

AGENDA  
MEETING OF THE COURT OF COMMON COUNCIL  
March 26, 2018

**ACTION TAKEN**

**COMMUNICATIONS**

1. MAYOR BRONIN, with accompanying resolution concerning authorizing the City to enter into a license agreement with Keney Park Sustainability Project, Inc. the use of a designated area within Keney Park and the use of the Keney Park Windsor House located within the Park at 183 Windsor avenue, Windsor, CT.
2. MAYOR BRONIN, with accompanying resolution concerning authorizing the Mayor to accept a grant from the Connecticut Department of Transportation Highway Safety Office, through the Underage Drinking Enforcement Program.
3. MAYOR BRONIN, with accompanying resolution concerning authorizing the Mayor to accept a grant to be used by the Hartford Department of Health & Human Services from the CDC through the Sylvie Ratelle Prevention Training Center of the MA Department of Public Health.
4. MAYOR BRONIN, with accompanying resolution authorizing the acceptance of a Testing Grant from Bloomberg Philanthropies through its 2018 Mayors Challenge competition.
5. MAYOR BRONIN, with accompanying resolution concerning authorization to enter into a license agreement with the Capital Region Development Authority for the operation of Dillion Stadium,
6. PUBLIC WORKS, PARKS AND ENVIRONMENT COMMITTEE, Communication concerning a presentation by Donna Swarr, Parks and Recreation Advisory Commission (PRAC) outlining the Commission's goals for 2018 and its current activities.

**REPORTS**

7. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution urging the Mayor and the Administration to develop an employee performance incentive and recognition program to ensure we bolster employee morale, and can retain and attract talent to properly govern the City of Hartford.
8. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution authorizing the sale of City-owned land on Naugatuck Street to Toraal Development, LLC to complete the second phase of a housing development known as the Northeast Brackett School Ownership Housing Initiative.
9. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, Report concerning an ordinance amending Chapter 32, Article 18, of the Hartford Municipal Code for the purpose of extending the Elderly Tax Relief Program for taxes due on the list of October 1, 2017.
10. PUBLIC WORKS, PARKS AND ENVIRONMENT COMMITTEE, with accompanying resolution requesting that the Court of Common Council supports the Bushnell Park Foundation's plan for the construction of the playground at Bushnell Park and encourages the Bushnell Park Foundation to continue to address reasonable concerns with the City's Planning Department and Planning and Zoning Commission.
11. PUBLIC WORKS, PARKS AND ENVIRONMENT COMMITTEE, with accompanying resolution concerning authorization to enter into a Memorandum of Understanding (MOU) with KNOX, Inc. to support and maintain the City's urban tree canopy.
12. PUBLIC WORKS, PARKS AND ENVIRONMENT COMMITTEE, Report concerning an ordinance amending Section 15-1, Article 1, concerning Solid Waste and Weeds- General of the Hartford Municipal Code.

13. QUALITY OF LIFE AND PUBLIC SAFETY COMMITTEE, with accompanying resolution concerning authorization to accept a grant from the Connecticut Department of Transportation for improvements to the intersection at Maple Avenue and Retreat Avenue and Maple Avenue and Jefferson Street.

#### **FOR ACTION**

14. Resolution requesting that field #8 at Colt Park be named Luis "Drak" Colón Field.
15. Substitute Ordinance creating a Registry of Owners of Residential Rental Property Amending Chapter 18, Section 150 of the Hartford Municipal Code.
16. Substitute ordinance amending Chapter 2A - Pensions, Section 2A-5, Section 2A-6, and Section 2A-25 of the Hartford Municipal Code.
17. Ordinance amending Chapter 2, Section 2-850 concerning Residency Requirements of the Municipal Code.
18. Ordinance amending Chapter 29, Article I, to add Section 29-18 relating to the Use of Unmanned Aerial Vehicles by the Hartford Police Department, of the Municipal Code.
19. Resolution concerning the appointment of Victor Luna, Jr. to the Court of Common Council established Charter Revision Commission.
20. Ordinance amending Chapter 2, Article VI, Division 4, Section 2-352 concerning compensation for nonunion and unclassified executive service classification of the Hartford Municipal Code.
21. Resolution requesting to accept, review and approve the recommendations made by CoCA of the process to identify candidates and appoint the City of Hartford's Poet Laureate.

#### **RESOLUTIONS**

22. (COUNCILMAN CLARKE II) (COUNCILWOMAN WINCH) (COUNCILWOMAN JENNINGS) Resolution requesting that a Charter Revision Commission be appointed pursuant to the provisions of Sections 7-187 through 7-194 of the Connecticut State Statutes. For the purpose of undertaking a thorough review of the current Charter and all aspects of the
23. (COUNCILWOMAN WINCH) Resolution requesting that The Charter Revision Task Force consist of five members and shall meet when 51% of the members are appointed.

**Attest:**

**John V. Bazzano**  
**City Clerk**



**Luke A. Bronin**  
**Mayor**

ITEM# 1 ON AGENDA

March 26, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Keney Park License Agreement**

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the City of Hartford (the "City") to enter into a license agreement with Keney Park Sustainability Project, Inc. ("KPSP") to authorize KPSP's use of a designated area within Keney Park (the "Park") and the use of the Keney Park Windsor House (the "House") which is located in the Park at 183 Windsor Avenue, Windsor.

KPSP has engaged in various sustainability, agricultural, and forestry activities in the Park, and wishes to enter into a license agreement with the City for the following purposes: to use and maintain the House as an office and information center to fulfill KPSP's mission to encourage the preservation and improvement of the Park's natural features, to use the House as a base from which to encourage passive and active uses of the Park, to use the House as part of the effort to work for greater public and private support for the Park and to encourage special community events in the Park, and to engage in various activities related to sustainable property management, urban agriculture and forest management within the Park.

The proposed initial term of the agreement is five years, with an option to renew for an additional five years. KPSP will be required to pay to the City ten percent (10%) of the gross annual revenue realized by KPSP from any fees it charges for the use of the House by others.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606

**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, March 26, 2018

**WHEREAS,** The City of Hartford (the "City") is the owner of a structure known as the Keney Park Windsor House (the "House") which is located within Keney Park (the "Park") at 183 Windsor Avenue, Windsor, CT; and

**WHEREAS,** Keney Park Sustainability Project, Inc. ("KPSP") has engaged in various sustainability, agricultural and forestry activities in the Park, and wishes to enter into a license agreement with the City for the following purposes: to use and maintain the House as an office and information center to fulfill KPSP's mission to encourage the preservation and improvement of the Park's natural features; to use the House as a base from which to encourage passive and active uses of the Park; to use the House as part of the effort to work for greater public and private support for the Park and to encourage special community events in the Park; and to engage in various activities related to sustainable property management, urban agriculture and forest management; and

**WHEREAS,** KPSP wishes to carry out its activities under a license agreement at the House and within a designated area within the Park, which activities include the following: landscaper training, blight reduction, water reclamation, gardening, composting, educational efforts related to health, nutrition and canning, bee-keeping for honey, tapping trees for maple syrup, growing harmless, edible mushrooms from a kit (or kits), operation of a farm stand or market, keeping no more than two (2) goats for educational purposes, light maintenance of trails, recycling and/or upcycling, manufacture of wood furniture, lumber processing using a temporary, portable sawmill, removal of invasive plant species and planting of native species, erosion control, and environmental stewardship; and

**WHEREAS,** The City and KPSP have negotiated a non-exclusive license agreement relative to the carrying out of the aforementioned activities (the "Agreement"), with an initial term of five (5) years, and a right to renew for an additional five (5) year term, under which Agreement, KPSP will be required to, among other things, pay to the City ten percent (10%) of the gross annual revenue realized by KPSP from any fees it charges for the use of the House by others; now, therefore be it

**RESOLVED,** That the Hartford Court of Common Council hereby empowers and authorizes the Mayor to execute and deliver the Agreement upon and subject to such other terms and conditions that the Mayor and the Corporation Counsel may deem appropriate and in the best interests of the City; and be it further

**RESOLVED,** That the Mayor is hereby authorized to execute and deliver any other documents and to take such other actions, upon and subject to such terms and conditions that the Mayor and the Corporation Counsel may deem appropriate and in the best interests of the City, in order to effectuate and/or further the above transaction; and be it further

**RESOLVED,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute and deliver the aforementioned agreements or other documents, or to take any of the other aforesaid actions; and be it further

**RESOLVED,** That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing and delivering such agreements and documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



ITEM# 2 ON AGENDA

**Luke A. Bronin**  
Mayor

March 26, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Underage Drinking Grant**

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the Mayor to accept a grant of \$69,751.66 from the Connecticut Department of Transportation Highway Safety Office, through the Underage Drinking Enforcement Program.

The grant will fund overtime requirements related to underage drinking enforcement at Xfinity Theater events from May 18 through September 8, 2018 and will supplement the Police Department's usual enforcement efforts. The objective of the grant is to reduce the number of medical EMS transports, assaults, sexual assaults, burglaries, and criminal mischief associated with public intoxication of underage individuals. The grant amount includes the 49.12% fringe benefit costs associated with the funded overtime and does not require a City match.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "LB", followed by a horizontal line.

Luke A. Bronin  
Mayor

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Telephone (860) 757-9500  
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**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, March 26, 2018

**WHEREAS,** The State of Connecticut Department of Transportation (CTDOT) Highway Safety Office has awarded the City of Hartford a grant of \$69,751.66 through CTDOT's FY 2018 Underage Drinking Enforcement Program, for the purpose of reducing injuries, assaults, sexual assaults, burglaries, and criminal mischief that result from underage drinking; and

**WHEREAS,** The Underage Drinking Enforcement Grant will be used to fund Police overtime requirements for enforcement of underage drinking laws at Xfinity Theater events between May 18 and September 8, 2018 and will supplement ongoing enforcement efforts by the Police Department; and

**WHEREAS,** The grant will cover 100% of Police overtime for this targeted enforcement effort and includes the 49.12% cost of fringe benefits associated with the overtime; and

**WHEREAS,** This grant does not require any matching funds from the City; now, therefore, be it

**RESOLVED,** That the Mayor is hereby authorized to accept the FY 2018 Underage Drinking Enforcement Grant from the Connecticut Department of Transportation Highway Safety Office in the amount of \$69,751.66 which includes the 49.12% fringe cost of \$22,976.14; and be it further

**RESOLVED,** That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purpose; and be it further

**RESOLVED,** That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City order to receive, contract and expend the above referenced grant funds; and be it further

**RESOLVED,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions; and be it further

**RESOLVED,** That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



ITEM# 3 ON AGENDA

**Luke A. Bronin**  
Mayor

March 26, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: CDC Grant**

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the Mayor to accept a Grant in the amount of \$12,500 which will be used by the Hartford Department of Health & Human Services to provide courses for physicians and nurse practitioners in the diagnosis, treatment, and management of STDs and tuberculosis in order to reduce the incidence of these diseases.

Clinical data reveals that Hartford's population is at high risk for gonorrhea, chlamydia, and syphilis and is currently experiencing an increasing incidence of syphilis among both adults and adolescents. The Department of Health & Human Services' Division of Disease Prevention and Health Promotion provides a variety of programs that address these risks being faced by Hartford residents.

The U.S. Centers for Disease Control (CDC) provides funding to the Division of STD Prevention of the Massachusetts Department of Public Health for operation of the Sylvie Ratelle STD/HIV Prevention Training Center of New England which partners with medical schools and other health care organizations to provide courses for New England Region healthcare providers in the diagnosis, treatment and management of sexually transmitted diseases and the prevention of human immunodeficiency virus [HIV]. Each year, CDC funds are provided by the Ratelle Center to the Hartford Department of Health & Human Services to serve as one of ten CDC training facilities in the country for health care professionals. Each year, four, three-day clinical intensive training sessions, which include didactic and one-on-one skills training for STD exams and treatment, are offered by Health & Human Services to nurse practitioners and physicians. The CDC grant covers the period from July 1, 2017 through June 30, 2027. There is no match required.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin".

