed use residential/commercial structures

WHAT CAN RESIDENTS REPORT

Residents can request a housing inspection for any of the following items as well as any additional concerns related to unsanitary and unhealthy living conditions within an apartment complex and/or residential unit:

- ✓ No Heat or Hot Water
- ✓ Non-Functioning Windows or Missing Window Screens
- ✓ Rodent or Pest Infestation
- ✓ Mold and Mildew Overgrowth
- ✓ Malfunctioning Ventilation Systems

- ✓ Malfunctioning Electrical Systems
- ✓ Security Issues like Non-Locking Doors
- ✓ Trash Accumulation
- Certificates of Apartment Occupancy

HOW TO REPORT AN ISSUE OR REQUEST AN INSPECTION

To request an inspection, please contact **Hartford 311 at 860-757-9311**. Staff is available Monday – Friday: 8:00am – 5:00pm. Requests can also be submitted via the Hartford 311 App (available at the Android & Apple store).



Guide to the Hartford Fair Rent Commission

The Fair Rent Commission is a City Commission that has the power to decide whether a rent increase or rent charged to a tenant is unfairly high.

What does the Fair Rent Commission do?

- Provides information The office at City of Hartford's Department of Development Services
 provides information to landlords and tenants regarding their individual rights and
 responsibilities. The staff responds to telephone calls and accepts walk-ins and
 appointments.
- **2. Resolves Complaints** The Fair Rent Commission office receives complaints from tenants about rents charged for their apartments. The Commission's staff works with other city departments such as the Licenses and Inspections Division to investigate the complaints and to promote safe housing.

If the staff cannot mediate problems between the landlord and tenant, the Commission holds a public hearing. After a hearing, the Commission may order the landlord to reduce the rent. If the apartment needs repairs, the Commission may order the rent to be reduced or maintained at the current level until the landlord has made all needed repairs. The Commission may also order that rent increases be phased in gradually.

Who may file a complaint with the Fair Rent Commission?

Only tenants may file a complaint with the Commission. Any tenant who lives in Hartford may file a complaint. You do not need a written lease. You do not need a lawyer to file a complaint.

Under what conditions could you file a complaint?

- Your landlord has demanded an increase that you believe is unfair
- Your landlord wants to charge you for utilities/services when they used to be included in the rent or are shared by all tenants

The Fair Rent Commission office is located within the Department of Development Services, Division of Housing. **Contact:** Beayanka Pinckney Narraine, **Phone:** 860-757-9035

Email: Beayanka.Pinckney-Naraine@hartford.gov

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PROTECT YOUR HOME WITH

RENTERS INSURANCE





Many think their landlord's property insurance will cover their belongings - it doesn't.
Your landlord's insurance only protects their interests...
not yours.

The best time to purchase renters insurance is at the beginning of the lease and should last throughout the life of the lease.



Renters Insurance pays you if your personal property is damaged or stolen.

Renters insurance can cover fire and smoke damage, water damage from issues with plumbing, and many other hazards.





Renters Insurance also provides liability protection if someone is hurt at your home and sues you.

Most car insurance carriers offer Renters Insurance and offer bundle packages.

as low as \$12 a month



ASSISTANCE PROGRAMS



The City of Hartford can help with the application process for various assistance programs for residents who need help with meeting their heating or utility needs.



Programs



OPERATION FUEL:

Emergency Utility Assistance Program

Required Documents:

- Most recent bill or shut of notice.
- Proof of income (last 4 weeks) for all working household members.

Please note that residents can only apply once every calendar year.

HARTFORD LARRABEE FUND:

Housing Assistance (rent and security deposit)

Required Documents:

- A personal letter explaining in detail your financial situation.
- 2020 Rental/ Security Deposit Form (disregard year on form)
- 2020 Application Form (disregard year on form).

Please note that you will be required to provide supporting documents such as proof of income, eviction notice, doctor's note etc.



PLEASE CHECK YOUR ELIGIBLITY

Call our Community Liaison at (860) 757-9562

Although both programs are open to all Hartford Residents, the Hartford Larrabee Fund is only open to WOMEN.

Hartford Larrabee Eligibility Requirements (Must be one of the following):

- Elderly Women (65+ y/o)
- Women with minor/disabled dependents.
- Women with serious medical issues.



Advocates for Tenants

Housing Conditions Problems

With Heat, Water, Maintenance

Know Your Tenant Rights

Is your apartment in bad condition?

- ❖ No heat
- No hot water
- No power
- Insects, rats
- Mailbox, locks, or garbage problems

Has your landlord failed to fix the problems?

Do your neighbors also have problems?

Hartford Tenants can call GHLA for a free consultation. 860-541-5000 and ask for the Housing Conditions Project.

Attorney Giovanna Shay is responsible for the contents of this message.

Problemas con las Condiciones de su Vivienda

Con Calefacción, Agua, Mantenimiento

Conozca sus Derechos de Inquilino

¿Su apartamento está en mal estado?

- ❖ No calefacción
- ❖ No agua caliente
- **❖** No electricidad
- Insectos y ratas
- ❖ Problemas con el buzón, las cerraduras o la basura

¿Su propietario no solucionó los problemas?

¿Sus vecinos también tienen problemas?

Los inquilinos de Hartford pueden llamar a GHLA para una consulta gratuita. 860-541-5000 y preguntar por el Proyecto de Condiciones de Vivienda.

La abogada Giovanna Shay es responsable del contenido de folleto.



Housing Conditions Problems With Heat, Water, Maintenance

What Hartford Tenants Can Do

Connecticut law requires your landlord to:

- Maintain the building.
- Keep electric, plumbing and elevators working.
- Supply water, heat, and hot water.
- Remove garbage and control rats and insects.

What can I do if my building is in a bad condition?

- 1. Ask your landlord for repairs. It's best to ask by text or email so you have a written record.
- If your landlord doesn't fix the problem, make a complaint to Code Enforcement for Hartford by calling 3-1-1 or 860-757-9311 or <u>311CALLCENTER@HARTFORD.GOV</u>
 Try to be home when the Inspector comes so you can show them the problems. Save all of the notices.
- 3. The inspection by Code Enforcement might get the landlord to fix the problems. If not, the next step can be to file a court case called a *Payment into Court Action*.
 - In a **Payment into Court Action** you pay your rent directly to the court instead of to your landlord and you ask the court to order the landlord to make the repairs.

Can I stop paying rent if my landlord does not fix the problems?

No. The law requires you to pay rent to the landlord unless you have filed a **Payment** into Court Action.

