

COURT OF COMMON COUNCIL



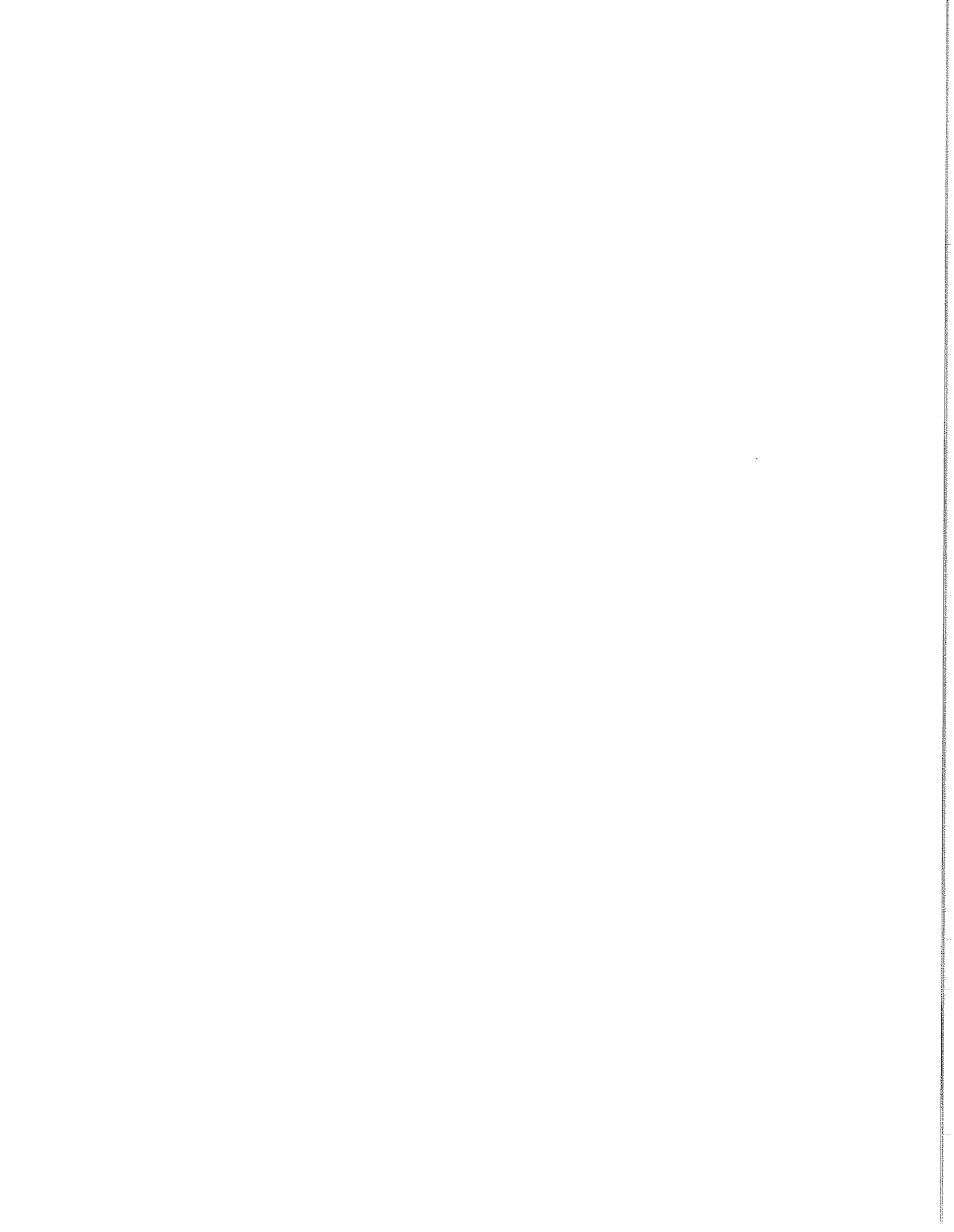
AGENDA

MEETING APRIL 8, 2019

7:00 P.M.



**CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103**



AGENDA
MEETING OF THE COURT OF COMMON COUNCIL
April 8, 2019
Approve the minutes of March 11 & 25, 2019 Council Meetings

ACTION TAKEN

COMMUNICATIONS

1. MAYOR BRONIN, with accompanying resolution confirming the appointment of Leslie Paguada to the Hartford Board of Education. If confirmed, Ms. Paguada would serve the remainder of term vacated by Mr. Richard Wareing.
2. MAYOR BRONIN, with accompanying resolution permitting the City to accept the donation of a bus shelter from the Greater Hartford Transit District (GHTD).
3. MAYOR BRONIN, with accompanying resolution which would allow the City to permit the construction of a 24-foot by 36-foot pre-fabricated barn structure by Ebony Horsewomen, Inc., within the area bounded for its activities in accordance with the organization's lease agreement with the City for the use of a portion of Keney Park
4. MAYOR BRONIN, with accompanying resolution approving and authorizing the submission of the City of Hartford's Year Five Annual Action Plan (FY 2019-20) for use of Federal Entitlement Grant Funds administered by the U.S. Department of Housing and Urban Development (HUD) and proposed allocation of funds in Year Five of the plan.
5. MAYOR BRONIN, with accompanying resolution confirming the appointments of Jacquelyn Santiago and Timothy Coble to the Commission on Human Relations.
6. MAYOR BRONIN, with accompanying resolution confirming the appointment of Yadira Rivera to the Permanent Commission on the Status of Hartford Women.

FOR ACTION

7. Substitute ordinance amending Chapter 2A - Pensions, Section 2A-5 and creating New Sections 2A-45, 2A-46 and 2A-47 of the Hartford Municipal Code.
8. Ordinance amending Chapter Two, Article VIII Section 2-850 Residency Requirements of the Municipal Code.
9. Ordinance amending Chapter 2, Article VI, Division 4, Section 2-352 concerning compensation for nonunion and unclassified executive service classification of the Hartford Municipal Code.
10. Ordinance amending Chapter 29, Article I, to add Section 29-18 relating to the Use of Unmanned Aerial Vehicles by the Hartford Police Department, of the Municipal Code.
11. Ordinance amending Chapter 2, Article II of the Municipal Code of the City of Hartford be amended, adding Section 2-48 and Section 2-49.
12. Ordinance amending Chapter 2, Article XXIII, Section 2-938 Drones of the Municipal Code.
13. Resolution with accompanying report concerning the approval of the regulations governing the use of unmanned aerial vehicles by the Hartford Police Department in accordance with the processes recommended by this resolution.
14. Ordinance amending Chapter 32, Article I, Tax Relief for the Elderly, of the Municipal Code.
15. Ordinance amending Chapter 31, Article V of the Municipal Code.

PROPOSED ORDINANCES

16. (MAYOR BRONIN) Ordinance amending Sections 22-25 and 22-26 of the Municipal Code, which address parking violation citations and the fines and penalties for unlawful parking

HEARING DATE - Monday, April 15, 2019

Attest:

John V. Bazzano
City Clerk



Luke A. Bronin
Mayor

ITEM # 1 ON AGENDA

April 8, 2019

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appointment to the Board of Education

Dear Council President Thames,

Attached for your consideration is a resolution confirming the appointment of Leslie Paguada to the Hartford Board of Education. If confirmed, Ms. Paguada would serve the remainder of term vacated by Mr. Richard Wareing

The Board of Education is responsible for top-level, district-wide decisions that affect the direction and progress of our schools. Ms. Paguada is a deeply knowledgeable, compassionate, experienced leader who has dedicated her life to children and young people, and she would be a strong addition to the Board of Education. Ms. Paguada is currently Director of Early Care and Education for the Community Renewal Team. She has two decades of experience as a teacher and administrator in diverse environments, including three years as an educational coach for the City of Hartford's Department of Families, Children, Youth, and Recreation.

Ms. Paguada earned a Bachelor of Science from Charter Oak State College in New Britain, a Master's degree in Early Childhood Education from the University of Hartford, and is currently a doctoral student in education leadership at the University of Hartford.