Luke A. Bronin  
Mayor

**550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606**

**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, March 26, 2018

**WHEREAS,** The population of Hartford is at high risk for contracting gonorrhea, chlamydia and syphilis, as well as tuberculosis, and is currently experiencing an increase in the incidence of syphilis among both adults and adolescents; and

**WHEREAS,** The US Center for Disease Control (CDC) through Massachusetts Department of Public Health has made available a grant of \$12,500 to continue the Hartford Department of Health & Human Services's role as one of ten CDC training centers in the country that provide courses for health care professionals in the diagnosis, treatment and management of sexually transmitted diseases and the prevention of human immunodeficiency virus (HIV) and tuberculosis, and

**WHEREAS,** The Funds provided by this Grant will be used to present four three-day courses per year for nurse practitioners and physicians during the period July 1, 2017 through June 30, 2027; now, therefore, be it

**RESOLVED,** That the Court of Common Council hereby authorizes the acceptance of a \$12,500 grant from the US Center for Disease Control through the Sylvie Ratelle Prevention Training Center a project of the Massachusetts Department of Public Health; and be it further

**RESOLVED,** That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes; and be it further

**RESOLVED,** That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds; and be it further

**RESOLVED,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions; and be it further

**RESOLVED,** That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.





ITEM# 2 ON AGENDA

**Luke A. Bronin**  
Mayor

March 26, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Mayors Challenge Grant**

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the acceptance of a "Testing Grant" of up to \$100,000 from Bloomberg Philanthropies through its 2018 Mayors Challenge competition.

Bloomberg Philanthropies created the 2018 Mayors Challenge to "help city leaders think big, be bold, and uncover inventive, shareable ideas that tackle today's toughest problems". The City of Hartford submitted an application proposing a program called ACTION: Alleviating Child Trauma in our Neighborhoods. ACTION will use the ShotSpotter gunshot detection system to help identify and treat children who may have been exposed to gun violence.

Bloomberg received 324 applications from cities across the United States to participate in the 2018 Mayors Challenge. Thirty-five (35) cities, including Hartford, were selected as "Champion Cities" and have each been awarded a "Testing Grant" of up to \$100,000 to conduct public prototypes of their proposals and further refine their ideas before submitting final applications. In the final competition, Bloomberg will select one city to receive a \$5 million grant and four cities to receive grants of \$1 million each.

With this testing grant, the City will leverage the expertise of the city's residents and stakeholders, including the Hartford Public Schools, the Hartford Police Department, and the Village for Families and Children, to ensure that our final application will not only meet the rigorous standards of Bloomberg Philanthropies and its selection committee, but, most importantly, will meet the needs of Hartford's residents.

I urge favorable action on the resolution. Staff and I are available to answer any questions you may have.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "Luke A. Bronin".

Luke A. Bronin  
Mayor

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**INTRODUCED BY:**  
Luke Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford March 26, 2018,

**WHEREAS,** Bloomberg Philanthropies created the Mayors Challenge competition for the purpose of encouraging leaders of cities across the country to pursue bold, inventive ideas that confront the toughest problems cities face, and

**WHEREAS,** The City of Hartford submitted an application proposing to use ShotSpotter technology to help identify and treat children who are exposed to gun violence and associated trauma, and

**WHEREAS,** The City of Hartford has been selected by Bloomberg as one of 35 Champion Cities awarded a Testing Grant in the amount of up to \$100,000 to conduct public prototypes of their proposals and further refine their ideas prior to submitting a final application, and

**WHEREAS,** In the final competition, Bloomberg will award a \$5.0 million grant to one city and \$1 million grants to four cities, and

**WHEREAS,** The City developed its initial, winning application in collaboration with numerous stakeholders including the Hartford Public Schools, the Hartford Police Department and the Village for Families and Children, and will continue work with these and other partners to develop the City's final proposal, now, therefore, be it

**RESOLVED,** That the Mayor is hereby authorized to accept the 2018 Mayors Challenge Champion Cities testing grant in the amount of up to \$100,000 from Bloomberg Philanthropies and to execute any agreements required for that acceptance, and be it further

**RESOLVED,** That the Mayor is authorized to accept such further sums and support as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purpose, and be it further

**RESOLVED,** That the Mayor is hereby authorized to partner with such stakeholders, community groups, residents, businesses and other organizations as may be necessary to carry out activities under this award, including Hartford Public Schools, the Hartford Police Department, ShotSpotter, and the Village for Families and Children, and be it further

**RESOLVED,** That the Mayor is authorized to execute any and all manner of documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City order to receive, contract and expend the above referenced grant funds, and be it further

**RESOLVED,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreements and other documents or to take any of the aforesaid actions, and be it further

**RESOLVED,** That all approvals and authorization provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



ITEM# 5 ON AGENDA

**Luke A. Bronin**  
**Mayor**

March 26, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Dillon Stadium License Agreement**

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the City of Hartford ("City") to enter into a license agreement with the Capital Region Development Authority (CRDA) for the operation of Dillon Stadium ("Dillon").

As you know, my administration, in partnership with Council leadership and members of the Council, remains in discussions with CRDA on the terms of such agreement, and we will continue to engage in a thorough review process, including public presentation and public discussion, before entering into any agreements. We will provide a detailed Draft Term Sheet for consideration by the Council and the public prior to your meeting of March 26, 2018.

*What does the City hope to achieve?*

As you know, Dillon Stadium was once an important community asset that has, over the years, fallen into a state of severe disrepair. Today, Dillon is unusable. Indeed, Dillon is currently a liability to the City and, without investment to renovate Dillon, the City would likely be compelled to contemplate its demolition.

As you also know, there has been significant interest in Greater Hartford as a market for professional soccer, and there is significant community interest in restoring Dillon as a community asset, available for use by community groups, athletic leagues, and the Hartford Public Schools.

The terms of any final license agreement must (a) allow CRDA to enter into a use agreement with a United Soccer League (USL) franchise, while (b) allowing for substantial community access to Dillon Stadium, and (c) placing the primary financial burden for maintaining and operating Dillon Stadium on the USL franchise.

**550 Main Street**  
**Hartford, Connecticut 06103**  
**Telephone (860) 757-9500**  
**Facsimile (860) 722-6606**

As we have worked together to explore all possibilities for the future of Dillon Stadium, we have been mindful of the mistakes made by prior administrations. We have therefore proceeded carefully and deliberately, and we have placed a high priority on transparency, due diligence, and appropriate, public process. The resolution that I am submitting to the Council today represents the latest step in an extensive process of public engagement, information gathering, and collaborative discussion.

*What process has been followed to date?*

On September 15, 2017, at the City's request, CRDA issued a Request for Proposals ("RFP") to determine the level of interest in Dillon as a venue for professional sports. Three entities responded to the RFP, and CRDA's Venue Committee hosted a public forum to hear presentations from those three entities. Following the public forum, CRDA determined that the Hartford Sports Group ("HSG") had presented the most viable proposal to support and justify the renovation of Dillon Stadium.

HSG has proposed bringing a United Soccer League (USL) franchise to Hartford for the season commencing March 2019. Following the CRDA's RFP process, HSG has presented its plans in public forums, before the Parks and Recreation Advisory Commission, as well as the Coalition to Strengthen the Sheldon/Charter Oak Neighborhood (CSS/CON) NRZ. HSG has also participated in numerous meetings with members of the City Council. HSG expects to invest \$7.5M to \$10 million to acquire and launch the USL franchise in Hartford.

Following CRDA's recommendation of HSG as a preferred partner, the City asked CRDA to determine the scope and cost of renovations necessary to meet the needs of a USL soccer franchise and the Hartford community. The cost of the improvements, estimated at approximately \$7.5 million, includes repair and replacement of the bleachers and scoreboard, renovations to the locker rooms, restrooms, and press box, and the installation of a new environmentally-friendly artificial turf field.

In February of 2018, financing for the restoration of Dillon was secured by CRDA through the State Bond Commission. In addition to the renovation of Dillon, the State Bond Commission's allocation included funds for long-sought improvements to Colt Park, which will enhance the quality and usability of existing public playing fields. In providing funds for the renovation of Dillon and Colt Park, the State Bond Commission was allocating funds previously authorized for "neighborhood investment" by CRDA. (Note: Other neighborhood investments have included the Bowles Park redevelopment, the Swift Factory renovation, and Brackett Knoll.)

Following approval of funding by the State Bond Commission, the City of Hartford has engaged in extensive discussions both with CRDA and with HSG, in consultation with the leadership and members of the Court of Common Council. As noted above, it has been the City's position that any agreement must provide for significant community use without placing a significant financial burden on the City.

*What are the next steps?*

The key terms of the draft agreement(s) related to the operation and use of the stadium will be set forth in detail in a term sheet, which will be provided to you before the March 26<sup>th</sup> Council meeting. Based on conversations with Council leadership, it is our hope and understanding that the Council will refer this resolution to committee for consideration, and that, as part of that process, there will be meaningful opportunity for public discussion and public comment. It is also my hope that, following that process, the Council will take this matter up for final action during the Council meeting scheduled for April 9, 2018.

### *Conclusion*

Through extensive discussions, in partnership with leadership and members of the City Council, we have identified an approach which we believe satisfies all of the City's objectives. In short, we believe that we have an opportunity to restore an historic community asset, with minimal financial exposure for Hartford taxpayers. We believe that we also have an opportunity to promote the continued revitalization of Coltsville and the CSS/CON neighborhood, and to increase the vibrancy and vitality of the city as a whole by bringing a professional soccer team to Hartford.

I look forward to working with you as you consider this resolution, and my team is available to meet and work with you at your request.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'LB', with a horizontal line extending to the right.