If your landlord agrees, you can make repairs and deduct the cost from your rent. Make sure to get this agreement in writing.

If your landlord does not supply essential services like heat, electricity, or running water, you can inform your landlord that you will deduct from your rent the cost of a substitute service.

If you just stop paying rent to your landlord, you risk eviction for nonpayment.

How to file a payment into court action		
When to File	21 days after you complain to Code Enforcement. You must be current on paying rent, and an eviction can't be pending against you.	
What Forms to Use	Notice of Suit (Form JD-HM-19) and Complaint (Form JD-HM-35). Forms available at https://www.jud.ct.gov Attach to your Complaint a copy of a notice or report from Code Enforcement. The Clerk will send a certified letter with the Complaint to your landlord and to Code Enforcement.	
Where to File	Housing Court at 80 Washington Street in Hartford.	
Cost	\$25. You can ask to file without paying by filing a <i>Fee Waiver Form</i> (Form JD-CV-120).	
Court Date Schedule	The Court schedules a hearing within two weeks of filing.	
What happens at the Court Date	First, you and the landlord/landlord's attorney meet with a mediator to see if you can agree on what repairs will be made, when repairs will be made, and how much of the rent you were paying to the court will go to your landlord and how much will be returned to you. If you don't have an agreement, there will be a hearing before a judge who will decide about repairs. At the hearing you and the landlord/landlord's attorney will have a chance to speak and show pictures and documents. Pictures and documents must be on paper, not just on your phone.	

Can I be evicted if I file a Payment into Court Action?

Yes, you may face an eviction case. If the landlord files an eviction because your lease or rental agreement ended you can raise a *retaliation defense* if the eviction started within 6 months of your filing the conditions complaint or Payment into Court Action.

It can help your case if other tenants in your building also file a complaint on the same day you file.

Where can I get legal help?

Greater Hartford Legal Aid helps eligible Hartford tenants with bad housing conditions. Call us at **860-541-5000** and ask for the *Hartford Housing Conditions Project*.

Greater Hartford Legal Aid, Inc. • 999 Asylum Avenue • Hartford, CT 06105 • 860-541-5000 • ghla@ghla.org



Attorney Giovanna Shay is responsible for the contents of this pamphlet.



DEPARTMENT OF PUBLIC WORKS FREE RESIDENTIAL TREE PROGRAM

The City of Hartford will be planting trees throughout the City and want to offer you a free tree! The City forester will explore the tree-belt along residential streets before a final location is determined. If you are interested in reserving a tree for your property, please submit online at www.hartfordct.gov/freetree or by calling Hartford 311 at (860) 757-9311 to register.

Once you receive your new tree, here are a few tips to caring for your new tree - **Let's Get Your New Tree Off to a Good Start.**

Step 1: Water Your Tree

Newly planted trees - those that have been in the ground less than two years require 25 gallons of water, approximately 1.5 inches of rainfall, per week to survive.

Step 2: Keep weed whackers and lawn mowers clear from trees

Avoid damaging the trunk of the tree by staying away from the tree when using weed whackers and lawn mowers. Mechanical injury to the trunk will cause long-term problems for your tree.

Step 3. Mulch Each Season

Mulching will keep the soil moist and control weeds naturally.

When mulching:

- Use shredded bark or leaf compost.
- Apply using the 3-3-3 rule: 3 inches of mulch in a 3-foot ring with a 3-inch space around the tree trunk.
- Avoid volcano mulching (mulching too high up the trunk of the tree). Keep the mulch from touching the trunk of the tree.

Step 4: DO NOT PRUNE TREE

The City will maintain all trees planted within the tree belt. Please do not prune newly planted trees.



HOUSING PRESERVATION LOAN FUND (HPLF)

The Housing Preservation Loan Fund provides funding to help Hartford residents rehab and maintain their homes. The goal is to preserve Hartford's housing stock and revitalize neighborhoods. The program provides low-interest home improvement loans with rates that may range from 0% to 4% depending upon each applicant's income.

Program Highlights

- Eligibility is determined by the income of the owner and/or the affordability of the rental units for low and moderate-income tenants.
- Low-income and low owner-occupants of 1-4-unit buildings may be eligible for a deferred loan up to \$10,000 and/or a low interest loan (2%) with monthly payments.
- Deferred loans carry no interest rate (0%) and require no monthly payments. A deferred loan's full principal amount is due upon sale of the property.
- Owner-occupants of 2-4 unit buildings whose income is not within federally defined limits, owners of 1-4 unit buildings that are not owner-occupied, and owners of multi-family buildings (5+ units) may qualify for 4% loans only if 51% of the units have tenants with low or moderate incomes.

Eligible Renovations

Due to funding restrictions, loans are available for the types of repairs and improvements that involve housing or building code violations or to improve health and safety such as:

- Leaky roofs
- Inoperable furnaces and boilers
- Inoperable hot water heaters
- Chimney and Gutter repairs
- Oil to gas conversions
- Electrical emergencies
- Door locks, smoke and carbon monoxide detectors

For more information contact the program representative: Celina Caez at caezc001@hartford.gov or Beayanka Pinckney-Naraine at Beayanka.Pinckney-Naraine@hartford.gov.

THE METROPOLITAN DISTRICT

SIGNS OF A SEWER BACKUP

- You will have limited or no sewer service within the property
- You may notice water bubbling out of a sewer manhole in the street.

Sometimes sanitary sewer pipes fail or become blocked, causing sewage to backup through the sewer lateral into unprotected plumbing fixtures such as tubs, toilets or washing machine drains in basements.

WHAT TO DO IN THE EVENT OF A SEWER BACKUP

- Avoid using toilets, sinks, showers, washing machines, dishwashers, etc., as this could cause the backup to become worse.
- Avoid contact with wastewater. Clean and disinfect basement walls and floors after the problem is resolved.
- Never operate or disconnect an electrical appliance / main fuse box while standing in water.
 Contact the electric utility company for shut off.

HELPFUL DEFINITIONS

Sanitary Sewer Lateral: (house connection) - the pipe that connects the main sewer line in the street to the property.

Main Sewer: the main sewer pipe in the street that conveys wastewater from properties to the Water Treatment Facility.

Inflow & Infiltration (I&I): non-wastewater (typically storm water) that enters the sanitary sewer system through direct connections, leaks or cracks in pipes and manhole covers.