I am confident that Ms. Paguada will be an effective member of the Board of Education. Her resume is attached for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 8, 2019

WHEREAS, The purpose of the Hartford Board of Education is responsible for top-level, district-wide decisions that affect the direction and progress of our schools, and

WHEREAS, The Board of Education is composed of nine members, four of which are elected, and five of which are appointed by the Mayor and confirmed by the Court of Common Council that serve a term of four years, and

WHEREAS, The Mayor has appointed Leslie Paguada as a new member of the Hartford Board of Education, now therefore be it,

RESOLVED, That the Court of Common Council hereby confirms the following appointment:

Leslie Paguada (U) – to replace Richard Wareing
57 Charter Oak Avenue, Hartford CT, 06106

LESLIE PAGUADA



LINKEDIN.COM/IN/LESLIE-
PAGUADA-84A56458

OBJECTIVE

To positively impact and influence the community of learners I work with. Make a difference one person at a time, by celebrating their strengths and individuality. To share knowledge and maximize every learning opportunity that comes our way.

EXPERIENCE

DIRETOR EARLY CARE AND EDUCATION COMMUNITY RENEWAL TEAM

October 2018- Present

- Serve as a member of senior management team charged with responsibilities of implementing policies as directed by the President.
- Establish and maintain working relationships with local school districts, community groups and parents.
- Supervise the performance of all educational programs and staff or delegate the authority to other employees as appropriate.
- Establish and maintain a comprehensive plan for monitoring ECE progress in achieving educational goals.
- Establish and monitor an effective system to obtain parent fees and state subsidy payments.
- Ensure that data systems provide timely accurate information, and that information generated is provided to parents, policy groups, staff and general community if applicable.

ASSISTANT DIRECTOR ECE COMMUNITY RENEWAL TEAM

May- October 2018

- Assure that the program provides quality services to children/families
- Provide leadership and guidance to staff.
- Assure that the program meet compliance standards of set by different funding sources.
- Assist in management and administration of the ECE program.

EDUCATIONAL COACH/MONITOR CITY OF HARTFORD DEPARTMENT OF FAMILIES CHILDREN YOUTH AND RECREATION

August 2015 – May 2018

- Provide city wide educational coaching support to School Readiness funded Community Based Programs, Hartford Public Schools and CREC. (Using CT Early Learning Development Standards-ELDS))
- Develop goals by analyzing data, while coaching teachers and

SKILLS

Ability to connect with people while being a listener and embracing everyone's uniqueness.

Approach to challenge with a vision and positive mindset, at the same time able to acknowledge and celebrate success.

Effective to motivate and inspire those working with me, while empowering individuals as members of a team.

instructional leaders which impact the education of over 800 preschool children city wide.

- Facilitate Peer Learning Groups.
- Measure quality of instructional practices and validate the accuracy of child assessment measures. (School Readiness funded programs)
- Substantiate compliance with School Readiness and Office of Early Childhood requirements. (School Readiness Funded Programs)
- Establish positive and strong relationships with providers in our community.

EARLY CHILDHOOD TEACHER/TEAM LEADER WOMEN'S LEAGUE CDC- HARTFORD, CT

November 2009- July 2015

- Work with different teaching teams on developing learning experience plans that target domains and developmental areas. (CT ELDS/ PAF)
- Responsible for assisting with implementation of developmental, behavioral, and sensory screening within regulations and performance standards.
- Provide day to-day supervision and support to teachers, teacher assistants, substitutes, volunteers, which included sharing daily program plans and discussing goals.
- Mentor student teachers from various colleges in partnership with the preschool program.
- Build connections and positive relationships with families, and the community, leading to partnerships that make a difference.
- Participated in NAEYC reaccreditation process.

EARLY CHILDHOOD TEACHER CATHOLIC CHARITIES- HARTFORD, CT

February 2007- October 2009

- Implement, evaluate and adapt developmentally appropriate preschool curriculum.
- Carry out developmentally appropriate and effective classroom management strategies that aligned to the program's policies and philosophy.
- Participate in organization and planning of family and community events.

EARLY CHILDHOOD TEACHER
SS. CYRIL & METHODIOUS PRESCHOOL -HARTFORD, CT

November 2000- February 2007

- Prepare weekly lesson plans to reflect how children's developmental needs were met.
- Foster reasoning and problem solving through active exploration and increasing levels of interactions.
- Responsible for implement NAEYC, policies and procedures, regulations and guidelines and participating on the accreditation process.

THIRD GRADE TEACHER
ESCUELA INTERNACIONAL
LA LIMA/HONDURAS- CENTRAL AMERICA

September 1997- September 2000

- Plan third grade curriculum with education department requirements.
- Provide consistent, and immediate feedback to student's learning by intentionally planning and individualizing.
- Participate and implement Primary Years Program form the International Baccalaureate.
- Communicate with families through family/teacher conferences and open house.

ABC/HONDURAS CENTRAL AMERICA

1997

Work with grades second through sixth while using the Accelerated Christian Education Curriculum.

Lead teacher training on specific topics of need for each teaching team.

SAN ALEJO AMERICAN SCHOOL/HONDURAS CENTRAL AMERICA

1994-1997

Kindergarten teacher and multi-grade teacher for fifth and sixth grade. Participate in organizing extracurricular events, such as family night, united nations night and more.

EDUCATION

DOCTORAL STUDENT - EDUCATIONAL LEADERSHIP

Currently enrolled
University of Hartford

MASTER OF EARLY CHILDHOOD EDUCATION

University of Hartford

Recipient of the Regina Miller –Heart of the Teacher Award

And

Steinwedell Scholarship- Hartford Foundation for Public Giving

BACHELOR OF SCIENCE

Charter Oak State College- New Britain, CT

VOLUNTEER EXPERIENCE OR LEADERSHIP

- Youth Mentor at Center for Latino Progress
- Hartford Marathon Foundation Volunteer
- Bicycles and Community Volunteer
- SINA –Neighborhood Safety Team
- Hartford Public Library Corporator



ITEM # 2 ON AGENDA

Luke A. Bronin
Mayor

April 8, 2019

Honorable Glendowlyn L. H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

**RE: Donation of a Bus Shelter from the Greater Hartford Transit District for Installation
on Asylum Street at Bushnell Park**

Dear Council President Thames,

Attached for your consideration is a resolution permitting the City to accept the donation of a bus shelter from the Greater Hartford Transit District (GHTD). The bus shelter will be located along the southern side of Asylum Street near Union Station at the current CTfastrak Bushnell Park stop.

The GHTD has secured the funding to both purchase and install the new bus shelter, and the Downtown Business Improvement District has agreed to assume the responsibility for maintenance of the bus shelter.

This donation would help us provide an improved experience at this critical mass transit access point for both Hartford residents and residents of the larger metropolitan area who utilize the Union Station transit hub to visit the area for work or leisure. The GHTD will not purchase the new shelter until they have confirmation the City will accept it, and so we respectfully request consideration of this item as soon as possible. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 8, 2019

WHEREAS, the City of Hartford has been offered a donation by the Greater Hartford Transit District of a bus shelter; and

WHEREAS, the bus shelter is proposed for installation on Asylum Street adjacent to Bushnell Park at the existing CTfastrack stop; and

WHEREAS, the Greater Hartford Transit District has secured the funding for both the purchase and installation costs for the bus shelter; and

WHEREAS, the Downtown Business Improvement District (BID) will be responsible for on-going maintenance of the bus shelter; and

WHEREAS, the proposed site for the bus shelter is at a critical mass transit access point for both Hartford residents and residents of the larger metropolitan area who utilize the Union Station transit hub to visit the area for work or leisure, now, therefore, be it

RESOLVED, that the Mayor is hereby authorized to accept the donation of a bus shelter from the Greater Hartford Transit District and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the installation of said bus shelter; and be it further

RESOLVED, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to take any of the other aforesaid actions; and be it further

RESOLVED, that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



ITEM # 3 ON AGENDA

Luke A. Bronin
Mayor

April 8, 2019

Honorable Glendowlyn L. H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

**RE: Construction of a Pre-Fabricated Barn in Keney Park for Event and Museum Space
by the Ebony Horsewomen, Inc.**

Dear Council President Thames,

Attached for your consideration is a resolution which would allow the City to permit the construction of a 24-foot by 36-foot pre-fabricated barn structure by Ebony Horsewomen, Inc., within the area bounded for its activities in accordance with the organization's lease agreement with the City for the use of a portion of Keney Park. Under C.G.S. §8-24, this matter must also be submitted for consideration to the Planning and Zoning Commission.