Luke A. Bronin  
Mayor

**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, March 26, 2018

**WHEREAS**, Dillon Stadium (“Dillon” or “Stadium”) is a valuable community asset that has, over the years, fallen into a state of severe disrepair; and

**WHEREAS**, The Hartford community has long hoped for the renovation and restoration of Dillon Stadium so that it could once again be a venue for community use and community events; and

**WHEREAS**, Bringing a professional soccer team to Dillon Stadium has the potential to advance the revitalization of the Coltsville area and the Sheldon/Charter Oak Neighborhood, and to increase the vibrancy of the City of Hartford as a whole; and

**WHEREAS**, On September 15, 2017, the Capitol Region Development Authority (“CRDA”) issued a Request for Proposals (“RFP”) on behalf of the City of Hartford, (“City”) seeking parties interested in redeveloping and operating Dillon and potentially securing a professional sports team for the Stadium; and

**WHEREAS**, CRDA declared its support of one of three respondents to the RFP, the Hartford Sports Group (“HSG”), and after a thorough review of the proposals, the City selected HSG as the successful respondent; and

**WHEREAS**, The proposal submitted by HSG proposed bringing a United Soccer League (“USL”) franchise to Hartford for the 2019 season as part of the effort to revitalize Dillon, and it is anticipated that HSG will invest \$7.5 to \$10 million for the start-up and operational costs to bring the USL franchise to Hartford; and

**WHEREAS**, Dillon will need to undergo extensive renovations to meet the needs of a USL soccer franchise and to continue to accommodate the community’s use of this historic asset; and

**WHEREAS**, Financing for the restoration of Dillon, as well as improvements to Colt Park, was secured by CRDA through the State Bond Commission, sufficient to cover the repair and replacement of the bleachers, renovations to the locker rooms, restrooms, and press box, and the installation of a new artificial turf field, new fencing, landscaping, lighting, and a scoreboard; and

**WHEREAS**, CRDA will oversee the redevelopment of Dillon with the City retaining ownership of the Stadium at all times; and

**WHEREAS**, It is in the City’s best interest for CRDA to operate the facility once the renovation of the Stadium is complete, given CRDA’s experience in operating similar venues and ability to leverage operational efficiencies through their existing facility management relationships; and

**WHEREAS,** The Mayor and members of the Court of Common Council continue to engage in extensive discussions with CRDA and with HSG, and are committed to continuing to engage and consult with the Hartford community as the process moves forward; and

**WHEREAS,** The key terms for the agreement(s) related to the operation and use of the stadium are more particularly set forth in the term sheet submitted to the Court of Common Council; and

**WHEREAS,** The renovation of Dillon and subsequent use by a professional soccer franchise will not only restore an existing asset, but allow for expanded community use and additional economic activity in and around the stadium, now therefore be it

**RESOLVED,** that the Court of Common Council hereby authorizes the Mayor to enter into a license agreement with CRDA and other necessary agreements for the operation and use of Dillon Stadium in accordance with the Term Sheet that will be provided to the Court of Common Council and in such form that the Mayor and Office of Corporation Counsel deem to be in the best interest of the City in order to effectuate the above transactions; and be it further

**RESOLVED,** that the Mayor is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interest of the City in order to effectuate the above transactions, and be it further

**RESOLVED,** that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute any agreement(s) or other documents, or to take any of the other aforesaid actions, and be it further

**RESOLVED,** that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreement(s) and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

# Court of Common Council

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
Larry Deutsch, Councilman  
RJo Winch, Councilwoman

## REPLACEMENT # 6

## COMMUNICATION

March 26, 2018

Glendowlyn L.H. Thames, Council President and City Council Members  
Hartford Court of Common Council  
Hartford City Hall  
550 Main Street  
Hartford, Connecticut 06103

Dear President Thames and City Council Members:

**The Public Works, Parks, Recreation and Environment Committee held its monthly meeting on Thursday, March 15, 2018 at 5:30 p.m. in the City Council Chambers.**

The following were present: Councilwoman Cynthia R. Jennings (Committee Chairperson), John Q. Gale (Assistant Majority Leader and Councilman), Rozina J. Winch (Councilwoman), James DelVisco (Corporation Counsel), Michael Looney (Interim Department Director DPW), Donna Swarr (Parks and Recreation Advisory Commission (PRAC), Ryan O' Halloran (KNOX), Mary Zeman (Bushnell

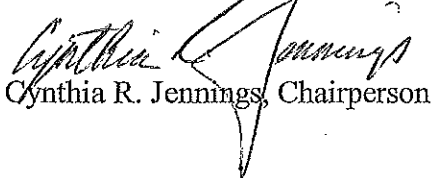


Park Foundation), Nicola Allen (KNOX) and Haywood R. Hicks (Executive Assistant to Councilwoman Cynthia R. Jennings).

3. Presentation by Donna Swarr, Parks and Recreation Advisory Commission (PRAC) outlining the The Commission's goals for 2018 and its current activities.

The presentation was given. No vote taken.

Respectfully Submitted,

  
Cynthia R. Jennings, Chairperson



## CITY OF HARTFORD PARK AND RECREATION ADVISORY COMMISSION (PRAC) 2017/2018 GOALS AND OBJECTIVES

To get a copy of the 2016/2017 annual report email  
[swarrds@comcast.net](mailto:swarrds@comcast.net)

For information about events and activities in our parks go to the  
Facebook Page, A View from the Parks,  
<https://www.facebook.com/viewfromtheparks/>.

"The Commission shall be an advisory body to the Department of Public Works, the Director of Families, Children, Youth, and Recreation and to the Council in matters relating to recreation and park maintenance services. It shall make studies and recommendations to the Mayor, the Council and the Director of Public Works concerning the use of parks by the general public, park management, and park policies and to the Director of Families, Children, Youth, and Recreation concerning recreation program formulation. It shall also seek working relationships with schools, community and civic organizations and shall provide the general public with information and education as regards recreation and park maintenance. The Commission shall also serve as the contact point for the public to express their opinions and requests relative to recreational programming in Hartford." [https://www.municode.com/library/ct/hartford/codes/code\\_of\\_ordinances](https://www.municode.com/library/ct/hartford/codes/code_of_ordinances).

### Our Goals for 2018

**What:** Increase visibility of PRAC to residents and governmental bodies.

**Why:** To explain PRAC's role, as the go-to body for residents and organizations about parks and recreation. Explain its role in assisting creation of formal processes to simplify use of the resources, assist in review of contracts, ordinances, resource allocations and other decisions which impact our parks.

**How:** Attend NRZ meetings, present updates to the City Council's PWPR&E committee, submit recommendations to the Mayor, publish items in the Hartford News and other local newspapers, and increase use of the social media platforms.

**What:** Improve residents' awareness of existing resources park and recreational resources.

**Why:** Many residents are unaware of the recreational resources and locations.

**How:** Creating updated documents of resources and amenities via maps, published on multiple accessible mediums Streamline accessibility to resources, applying for an Athletic Field Permit. Extending the use of MyRec.com to programs in our recreational centers, parks, and school resources. <http://hartfordct.myrec.com/info/default.asp>

**What:** Improve formal relationships with Friends Groups.

**Why:** Most agreements between the Friends Groups with the city have expired. Benefits include increased membership of the Friends Groups which in turn increases their support of our parks.

**How:** Prioritize agreements with the organizations that are located in the parks and promote activities organized by the Friends Groups.

### Parks and Recreation Advisory Commissioners

*Chair, Craig Mergins; Khadija Abdul-Salaam, Joyce Bosco, Michael Brescia, Janier Caban-Hernandez, Jonathan Cabral, Jeffrey Devereux, Brian Gallagher, David Morin, Mary Rickel Pelletier, Dave Rozga, Desmond Sinclair, Donna Swarr, Stanford Walker, Carl Williams*  
*Ex Officio Members: Mayor Luke Bronin, Councilwoman Cynthia Jennings, Fire Chief Reginald Freeman, Troy Stewart.*

## PRAC's presentation at the 3/15/18 PWPR&E Committee Meeting

### 1. PRAC objectives for 2018 - handout

### 2. Inform them of Park Policies in Progress:

- Adopt a Traffic Island and Corner Policy
- Bench and Picnic Table Donations Policy
- Open Play Policy
- Greater Hartford Resident & Visitor Guide

### 3. Recreation Center Open Houses –

4/7 Arroyo

4/14 Parker

4/21 Metzner

Not holding one in Willie Ware we don't know when it will be available since it has been used as Warming Center and not as a Recreation Center

### Planned Activities:

Tour of Facilities

Sharing of City Rec programming – new and old

MyRec.com is being used as communication of programming and Facility Updates.

Many other orgs offering recreational programming are being invited to set up a table for info and signups.

Varied group – Atheneum, CT Science Center, Hartford Audubon, Cultural organizations, Youth and Adult Athletic Leagues

DJ and snacks

### 4. How can we fund additional programming for our residents?

Surveys have been conducted and are in process – at Rec Centers, SMSA, and FB Hartford Dwellers

Via Collaborations

New Grants

Cost Recovery Model

### 5. Assistance in getting that Bird Resolution passed.

# Rec Open House Tables/Info Station Invites

- Youth Leagues • Fishing Program • Val Coleman -
- Adult Leagues • Ebony Horsewoman Caribbean Dance
- Wadsworth • Sustainability Keney • Boys Scouts
- Atheneum Welcome Park • Girls Scouts
- Hartford • Elizabeth Park
- CT Science Center Conservancy Friends
- Access Hartford of Keney Park
- Bushnell Foundation • Riverfront
- Family Programs • Yoga in the Park
- Audubon • Coltsville National
- Monthly Bike Rides in Park
- Parks • BiciCo
- Monthly Dog Walks • Cultura Mosaica

# Court of Common Council <sup>ITEM# 7</sup> ON AGENDA

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

Thomas J. Clarke II Councilman  
Larry Deutsch, Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
rJo Winch, Councilwoman

John V. Bazzano, Town and City Clerk

## Report

March 26, 2018

Honorable Glendowlyn L. H. Thames, Council President  
City of Hartford  
550 Main Street, Room 208  
Hartford, CT 06103

Dear Members of the Court of Common Council:

The Operations, Management, Budget, and Government Accountability (OMBGA) Committee held a meeting on March 19, 2018 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

### Item #4

**Communication from Council President Thames urging the Mayor and the Administration to develop an employee performance incentive and recognition program to ensure we bolster employee morale, and can retain and attract talent to properly govern the City of Hartford.**

The following were present: Committee Co-Chairwoman Glendowlyn L. H. Thames, Co-Chairman Thomas J. Clarke II, Minority Leader Wildaliz Bermúdez, Councilman James Sánchez, non-committee council members, Assistant Majority Leader John Gale.

Also present were, Lisa Silvestri, Corporation Counsel, John Philip, City Assessor, Cherese Chery, Director of Human Resources, Michael Looney, Interim Deputy Director, Department of Public, Alexandra Beaudoin, Special Assistant to the Chief of Staff & Intergovernmental Affairs, Faith Palmer, Assistant to the Chief Operating Officer and other concerned citizens.

Council President Thames explained the resolution concerning a request of the administration to develop an Employee Performance Incentive and Recognition Program. The program would be in place as an effort to bolster employee morale, let employees know that they are appreciated, valued and acknowledged the workforce for their shared sacrifices during our fiscal crisis.

Council President Thames asked Chereese Chery, Director of Human Resources if she was aware of any planning that has been done to address employee morale such as "Employee of the Month" and any other initiatives to retain and attract talent to properly govern the City of Hartford. Ms. Chery shared with the OMBGA Committee that increased communication through an employee newsletter, successional planning and cross career opportunities are being investigated to start.

A discussion ensued amongst the OMBGA committee members and Ms. Chery regarding the components and structure of an Employee Performance Incentive and Recognition Program.

A motion was made by Councilman Thomas J. Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation.

**Vote Taken: (4-0-0 Abstain- 2 Absent- Pass)**

Council President Glendowlyn L. H. Thames: Yes

Councilman Thomas J. Clarke II: Yes

Majority Leader Julio Concepción: Absent

Minority Leader Wildaliz Bermúdez: Absent

Councilwoman Cynthia Jennings: Yes

Councilman James Sánchez: Yes

Respectfully Submitted,



Glendowlyn L. H. Thames  
Co-Chairwoman of OMBGA



Thomas J. Clarke II  
Co-Chairman of OMBGA

**INTRODUCED BY:**

Council President Glendowyn L.H. Thames

**COURT OF COMMON COUNCIL**

City of Hartford, February 26, 2018

**CO-SPONSORED By:**

Majority Leader Julio Concepción  
Assistant Majority Leader John Gale  
Councilman Thomas J. Clarke II  
Councilman Larry Deutsch  
Councilwoman rJo Winch

**WHEREAS,** Over the last two fiscal years the City of Hartford has experienced historic budgetary deficits that have left city leaders with tough decisions resulting in the elimination of positions, layoffs, changes in employee health and pension benefits, and other cost savings measures; and

**WHEREAS,** Significant efforts made to put the city in a stable financial position with existing available tools left us with very limited options and the need to enter into a new partnership with the state of Connecticut through the Municipal Accountability Review Board (MARB); and

**WHEREAS,** We recognize the strain and stress our fiscal challenges have placed on our workforce through increased workload demands and the instability of the city's financial future; and

**WHEREAS,** We acknowledge the shared sacrifices our workforce has given and thank them dearly for their dedicated service and keeping the city moving forward during our fiscal crisis; and

**WHEREAS,** More now than ever during these challenging financial times we need to ensure we recognize employees for steady, good work and reward exceptional contributions through low cost and/or no cost ways; now, therefore, be it

**RESOLVED,** That the City Council urges the Mayor and the Administration to develop an employee performance incentive and recognition program to ensure we bolster employee morale, and can retain and attract talent to properly govern the City of Hartford.