TO REPORT A BACKUP OR SEWER EMERGENCY, CONTACT:

MDC Command Center (860) 278-7850 (press 1) or (860) 278-7850 Ext. 3600 (Available 24/7)

TO REQUEST MORE INFORMATION,
PLEASE CONTACT:

MDC Utility Services

(860) 278-7850 Ext. 3780
UtilityServices@themdc.com
125 Maxim Road
Hartford, CT 06114



The Metropolitan District P.O. Box 800 Hartford, CT 06142-0800 860-278-7850 www.themdc.org

MDC

THE METROPOLITAN DISTRICT

water supply · environmental services · geographic information

Sewer Backup Prevention & Reporting Program

What you should know to prevent sewer backups and report sewer emergencies.



SEWER BACKUP PREVENTION PROGRAM

MDC has an assistance program in place to help customers avoid sewer back ups in to their homes by:

- Assessing the property's plumbing setup in order to apply the best solution available
- Providing complimentary technical assistance
- Educating customers about sewer back up prevention through an on-site survey of the customer's plumbing, drainage system, etc.
- The on-site plumbing survey will determine whether a home is eligible for assistance

SERVICES WE OFFER TO CUSTOMERS:

- If you live in Hartford* you may be eligible for the Backwater Valve Program. MDC will install check valves as needed and replace backwater valves on footing drains.
- If you live within our member towns you may be eligible for the Sump Pump Installation Program.
 MDC will cut and cap backwater valve devices and install sump pumps to eliminate infiltration into the sewer system. MDC will provide battery back up for the sump pump, as well as, install protective devices on exposed interior drainage pipe.

(*MDC is responsible for the combined sewer system in Hartford only)

It is the property owner's responsibility to adequately protect any plumbing fixtures (toilet, shower, washing machines, etc) that are beneath the ground level. All installations of plumbing fixtures should be done by obtaining a permit from their town plumbing inspector, installed in accordance with the plumbing code.

BACKWATER VALVE PROGRAM

The Backwater Valve Program is an initiative to protect against potential surcharges from entering your property.

Benefits:

- Provides limited protection of basement fixtures (sink, toilet, shower, etc)
- Installation of a backwater valve brings the property in compliance with plumbing code

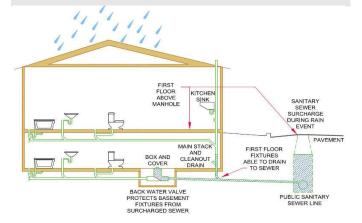
Potential issues:

- Proper maintenance. Owner is responsible to conduct required maintenance
- May require multiple backwater valve device installations (1 for every branch/fixture at risk) which presents higher risk of failure.
- Debris can build up behind the flapper (refer to backwater valve maintenance)

BACKWATER VALVE MAINTENANCE

Property owners must inspect and test backwater valves every 6-12 months to ensure that the device is operating properly. It is particularly important to complete this before the spring thaw/rainy season.

Please refer to the MDC website at www.themdc.org for a detailed guide on how to maintain and service your backwater valve system.



SUMP PUMP INSTALLATION

The Private Property Inflow Disconnect Program (PPID) is an initiative to divert inflow and infiltration of storm and ground water from entering the sanitary sewer system. This considerably reduces the potential for surcharging and flooding during a wet weather event.

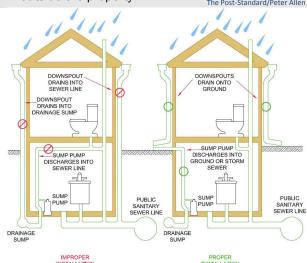
Benefits:

- Eliminates potential storm water and groundwater from entering the sanitary sewer system
- Installation takes 1 day
- Complete separation from the sanitary sewer system will greatly reduce the risk of sewer back ups

Potential Issues:

- Property owner is responsible for maintenance
- In the event power is out, the sump pump relies on battery back up
- The sump pump runs often, even in dry weather
- Determining proper area for water to discharge to outside the property

 The Post-Standard/Peter Allen





260 Constitution Plaza PO Box 230295 Hartford, CT 06123-0295 (860) 757-9425 www.RTHartford.org info@RTHartford.org

Rebuilding Together Hartford is actively accepting applications:

Emergency Home Repair Program

Rebuilding Together Hartford is focused on making homes safe, accessible and energy efficient.

Repair work *may* include*:

- Roof repairs
- Gutter installations/repair
- Heating/Cooling repairs
- Siding Repairs
- Hand-rail installations
- Major Plumbing
- Window replacements
- Stair repairs
- Grab-bar installations
- Storm door replacements
- Masonry repairs
- Accessibility modifications
- Major Electrical
- Hot water heaters

Apply today: visit our website, www.rthartford.org, for more information!

About Us:

Rebuilding Together Hartford has provided free home repairs to inneed Hartford homeowners since 1994. We leverage the investments of donors, grantors and volunteers to make significant home repairs that stabilize neighborhoods, maintain the tax base and allow senior homeowners to age in place.



To qualify for Rebuilding Together Hartford's Emergency Home Repair program, you must:

- Be a homeowner in the City of Hartford
- Meet low-income qualifications
- Have taxes paid or on a payment plan

*Restrictions from coronavirus restrictions may limit types of repairs available

We are [Re]Builders [Re]vitalizing Communities

[Re]building Lives

[Re]pairing Homes



We aim to help more Hartford residents from diverse backgrounds in their journey to become homeowners. We'll review current policies, host educational talks, and create better programs to support this goal.

HOME OWNERSHIP SUPPORTS IMPROVED HEALTH OUTCOMES

SECURITY

MENTAL SUPPORT

SAFETY

WEALTH BUILDING

PHYSICAL SUPPORT

COMMUNITY

SENSE OF RESPONSIBILITY

EDUCATIONAL ACHIEVEMENTS

TO PARTICIPATE IN OUR UPCOMING COMMUNITY VOICE GROUP AND SERVE AS A COMMUNITY AMBASSADOR OR TO RECEIVE INFORMATION ON UPCOMING RESOURCE EVENTS PLEASE CONTACT THE PROJECT MANAGER BELOW. LIMITED SPOTS AND STIPENDS AVAILABLE.

