

OFFICE OF THE CITY CLERK  
HARTFORD, CONNECTICUT  
**REVISED**  
PUBLIC HEARING NOTICE  
HARTFORD MUNICIPAL BUILDING 550 MAIN STREET  
TUESDAY JANUARY 16, 2018  
7:00p.m.

Councilpersons; Sánchez, Thames, Winch, Bermudez and Clarke II will represent the Council at a Public Hearing to be held in the Council Chambers of the Municipal Building at 7:00 P.M., Tuesday January 16, 2018.

**1. ORDINANCE AMENDING CHAPTER 32 ARTICLE III SECTION 32-61 CONCERNING ADMISSIONS SURCHARGE OF THE MUNICIPAL CODE.**

Referred to the Operations, Management, Budget and Government Accountability Committee

**2. ORDINANCE AMENDING CHAPTER 2, SECTION 2-850 CONCERNING RESIDENCY REQUIREMENTS OF THE MUNICIPAL CODE.**

Referred to the Operations, Management, Budget and Government Accountability Committee

**3. ORDINANCE AMENDING CHAPTER VIII ADDING SECTION 7, CONCERNING THE DEPARTMENT OF PUBLIC LIBRARY OF THE HARTFORD MUNICIPAL CODE.**

Referred to the Health & Human Services Committee & to  
the Labor, Education, Workforce, and Youth Development Committee

**4. RESOLUTION CONCERNING AUTHORIZATION TO ENTER INTO A TEN-YEAR LEASE AGREEMENT WITH MAC-STATE SQUARE, LLC AND FBE-STATE SQUARE, LLC FOR THE OPERATION AND MAINTENANCE OF THE PLAZA AT STATE HOUSE SQUARE.**

Referred to the Operations, Management, Budget and Government Accountability Committee

**Attest: John V. Bazzano**  
City Clerk

**For more information on committee meeting date please contact the following:**

- A regular meeting of the **Health & Human Services Committee** will take place on the First Monday of each month at 5:30 P.M, except for holidays and special dates, in the Council Chambers 2nd floor 550 Main Street, Hartford CT.

**Shelly Jackson (860) 757-9569**  
[JACKS004@hartford.gov](mailto:JACKS004@hartford.gov)

- A regular meeting of the **Operations, Management, Budget and Government Accountability Committee** will be held on the third Monday of each month at 5:30 P.M. in the Council Chambers.

**Carolynn Harris (860) 757-9570**  
[Carolynn.Harris@hartford.gov](mailto:Carolynn.Harris@hartford.gov)

- A regular meeting of the **Labor, Education, Workforce, and Youth Development Committee** will be held on the third Wednesday of each month at 6:00 P.M. in the Council Chambers.

**Kelly Kirkley-Bey (860) 757-9566**  
[kbey@hartford.gov](mailto:kbey@hartford.gov)



Luke A. Bronin  
Mayor

ITEM # 1 ON AGENDA

December 11, 2017

Honorable Thomas J. Clarke II, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Admission Surcharge – Dunkin' Donuts Park**

Dear Council President Clarke:

Attached for your consideration is an ordinance amending Section 32-61(a) of the Municipal Code to reduce, from 10% to 5%, the City's admission surcharge on events held at Dunkin' Donuts Park. This amendment is in accordance with Public Act 17-2 (the 2017 Budget Act) passed in the June Special Session of the Connecticut General Assembly.

The 2016 State Budget Act (Public Act 16-3) provided municipalities with the option of imposing an admission surcharge of 5% on places of amusement, entertainment or recreation, except that an exception was made for Dunkin' Donuts Park such that the surcharge might be 10%. The Council, on January 30, 2017, adopted an ordinance which added Sections 61 and 62 to the Municipal Code to allow the 10% surcharge to be imposed.

The 2017 Budget Act repealed the exception for Dunkin' Donuts Park. One result of this action is that the State will collect a 10% surcharge from the Park as revenue to the State. The City may impose an additional 5% surcharge and retain that revenue. The attached ordinance implements the State Legislative action. The estimated revenue for FY 2018 from the surcharge was \$290,000. By adopting the proposed amendments, the City will retain approximately half of that revenue in the current fiscal year.

Respectfully submitted,

A handwritten signature of Luke A. Bronin in black ink.

Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606

Introduced by:

Mayor Luke A. Bronin

HEADING  
AND  
PURPOSE

AN ORDINANCE AMENDING CHAPTER 32 ARTICLE III OF THE HARTFORD  
MUNICIPAL CODE RE ADMISSIONS SURCHARGE

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

December 11, 2017

Be it ordained by the Court of Common Council of the City of Hartford that Chapter 32 Article III of the Municipal Code be amended as follows.

**ARTICLE III. - ADMISSIONS SURCHARGE**

**Sec. 32-60. - Definition.**

*Admission surcharge* means the amount paid, whether in the form of a ticket price, license fee, skybox, luxury suite or club seat rental charge or purchase price, or otherwise, for the right or privilege to have access to the Hartford Yard Goats Stadium, known as Dunkin' Donuts Park, exclusive of any charges for instruction, and including any preferred seat license fee or any other payment required in order to have the right to purchase seats or secure admission to any event at said location.

**Sec. 32-61. - Surcharge.**

- (a) Pursuant to [Sec. 185 and Sec. 186 of Public Act No. 16-3 of the May] Subsection (a) of Section 7-168a of the Connecticut General Statutes, as amended by Section 111 of Public Act 17-2 of the June Special Session of the General Assembly, there is hereby imposed a [ten (10)] five (5) percent admission surcharge, as defined in Sec. 32-60, to all events at Dunkin' Donuts Park, except when all of the proceeds from an event inure exclusively to an entity which is exempt from federal income tax under the Internal Revenue Code, provided such entity actively engages in and assumes the financial risk associated with the presentation of such event.
- (b) The surcharge shall be imposed on the facility at which such event takes place, and reimbursement for the surcharge shall be collected from the purchaser upon payment of the admission charge.
- (c) The surcharge, when added to the admission charge, shall be a debt from the purchaser to the facility and shall be recoverable at law. The facility shall remit the total amount of all surcharges imposed pursuant to this Ordinance to the City of Hartford in accordance with G.S. § 12-581. The surcharge hereby imposed shall be subject to the provisions of G.S. Ch. 226a in the same manner as a tax imposed pursuant to said chapter.

This ordinance shall become effective upon passage.

HEADING  
AND  
PURPOSE

ITEM # 2 ON AGENDA  
AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-850 OF THE  
HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

December 11, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 2, Section 2-850, of the Municipal Code of the City of Hartford be amended as follows:

**Sec. 2-850. - Residency requirements.**

(A) All council and Mayor appointees and Unclassified Employees employed by the City, shall maintain a continuous residence in the City during the period of such appointment or employment. This section shall not apply to new employees or appointees during the first six (6) months of such employment or appointment. If such individual ceases to be a bona fide resident of the City once the residency has been established or fails to become a bona fide resident within six (6) months of the appointment or employment, the Council shall, by a vote of seven (7) members, send notice to the mayor that pursuant to the provisions of Chapter V, section 3(c) of the Hartford Charter, the office or position of the individual who has failed to remain a bona fide resident of Hartford shall thereupon become vacant, and such appointment or employment shall terminate.

Bona fide resident is defined as:

- (1) An employee who has a Hartford mailing address. A post office address does not qualify as a bona fide Hartford address;
- (2) Be a registered Hartford voter;[and]
- (3) If the employee owns a motor vehicle, said motor vehicle must be registered in the City of Hartford; and
- (4) An employee who reports a Hartford primary address on federal income tax filings.

(B) The provisions of subsection (A) above shall not apply to individuals who were employees and appointees at the time of the effective date of this section.

This ordinance shall take effect upon adoption.

Introduced by:

Councilman Larry Deutsch

ITEM #

3

ON AGEND

HEADING  
AND  
PURPOSE

AN ORDINANCE AMENDING CHAPTER VIII OF THE HARTFORD MUNICIPAL  
CODE

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

November 27, 2017

Be it ordained by the court of Common Council of the City of Hartford that Chapter VIII of the Municipal Code of Hartford be amended, adding Section 7, as follows:

Sec. 7: Department of Public Libraries

Responsibilities and functions of the Hartford Public Library, pursuant to Special Act No. 26 approved by the Connecticut Legislature in 1925 and provisions of the Conn. Gen. Stat. at Title 11 Public Libraries and Museums Sec. 11-32, shall henceforth be operated under the Department of Public Libraries by a Board of Trustees appointed pursuant to Sec. 11-33.