The construction of the proposed structure is being funded through a \$70,000 Good to Great grant award to Ebony Horsewomen, Inc. by the State of Connecticut Department of Economic and Community Development (DECD). The barn structure will serve multiple functions, including space for events, meetings, conferences, and expanded educational and training opportunities and offerings from Ebony Horsewomen, Inc. In addition, a small Black Cowboy Museum will be housed in the space, which will provide a unique education and tourism opportunity. The implementation of this grant-funded construction will allow the organization to increase the social impact of its activities. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 8, 2019

WHEREAS, the City of Hartford has a lease agreement with the Ebony Horsewomen, a not-for-profit youth development organization, to operate an Equine Therapeutic and Equestrian Center in a designated section of Keney Park; and

WHEREAS, Ebony Horsewomen, Inc. was the recipient of a \$70,000 Good to Great grant from the State of Connecticut Department of Economic and Community Development; and

WHEREAS, the grant will provide funding for the "Horse of a Different Color" Social Infrastructure Project, which will include the construction of a pre-fabricated barn in Keney Park for use as event and museum space; and

WHEREAS, such space will increase tourism, allow for expanded educational and training opportunities, and enhance the social impact of the organization; and

WHEREAS, the construction of the proposed building is in keeping with the use and character of Keney Park, now, therefore, be it

RESOLVED, that the Mayor is hereby authorized to allow the construction of the proposed structure, and the grant of utility rights or easements as necessary, pending the issuance of all necessary permits and approvals, and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the installation of said structure; and be it further

RESOLVED, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to take any of the other aforesaid actions; and be it further

RESOLVED, that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 4 ON AGENDA

April 8, 2019

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: HUD Year Five Annual Action Plan

Dear Council President Thames,

Attached for your consideration is a resolution approving and authorizing the submission of the City of Hartford's Year Five Annual Action Plan (FY 2019-20) for use of Federal Entitlement Grant Funds administered by the U.S. Department of Housing and Urban Development (HUD). Also attached is the proposed allocation of funds in Year Five of the plan.

The Year Five Annual Action Plan outlines the City's intended use of approximately \$7.3 million for activities funded through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs. These activities support specific priority needs and objectives identified in the City of Hartford Five Year Consolidated Community Development Plan which covers the period from July 1, 2015 through June 30, 2020. As a condition of receipt of these Federal Entitlement Grant Funds, each fiscal year the City is required to prepare and submit to HUD its Annual Action Plan.

The Year Five Annual Action Plan was developed in accordance with the City's Citizen Participation Plan which includes two public hearings, several community meetings, and a 30-day comment period that solicits citizen feedback in areas such as Housing, Economic Development, and Public Service. A special public hearing is scheduled for Thursday, April 18, 2019 from 5:00 PM to 8:00 PM in Council Chambers regarding recommended funding allocations under the Year Five Annual Action Plan. Residents, community-based organizations, and other interested parties will be invited to attend.

Due to recent guidance from HUD shortening the deadline for submission of the Annual Action Plan, we respectfully request that the Council adopt the Year Five Annual Action plan no later than the May 13, 2019 Council meeting in order to allow for timely preparation and submission of the plan to HUD, and for timely notification of agencies awarded funding for the fiscal year commencing July 1, 2019.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 8, 2019

WHEREAS, The City of Hartford must complete and submit to the U.S. Department of Housing and Urban Development (HUD) its Year Five Annual Action Plan for the period July 1, 2019 through June 30, 2020, in order to receive entitlement funds under the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs, and

WHEREAS, The Year Five Annual Action Plan outlines the City's intended use of approximately \$7.3 million in HUD entitlement funds and program income, including approximately \$4.4 million in CDBG, \$280 thousand in ESG, \$1.2 million in HOPWA, and \$1.5 million in HOME funding for activities and programs that support specific priority needs and objectives identified in the City of Hartford's Five Year Consolidated Community Development Plan (2015-2020), and

WHEREAS, The Year Five Annual Action Plan was developed according to HUD's approved Citizen Participation Plan, which included two public hearings, several community meetings and a 30-day comment period that solicits citizen feedback on the needs of the community in areas such as Housing, Economic Development, and Public Service, now, therefore, be it

RESOLVED, That the following activities and allocations of funds are approved and incorporated into the Year Five Annual Action Plan:

Year Five Annual Action Plan July 1, 2019 – June 30, 2020 Proposed Activities and Allocations	
COMMUNITY DEVELOPMENT BLOCK GRANT	
ORGANIZATION/ DEPARTMENT	AMOUNT
PUBLIC SERVICES	
ActUp Theater Inc. - ActUp Youth Performing Arts Program	\$9,000.00
Blue Hills Civic Assoc. - Blue Hills Youth Education Enrichment Program	\$10,000.00
Bright Futures - After School Program	\$4,000.00
Center for Urban Research, Education and Training Inc. - Youth Development	\$22,500.00
Charter Oak Boxing & Youth Development Program Inc. - Moving Forward: Hartford Youth Become Champions of Life!	\$32,000.00
Charter Oak Temple Restoration Association Inc. - Youth Arts Institute	\$25,000.00
Children In Placement - Youth Sponsorship	\$9,000.00
City of Hartford / Health and Human Services (CAN Shelter Support Services)	\$75,000.00
Community Partners in Action - The Resettlement Program	\$80,000.00
Center for Latino Progress (CPRF) - BiCi Co.	\$9,000.00
Cultural Dance Troupe of the West Indies Inc. - Hartford Youth on the Rise	\$4,000.00
Ebony Horsewomen Inc. - Equine Assisted Growth Learning and Therapy	\$4,000.00
Gifted Onez Inc. (The) - TGO MLK	\$14,000.00
Greater Hartford Harm Reduction Coalition Inc. - 557 The Drop	\$19,000.00
HARC Inc. - Capable Kids Six-Week Summer Camp	\$8,000.00
Hartbeat Ensemble Inc. - Youth Play Institute	\$5,000.00
Hartford Artisans Weaving Center - Artisan Program	\$5,000.00
Hartford Food System Inc. - Grow Hartford Youth Program	\$5,000.00
Hartford Knights - Hartford Knights Back on Track	\$8,000.00
Hartford Performs - Arts Based Programs	\$20,000.00

Hartford's Camp Courant - 2019 Camp Courant Camperships	\$20,000.00
Hispanic Health Council Inc. - Neighborhood Youth Center	\$15,000.00
Judy Dworin Performance Project Inc. - Moving Matters!	\$6,527.80
Keney Park Sustainability Project - Micro-Enterprise Development Program	\$20,000.00
Knox Inc. - Green Jobs Apprenticeships	\$22,000.00
Mercy Housing and Shelter Corporation - Jumpstart to Jobs Program	\$11,000.00
Open Hearth Association (The) - Shelter and Rehousing Program	\$31,000.00
Organized Parents Make a Difference Inc. - OPMAD After School Program	\$9,000.00
San Juan Center Inc. - Employment-Economic Development	\$14,000.00
Spectrum in Motion Dance Theater Ensemble - Instruments of Culture	\$4,000.00
Urban League of Greater Hartford - Housing Counseling Program	\$21,705.00
YMCA of Metropolitan Hartford Inc. - YMCA Teen Incentive Program	\$10,000.00
YWCA of New Britain - The Hartford Sexual Assault Crisis Service	\$6,000.00
Youth Challenge of CT, Inc. - Men's Home	\$9,000.00
SUBTOTAL PUBLIC SERVICES	\$566,732.80
ADMINISTRATION	
SUBTOTAL, ADMINISTRATION	\$762,310.40
OTHER ELIGIBLE ACTIVITIES (NON-PUBLIC SERVICE)	
City of Hartford / Development Services (HPLF Staffing)	\$384,000.00
City of Hartford / Development Services (HPLF Program Income)	\$368,000.00
City of Hartford / Development Services (HPLF New Programming)	\$292,000.00
City of Hartford / Development Services (Blight Remediation)	\$215,000.00
City of Hartford / Development Services (Economic Development Staffing)	\$28,608.00
City of Hartford / Development Services (Microgrant Initiative)	\$150,000.00
City of Hartford / Development Services (Local Arts & Culture)	\$65,000.00
City of Hartford / Development Services (Low Income Rental Housing Coordination)	\$50,000.00
City of Hartford / Development Services (Carousel)	\$50,000.00
City of Hartford / Fire Department (Fire Protection Equipment)	\$200,000.00
City of Hartford / Health and Human Services (Emergency Placement Services)	\$259,995.47
Billings Forge Community Works Inc. - Culinary Job Training at the Kitchen	\$40,119.00
Hands on Hartford - Culinary Collaborative	\$35,000.00
HEDCO Inc. - Merchants Association Small Business Loan Fund, Business Resource Center and Small Business Development Program	\$160,000.00
International Hartford LTD. - Business Consulting	\$40,000.00
Journey Home Inc. - Career Pathways to Employment Program	\$35,274.00
Minority Construction Council Inc. - Small Contractors/Minority Woman Business Enterprise Technical Assistance Program	\$70,000.00
Rebuilding Together Hartford Inc. - Homeowner Retention	\$170,000.00
Riverfront Recapture - Riverfront Parks & Trailers	\$138,473.00
Sheldon Oak Center - Vine/Albany Commercial Seed Program	\$18,300.00
Spanish American Merchants Assoc. - Small Business Technical Assistance Program	\$160,000.00
University of Hartford, Entrepreneurial Center & Women's Business Center - Hartford Small Business Technical Assistance	\$80,000.00
University of Hartford, Upper Albany Main Street - Micro Business Incubator Program	\$50,712.00
SUBTOTAL OTHER ELIGIBLE ACTIVITIES	\$3,060,481.47
GRAND TOTAL, COMMUNITY DEVELOPMENT BLOCK GRANT	\$4,389,524.67