PROJECT MANAGER: ANTHONY LAWSON, MPH DEPT. OF HEALTH & HUMAN SERVICES 131 COVENTRY STREET, HARTFORD, CT (860) 757-4849 ANTHONY.LAWSON@HARTFORD.GOV





CITY OF HARTFORD

HOUSEHARTFORD HOMEBUYER ASSISTANCE PROGRAM



Lenders

Embrace Home Loans

860.801.1514

860.276.5521

Farmington Savings Bank

860.284.6536

860.982.6601

First World Mortgage

860.874.2044

860.436.9367

People's United Bank

860.409.7060

Santander

401.435.1244

United Bank

860.291.3709

860.512.2452

Webster Bank

860.724.4550

Education Providers

CRT

860.560.5501

Mutual Housing

860.296.1797

Urban League

860.527.0147

CHFA

860.571.4396

NHS of New Britain

860.224.2433

Attorneys

Otto Iglesias

860.760.0333

Tony Jorgensen

860.246.2500

Jessica Dornelas

860.231.1208

Lynette Mendoza

860.471.8037

Trevor Parris

860.982.2080

What is HouseHartford?

It is a HUD funded program that offers down payment assistance for low/moderate income families purchasing 1-4 family homes and condominiums in Hartford.

FAQ

1. What is the amount of homebuyer assistance that I could receive?

Generally, up to \$14,999. Some restrictions apply.

2. Do I have to use my own funds to purchase a home?

Yes, homebuyers must use their own funds ranging from a minimum of \$1,000 for households with income at ≤50% AMI and a minimum of \$2,000 for households with income >50%%-80% AMI.

3. What are the maximum household income amounts that determine general eligibility?

80% AMI Income Limits

1 Person — \$46.000

2 Person — \$52,600

3 Person — \$59,150

4 Person — \$65,700

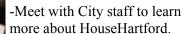
5 Person — \$71,000

4. Are funds a grant or a loan?

Funds are loaned to buyers with a 2nd mortgage lien on the property. Loans are forgiven over a 5 year period as long as the property is the primary residence of the buyer.

5. How can I apply?

-Complete an 8-hour homebuyer class.



-Meet with a participating lender to obtain preapproval for a first/purchase mortgage. Inform the lender that you

would like to apply for HouseHartford assistance.

-Locate a realtor and find your dream home!

6. Is there a cost to apply?

A \$250.00 application fee will be imposed after final funding approval is issued by the City and is due and payable at the time of the closing event.

7. Can investor landlords apply for assistance through the program?

No.

Department of Development Services
Division of Housing
250 Constitution Plaza 4th Floor
Hartford, CT 06103
860.757.9028
www.hartford.gov/housing





OFFICE OF THE TAX ASSESSOR TAX RELIEF AND EXEMPTION PROGRAMS

APPLICATIONS OPEN FEB – MARCH 15TH. All applications are accepted **IN PERSON ONLY!** Please visit the Assessor's Office at City Hall, 550 Main Street in Hartford, room 108 to apply. Walk-ins are welcome Mon - Wed & Fri 8:15am – 2pm and until 7pm on Thurs.

ELDERLY / DISABLED BENEFITS

STATE OF CONNECTICUT ELDERLY TAX RELIEF PROGRAM

- Any taxpayer who is 65 years old by the end of the 2022 calendar year or Totally Disabled
- Owns and occupies a 1-4 family home in the City of Hartford
- Meets certain income guidelines, 2022 income limits were:
 - Single \$38,100
 - Married \$46,400
- File between February 1st and May 15th. To continue the program a biennial filing must be made.

CITY OF HARTFORD ELDERLY TAX RELIEF PROGRAM

- Any taxpayer who is 65 years of age or older by the end of the 2022 calendar year
- Owns and occupies a home in the City of Hartford
- Meets certain income guidelines, may be eligible for a \$750.00 tax credit (\$1,500 for four family homes). 2022 income limits were:
 - Single \$55,950
 - Married \$63,950
- File between February 1st and May 15th. To continue the program biennial filing must be made

DISABILITY EXEMPTION

- An individual who receives a disability pension from the Social Security Administration and has been determined to be permanently and totally disabled is eligible for a \$1,000 assessment exemption.
- To qualify you must file a copy of your award Letter that states disability, with this
 application(PDF, 6KB) prior to the October 1st on which the exemption is to be first applied.
- If the individual has not been engaged in employment covered by Social Security, he/she
 must provide proof of eligibility for permanent total disability under any federal, state or
 local government retirement or disability plan, including the Railroad Retirement Act and any
 government-related teacher's retirement plan.

OFFICE OF THE TAX ASSESSOR TAX RELIEF AND EXEMPTION PROGRAMS

VETERAN'S EXEMPTION

- must have served during an active period of war for at least 90 days, (except if the war, campaign or other operation lasted less than ninety days),
- received an honorable discharge, and have his/her discharge (form dd-214) on file with the Town Clerk prior to October 1.
- Note: If you are entitled to a disability pension as determined by the VA, whether you served during an active period of war or not, you are eligible for a disabled Veteran's Exemption.

Additional Veteran's Exemption Income Limit

- Any veteran who is eligible for the veteran's exemption previously mentioned, and whose adjusted gross income falls below State mandated limits, is eligible for twice the regular exemption.
- · income limits:
 - Single Veteran \$38,100
 - Married Veteran \$46,400. This includes all income, both taxable and non-taxable, except Veteran's disability payments.

Additional Veterans Exemption Income limit for the Totally Disabled

- Single Totally Disabled \$18,000
- Married Totally Disabled \$21,000 Totally disabled

Veteran Leased Vehicle

 The Veteran Leased Vehicle Exemption allows a veteran to apply an exemption to a leased motor vehicle that the veteran does not own

CONNECTICUT RESIDENT ACTIVE DUTY/IN-SERVICE EXEMPTION

 A member of the armed forces who is currently on active duty is eligible to have one passenger motor vehicle exempt from property tax

BLIND EXEMPTION

 Individuals legally blind eligible for a \$3,000 exemption. A certificate of legal blindness must be provided prior to the October 1st on which the exemption is to be first applied

HANDICAPPED EQUIPPED VEHICLES

- This exemption would include, but it not limited to vehicles equipped with hand controls for the brake or accelerator and a wheelchair lift.
- This exemption eliminates the motor vehicle tax in full.

COMMERCIAL MOTOR VEHICLES

• Certain new commercial motor vehicles used to transport freight for hire and in excess of 26,000 pounds are eligible for a five-year exemption on their assessment.

MANUFACTURING FACILITIES

- Manufacturing facilities in a distressed municipality or a targeted investment community (Hartford is included) are eligible for exemptions if they are substantially renovated or expanded or in an enterprise zone.
- Eligible for 80% reduction in the assessment, 100% exemption for newly installed machinery and equipment

BLIGHTED ASSESSMENT DEFERRAL PROGRAM

• Reduction the annual assessment for a blighted building that is rehabilitated.