# Court of Common Council

ITEM#

8

ON AGENDA

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman  
Larry Deutsch, Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
rJo Winch, Councilwoman

## Report

March 26, 2018

Honorable Glendowlyn L. H. Thames, Council President  
City of Hartford  
550 Main Street, Room 208  
Hartford, CT 06103

Dear Members of the Court of Common Council:

The Operations, Management, Budget, and Government Accountability (OMBGA) Committee held a special meeting on February 20, 2018 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

### Item #8

**Communication from Mayor Bronin, with accompanying resolution concerning authorizing the sale of City-owned land on Naugatuck Street to Toraal Development, LLC to complete the second phase of a housing development known as the Northeast Brackett School Ownership Housing Initiative.**

The following were present: Committee Co-Chairwoman Glendowlyn L. H. Thames, Co-Chairman Thomas J. Clarke II, Majority Leader Julio A. Concepción, Councilman James Sánchez, non-committee council members, Councilman Larry Deutsch and Assistant Majority Leader John Gale.

Also present were, Lisa Silvestri, Corporation Counsel, Carmen Sierra, Assistant City Treasurer, Nicholas Trigila, Pension Commissioner, Thomas Baptist, Superintendent of Parks for the Department of Public Works, Michael Looney, Interim Deputy Director, Department of Public



Works, Kiley Gosselin, Acting Director Development Services, Elisa Hobbs, Program Manager for Development Services, David Jakubowski, General Manager of State House Square, Jesse McIntyre, Director of Security for State House Square, Albert Gary, Abraham Ford, and Ralph Knighton Principals of Toraal Development LLC, John Hettinger, Vice President of Crescent Street at Trinity College, LLC., John Heslin, Chairman of the Hartford Golf Course Oversight Commission, Kevin Murray, Executive Assistant and other concerned citizens.

Elisa Hobbs, Program Manager for Development Services, Albert Gary, Abraham Ford, and Ralph Knighton, Principals of Toraal Development LLC, explained the resolution concerning authorizing the sale of 14 parcels, totaling 3.421 acres, of City-owned land on Naugatuck Street to Toraal Development, LLC to complete the second phase of a housing development known as the Northeast Brackett School Ownership Housing Initiative.

Ms. Hobbs shared with the OMBGA committee that Toraal Development, LLC completed phase I consisting of six 2-family homes (12 units). According to Ms. Hobbs, upon completion, phase II will consist of six 2-family homes and eight duplexes and, in a partnership with the Capital Region Development Authority (CRDA) who will reconstruct the abandoned portion of Naugatuck between Hampton and Barbour Streets.

A discussion ensued amongst the OMBGA committee members, Ms. Hobbs and Mr. Gary, Mr. Ford and Mr. Knighton regarding home ownership procedures, classes, employment and the success of the housing initiative.

A motion was made by Councilman Thomas J. Clarke II and seconded by Majority Leader Julio Concepción to send this item to full Council with a favorable recommendation.

**Vote Taken: (4-0-0 Abstain- 2 Absent- Pass)**

Council President Glendowlyn L. H. Thames: Yes

Councilman Thomas J. Clarke II: Yes

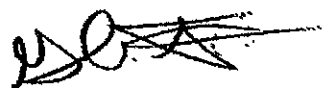
Majority Leader Julio Concepción: Yes

Minority Leader Wildaliz Bermúdez: Absent

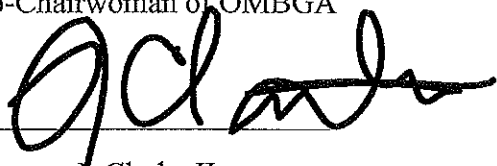
Councilwoman Cynthia Jennings: Absent

Councilman James Sánchez: Yes

Respectfully Submitted,



Glendowlyn L. H. Thames  
Co-Chairwoman of OMBGA



Thomas J. Clarke II  
Co-Chairman of OMBGA



Luke A. Bronin  
Mayor

February 13, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

TOWN & CITY CLERK  
HARTFORD  
2018 FEB - 7 AM 11:42  
*[Signature]*

**RE: Sale of City-Owned Land on Naugatuck Street**

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the sale of 14 parcels, totaling 3.421 acres, of City-owned land on Naugatuck Street to Toraal Development, LLC ("Toraal") to complete the second phase of a housing development known as the Northeast Brackett School Ownership Housing Initiative (the "Development").

The Development will consist of twenty new affordable two-family homes for twenty homeowners and twenty renters on Westland and Naugatuck Streets and the reconstruction and reopening of an abandoned portion of Naugatuck Street. The Development was designed to be implemented in two phases – 12 units in Phase I and 28 units in Phase II. By resolution on October 26, 2009, the Court of Common Council authorized the sale of 5.34 acres of City-owned land at 54 Westland Street to Toraal for the first phase of the Development and signified their intention that land for Phase II be conveyed once Phase I was complete. The total price for all City-owned land was established at \$175,000.

The Westland Street property was conveyed to Toraal for \$60,000 in December 2009. Toraal has completed the construction of the six two-family homes on Westland Street and has requested that the City convey to it the 14 parcels on Naugatuck Street for the balance of the purchase price - \$115,000 - so that Phase II may begin. Properties to be conveyed are 53, 57, 60, 61, 65, 66, 69, 70, 73, 76, 79, 80, 85, and 91 Naugatuck. Phase II will include the construction of six two-family homes, eight duplexes and the reconstruction of the abandoned portion of Naugatuck Street between Hampton and Barbour Streets. As a condition of the conveyance, Toraal will acquire and convey to the City, at no cost, the land necessary to complete the reconstruction of Naugatuck Street.

The reconstruction of Naugatuck Street will include new sidewalks and street lights, as well as the addition of other improvements in accordance with specifications developed and approved by the Department of Public Works. An agreement has been reached whereby Toraal will work with the Capital Region Development Authority which will fund and construct the roadway reconstruction. Upon completion, the newly constructed road and associated improvements will be deeded to the City and will become a dedicated City street.

The conveyance of the Phase II Property to Toraal will result in a completed development of twelve two-family homes and eight duplexes, thereby creating much needed housing and homeownership opportunities in the Northeast Neighborhood.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin".

Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606

**WHEREAS,** Toraal Development, LLC (Toraal) has designed the project known as the Northeast Brackett School Ownership Housing Initiative (the "Development") which, when completed, will consist of twelve 2-family homes and eight duplexes to be occupied by 20 homeowners and 20 renters on Naugatuck and Westland Streets and the reconstruction of an abandoned portion of Naugatuck Street between Hampton and Barbour Streets, and

**WHEREAS,** By resolution dated October 26, 2009, the Court of Common Council agreed to the sale of 5.34 acres of land on Westland Street and 3.421 acres on Naugatuck for \$175,000 with such conveyance to be made in two phases, and

**WHEREAS,** Toraal acquired the Westland Street properties from the City in 2009 for \$60,000 and has completed Phase I of the Development consisting of six 2-family homes, and

**WHEREAS,** Toraal has requested that the City now convey the properties at 53, 57, 60, 61, 65, 66, 69, 70, 73, 76, 79, 80, 85, and 91 Naugatuck (the "Phase II Properties") to Toraal for the balance of the purchase price - \$115,000 - so that Phase II of the Development may begin

**WHEREAS,** In Phase II, Toraal will construct six 2-family homes and eight duplexes and, in a partnership with the Capital Region Development Authority (CRDA), will reconstruct the abandoned portion of Naugatuck between Hampton and Barbour Streets, now, therefore, be it

**RESOLVED,** That the Court of Common Council hereby authorizes the Mayor to enter into a Purchase and Sales Agreement with Toraal Development LLC or an affiliated entity established for such purpose for the sale of the Phase II Properties, and be it further

**RESOLVED,** that the purchase price for the Phase II Property shall be One Hundred Fifteen Thousand and no/100 (\$115,000.00) and shall be on an "as is" basis, and be it further

**RESOLVED,** That the Purchase and Sales Agreement shall provide the following:

- (1) A requirement that the Buyer acquire and convey to the City at no cost such other property as is necessary to reconstruct Naugatuck Street.
- (2) A requirement that the deed include a condition that the Buyer will commence construction of Phase II within six (6) months of closing and complete at least 2 buildings within twelve (12) months of closing.
- (3) A requirement that the deed include a condition that the entire Phase II project, including the completion of 14 buildings, will be completed within three (3) years of Closing.
- (4) A condition that the failure to meet the above conditions shall authorize the City to take back parcels that are not built and complete, in exchange for a pro rata return of the purchase price.
- (5) Such other provisions regarding the conveyance as the Mayor and the Corporation Counsel deem necessary to protect the interests of the City, and be it further

**RESOLVED,** that the sale, assignment and transfer of the City's rights, title and interest in the Phase II Property in accordance with the P&S is hereby approved, and be it further

**RESOLVED,** that the Mayor is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interest of the City in order to effectuate the above transaction, and be it further

**RESOLVED,** that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned license agreement or other documents, or to take any of the other aforesaid actions, and be it further

**RESOLVED,** that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreement and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

# Court of Common Council

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman  
Larry Deutsch, Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
rJo Winch, Councilwoman

## Report

March 26, 2018

Honorable Glendowlyn L. H. Thames, Council President  
City of Hartford  
550 Main Street, Room 208  
Hartford, CT 06103

Dear Members of the Court of Common Council:

The Operations, Management, Budget, and Government Accountability (OMBGA) Committee held a meeting on March 19, 2018 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

### Item #5

**An ordinance amending Chapter 32, Article 18 of the Municipal Code of the City of Hartford for the purpose of extending the Elderly Tax Relief Program for taxes due on the Grand List of October 1, 2017.**

The following were present: Committee Co-Chairwoman Glendowlyn L. H. Thames, Co-Chairman Thomas J. Clarke II, Minority Leader Wildaliz Bermúdez, Councilman James Sánchez, non-committee council members, Assistant Majority Leader John Gale.

Also present were, Lisa Silvestri, Corporation Counsel, John Philip, City Assessor, Cherese Chery, Director of Human Resources, Michael Looney, Interim Deputy Director, Department of Public, Alexandra Beaudoin, Special Assistant to the Chief of Staff & Intergovernmental Affairs, Faith Palmer, Assistant to the Chief Operating Officer and other concerned citizens.

John Philip, City Assessor explained the ordinance amending Section 32-18 of the Municipal Code in an effort to request an extension of the Elderly Tax Relief Program for taxes that are due on the Grand List of October 1, 2017.

Mr. Philip shared with the OMBGA committee that income limits have also increased there by granting additional seniors to qualify and take advantage of the opportunity which is specific to home owners as shown below:

	Current Income Limits	Recommended Income Limits
Unmarried	\$46,000	\$47,600
Married	\$52,600	\$54,400

A discussion ensued amongst the OMBGA committee members and Mr. Philip regarding the number of senior residents that actually take advantage of the Elderly Tax Relief Program. Mr. Philips replied that there are approximately 650 seniors that take advantage of the program.

A motion was made by Councilman Thomas J. Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation.