EMERGENCY SOLUTIONS GRANT (ESG)	
ORGANIZATION	AMOUNT
SHELTER	
City of Hartford McKinney Shelter	\$29,514.67
Hartford Interval House Inc.	\$13,821.65
Immacare	\$27,392.11
Mercy Housing and Shelter Corp. (St. Elizabeth)	\$13,000.00
Open Hearth	\$22,729.69
Salvation Army	\$13,941.06
South Park Inn	\$32,248.80
YWCA Hartford Region	\$9,242.96
SUBTOTAL, SHELTER	\$161,890.94
PREVENTION	
City of Hartford / Health and Human Services - Homelessness Prevention/Rapid Rehousing	\$107,972.27
SUBTOTAL, PREVENTION	\$107,972.27
ADMINISTRATION	
Administration	\$9,787.79
SUBTOTAL, ADMINISTRATION	\$9,787.79
GRAND TOTAL, EMERGENCY SOLUTIONS GRANT	\$279,651.00

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)	
ORGANIZATION	AMOUNT
AIDS CT. Inc.	\$130,535.00
Chrysalis Center/Hartford	\$155,000.00
Chrysalis Center/St. Philip House	\$90,000.00
Hands on Hartford	\$315,780.00
Human Resources Agency of New Britain (HRA)	\$187,000.00
Mercy Housing and Shelter Corp.	\$132,000.00
Zezzo House Corporation	\$109,761.00
City of Hartford - DIG Extension	\$18,000.00
City of Hartford - Administration	\$34,425.00
GRAND TOTAL, HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)	\$1,172,501.00

HOME INVESTMENT PARTNERSHIP PROGRAM	
ORGANIZATION	AMOUNT
Set-aside for Community Housing Development Organizations (CHDOs) - 15%	\$194,329.95
Set-aside for homebuyer assistance, and rehabilitation/new construction of residential properties for homeownership or rental housing or any combination thereof - 75%	\$971,649.75
Program Administration - 10% of HOME Entitlement allocation	\$129,553.30
Program Administration - 10% of \$230,000 in anticipated Program Income	\$23,000.00
HOME Program Income - 90% of \$230,000 in anticipated Program Income - (For Activity)	\$207,000.00
GRAND TOTAL, HOME INVESTMENT PARTNERSHIP PROGRAM	\$1,525,533.00

GRAND TOTAL, ALL HUD ENTITLEMENT	\$7,367,209.67
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and be it further

RESOLVED, That the Court of Common Council authorizes the Mayor to submit the Year Five Annual Action Plan to HUD for approval and release of funds, and be it further

RESOLVED, That the Court of Common Council designates the Mayor as the City's authorized representative and further authorizes him to take all steps necessary to implement the Year Five Annual Action Plan, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That the Mayor is authorized in the event of any adjustments by HUD in the award(s) of Entitlement Funds in CDBG, HOME, ESG, and/or HOPWA, from the amounts on which the herein authorized allocations are based, to take all steps necessary to further implement the Year Five Annual Action Plan, first by ensuring all planned public and non-public service municipal functions continue without resort to increased expenditure of general funds, and then by adjustment of awards proportionally, across all subrecipients within the subject program (e.g., CDBG, ESG, HOPWA, HOME etc.), for the duration of the affected fiscal year or until all funds under each subrecipient contract, or any extension(s) thereof, have been expended in furtherance of the Year Five Annual Action Plan, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreements and documents, reallocating unexpended funds between existing line items within a 25% variance according to the City's evolving priority needs and objectives, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 5 ON AGENDA

April 8, 2019

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appointments to the Commission on Human Relations

Dear Council President Thames,

Attached for your consideration is a resolution confirming the appointments of Jacquelyn Santiago and Timothy Coble to the Commission on Human Relations.


The Commission on Human Relations consists of twelve members who are appointed by the Mayor and approved by the Court of Common Council for a term of three years. The functions of the Commission include fostering a mutual understanding and respect for all races, religions, ethnic groups, and sexual preferences within the city.

Ms. Santiago currently serves as the Chief Executive Officer of COMPASS Youth Collaborative. She has a master's degree in organizational leadership from Quinnipiac University.

Mr. Coble has a bachelor's degree from Springfield College in Human Services. He currently works as a supportive housing case manager for ImmaCare Inc in Hartford.

Resumes for both nominees are attached for your review. Thank you for your consideration.

Respectively submitted,


Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 8, 2019

WHEREAS, The Commission on Human Relations works to foster mutual understanding and respect for all races, religions, ethnic groups, and sexual preferences with the city; and

WHEREAS, The Commission is composed of twelve members, who shall be appointed by the Mayor and confirmed by the Court of Common Council, for a term of three years; and

WHEREAS, The Mayor has appointed Timothy Coble and Jacquelyn Santiago to the Commission on Human Relations; now therefore be it,

RESOLVED, That the Court of Common Council hereby confirms the following appointments:

Jacquelyn Santiago (D)
84 Village Drive, Wethersfield CT, 06109
For a term expiring April 8, 2022

Timothy Coble (U)
274 Farmington Avenue, Hartford CT, 06105
For a term expiring April 8, 2022

Jacquelyn Santiago

84 Village Drive; Apt. 424

Wethersfield, CT 06109

Home: 860-833-2885 - Cell: 860-833-2885; jacquelynsantiago@compassyc.org

Executive Profile

Dynamic and driven Chief Executive Officer with an excellent 18 year track record for achieving positive results in youth serving organizations. Utilizes keen analysis and team approach to drive organizational improvements and implementation of best practices. Superior interpersonal skills, capable of resolving complex issues and motivating teams towards optimal performance.

Skill Highlights

Visionary Leadership

Key partnership development

Organizational Restructuring

Public and Media Relations

Risk Management

Negotiations expert

Strategic Planning

Leadership Team Building & Performance Improvement

Core Accomplishments

Operations Management:

- Managed and developed all of the COMPASS Community School Sites/ Peacebuilders programs.
- Handled all functions related to COMPASS Youth Collaborative, Inc.
- Effectively evaluated programs and developed results driven programs.

Staff Development:

- Launched well-received program of professional development for all staff.
- Mentored and coached employees resulting in a 20% increase in productivity. Increased retention rates amongst full time staff with no turnover in 7 years.

Project Management:

- Initiated a project with the National Center for Time and Learning which resulted in the creation of a new training and technical assistance department for COMPASS Youth Collaborative, Inc.

Human Resources:

- Established policy and procedures manual to drive work of the non-profit agency.