HARTFORD POLICE DEPARTMENT VEHICLE SAFETY TIPS



With vehicular theft on the rise, here are some safety tips from the HPD Capital City

Command Center (C4)

HYUNDAI/KIA THEFTS







A recent social media challenge has contributed to a large emerging trend of Kia and Hyundai vehicles being stolen. The social media video instructs people how to start a Kia or Hyundai without a key or fob. This technique works on Kia and Hyundai vehicles manufactured from **2011-2021**, which are not equipped with ignition immobilizers. Thieves are smashing windows and starting the vehicles using this method.

TIPS TO MINIMIZE BEING VICTIM TO A THEFT

- Install a steering wheel lock device
- Install a battery disconnect switch
- Install an aftermarket alarm
- Lock all doors and close windows
- Contact your local dealer for available solutions

FREE CLUBS AVAILABLE



HPD has steering wheel lock devices available, free of charge, to Hartford residents who owns a Hyundai or Kia.

Contact Your Area CSO

Gas Station Safety

- Whenever possible, use gas stations that are well-lit, located in busy areas and have surveillance cameras.
- Always remove your car keys, lock your doors and roll up your windows before getting out to pump gas.
- Keep valuables, including handbags and wallets, on your person or out of sight.
- If you need to enter the station to buy something, park and lock the doors.
- Most importantly, always pay attention to your surroundings, even if you're at a familiar gas station in the middle of the day.

Prevent Cold Weather "Warm-up Thefts"

- Never leave your car running or the keys in the ignition when you are away from it, even for "just a minute."
- Always roll up the windows and lock your car, even if it is in your driveway, garage, or in front
 of your home.
- Never leave the vehicle title in your car. If stolen, it makes it easier for the thief to dispose of your vehicle. It can also make you a target for identity theft.





HARTFORD POLICE DEPARTMENT **COMMUNITY SERVICE OFFICERS**

Blue Hills

Riley Johnson C: 860-422-0631

JOHNR003@hartford.gov

Upper Albany

Brian Ufferflge C: 203-464-4360

UFFEB001@hartford.gov

West End/WECA

Joseph Sherbo C: 860-305-5998

SHERJ003@hartford.gov

Asylum Hill

Cesidio Palmieri C: 959-282-5138

PALMC002@hartford.gov

Frog Hollow

Giovanny Rivera C: 860-734-7721

Giovanny.Rivera@hartford.gov

Parkville

Miguel Varela

C: 959-282-2107

VERRM001@hartford.gov

Behind The Rocks

Adnan Hodzic C: 959-282-2291

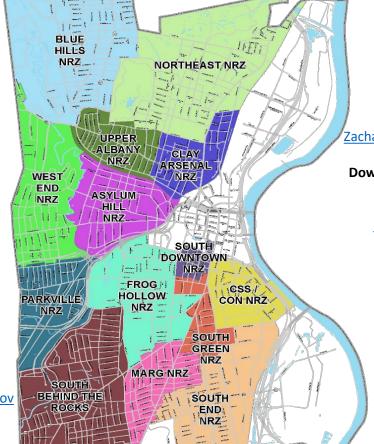
Hodza003@hartford.gov

Southwest

Joel Otero

C: 959-282-2092

Oterj002@hartford.gov



Northeast

Kelwin Perez C: 860-734-7804

PEREK006@hartford.gov

Clay Arsenal

Zachary Romero C: 860-734-7666

Zachary.Romero@hartford.gov

Downtown/South Downtown

Adam Demaine C: 860-306-3933

DEMAA001@hartford.gov

Sheldon/Charter Oak

Anthony Gaudino C: 959-282-2262

GAUDA001@hartford.gov

South Green

Aaron Brais C: 860-249-6137

BRAIA002@hartford.gov

South End

Dino Ahmetovic C: 959-282-

AhmeD001@hartford.gov

FOR ALL EMERGENCIES **CALL 911**

TO SUBMIT A TIP

ANONYMOUS TIP LINE:

(860) 722-TIPS (8477)

Maple Avenue/MARG

Matt Fabiaschi C: 959-282-2006

Matthew.Fabiaschi@hartford.gov

Faith Based Officer

Orlando Gutierrez

C: 860-734-7792

Orlando.Gutierrez@hartford.gov

34



PROTECT CHILDREN FROM FALLING OUT OF WINDOWS



IN HOMES WITH CHILDREN, INSTALL WINDOW GUARDS ON ALL SECOND-STORY OR HIGHER WINDOWS

USE WINDOW STOPS TO PREVENT WINDOWS FROM OPENING MORE THAN 4 INCHES





IT IS BEST TO PURCHASE WINDOW GUARDS WITH A QUICK RELEASE MECHANISM. THIS WILL ALLOW THE WINDOW TO BE OPENED EASILY BY AN ADULT IN THE CASE OF A FIRE EMERGENCY

NEVER PUT A BABY'S CRIB OR A BED NEXT TO A WINDOW



ALL WINDOWS SHALL BE EQUIPPED WITH A FUNCTIONAL LOCK



WINDOW SHOULD READILY OPEN FROM THE INSIDE WITHOUT THE USE OF A KEY OR SPECIAL KNOWLEDGE OR EFFORT



PROTECT CHILDREN FROM FALLING OUT OF WINDOWS

MOVE ALL FURNITURE AWAY FROM WINDOWS, CHILDREN CAN CLIMB ON FURNITURE TO ACCESS WINDOWS THAT ARE OTHERWISE OUT OF REACH





DO NOT ALLOW CHILDREN TO PLAY ON FIRE **ESCAPES, ROOFS OR BALCONIES**

YOUNG CHILDREN SHOULD NEVER BE LEFT AT **HOME UNSUPERVISED**



MAKE SURE THAT OLDER CHILDREN UNDERSTAND THE DANGERS OF CLIMBING OUT OF OR JUMPING FROM WINDOWS

WINDOW SCREENS ARE NOT DESIGNED TO STOP A CHILD FROM FALLING

NATIONWIDE CHILDREN'S®











Get alerts to know what to do.









Make a plan to protect your people.









Get to safety with things you need.









Stay safe at home when you can't leave.







Help friends and neighbors get ready.