**Vote Taken: (5-0-0 Abstain- 1 Absent- Pass)**

Council President Glendowlyn L. H. Thames: Yes

Councilman Thomas J. Clarke II: Yes

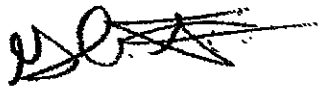
Majority Leader Julio Concepción: Absent

Minority Leader Wildaliz Bermúdez: Yes

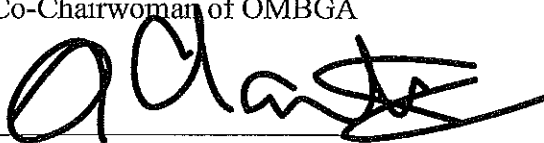
Councilwoman Cynthia Jennings: Yes

Councilman James Sánchez: Yes

Respectfully Submitted,



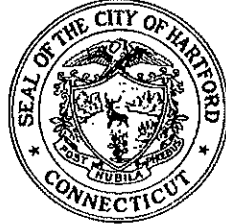
Glendowlyn L. H. Thames  
Co-Chairwoman of OMBGA



Thomas J. Clarke II  
Co-Chairman of OMBGA

# Court of Common Council

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
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John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
Larry Deutsch, Councilman  
Jo Winch, Councilwoman

## REPLACEMENT # 10

## REPORT

March 26, 2018

Glendowlyn L.H. Thames, Council President and City Council Members  
Hartford Court of Common Council  
Hartford City Hall  
550 Main Street  
Hartford, Connecticut 06103

Dear President Thames and City Council Members:

**The Public Works, Parks, Recreation and Environment Committee held its monthly meeting on Thursday, March 15, 2018 at 5:30 p.m. in the City Council Chambers.**

The following were present: Councilwoman Cynthia R. Jennings (Committee Chairperson), John Q. Gale (Assistant Majority Leader and Councilman), Rozina J. Winch (Councilwoman), James DelVisco (Corporation Counsel), Michael Looney (Interim Department Director DPW), Donna Swarr (Parks and Recreation Advisory Commission (PRAC), Ryan O' Halloran (KNOX), Mary Zeman (Bushnell Park Foundation), Nicola Allen (KNOX) and Haywood R. Hicks (Executive Assistant to Councilwoman Cynthia R. Jennings).

1. Resolution requesting that the Court of Common Council supports the Bushnell Park Foundation's plan for the construction of the playground at Bushnell Park and encourages the Bushnell Park Foundation to continue to address reasonable concerns with the City's Planning Department and Planning and Zoning Commission. (Majority Leader Concepcion) (Assistant Majority Leader Gale) (Councilman Sanchez) (Item #12 on Agenda)

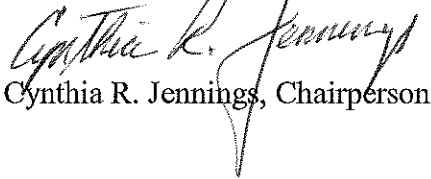
This Resolution encourages the Court of Common Council to follow the example of the Parks and Recreation Advisory Commission (PRAC) and support the Bushnell Park Foundation's plan of moving forward with the construction of the playground at the location that was originally identified (site of the former playground). This Resolution also has the Court of Common Council requesting the Bushnell Park Foundation continue its collaboration with the City's Planning Department and the Planning and Zoning Commission to address any safety and reasonable aesthetic concerns that the Department and Commission might have.

A motion was made by Councilman Gale and seconded by Councilwoman Jennings to favorably recommend to Council that the resolution be passed.

Councilwoman Jennings- Yes  
Councilman Gale- Yes  
Councilwoman Winch- Abstained

The Resolution passed

Respectfully Submitted,



Cynthia R. Jennings, Chairperson

**INTRODUCED BY:**

Majority Leader Julio A. Concepción

**COURT OF COMMON COUNCIL**

**City of Hartford, January 8, 2018**

**CO-SPONSORED BY:**

Assistant Majority Leader John Q. Gale

Councilman James Sanchez

**Resolution Supporting the Bushnell Park Playground**

**WHEREAS,** The Bushnell Park playground complex installed in 1999, adjacent to the historic Carousel, served as a community asset for nearly 20 years and;

**WHEREAS,** Children from all Hartford neighborhoods and throughout the Hartford Region enjoyed spending time in Bushnell Park while entertaining themselves in the playground complex and;

**WHEREAS,** Due to the end of its usable life, coupled with safety concerns, the City removed the playground structure in April of 2016 and;

**WHEREAS,** Since the playground's demolition and removal, the Bushnell Park Foundation (BPF) has taken the lead to restore this important asset to the park by establishing a Playground Selection Committee and;

**WHEREAS,** For nearly two years the BPF and its Committee have collaborated with numerous City Staff members, elected officials, local parents and community members and;

**WHEREAS,** The BPF has raised \$250,000 for the project to date, now therefore be it;

**RESOLVED,** That the Court of Common Council follow the example of the Parks & Recreation Advisory Commission (PRAC) and support the BPF's plan of moving forward with the construction of the playground at the location that was originally identified (site of the former playground), and be it further

**RESOLVED,** That the Court of Common Council encourages the BPF to continue its collaboration with the City's Planning Department and Planning & Zoning Commission to address any safety and reasonable aesthetic concerns that the Department and Commission might have.



# Court of Common Council

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
Larry Deutsch, Councilman  
rJo Winch, Councilwoman

## REPLACEMENT # 11

## REPORT

March 26, 2018

Glendowlyn L.H. Thames, Council President and City Council Members  
Hartford Court of Common Council  
Hartford City Hall  
550 Main Street  
Hartford, Connecticut 06103

Dear President Thames and City Council Members:

**The Public Works, Parks, Recreation and Environment Committee held its monthly meeting on Thursday, March 15, 2018 at 5:30 p.m. in the City Council Chambers.**

The following were present: Councilwoman Cynthia R. Jennings (Committee Chairperson), John Q. Gale (Assistant Majority Leader and Councilman), Rozina J. Winch (Councilwoman), James DelVisco (Corporation Counsel), Michael Looney (Interim Department Director DPW), Donna Swarr (Parks and Recreation Advisory Commission (PRAC), Ryan O' Halloran (KNOX), Mary Zeman (Bushnell Park Foundation), Nicola Allen (KNOX) and Haywood R. Hicks (Executive Assistant to Councilwoman Cynthia R. Jennings).

2. Communication from Mayor Bronin, with accompanying Resolution concerning authorization to enter into a Memorandum of Understanding (MOU) with KNOX, Inc. to support and maintain the City's urban tree canopy. (Item #5 on Agenda)

This Resolution requests that the City be authorized to enter into a Memorandum of Understanding (MOU) of \$75,000 with Knox Inc. (Knox) for the planting and maintenance of 150 street trees to support and maintain the City's urban tree canopy. The trees selected for planting will be suitable for Hartford's hardiness zone, tolerant of diseases and pests and will meet minimum branching height requirements. Knox will employ Hartford Residents as seasonal employees. KNOX guarantees the trees' survival for two (2) years.

A motion was made by Councilman Gale and seconded by Councilwoman Winch to favorably recommend to Council that the resolution be passed.

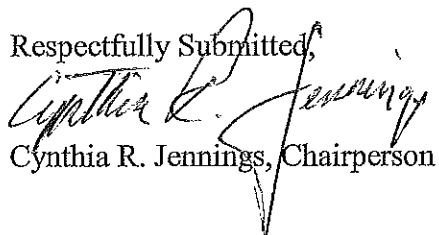
Councilwoman Jennings- Yes

Councilman Gale- Yes

Councilwoman Winch- Yes

The vote was unanimous, motion carried.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cynthia R. Jennings". The signature is written in dark ink and is positioned over the printed name and title.

Cynthia R. Jennings, Chairperson



**Luke A. Bronin**  
**Mayor**

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Street Tree Planting**

Dear Council President Thames:

Attached for your consideration is a resolution authorize the City to enter into a Memorandum of Understanding ("MOU") of \$75,000 with Knox, Inc. (Knox) for the planting and maintenance of 150 street trees, to support and maintain the city's urban tree canopy.

This project is a continuation of the City's street tree planting program that has been underway for the past two years in partnership with Knox. The MOU requires Knox to plant a minimum of 150 trees along streets throughout the Hartford and maintain them by watering, mulching, and staking. All trees chosen will be suitable for Hartford's hardiness zone, tolerant of diseases and pests, and will meet minimum branching height requirements. Knox will guarantee the survival of the trees for two years after planting. Knox will employ Hartford residents as seasonal employees as part of this endeavor. Additionally, community volunteers will be trained by Knox in horticulture techniques to assist in the care of the trees to assure their survival and health in the future. Funds for this project are available in the Capital Improvement Fund in account code W1808.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606

**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, January 22, 2018

**WHEREAS**, Knox, Inc. has partnered with the City of Hartford in beautification, tree planting, golf course maintenance, and other environmental projects; and

**WHEREAS**, Knox, Inc. hires and trains Hartford residents for horticultural jobs and engages volunteers in much of its work to improve the quality of life and environmental health in the City; and

**WHEREAS**, Knox, Inc. is recognized as a leader in urban reforestation techniques and has contracted with the City for the past two years to plant hundreds of trees; and

**WHEREAS**, the City proposes to contract with Knox, Inc. to continue to implement its urban reforestation program by means of a Memorandum of Understanding (MOU), extending the agreement from previous years; and

**WHEREAS**, The MOU shall be in the amount of \$75,000, which funds are available in the Capital Improvements Program (CIP) budget, Account W1808; and

**WHEREAS**, Knox, Inc. will plant a minimum of 150 trees along Hartford streets and maintain them by watering, mulching, and staking, and will guarantee the survival of said trees for two years after planting; and

**WHEREAS**, Knox Inc. agrees that all trees chosen will be suitable for Hartford's hardiness zone, tolerant of diseases and pests, and will meet minimum branching height requirement; and

**WHEREAS**, Community volunteers will be trained by Knox as part of said Agreement in horticulture techniques to assist in the care of said trees for the future; and

**WHEREAS**, Knox, Inc. agrees to employ Hartford residents as seasonal employees as part of this endeavor and will, additionally, train community volunteers in horticulture techniques to assist in the care of the trees; now, therefore, be it

**RESOLVED**, that the Court of Common Council hereby authorizes the Mayor to enter into a one-year Memorandum of Understanding with Knox, Inc. in the amount of Seventy-Five Thousand Dollars (\$75,000.00) for the planting of at least 150 trees in areas identified and approved by the City's City Forester and in accordance with the above program; and be it further

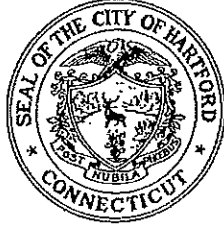
**RESOLVED**, that the Mayor is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the above transaction; and be it further

**RESOLVED**, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to take any of the other aforesaid actions; and be it further

**RESOLVED**, that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

# Court of Common Council

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
Larry Deutsch, Councilman  
rJo Winch, Councilwoman

## REPLACEMENT # 12

## COMMUNICATION

March 26, 2018

Glendowlyn L.H. Thames, Council President and City Council Members  
Hartford Court of Common Council  
Hartford City Hall  
550 Main Street  
Hartford, Connecticut 06103

Dear President Thames and City Council Members:

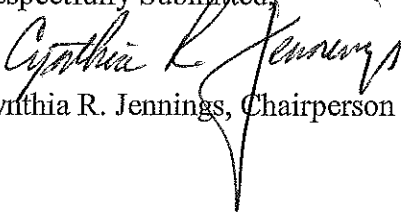
**The Public Works, Parks, Recreation and Environment Committee held its monthly meeting on Thursday, March 15, 2018 at 5:30 p.m. in the City Council Chambers.**

The following were present: Councilwoman Cynthia R. Jennings (Committee Chairperson), John Q. Gale (Assistant Majority Leader and Councilman), Rozina J. Winch (Councilwoman), James DelVisco (Corporation Counsel), Michael Looney (Interim Department Director DPW), Donna Swarr (Parks and Recreation Advisory Commission (PRAC), Ryan O' Halloran (KNOX), Mary Zeman (Bushnell Park Foundation), Nicola Allen (KNOX) and Haywood R. Hicks (Executive Assistant to Councilwoman Cynthia R. Jennings).