(a) Organization. This ordinance establishes said Department as follows:

- (1) Statement of Purpose. The City of Hartford recognizes the right of all its residents to have full and unlimited access to information and knowledge so that they can meet the needs of daily living, have the opportunities for self-education, and participate successfully in self-government.
- (2) Director. The Department of Public Libraries (DPL) organized generally under Sec. 2-81 of this Chapter, whose Department director shall be appointed and overseen by a Board of Trustees pursuant to Conn. Gen. Stat. Sec. 11-33, which director and such other officers and employees as provided by the Council in the annual budget to perform its duties and as outlined in Chapter XI of the Charter of the City of Hartford. In the absence of the director, the assistant director of public libraries shall serve as acting director of public libraries.
- (3) Divisions within the Department of Public Libraries.
  - (i) Branch division. There shall be a branch division within the Department of Public Libraries, the manager of which shall be a librarian with prior library branch management and facilities experience who will ensure the delivery of equivalent library services throughout the City of Hartford.
  - (ii) Programming division. There shall be a programming division within the department of public libraries that is tasked with developing and providing programming to library users in concert with the needs of Hartford's schools and neighborhoods, which

needs are to be determined in conjunction with the Community Advisory Committee.

(iii) Hartford History Center. There shall be a division to service the special collection within the Hartford Public Library known as the Hartford History Center, which shall be operated by a librarian with experience relative to collections and preservation.

(iv) Maintenance division of grounds, library buildings, and vehicles. There shall be a division responsible for the maintenance of all buildings, grounds, and vehicles related to providing services by public libraries in coordination with Board of Education and department of works.

(b) Board of Library Trustees.

(1) Appointment and Membership. Notwithstanding the provisions of this Charter to the contrary and pursuant to Conn. Gen. Stat. Sec. 11-33, the Board shall consist of nine (9) Trustees, (one appointment by each member of Court of Common Council), one by the Mayor, with a chair elected by that board. This Board shall direct the expenditures of all money placed at its disposal by the City or from whatever source derived for the operation of the Hartford Public Library system.

(2) General Duties of the Board. Said Board of Trustees shall meet publicly, make and enforce such rules and regulations as it may deem proper for the management, protection and preservation of the properties of said library, acting on behalf of the residents of the City of Hartford. Said Board shall recommend the compensation of executive officers and employees to be established in the library budget; make appointments and promotions to the positions of librarian, assistant librarians, and managers of the different library divisions.

(3) Terms. In January 2018 and in every municipal election year thereafter (starting in 2019), the Council shall appoint five (5) residents of the City of Hartford to hold office as Trustees for four (4) years from the date of their appointment; the Mayor shall appoint one (1) residents of the City of Hartford to hold office as Trustee for four (4) years from the date of her/his appointment; and the Board of Education shall appoint two (2) residents of the City of Hartford to hold office as Trustees for four (4) years from the date of their appointment.

(c) Library Finances.

(1) Library Appropriations. Upon submission of a proposed budget to the Hartford City Council, the City shall annually appropriate a sum of money for the purpose aforesaid, and may from time to time appropriate in addition thereto, sums of money for building sites, repairs, improvements in real estate or new buildings. All funds which have been or shall be appropriated, and all funds received from any other source for such purposes, shall be kept by the City Treasurer as a separate fund in the 501(c)3 to be paid out only on the order of the Board of Library Trustees as herein provided for.

(2) Financial management; debts exceeding available funds prohibited. The financial affairs of the Hartford Public Library shall be overseen by the Director of the

Department of Public Libraries, the Board of Trustees, and the Finance Director of the City of Hartford, such that there is minimal duplication of services within any City or library department, and such that there is maximum sharing of (neighborhood ) school library branch staffing with the Hartford Board of Education. In no case shall the Board of Trustees incur any debt for the free public library beyond the amount of current funds on hand and the previous unexpended appropriations of the City budget, or as otherwise available and appropriated by use of funds invested or on deposit with its 501(c) 3 non profit or foundation.

(3) Grants, gifts, legacies for library purposes. The Department of Public Libraries is hereby authorized and empowered to accept any and all grants, gifts, legacies or property, either real or personal, of any kind or class, that may be granted, given or left to it, by entity, will or devise; and the Board of Trustees of the Hartford Public Library is hereby given full power and authority, as trustees or otherwise, to invest, reinvest and to have complete direction and management over all such funds or property of any class or kind, already granted or given, or which may hereafter be granted or given to said free public library of the City of Hartford, and may, in connection therewith, operate and manage the 501(c)(3) non-profit or foundation operated within the Hartford Public Library, for the purpose of the management, investment and reinvestment of said funds or property in trust for the benefit of the Department of the Hartford Public Library and the residents of the City of Hartford. The City Treasurer shall separately have a seat upon the board of the 501(c)(3) non-profit.