DIAL 311
OR VISIT READY.GOV







FREE SMOKE ALARM REPLACEMENT PROGRAM



CHECK THE DATE OF YOUR SMOKE ALARM



INSTALL A SMOKE
ALARM OUTSIDE
EVERY BEDROOM



REPLACE SMOKE
ALARMS EVERY
10 YEARS



INSTALL A SMOKE
ALARM ON
EVERY LEVEL



INSTALL A SMOKE
ALARM IN EVERY
BEDROOM



KEEP SMOKE ALARMS
10 FT AWAY
FROM STOVES

SCHEDULE YOUR APPOINTMENT
CALL SPECIAL SERVICES UNIT

860-757-4520

SCAN THE QR CODE

CLICK FOR APPLICATION

REQUIREMENT: SINGLE, TWO AND THREE FAMILY PROPERTIES IN HARTFORD





✓ FIRE PIT KITS WITH MESH SCREEN COVERS

PURCHASED FROM A STORE ARE ALLOWED TO BE
USED.



✓ DO NOT IGNITE THE FIRE WITH LIGHTER FLUID, GASOLINE, OR ALCOHOL.



✓ HAVE A HOSE, BUCKET OF WATER, OR FIRE EXTINGUISHER NEARBY WHILE THE FIRE IS BURNING. PUT OUT THE FIRE WITH COLD WATER.







✓ CAUTION: DON'T DISPOSE OF THE ASHES FOR 24
HOURS AFTER THE FIRE. IT MAY NOT BE VISIBLE, BUT
THE ASHES MAY STILL BE SMOLDERING. SMOLDERING
ASHES CAN START A FIRE.



✓ DO NOT LEAVE A FIRE UNATTENDED.



KEEP CHILDREN AND PETS 3 FEET AWAY FROM THE FIRE.





✓ CUSTOM-BUILT OR PERMANENTLY FIXED FIRE PITS REQUIRE A PERMIT.

CITY OF HARTFORD ORDINANCES

SEC. 13-55. - BONFIRES. NO BONFIRE SHALL BE MADE OR MAINTAINED IN THE CITY WITHOUT WRITTEN PERMISSION FROM THE FIRE CHIEF.

SEC. 26-40. - FIRES. EXCEPT WHERE COOKING FACILITIES ARE PROVIDED, IT SHALL BE UNLAWFUL FOR ANY PERSON TO MAKE A FIRE IN ANY PARK EXCEPT BY PERMISSION OF THE DIRECTOR OF PARKS AND RECREATION.



SELECTING A LOCATION

✓ DO NOT PLACE YOUR FIRE PIT DIRECTLY ON A WOODEN DECK. INSTEAD, USE BRICKS OR STONE SLABS TO CREATE A FIRE PAD TO PROTECT THE WOOD. ENSURE THE FIRE PAD EXTENDS TWO FEET BEYOND THE FIRE PIT PERIMETER.







✓ FREE-STANDING FIRE PITS AND FIRE RINGS CAN BE USED SAFELY ON CEMENT OR TILE PATIOS AND DECKS.

✓ DO NOT USE THE FIRE PIT UNDER A COVERED DECK, ROOF OVERHANG, OR LOW-HANGING TREES.



✓ KEEP THE FIRE 10 FEET AWAY FROM FENCES, BUILDINGS, TREES, AND OTHER FLAMMABLE DEBRIS.





✓ CHOOSE A NON FLAMMABLE, LEVEL SURFACE IN THE YARD TO PLACE THE FIRE PIT OR RING.







Leslie Torres-Rodriguez, Ed.D. Superintendent

Jesse Sugarman
Executive Director of Communications and
Marketing

October 15, 2023

Inclement Weather Update for Families

Dear Families,

As Hartford Public Schools prepares for the winter months, we want to remind you of our procedures for winter weather conditions and make you aware of our policy for snow days.

Snow Days

HPS may make the decision to close schools for a day due to winter weather conditions and HPS must also close schools when the City of Hartford initiates the emergency parking ban. The district will inform families as early as possible through the communication methods listed below. Snow days will be made up at the end of the school year.

Delays

Winter weather conditions may also cause delays. Our transportation department works to pick up students as quickly as possible during these conditions. When winter weather conditions exist, be sure that your child is dressed as warmly as possible, and we recommend remaining with your children until they are picked up.

Notifying HPS Families

During winter weather watches or warnings, our district works with local authorities to monitor conditions and make adjustments as needed. If schools are delayed, closed, or released early, there are a variety of ways we notify families, including:

- Automated Phone Call, Email, Text Message, and Post via ParentSquare
- Snow Line 860-695-SNOW (860-695-7669)
- Major Media Outlets (Local TV & Radio Stations)
- District website (<u>www.hartfordschools.org</u>, School Websites, and Social Media

It is important that your child's school has your updated contact information, including current phone number, cell phone number, opt-in for text messages, and email address. *Please take the time to update that information with your child's school if needed.* For more information, please review the Frequently Asked Questions (FAQ) included in this letter. Thank you for your continued partnership and support.

Sincerely,

Jesse Sugarman
Executive Director of Communications and Marketing



Frequently Asked Questions

WHAT FACTORS ARE CONSIDERED WHEN MAKING THE DECISION TO SHIFT TO DELAY/CLOSE SCHOOL?

The safety of all Hartford Public School students is our primary concern in making a decision to close schools. To determine whether it's safe to proceed with opening schools, we consider the following factors:

- Weather reports and recommendation from local and state authorities
- The onset, rate, and accumulation of ice and/or snowfall
- Local Electrical Power Outages
- Information on road conditions from the bus company
- Potential safety of bus company starting and completing routes
- Building conditions (e.g. whether schools have power and heat)
- Parking lot conditions

WHO DECIDES TO DELAY/CLOSE SCHOOL?

After gathering information from multiple sources and considering weather-related factors, the Superintendent will make a decision. The Communications team will distribute the information to the public.

WHEN IS THE DECISION MADE?

Generally, school closing announcements are made on the morning of the day of closing between 5:15 AM and 5:45 AM.

HOW IS THE PUBLIC NOTIFIED?

- Automated Phone Call, Email, & Text Message, and Post via ParentSquare
- Snow Line 860-695-SNOW (860-695-7669)
- Major Media Outlets (Local TV & Radio Stations)
- District Social Media & Website (<u>www.hartfordschools.org</u>), and school websites

HARTFORD PUBLIC SCHOOLS ER 860-695-840

The Welcome Center is a one-stop shop for families and the community that provides front-end information about district services, initiatives, and programs, acting as a link between customers and appropriate district offices. We also work directly with school principals and network with local organizations to address parental requests and concerns including serving as case management and mediation support. Parents are able to navigate the school system and play an integral role in their children's academic progress with the resources and guidance that are provided.