4. Ordinance amending Section 15-1, Article 1, concerning Solid Waste and Weeds- General of the Hartford Municipal Code. (Mayor Bronin) (Item # 19 on Agenda).

This item was on the Court of Common Council's consent calendar, March 12, 2018. No action required by the Public Works, Parks and Environment Committee.

Respectfully Submitted,

  
Cynthia R. Jennings, Chairperson

# Court of Common Council

ITEM# 13 ON AGENDA

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President  
Julio A. Concepción, Majority Leader  
John Q. Gale, Assistant Majority Leader  
Wildaliz Bermúdez, Minority Leader

## REPORT

Thomas J. Clarke II Councilman  
Cynthia R. Jennings, Councilwoman  
James Sánchez, Councilman  
Larry Deutsch, Councilman  
rJo Winch, Councilwoman

John V. Bazzano, Town and City Clerk

March 26, 2018

Honorable Glendowlyn L.H. Thames, Council President  
City of Hartford  
Suite 208  
550 Main Street  
Hartford, Ct 06103

Dear Council President and Members of the Court of Common Council:

The Quality of Life and Public Safety Committee held a meeting on Tuesday, March 20<sup>th</sup>, 5:30 p.m. in the Council Chambers to discuss the following:

Present: Co-Chairman Clarke and Co-Chairman Sanchez.

Meeting Agenda:

- I. Call to Order at 5:40 p.m. by Co-Chairman Clarke.
- II. Referred Items:

1. **COMMUNICATION FROM MAYOR BRONIN, WITH  
ACCOMPANYING RESOLUTION CONCERNING AUTHORIZATION  
TO ACCEPT A GRANT FROM THE CONNECTICUT DEPARTMENT**

**OF TRANSPORTATION FOR IMPROVEMENTS TO THE  
INTERSECTION AT MAPLE AVENUE AND RETREAT AVENUE AND  
MAPLE AVENUE AND JEFFERSON STREET. (ITEM #1 ON AGENDA,  
on the November 27, 2017 Agenda).**

- Motion made by Co Chair Clarke (Second: Co-Chair Sanchez) to send this item back to the full body with a favorable report.
- Roll Call Vote: 2 – Yes; 0 – No; 1 – Absent; 0 - Abstain.
- Motion Carries.

Respectfully Submitted,



Co-Chair Clarke



Co-Chair Sanchez





**Luke A. Bronin**  
**Mayor**

November 27, 2017

Honorable Thomas J. Clarke II, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Maple Intersections**

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City to accept a grant of \$1,355,310 from the Connecticut Department of Transportation (CT DOT) for improvements to the intersections at Maple Avenue and Retreat Avenue and Maple Avenue and Jefferson Street.

The source of these funds is the "Hazard Elimination" component of the Federal "Fixing America's Surface Transportation Act" (FAST). The City received a Project Authorization Letter from CT DOT dated October 13, 2016. CT DOT has implemented a new process for providing construction funds to municipalities which entails the execution of a Master Agreement and does not require the adoption of a resolution by local elected bodies. Therefore, this grant was added to the City's CT DOT Master Agreement, accounts were established, and the project moved forward. Since the Hartford City Charter does require the Council to authorize the acceptance of funding through a resolution, we are submitting the attached resolution to comply with this requirement. The project is fully designed and a consultant inspection firm and contractor have been selected.

The Maple Avenue Intersection project will cost \$1,624,100 and consists of installation of a new traffic signal at the intersection of Maple Avenue and Retreat Avenue and replacement of the traffic signal at the intersection of Maple Avenue and Jefferson Street and improvements to the geometry of that intersection. The grant will cover 90% of the project cost and the City will provide 10% of the cost (\$162,410) from funds available in the Capital Improvement Fund.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606

**INTRODUCED BY:**  
Luke A. Bronin, Mayor

**COURT OF COMMON COUNCIL**  
City of Hartford, November 27, 2017

**WHEREAS,** The Connecticut Department of Transportation (CT DOT) has made available to the City of Hartford a grant of \$1,355,310 through the "Hazard Elimination" component of the Federal "Fixing America's Surface Transportation Act (FAST), and

**WHEREAS,** Funds are to be used for replacement of the traffic signal at the intersection of Maple Avenue and Jefferson Street and improvements to the geometry of that intersection, and installation of a new traffic signal at the intersection of Maple Avenue and Retreat Avenue, and

**WHEREAS,** The total cost of the project is \$1,624,100 and the participation ratio for the project is 90% Federal and 10% Municipal, and

**WHEREAS,** The City's 10% share of \$162,410 is being provided through available Capital Improvement Funds, now, therefore be it

**RESOLVED,** That the City is hereby authorized to accept the grant of \$1,355,310 from CT DOT for improvements to the Maple/Jefferson and Maple/Retreat intersections, and be it further

**RESOLVED,** That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

**RESOLVED,** That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

**RESOLVED,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

**RESOLVED,** That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

**INTRODUCED BY:**

Majority Leader Concepción  
Councilman James Sanchez  
Minority Leader Wildaliz Bermudez

**COURT OF COMMON COUNCIL**  
**City of Hartford, August 14<sup>th</sup>, 2017**

**WHEREAS**, Luis "Drak" Colón was born on July 1<sup>st</sup>, 1965 in Rio Piedras, Puerto Rico; and

**WHEREAS**, Mr. Colón moved to Hartford and graduated from Bulkeley High School in 1986; and

**WHEREAS**, he dedicated much of his life to playing, coaching, and mentoring softball players of all ages; and

**WHEREAS**, Mr. Colón made an invaluable impact to the players and their families in multiple softball leagues at Colt Park until his passing; and

**WHEREAS**, Los Amigos Softball League has collected over 200 signatures to honor Mr. Colón; now be it

**RESOLVED**, that softball field #8 at Colt Park be named Luis "Drak" Colón Field

Introduced by: Council President Thomas J. Clarke II

HEADING  
AND  
PURPOSE

SUBSTITUTE

AN ORDINANCE CREATING A REGISTRY OF OWNERS OF RESIDENTIAL RENTAL PROPERTY AMENDING CHAPTER 18, SECTION 150 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

November 14, 2016

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 18, Section 150, of the Municipal Code of the City of Hartford be amended as follows:

18-150. Registration of owners of residential rental property.

(a) Purpose. The City of Hartford is committed to protecting the safety, health and welfare of its residents, to eliminating housing deterioration and blight, and to protecting the public from unsafe structures. To that end, the City has adopted ordinances and has performed regulation, inspections and code enforcement concerning the operation and condition of property within its borders. This ordinance requires registrations and disclosure of contacts the City may use to observe due process in notifying owners of conditions on their property. The City will use the registration in the enforcement of housing, building and fire safety codes, for regular or emergency enforcement action and in the interest of public safety in securing or demolishing buildings or relocating people.

(b) Definitions.

For purposes of this ordinance, "Owner" shall mean any natural person who is the record owner of the property, or if the property is owned by a business entity, "Owner" shall mean an officer, manager or member of such entity, and in the case of a trust, a trustee.

For purposes of this ordinance, "contact information" shall include the name, email address, telephone numbers, business and residential address.

18-151. Registration.

(a) Registration required. It shall be unlawful for owners of certain residential rental property located within the City of Hartford to rent such property without registering with the Division of

Licenses and Inspection. Upon adoption of this ordinance the Division of Licenses and Inspections shall notify Owners of the requirements of this ordinance. Failure to receive such notice shall not waive its requirements. Owners shall register using such forms as are provided by the Division of Licenses and Inspections, within sixty days from the effective date of this ordinance. Violation shall be subject to the penalties set out in Section 1-4 of the Municipal Code.

(b) Exempt Owners. The Housing Authority of the City, owners of properties with fewer than three units, and owners of licensed rooming houses, hotels, motels, condominiums, elderly housing, and student dormitories, shall be exempt from the requirements of this ordinance.

(c) Fees. Owners shall pay a fee upon registration. The fee for initial registration upon adoption of this ordinance, or upon a change of ownership, shall be fifty dollars for up to five residential rental units existing at the rental property, plus twenty dollars for every additional unit. After the initial fee in the first year of registration for a particular owner, the annual renewal fee for that owner shall be twenty dollars for the first five units plus twenty dollars for each additional unit. The fees shall apply whether or not the units are occupied.

(d) Term and renewal. Registrations made after the effective date of this ordinance and prior to June 30, 2017 shall expire on June 30, 2018. Thereafter, registrations shall be effective for one year, beginning on July 1, 2018 and expiring on June 30 of each year. Registrations must be renewed annually.

Registrations shall not be transferable. Upon a change of ownership, the new owner shall register within thirty days after taking title to the property.

18-152. Required information. The registration shall require the following information:

- (a) The property address and tax assessor's parcel identification number for the property.
- (b) The number of rental units on the property.
- (c) Owner's name and mailing address.
- (d) Owner's contact information, which shall include residential and business mailing address, telephone number and email address. If the owner is not a natural person, the Owner shall provide the same contact information for each officer, member or manager of any business entity, or in the case of a trust, the contact information for each trustee.
- (e) The contact information of a responsible adult residing in Connecticut, or a company doing business in Connecticut, who or which is and shall be responsible for the care, management and maintenance of the property and is authorized to accept legal process and notices on behalf of the owner if the owner resides or has its principal place of business outside of Connecticut.
- (f) The name and contact information of any person holding a mortgage on the property.
- (g) The name and contact information of the Owner's insurer of the property. The Owner must notify the City in the event of a change or cancellation of insurance on the property.
- (h) The registration form shall be signed by the owner, who shall certify that all the information offered in the registration is true and correct to the best of his or her knowledge and belief, so that any willfully false statement will be subject to penalty under the law for the making of a false statement.

- (i) Proof of insurance including the name of the insurance company, address, business telephone number of the insurance provider along with a copy of the insurance policy,

along with proof of the insurance coverage amount for both liability and fire, that covers at a minimum the value of the property.

This ordinance shall take effect upon adoption.



ITEM#

16 ON AGENDA

Luke A. Bronin  
Mayor

June 12, 2017

Honorable Thomas J. Clarke II, Council President, and  
Members of the Court of Common Council  
City of Hartford  
550 Main Street  
Hartford, CT 06103

**RE: Defined Contribution Plan**

Dear Council President Clarke:

Attached, for your consideration, please find an ordinance establishing the defined contribution pension plan design and other requirements for all non-union employees hired on or after July 1, 2017. The Court of Common Council authorized the development of this plan by ordinance dated January 23, 2017.


The attached ordinance includes the following design elements:

<i>Employee contribution:</i>	Not less than 3.0%
<i>Employer contribution:</i>	Not less than 3.0% with matching of employee contribution not-to-exceed 7.0%
<i>Employee vesting:</i>	Year one: 0%
	Year two: 20%
	Year three: 50%
	Year four: 80%
	Year five: 100%

Non-union employees hired on or after July 1, 2017 will have the option to participate in this defined contribution plan, as they do with the current defined benefit plan. Employees who choose to participate will be required to contribute a minimum of 3% of their salary to the plan with the ability to increase their contribution to the maximum amount allowed by the Internal Revenue Service. The City will match the employee's contribution up to a maximum of 7%. The defined contribution plan participants will gain a vested interest in the contributions of both the employee and the City in accordance with the schedule shown above.