Partnership Development:

- Developed key partnerships for the agency to enhance resources and build community.
- Engage key City Leaders and Stakeholders in community discussions to create the Peacebuilders Non-violence Program through COMPASS Youth Collaborative for the City of Hartford.

Professional Experience

Chief Executive Officer January 2019-present

COMPASS Youth Collaborative, Inc. - Hartford, Connecticut

Provide strategic leadership by working with the Board of Directors and the Senior Management team to establish long range goals, strategies, plans, and policies. Provides leadership and vision to ensure that the mission and core values are practiced. Effectively fundraises to ensure the agency is sustainable, profitable and has adequate cash flow to meet agency goals.

Chief Operating Officer July 2013 to 2018

COMPASS Youth Collaborative, Inc. - Hartford, Connecticut

Lead all internal operations and responsible for working in partnership with the President to create a five year plan and implement new processes and approaches to achieve it. Coordinate the annual operations plan and

budget with the President. Lead the performance management process that measures and evaluates progress against goals for the organization.

Work with the President to provide staff support and guidance to the COMPASS Youth Collaborative board and act as a staff liaison to relevant board committees. Lead and Manage the organization's Sr. Director of Community Schools and the Director of Peacebuilders and Community Relations. Raise funds through grant writing efforts. Build strategic partnerships, Analyze the current technology infrastructure and scope out the next level of specific programs overall.

Vice President of Operations

June 2010 to July 2013

COMPASS Youth Collaborative, Inc. - Hartford, Connecticut

Exhibit exceptional leadership and organization. Main responsibilities include enhancing the internal organization processes and infrastructure that allow COMPASS Youth Collaborative to grow and fulfill its mission. Successfully developed, manage, and empowered 6 site Directors and their teams. Increase productivity and positive outcomes for agency and programs.

Strengthen the agency capacity through powerful partnerships that increase resources and gain political leverage. Develop and direct strategy for the creation of a new training and technical assistance department. This new program received accolades from the State Department of Education and was instrumental in the development of schools and non-profits in suburban communities in Connecticut.

Director of Community Schools

June 2004 to June 2010

COMPASS Youth Collaborative, Inc. – Hartford, Connecticut

Effectively established a strong Community Schools program at Dwight Bellizzi Asian Studies Academy and Hartford Magnet Trinity College Academy. Created new grant funded Community School Program at Burns Academy of Latino Studies and Naylor-CCSU Leadership Academy.

Lead and oversee the implementation of the COMPASS Youth Collaborative Community Schools Programs at COMPASS Youth Collaborative assigned site.

Responsibilities include planning the direction of the COMPASS Youth Collaborative Community Schools, in consultation with the Executive leadership. Plan, hire, manage and develop the community schools personnel. Directly supervise the Community Schools Program Coordinators, the Education Coordinators, and the Program Associates. Develop, maintain and nurture relationships and partnerships with Department of Education administration, Hartford Public Schools, and other community based agencies. Lead the Community Schools efforts to

develop and implement ongoing professional development and capacity building for community schools staff. Leading the Community Schools efforts to plan for and implement program development. Oversee annual budget preparation and ensure that systems developed to provide oversight and management of budgets and business operations are sustained and enhanced. Ensure successful delivery of programs and services to youth and families. Provide convincing outcomes to funders and ensure expansion of the COMPASS Community Schools strategy to other schools.

Education

Bachelor of Arts: Sociology, 1996-2000

Trinity College - Hartford, Connecticut, United States

- Minor in Studies in Progressive and American Social Movements
- Member of Imani and La Voz Latina cultural group.
- Community organizing efforts led to the development of the Multicultural Affairs Office and the hiring of a Multicultural Affairs Dean.

Master of Science, Organizational Leadership, 2014-2016

Quinnipiac University-Hamden, CT

Training:

- Community Centered Practice; May, 2002
- Grant Writing and Resource Development for Youth Serving Organizations; February, 2006
- Advanced Program Evaluation; June, 2006
- Trinity College Director Training Program; November, 2006
- Using the Afterschool Training Toolkit: Literacy & Tutoring Integration; June, 2008
- APT Training; February 2009
- Hartford Foundation Building Evaluation Capacity Program; June, 2008
- Bank of America Leadership Program; June 2011
- Afterschool Program Assessment System; July, 2013
- Advanced Afterschool Program Assessment System; July, 2013
- Building Community Capacity: Grant Resource Development Workshop; September, 2013
- Mind in the Making, April, 2014
- Mind in the Making Master Facilitator, November, 2015
- Leadership Greater Hartford's Executive Orientation Program; October, 2017
- Senior Leaders Circle; November, 2017
- Narrative 4 Trainer; March 2019

Recognitions

- Champion of Youth recognition – Urban League of Greater Hartford
- 100 Women of Color 2017 Award Recipient
- Hartford Business Journal's 40 Under 40 Award Recipient
- Bank of America's 2011 Emerging Leader
- 2010 Nominee for the Leadership Greater Hartford Polaris Award

Presentations:

- National Community Schools Conference. Full Court Press: Community School Strategy in Hartford, CT –May, 2012
- Beyond School Hours: National Education Conference. Can Youth Count on You in Times of Trouble?; February, 2016
- Beyond School Hours: National Education Conference. Perspectives from the Field Talk Show: Navigating Students Through the Opportunity Gap –February, 2017
- Beyond School Hours: Perspectives from the Field: Why Afterschool Works –September, 2017
- Beyond School Hours: Perspectives from the Field: Trauma and Youth – September, 2018
- Beyond School Hours: Perspectives from the Field: A Close Up on Trauma Informed Practice; February, 2019

TIMOTHY COBLE

274 Farmington Avenue #212. ♦ Hartford, CT 06105 ♦ 860-719-6538 ♦ tcoble96@gmail.com

HOUSING CASE MANAGER

Looking to secure a position with opportunities for growth, while continuing my education. Position allowing for use of skills in harm reduction, motivational interviewing, addiction counseling, and person-centered services. Knowledge and understanding of criminal justice system, coordinating referrals for services and programs in the community. Passionate about working in the field of substance abuse and mental health.

EDUCATION

Manchester Community College, Manchester, CT – May 2017

Associate Degree in Human Services

Addiction Counseling, Public Health Issues Abuse and Addiction, Group Counseling Theory and Techniques, Biology of Addiction, Counseling Internship, Intro to Psych, Abnormal Psych, Intro to Mental Health

Springfield College, Springfield, MA – December 2018

Bachelor's Degree in Human Services

Criminal Law and Procedure, Crisis Intervention, Communication Skills, Preventative and Holistic Health, Community Change and Development Group Project

EMPLOYMENT HISTORY

- | | |
|---|-----------------|
| Supportive Housing Case Manager, ImmaCare Inc, Hartford, CT | 2018 -- Present |
| <ul style="list-style-type: none">• Service plan, assessment/acuity, progress notes, HMIS, intervention, and harm reduction.• Promoted from Residential Counselor at emergency shelter, housing first. | |
| Peer Support Specialist, Behavioral Health Network, Springfield, MA | 2018 – 2018 |
| <ul style="list-style-type: none">• Using lived experience while offering support to guest at The Living Room.• Assessing needs and potential referrals with community supports. | |
| Production Operator, Niagara Bottling, Bloomfield, CT | 2016 – 2017 |
| <ul style="list-style-type: none">• Lean manufacturing of water bottles and filling to produce cases of drinking water.• Perform quality checks periodically throughout shift to ensure product is sellable. | |
| Chemical Etch Line Technician, Willington Nameplate, Stafford Springs, CT | 2015 --2016 |
| <ul style="list-style-type: none">• Prepared sheets of metal and ink for the printers• Observed Etch Machine on sheet metal in preparation for painting | |
| Machine Operator/Pet Food Processor, Miller Foods, Avon, CT | 2014-2015 |
| <ul style="list-style-type: none">• Fed meat and vegetables into grinder to produce high end pet foods• Packaged finished product by boxing bagged product or by weighing and bagging | |
| Forklift Operator, Dollar Tree, Windsor, CT | 2012-2013 |
| <ul style="list-style-type: none">• Moved freight, stock and other materials to and from various areas• Received, stored and shipped goods and materials | |

VOLUNTEER/COMMUNITY INVOLVEMENT

Youth Challenge of CT

2016- 2017

- Completed hours of practicum and case study for application submission with the Connect Certification Board.
- Hosted a myriad of groups and individual counseling, performed drug tox screens, intakes, and assessments.