Our friendly staff will assist you with information, processes and procedures that you need to enroll and support your children in school:

- ♥ School Enrollment (Local & Regional) Information regarding registration, Local and regional Choice application, and lottery information
- Uniforms and Vendors Information
- ♥Special Education Services: Assistance with all matters relating to the needs of your children with disabilities
- English Language Learners: Provide assistance to students that English is not their first language
- ♥Bus Transportation: Guidelines and bus information. Request for special circumstances
- **♥** Parent Engagement: Opportunities: PTO/PTA & School Governance Council, Parent Training information, Adult Education, Volunteer and Internship opportunities
- Family & Community Partnerships: Partnerships with Purpose that together work with the district to support whole child. Our priority is to strengthen relationships with families, businesses, government, faith-based groups and the community.
- **♥**Families and Youth in Transition McKinney-Vento Act: We work to reduce and remove educational barriers for youth and families that are displaced and experiencing homelessness.

Parent trainings Call us today! 860-695-8400



280 Trumbull Street, Hartford, CT 06103-1st floor www.hartfordschools.org/the-welcome-center

Hours: Monday - Friday 8:00 A.M. to 4:00 P.M





education and how we can better support them!

Address: 950 Main St, Hartford, CT 06103, **Community Room- 2nd Floor** To validate parking, please park in the Morgan St Garage



Childcare provided

Live Spanish Interpretation







FREE, Learning Sessions for all Hartford Public Schools Families

FAMILY LEARNING SESSIONS

Fall - Winter 2023 - 2024



All Sessions Presented in English with Simultaneous Spanish Interpretation

UPCOMING HPS FAMILY LEARNING SESSIONS

Thursday, October 12, 2023

- All about English Language Arts and Mathematics

Thursday, October 26, 2023

- School Governance Council Training: Roles and Responsibilities

Thursday, December 14, 2023

-F.A.C.E.S. Holiday Community Dinner

Thursday, January 18, 2024

-School Governance Council Training: Principal Hiring Process

Thursday, February 15, 2024

-F.A.C.E.S. Virtual Community Conversation

UPCOMING MCKINNEY-VENTO LEARNING SESSIONS:

The McKinney-Vento Act provides protections for our displaced families and youth.

Thursday, October 6, 2023

Thursday, November 16, 2023

Thursday, January 11, 2024

Thursday, May 9, 2024



FOR MORE INFORMATION AND TO REGISTER CHECK <u>HARTFORDSCHOOLS.ORG</u> OFTEN!

YOU WILL RECEIVE A ZOOM WEBINAR LINK VIA EMAIL

WWW.HARTFORDSCHOOLS.ORG

Follow us on







HILLS



With your HPL <u>library card</u> you can borrow a pass to visit museums and attractions just as you would a PASSES HPL

book or DVD! Out-of-town patrons may borrow a pass for same-day use only and *must* come into a branch to check it out.



FREE

American Clock & Watch Museum

100 Maple St. Bristol, CT 06010

CT Museum of Culture and History

1 Elizabeth St, Hartford, CT 06105

Connecticut River Museum

67 Main St, Essex, CT 06426

Connecticut's Old State House

800 Main St, Hartford, CT 06103

Connecticut Trolley Museum

9606, 58 N Rd, East Windsor, CT 06088

The Eric Carle Museum of Picture Book Art

125 W Bay Rd, Amherst, MA 01002

Eric Sloane Museum

31 Kent Cornwall Rd, Kent, CT 06757

Florence Griswold Museum

96 Lyme St, Old Lyme, CT 06371

Hartford Stage

50 Church St, Hartford, CT 06103

Henry Whitfield State Museum

248 Old Whitfield St, Guilford, CT 06347

New Britain Museum of American Art

56 Lexington St, New Britain, CT 06052

New Britain Youth Museum and/ **Hungerford Nature Center**

30 S High St, New Britain, CT 06051/ 191 Farmington Ave. Kensington, CT 06037

Carousel Museum and Museum of Fire History

95 Riverside Ave, Bristol, CT 06010

Noah Webster House

227 S Main St, West Hartford, CT 06107

Old New-Gate Prison and Copper Mine

115 Newgate Rd, East Granby, CT 06026

Prudence Crandall Museum

1 South Canterbury Rd, Canterbury, CT 06331

White Memorial Conservation Center and Nature Museum

80 Whitehall Rd, Litchfield, CT 06759

The Zoo in Forest Park & Education Center

300 Sumner Ave, Springfield, MA 01108

Wadsworth Atheneum

600 Main Street, Hartford, CT 06103

DISCOUNT

Basketball Hall of Fame

1000 Hall of Fame Ave, Springfield, MA 01105

Children's Museum/Roaring Brook Nature Center

180 Mohegan Dr, West Hartford, CT 06119 / 70 Gracey Rd, Canton, CT 06019

Connecticut Science Center

250 Columbus Boulevard, Hartford, CT 06103

Hill-Stead Museum

35 Mountain Rd, Farmington, CT 06032

Lutz Children's Museum

247 S Main St, Manchester, CT 06040

Mark Twain House & Museum

351 Farmington Ave, Hartford, CT 06105

New England Air Museum

36 Perimeter Rd, Windsor Locks, CT 06096

Check out a pass to your next adventure at this link!



bit.ly/HPLtickets

Boards & Commissions

Scan QR code



OR VISIT https://www.hartfordct.gov/Home

Hartford's boards and commissions are comprised of volunteers who commit their time, skills, and knowledge to shaping our community and our local government.

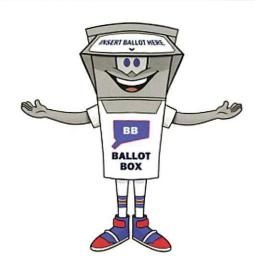
THE CITY OF HAVE ORD * CONNECTICUTE * CONNECTICUTE *

Scan QR code





OR VISIT vote.health/hacdst



Exercise your power, VOTE



STREET AND METERED PARKING

When parking in Hartford, please be sure to check signage and street markings to make sure that you're aware of any parking restrictions to avoid receiving a citation.

If parking in a metered location, please be sure to submit your complete and correct license plate information. The parking ambassadors scan license plates to confirm payment, so make sure your license plate is correct to avoid receiving a citation.

Snow Ban Parking

When a snow ban is in effect, please be sure to move your vehicle to an off-street location! Information on available off-street parking during snow bans is available on the City of Hartford website. See page 15 for more information.