As you are aware, the Pension Commission is required to administer all of the City's retirement plans and, in accordance with this requirement, will administer this defined contribution plan. The City Treasurer and members of my Administration are available to assist you in reviewing this ordinance.

Respectfully submitted,

  
Luke A. Bronin  
Mayor

550 Main Street  
Hartford, Connecticut 06103  
Telephone (860) 757-9500  
Facsimile (860) 722-6606

## SUBSTITUTE

Introduced by: Mayor Luke A. Bronin

### HEADING AND PURPOSE

### AN ORDINANCE AMENDING CHAPTER 2A - PENSIONS, SECTION 2A-5 AND CREATING NEW SECTIONS 2A-45, 2A-46, AND 2A-47 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

September 11, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford that Chapter 2A, Section 2A-5 of the Municipal Code of Hartford be amended as follows and that Sections 2A-45, 2A-46 and 2A-47 be added as follows:

#### Article I. General Provisions

#### Sec. 2A-5. - Definitions.

As used in this chapter, the following terms shall have the meanings ascribed thereto below, unless, and then only to the extent, a subsequent definition specifically provides for a different meaning with respect to any such term within the context of a particular section or subsection.

- (1) " *Actual service* " shall consist, for purposes of establishing both vested (i.e. nonforfeitable) rights to, and eligibility to receive, any benefits provided herein which are conditioned upon the completion of such service, of the following:
  - a. Any period or periods during which a member provided service to the city, library or board by working a full time schedule and for which a member has contributed the requisite portions of his or her earnings to the fund;
  - b. Any of those periods referenced in subsections (1)b.1 through 5 below, during which a member provided service to the city, library or board by working anything less than a full time schedule, and for which a member has contributed the requisite portions of his or her earnings to the fund, including:
    1. Periods of employment in a position in the unclassified service of the city for which the member has timely elected to receive credit for such service pursuant to the provisions of Ordinance Number 50-98;
    2. Periods of employment with the city during which a member worked at least twenty (20) hours a week and was represented for collective bargaining purposes by the Municipal Lawyers Association;
    3. Periods of employment during which a member is, or was, classified as a part time professional employee of the library;
    4. Periods of employment during which a member is, or was, classified as a part time employee of the board; and
    5. Periods of employment after returning from maternity or paternity leave, so long



5. Periods of employment after returning from maternity or paternity leave, so long as the member worked a full time schedule immediately prior to such leave and subsequently returned to full time employment, provided that the member was eligible for, and timely elected to receive, credit for such service pursuant to the provisions of Ordinance No. 18-03.
  - c. Any period or periods of qualified USERRA service as defined in section 2A-7, regardless of whether a member has purchased or otherwise elected to receive USERRA credit pursuant to section 2A-7(d); and
  - d. Any period or periods during which an employee received weekly payments representing income replacement under the Workers' Compensation Act.
- (2) A member's " *basic weekly pay* " shall mean the gross wages that a member would be paid per week based upon the rate of pay used to calculate the lump sum amounts paid to a member on account of accrued vacation and sick time upon his or her termination of employment.
  - (3) A " *break-in-service* " results from any absence, without pay, which lasts more than ninety (90) consecutive days, unless:
    - a. The break-in-service is longer than the period of the employee's prior service, and the member applies for, and is granted, a leave of absence, by the Hartford Court of Common Council;
    - b. The break-in-service is equal to or less than the period of the employee's prior service, and the member applies for, and is granted, a leave of absence by the Pension Commission, provided that an employee whose request for a leave of absence has been denied by the Pension Commission shall have the right, within thirty (30) days of the denial, to apply to the Court of Common Council, which shall make a de novo determination of the employee's request for a leave of absence;
    - c. The absence is caused by a disability that routinely requires the regular attendance of a physician;
    - d. The member was receiving weekly payments representing income replacement under the Worker's Compensation Act during the period of absence; or
    - e. The absence resulted from the member's provision of qualified USERRA service as defined in section 2A-7(a), and, after completing that service, the member returned immediately to city, library or board employment.
  - (4) " *Continuous service* " shall refer to any period of actual service that is not interrupted by a break-in-service.
  - (5) " *Creditable accrued sick time* " shall mean that period of time commencing with the member's effective date of retirement, for which such member would continue to receive his or her basic weekly pay if such member were to receive amounts paid thereto for accrued sick time upon his or her termination of employment on a weekly basis, as opposed to in a lump sum, without regard to whether any days in such time period are or have been designated holidays for active employees.
  - (6) " *Creditable accrued vacation time* " shall mean that period of time between the day following a member's last day of work and the date upon which such member's last day of work would have occurred had such member remained an active employee and received payments for his or her accrued vacation on a weekly basis, as opposed to a lump sum basis, both dates inclusive.
  - (7) " *Creditable accrued vacation and sick time* " shall mean the sum of a member's

creditable accrued vacation time and creditable accrued sick time.

- (8) " *Creditable actual service* " shall include all actual service except: (1) periods of qualified USERRA service for which the member has not purchased or received USERRA credit pursuant to section 2A-7(d); and (2) periods of absence in excess of ninety (90) days, even if such absences do not constitute a break in service for purposes of determining continuity of service, if during such absence the member was receiving neither weekly payments representing income replacement under the Workers' Compensation Act nor earnings from which employee contributions are properly deducted pursuant to the provisions of this chapter.
- (9) A member's " *date of retirement* " shall be established by an application signed by both the member's appointing officer and either the mayor (or his or her designee), or the superintendent of schools (or his or her designee) for employees of the board of education. Payment of a member's retirement allowance shall be subject to the approval of the pension commission as to the member's eligibility and the amount of his or her allowance.
- (10) *Employee references.* For purposes of this chapter, the following terms shall be utilized in referencing employees.
- a. " *NBU-GG employees* " shall refer to those nonbargaining unit general government employees of the city who are not: (a) sworn police officers or firefighters, (b) board employees, or (c) library employees[, who are members of the fund.]
    1. " *Pre-2011 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is before January 1, 2011, who are members of the fund.
    2. " *Post-2011 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is on or after January 1, 2011, but before September 11, 2017, who are members of the fund.
    3. " *Post-2017 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is on or after July 1, 2017, who shall not be eligible to be members of the fund.
  - b. " *CWA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the Communication Workers of America.
  - c. " *CHPEA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the City of Hartford Professional Employees' Association.
    1. " *Pre-1997 CHPEA employees* " shall refer to those CHPEA employees who were hired into the CHPEA bargaining unit before October 1, 1997.
    2. " *Post-1997 CHPEA employees* " shall refer to those CHPEA employees hired into the bargaining unit on or after October 1, 1997 but before June 23, 2003.
    3. " *2003 CHPEA employees* " shall refer to those CHPEA employees whose initial date of employment with the city is on or after June 23, 2003.
  - d. " *HMEA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the Hartford Municipal Employees' Association ("HMEA").
    1. " *Post-2003 HMEA employees* " shall refer to those HMEA employees whose

- initial date of hire with the city is on or after July 1, 2003.
2. "*Pre-2003 HMEA employees*" shall refer to those HMEA employees whose initial date of hire with the city is before July 1, 2003.
  3. "*ISD HMEA employees*" shall refer to those members of the fund to whom all of the following criteria apply:
    - (i) Where HMEA employees, employed in the city's former Information Services Department ("ISD"), immediately prior to their layoff or retirement from city employment;
    - (ii) Whose job duties in the ISD were transferred to the city's Metro Hartford Information Services Department ("MHIS");
    - (iii) Were not offered comparable employment in MHIS within twenty-four (24) months following their layoff or retirement;
    - (iv) Whose last day worked with the city due to subsection (ii), above was between the dates of July 1, 2002 and May 30, 2003; and
    - (v) Are currently receiving a retirement allowance from the fund as of June 9, 2008, the date on which the court of common council adopted a resolution affirming the terms of a settlement agreement between HMEA and the city.
  - e. "*MLA employees*" shall refer to those employee members of the fund who are represented for collective bargaining purposes by the City of Hartford Municipal Lawyers' Association.
  - f. "*NBU-P/F employees*" shall refer to those employee members of the fund who are sworn police officers not represented for collective bargaining purposes by the Hartford Police Union and those employee members of the fund who are firefighters who are not represented for collective bargaining purposes by Local 760, International Association of Firefighters.
    1. "*Pre-1997 NBU-P/F employees*" shall refer to those NBU-P/F employees who were employed as sworn police officers or firefighters before December 31, 1996.
    2. "*Post-1997 NBU-P/F employees*" shall refer to those NBU-P/F employees who were employed as sworn police officers or firefighters on or after December 31, 1996 but before January 1, 2011.
    3. "*2011 NBU-P/F employees*" shall refer to those NBU-P/F employees whose initial date of hire with the City is on or after January 1, 2011.
  - g. "*HPU sworn officers*" shall refer to those employee members of the Fund who are sworn police officers represented for collective bargaining purposes by the Hartford Police Union.
    1. "*Post-1999 HPU sworn officers*" shall refer to those HPU sworn officers hired after July 1, 1999.
    2. "*Pre-1999 HPU sworn officers*" shall refer to those HPU sworn officers hired on or before July 1, 1999.
  - h. "*HPU non-sworn employees*" shall refer to those employee members of the Fund who are not sworn police officers but are represented for collective bargaining purposes by the Hartford Police Union.
  - i. "*Local 760 employees*" shall refer to those employee members of the Fund who are

represented for collective bargaining purposes by Local 760, International Association of Firefighters.

1. " *Post-2003 Local 760 employees* " shall refer to those Local 760 employees hired into the bargaining unit on or after July 1, 2003.
  2. " *Pre-2003 Local 760 employees* " shall refer to those Local 760 employees hired into the bargaining unit before July 1, 2003.
  - j. " *SCGA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the School Crossing Guards' Association.
  - k. " *NBU-HPL employees* " shall refer to those nonbargaining unit employees of the library who are members of the fund.
  - l. " *Local 1716-HPL employees* " shall refer to those employees of the library who are represented for collective bargaining purposes by Local 1716 who are members of the fund.
  - m. " *NBU-BOE employees* " shall refer to those nonbargaining unit employees of the board who are members of the fund.
  - n. " *Local 78 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 78, Hartford Schools Support Supervisors.
  - o. " *Local 82 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 82, Hartford Education Support Personnel.
  - p. " *Local 818 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 818, Building and Grounds Supervisors.
  - q. " *Local 1018A/B employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018A/B, Hartford Federation of School Health Professionals who are members of the fund.
  - r. " *Local 1018C employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018C, Hartford Federation of School Secretaries.
  - s. " *Local 1018D employees* " shall refer to those employee members of the Fund who are represented for collective bargaining purposes by Local 1018D, Hartford Federation of Corridor Supervisors.
  - t. " *Local 2221 employees* " shall refer to those employee members of the Fund who are represented for collective bargaining purposes by Local 2221, Hartford Federation of Paraprofessionals.
  - u. " *HFCDA-BOE* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018F, AFT, AFL-CIO.
- (11) A member's " *effective date of retirement* " shall be the day after the period of time following such member's last day of work which is equal to his or her creditable accrued vacation time.
- (12) A member's " *final average pay* " shall be based upon his or her gross earnings only to the extent that: (1) the provisions of this chapter specifically provide for his or her final average pay to be calculated in that manner; and (2) such final average pay is calculated

in accordance with subsection (14). Unless, and then only to the extent, this chapter provides that a member's final average pay is to be based upon his or her gross earnings over a stated period of time, a member's final average pay shall not include any amounts paid to such member upon or by reason of his or her termination of employment either for accrued sick time or as a severance payment.