Alcoholics Anonymous

2014-2016

- Chair meetings as needed, organizing seating and refreshments
- Assisted newcomers with transportation to and from meeting, making attendees feel welcome

Bushnell Performing Arts Center

2015-2017

- Greet patrons with bulletins and playbills upon arrival and guide patrons during their experience
- Look for lost items at the end of the performance and return to customer relations.

Hartford Marathon Foundation

2014-2016

- Assist the participants and spectators navigate the course.
- Finish Line, Registration, Course Monitor

REFERENCES

- Efrain Delgado, Nightshift Supervisor, Niagara Bottling (860)808-6748
- Roger Clark, Shelter Manager, ImmaCare Inc. (860)724-4823
- Arisa Langston, Classmate, Springfield College (203)361-8514



Luke A. Bronin
Mayor

ITEM # 6 ON AGENDA

April 8, 2019

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appointment to the Permanent Commission on the Status of Hartford Women

Dear Council President Thames,

Attached for your consideration is a resolution confirming the appointment of Yadira Rivera to the Permanent Commission on the Status of Hartford Women.

The purpose of the Commission is to assist in the elimination of gender-based discrimination and help improve the status of women in Hartford. The Commission is charged with studying the conditions of Hartford women and making findings and recommendations to the Mayor and Council. The Commission has 20 seats and members serve two-year terms.

Ms. Rivera received a bachelor's degree in Social Work from Springfield College and currently serves with COMPASS Youth Collaborative. She has worked as a program coordinator, a career navigator, as well as a peacebuilder team leader.

I am pleased to appoint Ms. Rivera to the Permanent Commission on the Status of Hartford's Women. Her resume is attached for your review.

Thank you for your consideration.

Respectively submitted,

A handwritten signature of Luke A. Bronin, written in dark ink, is positioned above the printed name.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, April 8, 2019

WHEREAS, The Permanent Commission on the Status of Hartford Women is charged with assisting in the elimination of gender-based discrimination and helping to improve the status of women in the city of Hartford, and

WHEREAS, The Mayor has appointed Yadira Rivera to the commission to serve for a term of two years, per the ordinance established by the Court of Common Council, now therefore be it

RESOLVED, That the Court of Common Council hereby confirms the appointment of Yadira Rivera as a member of the Permanent Commission on the Status of Hartford Women:

Yadira Rivera (D) – Replacing Laurie Bompart
5 Lisbon Street, Hartford, CT 06106
For a term expiring April 8, 2021

Yadira Rivera
5 Lisbon Street | Hartford, CT 06106
(860) 371-7984 | Yr2573@gmail.com

EMPLOYMENT OBJECTIVE

Highly driven, bilingual professional with diverse knowledge in youth development and advocacy for family-friendly policies. Seeking opportunity to actively influence, mentor, and create safe spaces for youth and adults to develop meaningful relationships that support their mental, emotional, spiritual, and physical health.

EDUCATION

Associate of Science in Social Services
Capital Community College

Class of May 2018

Bachelor of Science in Social Work
Springfield College

Class of 2020 Candidate

WORK EXPERIENCE

East Hartford Public Schools- East Hartford

East Hartford CONNects Working Cities Initiative

CAREER NAVIGATOR

December 2018- Present

- Scheduled and organized meetings/events and maintained agenda.
- Ensured technology was used correctly for all operations including video conferencing and presentations.
- Prepared paperwork and ordered material.
- Assisted Director with daily job duties.
- Conducting bi-weekly meeting with Resident Advisory Council.
- Planned and coordinated events for community.
- Managed and monitored a caseload of Job Seekers, updated cases weekly
- Lead staff briefings or meetings when required.

COMPASS Youth Collaborative - Hartford, CT

COMPASS PEACEBUILDER TEAM LEADER

August 2018 – December 17th

- Responsible for providing crisis management.
- Report potential violent situations to the Compass Peacebuilders Assistant Director.
- Lead the team on the street patrols and crisis mobilization.
- Lead staff briefings or meetings when required.
- Serve as presenter and representative for Compass Peacebuilders during community events, presentations or information sessions.

COMPASS PEACEBUILDERS PROGRAM COORDINATOR

July 2017 – August 2018

- Planned and coordinated all programs and implemented activities.
- Ensured implementation of policies and practices.

- Maintained budget and tracking expenditures and transactions.
- Built positive relations within the team and external parties.
- Scheduled and organized meetings/events and maintained agenda.
- Ensured technology was used correctly for all operations including video conferencing and presentations.
- Prepared paperwork and ordered material.
- Kept updated records and created reports or proposals.
- Supported growth and program development for my team.
- Assisted Director with daily job duties.
- Maintained record of weekly schedule and staff attendance.
- Conducting weekly supervision meeting with staff.
- Kept record and orders of CRT meals.
- Planned and coordinated trips and events for staff.

COMPASS PEACEBUILDER/TEAM LEADER/SUPERVISOR

February 2016 – July 2017

- Responded to and provided crisis management.
- Reported potential violent situations to the Compass Peacebuilders Assistant Director.
- Lead the team on the street patrols and crisis mobilization.
- Lead staff briefings or meetings when required.
- Served as presenter and representative for Compass Peacebuilders during community events, presentations or information sessions.
- All duties are combined with youth development duties listed below.

COMPASS PEACEBUILDER/YOUTH DEVELOPMENT ADVISOR

September 2013 – February 2016

- Managed and monitored a caseload of 24 youth, updated cases weekly.
- Mediated crisis between youth.
- Facilitated life skills groups, girls' groups, and juvenile detention groups weekly.
- Created the structure of curriculums for groups.
- On call crisis control response team for Saint Francis Hospital.
- Scheduled and planned trips and activities.
- Wrote referrals for community resources per client needs.
- Maintained relationships/partnerships with Organization and Community.

SALVIN SHOES, Hartford, CT

SALES ASSOCIATE

March 2006 – July 2012

- Greeted customers and assisted customers with any questions and/or concerns.
- Provided shoes and clothing that customers wanted to purchase or try on.
- Maintained a clean stockroom and do the stock of all new shipments.

CERTIFICATES/TRAINING

- Recognized as one of 100 Women of Color Honoree for Community Service and Social Impact.
- CPR trained.
- Youth Development Practitioners Academy.
- How to Communicate with Tact and Professionalism.
- Active Listening Training.
- Mental Health and First Aid Training.

- Conflict Resolution.
- Developing the Right Mindset Training.
- Emotional Intelligence Training.

PERSONAL OR VOLUNTEER EXPERIENCE

- | | |
|---|---|
| ● Community Service. | ● Unity Peace Walks. |
| ● Horace Children Food Pantry. | ● Hartford Magnet Pre-k PTO Treasure. |
| ● Community Clean Up. | ● Capital Community College Check It Day. |
| ● YMCA Events. | ● Mothers United Against Violence March. |
| ● Faith Based Organization Events. | ● Youth Ministries Winter Fest. |
| ● Know Thy Neighbor Team Leader/Clay Arsenal. | ● Kingdom Children's Ministries Sunday Classes. |

References and supporting documentation available upon request.

SUBSTITUTE

Introduced by: Mayor Luke A. Bronin

HEADING
AND
PURPOSE

AN ORDINANCE AMENDING CHAPTER 2A - PENSIONS, SECTION 2A-5 AND CREATING NEW SECTIONS 2A-45, 2A-46, AND 2A-47 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

September 11, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford that Chapter 2A, Section 2A-5 of the Municipal Code of Hartford be amended as follows and that Sections 2A-45, 2A-46 and 2A-47 be added as follows:

Article I. General Provisions

Sec. 2A-5. - Definitions.

As used in this chapter, the following terms shall have the meanings ascribed thereto below, unless, and then only to the extent, a subsequent definition specifically provides for a different meaning with respect to any such term within the context of a particular section or subsection.