(d) Community Advisory Committee.

(1) Establishment. There shall be a Community Advisory Committee to assist with developing the library's vision and deployment of services to the Hartford community. In addition to meeting monthly, the Advisory Board shall meet once a quarter with the Board of Trustees to convey what it is hearing and learning in the neighborhoods relative to delivery of services to the (neighborhood) branches and schools, in particular. The Neighborhood Revitalization Zone where the library branch is located shall choose one representative to serve on the Community Advisory Committee, as well as other community based representatives appointed by the Board of Trustees.



ITEM # 4 ON AGENDA

**Luke A. Bronin**  
Mayor

November 27, 2017

Honorable Thomas J. Clarke II, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: State House Square Plaza Lease**

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City of Hartford ("City") to enter into a ten-year lease agreement with Mac-State Square, LLC and FBE-State Square, LLC ("MSS/FBE, LLC") for the operation and maintenance of the plaza at State House Square.

MSS/FBE, LLC owns the Properties at 10 and 50 State Street which consist primarily of two fourteen story office towers, comprising approximately 844,000 SF, north of the Old State House (the "Property"). The adjacent plaza is owned by the City and had been leased to State House Square Retail Limited Partnership (the "Partnership") since 1986 under a 30-year agreement. The plaza operates as a pedestrian mall and gathering place, providing off-street access to food trucks and vendors.

Under the terms of the lease, the plaza is to be used in conjunction with the operation of the Property, with the Partnership being responsible for maintaining and insuring the plaza as well as performing repairs. No rent was required under this lease. The lease expired in December 2016 and since that time MSS/FBE, LLC, the successor in interest to the Partnership, has continued the operation of the Plaza under a license agreement with the City which expired on June 30, 2017.

MSS/FBE, LLC spends approximately \$150,000 annually for the upkeep of the plaza, which includes expenditures for security, insurance, lighting, landscaping, paver repairs, snow removal, trash pickup and cleaning. Throughout the years, MSS/FBE, LLC and its predecessors in interest have done a commendable job of maintaining the plaza under its agreements with the City.

The City and MSS/FBE, LLC would like to enter into a new ten (10) year lease agreement which would allow MSS/FBE, LLC to continue the operation and maintenance of the plaza. The fee payment under the lease would be One Dollar (\$1.00) annually. MSS/FBE, LLC would continue to be responsible for insuring and maintaining the plaza and performing repairs. The plaza provides a welcoming open space next to the Old State House. The continued maintenance and repair of the plaza is essential in preserving its aesthetic appearance and in ensuring the safety of the public in a heavily traversed public right of way. The lease agreement proposed will help ensure the continued vitality and safety of the plaza.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606



**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, November 27, 2017

**WHEREAS,** Mac-State Square, LLC and FBE-State Square LLC (MSS/FBE, LLC) own the Properties at 10 and 50 State Street which consist primarily of two fourteen story office towers, comprising approximately 844,000 SF, north of the Old State House (the "Property"); and

**WHEREAS,** The plaza adjacent to the Property is owned by the City and has been leased to State House Square Retail Limited Partnership (the "Partnership") since 1986 under a 30-year lease agreement to be used in conjunction with the operation of the Property, with the Partnership being responsible for maintaining and insuring the plaza as well as performing repairs; and

**WHEREAS,** The lease expired in December 2016 and since that time MSS/FBE, LLC, the successor in interest to the Partnership, has continued the operation of the Plaza under a license agreement with the City which expired on June 30, 2017, and

**WHEREAS,** The City and MSS/FBE, LLC desire to execute a new ten (10) year lease agreement, now, therefore, be it

**RESOLVED,** That the Mayor is hereby authorized to execute a license agreement with MSS/FBE, LLC which will allow MSS/FEB, LLC to continue the operation and maintenance of the plaza, in consideration of One Dollar (\$1.00) annually, and MSS/FBE, LLC will continue to be responsible for insuring and maintaining the plaza and performing repairs; and be it further

**RESOLVED,** That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

**RESOLVED,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

**RESOLVED,** That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.