TRASH DAY PARKING (Rules apply on trash delays due to City Holidays)

Please also take note of the parking restrictions on your street as it pertains to sanitation days. As part of a citywide pilot program, please see proposed parking zones during trash collection days.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Franklin Ave Maple Ave Wethersfield Ave	Broad St Maple Ave Chandler St Waterford St Fairfield St	Allen PI Farmington Ave Bartholomew St Hamilton St Broad St Capital Ave Evergreen Ave Newton St Orange St Park St Washington StRegent St Rodney St Saybrooke St Ward St Warrenton Ave Wilson St	Atwood St Blue Hills Ave Coventry St Elizabeth St Farmington Ave Fern St Gillett St Girard Ave Huntington St Imlay St Tremont St Lyme St Palm St Salisbury St Sherman St Whitney St	Albany Ave Barbour St Capen St Vine St

If you have any questions about parking in the City of Hartford, please don't hesitate to contact the Hartford Parking Authority at (860) 757-0720.

IMPORTANT NUMBERS

911	For all emergencies that require immediate assistance from the police, fire department or an ambulance.
211	For 24/7 statewide resources such as emergency housing/shelter, utility assistance, food, child care, elder care and crisis intervention.

Hartford 311 Toll-free, bilingual, non-emergency call center, for

information and City services. (860) 757-9311

(860) 757-4000 Non-emergency Police Dispatch

(860) 757-0730 Hartford Parking Authority

(860) 247-2732 Capitol Region Education Council (CREC)

Hartford Public Schools

Hartford Public Library

Connecticut Natural Gas (CNG)

Eversource - Power Outage

Eversource - The Smell of Gas

Metropolitan District Commission (MDC)

51

Connecticut Poison Control Center

(860) 695-8000

(860) 695-6300

(860) 246-5325

(800) 222-1222

(800) 286-2000

(877) 944-5325

(860) 278-7850

Do you know your Neighborhood Revitalization Zone (NRZ)?

Participate in a local monthly meeting to help make decisions about your community.

Please contact NRZ chairs directly for meeting information

Blue Hills NRZ

1st Thursday, 6 PM Chair: Donna Thompson-Daniel donnathompsondaniel@yahoo.com

Upper Albany NRZ

1st Monday, 5:30 PM Yackecha "Keisha" Dickenson UANRZconnect@gmail.com

North East NRZ

3rd Monday, 5:30 PM Chair: Darlene Robertson-Childs darlenechilds2003@yahoo.com

West End Civic NRZ

4th Tuesday, 6 PM Chair: Kyle Bergquist, president@wecahartford.org

Asylum Hill NRZ

1st Monday 6:15 PM Executive Director: David MacDonald exdir@asylumhill.org

Frog Hollow NRZ

3rd Tuesday, 5:30 PM Chair: Carey Shea <u>chair@fhnrz.com</u>

Parkville NRZ

2nd Wednesday, 6 PM Chair: David Morin barridoncorp@aol.com

BLUE HILLS NRZ NORTHEAST, NRZ Presides Contact: J jhollo96 WEST END NRZ ASYLUM HILL NRZ SOUTH DOWNTOWN NRZ FROG HOLLOW NRZ SOUTH CON'NRZ SOUTH GREEN NRZ MARG NRZ MARG NRZ MARG NRZ Clay 1st Tue Presides Contact: J jhollo96 South Do Chair: Cssconni

Clay Arsenal NRZ

1st Tuesday, 5:30 PM President: Bea Powell Contact: Jean Holloway jhollo962@gmail.com

South Downtown NRZ (SODO)

3rd Wednesday, 6 PM Chair: Robin Zaleski sodonrz@gmail.com

Sheldon Charter Oak (CSS/CON)

2nd Monday, 5:30 PM Chair: Chris McArdle cssconnrz@gmail.com

Hartford NEXT

3rd Thursday, 5:30 PM

Chair: Marion Griffin mdgriffa@yahoo.com

South West/Behind the Rocks NRZ

2nd Tuesday, 6 PM Chair: Kathy Evans <u>Kathy.evans@opmad.org</u>

Barry Square/MARG

2nd Thursday, 6 PM Chair: Hyacinth Yennie hyennie3@yahoo.com

South End NRZ

1st Thursday, 6 PM (Sept. – May)

Chair: Carl Williams cabwill@msn.com

52



Spookacular Fun for All!

Tuesday, October 31st • 4pm-6pm Hartford City Hall 550 Main Street Hartford, CT 06103





2024 LOVE YOUR BLOCK GRANT OPENING SOON!

IDEA SUBMISSION OPEN ON FEBRUARY 14TH!

WITH \$2,500 OR \$25,000 HOW WOULD YOU LOVE YOUR BLOCK?

Love Your Block provides money for projects that address litter, activate vacant lots, and showcases your neighborhood pride.

www.hartfordct.gov/lybgrant

Murals, community gardens, flower planters, street art...what are your ideas to Love Your Block













HARTFORD 311

IS A TOLL-FREE, NON- EMERGENCY CALL <u>CENTER</u>

Mon. - Fri. 8:00 am - 5:00 pm except holidays

(860) 757-9311

Call 9-1-1 FOR ALL EMERGENCIES

that require immediate assistance from the police, fire department or an ambulance.

FOR ALL OTHER NON-EMERGENCY

POLICE MATTERS. PLEA SE CALL 860-757-4000

Do not call 9-1-1 for general information, directory assistance, paying traffic tickets, complaints or as a PRANK. If you mistakenly call 9-1-1, do not hang up. Instead, inform the dispatcher of the mistake.

Call 3-1-1 FOR ALL OTHER INQUIRIES

THERE ARE MANY WAYS TO **ACCESS 311**





Online



CALL US!

City Information Pothole Repair Trash Not Picked Up Inspection Needed **Bulky Waste** Housing Issues

VISIT US ON THE WEB

www.hartfordct.gov/hartford311

EMAIL US

311CALLCENTER@HARTFORD.GOV









Wadworth Atheneum Museum of Art 600 Main Street, Hartford, CT 06103 thewadsworth.org

Come face-to-face with great works of art at the Wadsworth, the world-class museum in your neighborhood. If you live in the city of Hartford, sign up for Wadsworth Welcome for free museum admission.

Support for Wadsworth Welcome is provided by the Scripps Family Fund for Education and the Arts





NEVER MISS ANYTHING EVER AGAIN



HARTFORD.COM