- (1) " *Actual service* " shall consist, for purposes of establishing both vested, (i.e. nonforfeitable) rights to, and eligibility to receive, any benefits provided herein which are conditioned upon the completion of such service, of the following:
- a. Any period or periods during which a member provided service to the city, library or board by working a full time schedule and for which a member has contributed the requisite portions of his or her earnings to the fund;
 - b. Any of those periods referenced in subsections (1)b.1 through 5 below, during which a member provided service to the city, library or board by working anything less than a full time schedule, and for which a member has contributed the requisite portions of his or her earnings to the fund, including:
 1. Periods of employment in a position in the unclassified service of the city for which the member has timely elected to receive credit for such service pursuant to the provisions of Ordinance Number 50-98;
 2. Periods of employment with the city during which a member worked at least twenty (20) hours a week and was represented for collective bargaining purposes by the Municipal Lawyers Association;
 3. Periods of employment during which a member is, or was, classified as a part time professional employee of the library;
 4. Periods of employment during which a member is, or was, classified as a part time employee of the board; and
 5. Periods of employment after returning from maternity or paternity leave, so long

5. Periods of employment after returning from maternity or paternity leave, so long as the member worked a full time schedule immediately prior to such leave and subsequently returned to full time employment, provided that the member was eligible for, and timely elected to receive, credit for such service pursuant to the provisions of Ordinance No. 18-03.
- c. Any period or periods of qualified USERRA service as defined in section 2A-7, regardless of whether a member has purchased or otherwise elected to receive USERRA credit pursuant to section 2A-7(d); and
- d. Any period or periods during which an employee received weekly payments representing income replacement under the Workers' Compensation Act.
- (2) A member's " *basic weekly pay* " shall mean the gross wages that a member would be paid per week based upon the rate of pay used to calculate the lump sum amounts paid to a member on account of accrued vacation and sick time upon his or her termination of employment.
- (3) A " *break-in-service* " results from any absence, without pay, which lasts more than ninety (90) consecutive days, unless:
 - a. The break-in-service is longer than the period of the employee's prior service, and the member applies for, and is granted, a leave of absence, by the Hartford Court of Common Council;
 - b. The break-in-service is equal to or less than the period of the employee's prior service, and the member applies for, and is granted, a leave of absence by the Pension Commission, provided that an employee whose request for a leave of absence has been denied by the Pension Commission shall have the right, within thirty (30) days of the denial, to apply to the Court of Common Council, which shall make a de novo determination of the employee's request for a leave of absence;
 - c. The absence is caused by a disability that routinely requires the regular attendance of a physician;
 - d. The member was receiving weekly payments representing income replacement under the Worker's Compensation Act during the period of absence; or
 - e. The absence resulted from the member's provision of qualified USERRA service as defined in section 2A-7(a), and, after completing that service, the member returned immediately to city, library or board employment.
- (4) " *Continuous service* " shall refer to any period of actual service that is not interrupted by a break-in-service.
- (5) " *Creditable accrued sick time* " shall mean that period of time commencing with the member's effective date of retirement, for which such member would continue to receive his or her basic weekly pay if such member were to receive amounts paid thereto for accrued sick time upon his or her termination of employment on a weekly basis, as opposed to in a lump sum, without regard to whether any days in such time period are or have been designated holidays for active employees.
- (6) " *Creditable accrued vacation time* " shall mean that period of time between the day following a member's last day of work and the date upon which such member's last day of work would have occurred had such member remained an active employee and received payments for his or her accrued vacation on a weekly basis, as opposed to a lump sum basis, both dates inclusive.
- (7) " *Creditable accrued vacation and sick time* " shall mean the sum of a member's

creditable accrued vacation time and creditable accrued sick time.

- (8) " *Creditable actual service* " shall include all actual service except: (1) periods of qualified USERRA service for which the member has not purchased or received USERRA credit pursuant to section 2A-7(d); and (2) periods of absence in excess of ninety (90) days, even if such absences do not constitute a break in service for purposes of determining continuity of service, if during such absence the member was receiving neither weekly payments representing income replacement under the Workers' Compensation Act nor earnings from which employee contributions are properly deducted pursuant to the provisions of this chapter.
- (9) A member's " *date of retirement* " shall be established by an application signed by both the member's appointing officer and either the mayor (or his or her designee), or the superintendent of schools (or his or her designee) for employees of the board of education. Payment of a member's retirement allowance shall be subject to the approval of the pension commission as to the member's eligibility and the amount of his or her allowance.
- (10) *Employee references.* For purposes of this chapter, the following terms shall be utilized in referencing employees.
- a. " *NBU-GG employees* " shall refer to those nonbargaining unit general government employees of the city who are not: (a) sworn police officers or firefighters, (b) board employees, or (c) library employees], who are members of the fund.
 - 1. " *Pre-2011 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is before January 1, 2011, who are members of the fund.
 - 2. " *Post-2011 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is on or after January 1, 2011, but before September 11, 2017, who are members of the fund.
 - 3. " *Post-2017 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is on or after July 1, 2017, who shall not be eligible to be members of the fund.
 - b. " *CWA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the Communication Workers of America.
 - c. " *CHPEA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the City of Hartford Professional Employees' Association.
 - 1. " *Pre-1997 CHPEA employees* " shall refer to those CHPEA employees who were hired into the CHPEA bargaining unit before October 1, 1997.
 - 2. " *Post-1997 CHPEA employees* " shall refer to those CHPEA employees hired into the bargaining unit on or after October 1, 1997 but before June 23, 2003.
 - 3. " *2003 CHPEA employees* " shall refer to those CHPEA employees whose initial date of employment with the city is on or after June 23, 2003.
 - d. " *HMEA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the Hartford Municipal Employees' Association ("HMEA").
 - 1. " *Post-2003 HMEA employees* " shall refer to those HMEA employees whose

- initial date of hire with the city is on or after July 1, 2003.
2. *"Pre-2003 HMEA employees"* shall refer to those HMEA employees whose initial date of hire with the city is before July 1, 2003.
 3. *"ISD HMEA employees"* shall refer to those members of the fund to whom all of the following criteria apply:
 - (i) Where HMEA employees, employed in the city's former Information Services Department ("ISD"), immediately prior to their layoff or retirement from city employment;
 - (ii) Whose job duties in the ISD were transferred to the city's Metro Hartford Information Services Department ("MHIS");
 - (iii) Were not offered comparable employment in MHIS within twenty-four (24) months following their layoff or retirement;
 - (iv) Whose last day worked with the city due to subsection (ii), above was between the dates of July 1, 2002 and May 30, 2003; and
 - (v) Are currently receiving a retirement allowance from the fund as of June 9, 2008, the date on which the court of common council adopted a resolution affirming the terms of a settlement agreement between HMEA and the city.
 - e. *"MLA employees"* shall refer to those employee members of the fund who are represented for collective bargaining purposes by the City of Hartford Municipal Lawyers' Association.
 - f. *"NBU-P/F employees"* shall refer to those employee members of the fund who are sworn police officers not represented for collective bargaining purposes by the Hartford Police Union and those employee members of the fund who are firefighters who are not represented for collective bargaining purposes by Local 760, International Association of Firefighters.
 1. *"Pre-1997 NBU-P/F employees"* shall refer to those NBU-P/F employees who were employed as sworn police officers or firefighters before December 31, 1996.
 2. *"Post-1997 NBU-P/F employees"* shall refer to those NBU-P/F employees who were employed as sworn police officers or firefighters on or after December 31, 1996 but before January 1, 2011.
 3. *"2011 NBU-P/F employees"* shall refer to those NBU-P/F employees whose initial date of hire with the City is on or after January 1, 2011.
 - g. *"HPU sworn officers"* shall refer to those employee members of the Fund who are sworn police officers represented for collective bargaining purposes by the Hartford Police Union.
 1. *"Post-1999 HPU sworn officers"* shall refer to those HPU sworn officers hired after July 1, 1999.
 2. *"Pre-1999 HPU sworn officers"* shall refer to those HPU sworn officers hired on or before July 1, 1999.
 - h. *"HPU non-sworn employees"* shall refer to those employee members of the Fund who are not sworn police officers but are represented for collective bargaining purposes by the Hartford Police Union.
 - i. *"Local 760 employees"* shall refer to those employee members of the Fund who are

represented for collective bargaining purposes by Local 760, International Association of Firefighters.

1. " *Post-2003 Local 760 employees* " shall refer to those Local 760 employees hired into the bargaining unit on or after July 1, 2003.
 2. " *Pre-2003 Local 760 employees* " shall refer to those Local 760 employees hired into the bargaining unit before July 1, 2003.
- j. " *SCGA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the School Crossing Guards' Association.
 - k. " *NBU-HPL employees* " shall refer to those nonbargaining unit employees of the library who are members of the fund.
 - l. " *Local 1716-HPL employees* " shall refer to those employees of the library who are represented for collective bargaining purposes by Local 1716 who are members of the fund.
 - m. " *NBU-BOE employees* " shall refer to those nonbargaining unit employees of the board who are members of the fund.
 - n. " *Local 78 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 78, Hartford Schools Support Supervisors.
 - o. " *Local 82 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 82, Hartford Education Support Personnel.
 - p. " *Local 818 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 818, Building and Grounds Supervisors.
 - q. " *Local 1018A/B employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018A/B, Hartford Federation of School Health Professionals who are members of the fund.
 - r. " *Local 1018C employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018C, Hartford Federation of School Secretaries.
 - s. " *Local 1018D employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018D, Hartford Federation of Corridor Supervisors.
 - t. " *Local 2221 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 2221, Hartford Federation of Paraprofessionals.
 - u. " *HFCDA-BOE* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018F, AFT, AFL-CIO.
- (11) A member's " *effective date of retirement* " shall be the day after the period of time following such member's last day of work which is equal to his or her creditable accrued vacation time.
- (12) A member's " *final average pay* " shall be based upon his or her gross earnings only to the extent that: (1) the provisions of this chapter specifically provide for his or her final average pay to be calculated in that manner; and (2) such final average pay is calculated

in accordance with subsection (14). Unless, and then only to the extent, this chapter provides that a member's final average pay is to be based upon his or her gross earnings over a stated period of time, a member's final average pay shall not include any amounts paid to such member upon or by reason of his or her termination of employment either for accrued sick time or as a severance payment.

(13) The "*final average pay period*" for each member shall mean those total number of such member's final years of service from which some subset thereof is to be used for purposes of determining such member's final average pay. Thus, for example, if a member is entitled to have his or her pension benefit calculated on the basis of his or her highest two (2) of his or her last five (5) years of gross earnings, then such member's final average pay period is such five (5) year period. Except as otherwise provided in subsection (14) below, a member's final average pay period shall end on the day prior to his or her effective date of retirement.

(14) Commencing on August 1, 1993, a member's "*gross earnings*" with respect to any year of service shall mean and include all amounts payable by the city directly to such member for services rendered by such member to the city (including, but not limited to, any and all of its agencies, commissions, boards, offices and departments) within such time period which amounts shall include, but not necessarily be limited to, such member's basic salary, payments for or in lieu of overtime, longevity pay, and retroactive pay increases, as and to the extent each is attributable to such services, but, except as provided in this subsection below, shall not include either any amounts paid for services rendered in some other time period or any payments made to a member upon and by reason of his or her termination of employment (including, but not limited to any and all severance payments and lump sum payments for accrued vacation and sick time).

Calculation of gross earnings. Commencing on August 1, 1993, any member whose final average pay is based upon his or her gross earnings over a stated period of time shall have his or her gross earnings adjusted to account for any lump sum payments made to such member for accrued vacation and sick time upon his or her termination of employment by, and only by, adjusting such member's final average pay period such that the last day of that period corresponds to what such member's last day of work would have been had such member continued to work beyond his or her actual last day of work for that period of time equal to his or her creditable accrued vacation and sick time; providing however, that nothing herein shall be construed to permit or require the adjustment of the length of time included within a member's final average pay period. Thus, expressed as a formula, and subject to the foregoing provisos, a member whose final average pay is based on gross earnings shall have his or her final average pay period adjusted as follows:

Last day of final average pay period	=	Last day of work	+	Creditable accrued vacation and sick time
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(15) Commencing on August 1, 1993, a member's "*last day of work*" prior to retirement shall be that date designated by the city as the last day on which he or she was expected to provide services to the city, which, in any case, shall not include any period of time that an employee is carried on the city's books and records as an employee to account for the lump sum payment of accrued vacation time to such member in connection with his or her termination of employment with the city. A member's bona fide absence from

work on any date under and in accordance with the city's personnel rules and/or such member's collective bargaining agreement, as applicable, shall not be considered a basis for determining that such member was not expected to provide services to the city on such date.

- (16) "Member" shall mean an individual who, by virtue of his or her employment with the city, library or board:
- Is, or was, eligible to participate in the fund;
 - Has in fact participated in the fund by satisfying applicable employee contributions; and
 - Is either: (1) receiving an allowance provided hereunder; (2) eligible to receive an allowance provided hereunder at some future date certain; (3) continuing to provide employee contributions to the fund as provided hereunder; or (4) no longer providing employee contributions but has not withdrawn such contributions pursuant to the terms hereof.
- (17) "Qualified surviving spouse" shall mean the surviving spouse of a member who shall have been married to the member prior to his or her retirement, which, for purposes of this definition only, shall be deemed to mean the date of termination of active employment, including any service attributable to creditable accrued vacation time.

(18) "401(a) Plan Participants" shall refer to all Post-2017 NBU-GG employees who elect to contribute to the City's 401(a) plan, pursuant to Section 2A-46.

NEW) Section 2A-45. -- Section 401(a) Plan Established

There is hereby established a City of Hartford Section 401(a) Defined Contribution Plan ("401(a) Plan"). Post-2017 NBU-GG employees are not eligible to be members of the MBRF, but may, upon hire, elect to participate in the City's 401(a) plan.

(NEW) Section 2A-46. -- Contributions

- (a) Internal Revenue Code Section 414(h) Pick-up Contributions. The 401(a) Plan will contain a pick-up contribution provision as defined under section 414(h) of the Internal Revenue Code subject to and in accordance with the terms set forth in this subsection. The purpose of this provision is to enable pick-up contributions to the plan to be made in such a manner that the value of such contributions are neither subject to the payment of federal income taxes until such contributions are distributed to such employees, nor withholding of such taxes when such contributions are made to the extent permitted by the Internal Revenue Code. The pick-up contributions of those members who are expressly identified as "401(a) Plan Participants" shall be governed by subsections (a) and (b) of this section.
- Post-2017 NBU-GG employees shall elect, within thirty days of the date of hire whether to:
 - make a one-time irrevocable election to not participate in the 401(a) Plan; or
 - elect for the City to make pick-up contributions in an amount which must be a

minimum of three percent (3.0%) of the 401(a) Plan Participant's base rate of pay ("Pay"). The election to participate and the percentage amount of pick-up contributions, if applicable, is irrevocable and cannot thereafter be changed during the term of that individual's employment as a NBU-GG employee.

b. The city shall pick up and deposit to the 401(a) Plan all 401(a) Plan Participants' pick-up contributions, as elected by the 401(a) Plan Participant, in accordance with paragraph (i) of this subsection. Nothing herein shall relieve any 401(a) Plan Participant from any obligation to make pick-up contributions to the 401(a) Plan, it being the intent and effect hereof instead, that the city shall deposit each 401(a) plan participant's pick-up contributions to the 401(a) Plan in lieu of such employee making such contributions.

c. In consideration of the city picking up such pick-up contributions, 401(a) Plan Participants shall have their Pay reduced by an amount equal to the contributions so picked up by the city.

(b) City Contributions. The city shall pay on into the designated account, on an annual basis, an amount equal to the proportion of pay contributed by each 401(a) Plan Participant, provided that the city contribution shall not exceed seven percent (7.0%) of the base rate of pay the 401(a) Plan Participant.

(NEW) Section 2A-47. -- Vesting

(a) A 401(a) Plan Participant's rights to and/or interests in the city contributions, as set forth in Section 2A-46 (b), vest upon completion of the following schedule of continuous years of service, regardless of age:

<u>Year one (1):</u>	<u>zero percent (0.0%)</u>
<u>Year two (2):</u>	<u>twenty percent (20.0%)</u>
<u>Year three (3):</u>	<u>fifty percent (50.0%)</u>
<u>Year four (4):</u>	<u>eighty percent (80.0%)</u>
<u>Year five (5):</u>	<u>one hundred percent (100.0%)</u>

This ordinance shall take effect upon adoption.