(13) The "*final average pay period*" for each member shall mean those total number of such member's final years of service from which some subset thereof is to be used for purposes of determining such member's final average pay. Thus, for example, if a member is entitled to have his or her pension benefit calculated on the basis of his or her highest two (2) of his or her last five (5) years of gross earnings, then such member's final average pay period is such five (5) year period. Except as otherwise provided in subsection (14) below, a member's final average pay period shall end on the day prior to his or her effective date of retirement.

(14) Commencing on August 1, 1993, a member's "*gross earnings*" with respect to any year of service shall mean and include all amounts payable by the city directly to such member for services rendered by such member to the city (including, but not limited to, any and all of its agencies, commissions, boards, offices and departments) within such time period which amounts shall include, but not necessarily be limited to, such member's basic salary, payments for or in lieu of overtime, longevity pay, and retroactive pay increases, as and to the extent each is attributable to such services, but, except as provided in this subsection below, shall not include either any amounts paid for services rendered in some other time period or any payments made to a member upon and by reason of his or her termination of employment (including, but not limited to any and all severance payments and lump sum payments for accrued vacation and sick time).

*Calculation of gross earnings.* Commencing on August 1, 1993, any member whose final average pay is based upon his or her gross earnings over a stated period of time shall have his or her gross earnings adjusted to account for any lump sum payments made to such member for accrued vacation and sick time upon his or her termination of employment by, and only by, adjusting such member's final average pay period such that the last day of that period corresponds to what such member's last day of work would have been had such member continued to work beyond his or her actual last day of work for that period of time equal to his or her creditable accrued vacation and sick time; providing however, that nothing herein shall be construed to permit or require the adjustment of the length of time included within a member's final average pay period. Thus, expressed as a formula, and subject to the foregoing provisos, a member whose final average pay is based on gross earnings shall have his or her final average pay period adjusted as follows:

Last day of final average pay period	=	Last day of work	+	Creditable accrued vacation and sick time
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(15) Commencing on August 1, 1993, a member's "*last day of work*" prior to retirement shall be that date designated by the city as the last day on which he or she was expected to provide services to the city, which, in any case, shall not include any period of time that an employee is carried on the city's books and records as an employee to account for the lump sum payment of accrued vacation time to such member in connection with his or her termination of employment with the city. A member's bona fide absence from

work on any date under and in accordance with the city's personnel rules and/or such member's collective bargaining agreement, as applicable, shall not be considered a basis for determining that such member was not expected to provide services to the city on such date.

(16) " *Member* " shall mean an individual who, by virtue of his or her employment with the city, library or board:

- a. Is, or was, eligible to participate in the fund;
- b. Has in fact participated in the fund by satisfying applicable employee contributions; and
- c. Is either: (1) receiving an allowance provided hereunder; (2) eligible to receive an allowance provided hereunder at some future date certain; (3) continuing to provide employee contributions to the fund as provided hereunder; or (4) no longer providing employee contributions but has not withdrawn such contributions pursuant to the terms hereof.

(17) " *Qualified surviving spouse* " shall mean the surviving spouse of a member who shall have been married to the member prior to his or her retirement, which, for purposes of this definition only, shall be deemed to mean the date of termination of active employment, including any service attributable to creditable accrued vacation time.

(18) " 401(a) Plan Participants " shall refer to all Post-2017 NBU-GG employees who elect to contribute to the City's 401(a) plan, pursuant to Section 2A-46.

NEW) Section 2A-45. -- Section 401(a) Plan Established

There is hereby established a City of Hartford Section 401(a) Defined Contribution Plan ("401(a) Plan"). Post-2017 NBU-GG employees are not eligible to be members of the MERF, but may, upon hire, elect to participate in the City's 401(a) plan.

(NEW) Section 2A-46. -- Contributions

(a) Internal Revenue Code Section 414(h) Pick-up Contributions. The 401(a) Plan will contain a pick-up contribution provision as defined under section 414(h) of the Internal Revenue Code subject to and in accordance with the terms set forth in this subsection. The purpose of this provision is to enable pick-up contributions to the plan to be made in such a manner that the value of such contributions are neither subject to the payment of federal income taxes until such contributions are distributed to such employees, nor withholding of such taxes when such contributions are made to the extent permitted by the Internal Revenue Code. The pick-up contributions of those members who are expressly identified as "401(a) Plan Participants" shall be governed by subsections (a) and (b) of this section.

a. Post-2017 NBU-GG employees shall elect, within thirty days of the date of hire whether to:

- a. make a one-time irrevocable election to not participate in the 401(a) Plan; or
- b. elect for the City to make pick-up contributions in an amount which must be a

minimum of three percent (3.0%) of the 401(a) Plan Participant's base rate of pay ("Pay"). The election to participate and the percentage amount of pick-up contributions, if applicable, is irrevocable and cannot thereafter be changed during the term of that individual's employment as a NBU-GG employee.

- b. The city shall pick up and deposit to the 401(a) Plan all 401(a) Plan Participants' pick-up contributions, as elected by the 401(a) Plan Participant, in accordance with paragraph (i) of this subsection. Nothing herein shall relieve any 401(a) Plan Participant from any obligation to make pick-up contributions to the 401(a) Plan, it being the intent and effect hereof instead, that the city shall deposit each 401(a) plan participant's pick-up contributions to the 401(a) Plan in lieu of such employee making such contributions.
- c. In consideration of the city picking up such pick-up contributions, 401(a) Plan Participants shall have their Pay reduced by an amount equal to the contributions so picked up by the city.

(b) City Contributions. The city shall pay on into the designated account, on an annual basis, an amount equal to the proportion of pay contributed by each 401(a) Plan Participant, provided that the city contribution shall not exceed seven percent (7.0%) of the base rate of pay the 401(a) Plan Participant.

(NEW) Section 2A-47. — Vesting

- (a) A 401(a) Plan Participant's rights to and/or interests in the city contributions, as set forth in Section 2A-46 (b), vest upon completion of the following schedule of continuous years of service, regardless of age:

Year one (1):	zero percent (0.0%)
Year two (2):	twenty percent (20.0%)
Year three (3):	fifty percent (50.0%)
Year four (4):	eighty percent (80.0%)
Year five (5):	one hundred percent (100.0%)

This ordinance shall take effect upon adoption.

Introduced by:

THOMAS J. CLARKE II

ITEM#

17

ON AGENDA

HEADING  
AND  
PURPOSE

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-850 OF THE  
HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

December 11, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 2, Section 2-850, of the Municipal Code of the City of Hartford be amended as follows:

**Sec. 2-850. - Residency requirements.**

(A) All council and Mayor appointees and Unclassified Employees employed by the City, shall maintain a continuous residence in the City during the period of such appointment or employment. This section shall not apply to new employees or appointees during the first six (6) months of such employment or appointment. If such individual ceases to be a bona fide resident of the City once the residency has been established or fails to become a bona fide resident within six (6) months of the appointment or employment, the Council shall, by a vote of seven (7) members, send notice to the mayor that pursuant to the provisions of Chapter V, section 3(c) of the Hartford Charter, the office or position of the individual who has failed to remain a bona fide resident of Hartford shall thereupon become vacant, and such appointment or employment shall terminate.

Bona fide resident is defined as:

- (1) An employee who has a Hartford mailing address. A post office address does not qualify as a bona fide Hartford address;
- (2) Be a registered Hartford voter;[and]
- (3) If the employee owns a motor vehicle, said motor vehicle must be registered in the City of Hartford; and
- (4) An employee who reports a Hartford primary address on federal income tax filings.

(B) The provisions of subsection (A) above shall not apply to individuals who were employees and appointees at the time of the effective date of this section.-

This ordinance shall take effect upon adoption.



Introduced by:

ITEM#

18

ON AGENDA

HEADING  
AND  
PURPOSE

Minority Leader Wildaliz Bermudez

**AN ORDINANCE AMENDING CHAPTER 29 OF THE HARTFORD MUNICIPAL CODE.**

COURT OF COMMON COUNCIL,  
CITY OF HARTFORD

January 22, 2018

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:

That Chapter 29, Article I of the Municipal Code of the city of Hartford be amended, adding Section 29-18, as follows:

**Section 29-18. Use of unmanned aerial vehicles by the Hartford department of police.**

- (a) The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section:

Law enforcement officer means a member of the Hartford department of police, as described in section 29-1.

Unmanned aerial vehicle means any contrivance used or designed for navigation of or flight in air that is power-driven and operated without the possibility of direct human intervention from within or on the contrivance.

- (b) Except as provided in subsections (c) and (d) of this act or otherwise provided by law, no person, except a person performing his or her duties as a law enforcement officer, shall operate or use any computer software or other technology, including, but not limited to, an unmanned aerial vehicle, that allows a person, when not physically present, to release tear gas or any like or similar deleterious agent or to remotely control a deadly weapon, as defined in Chapter 950 Sec. 53a-3 of the general statutes, or an explosive or incendiary device, as defined in Chapter 943 Sec. 53-206b of the general statutes. Any person who violates this subsection may be issued a municipal citation. A person who is issued a citation shall be subject to a fine of one thousand dollars (\$ 1,000). Any person issued a citation for violating this subsection may within ten (10) days of receipt of the citation, appeal in writing to a citation hearing officer in accordance with section 1-5. This subsection shall be enforced by the Hartford chief of police.
- (c) No person who, as part of his or her duties as a law enforcement officer, operates an unmanned aerial vehicle, shall operate any such vehicle if such vehicle is equipped with tear gas or any like or similar deleterious agent or a deadly weapon, as defined in Chapter 950 Sec. 53a-3 of the Connecticut General Statutes, including, but not limited to, any explosive or incendiary device, as defined in Chapter 943 Sec. 53-206b of the Connecticut General Statutes. The provisions of this subsection shall not apply to a person who, as part of his or her duties as a law enforcement officer, operates an unmanned aerial vehicle that is equipped with explosive detection, detonation or disposal equipment, provided such law enforcement officer is authorized by the federal or state government to detect, detonate and dispose of explosives and is engaged in

such detection, detonation or disposal.

(d) No law enforcement officer shall operate an unmanned aerial vehicle, unless:

(1) A judge of the Superior Court or judge trial referee has issued a warrant in accordance with Chapter 959 Sec. 54-33a of the Connecticut General Statutes authorizing the use of an unmanned aerial vehicle;

(2) The individual who will be the subject of the information collected by the operation of an unmanned aerial vehicle has given advance written consent to such operation, provided such individual is on property that is not owned or operated by a governmental entity that is open for public use, including, but not limited to, parks, streets or sidewalks;

(3) The owner of the property that will be the subject of the information collected by the operation of an unmanned aerial vehicle has given advance written consent to such operation;

(4) The law enforcement officer has probable cause to believe that a criminal offense has been, is being or will be committed and exigent circumstances exist that make it unreasonable for the law enforcement officer to obtain a warrant authorizing the use of an unmanned aerial vehicle;

(5) The operation is pursuant to training activities conducted by the law enforcement officer while on land owned or leased by the federal or state government and does not occur in an area that is substantially populated; or

(6) The operation is used to reconstruct or document a specific crime or accident scene.

(e) An individual or privately owned property shall be considered to be the subject of information collected by the operation of an unmanned aerial vehicle if the information allows the identity of the person or the privately owned property to be ascertained or if the law enforcement officer operating the unmanned aerial vehicle acknowledges such individual or such property was the subject of the information.

(f) Information that was collected through the operation of an unmanned aerial vehicle that concerns an individual or privately owned property that was the subject of a warrant may be retained pursuant to the warrant.

(g) Information that was collected through the operation of an unmanned aerial vehicle pursuant to subdivision (2) or (3) of subsection (d) of this section that concerns an individual or privately owned property may be retained pursuant to the terms specified in such advance written consent.

(h) (1) Information that was collected through the operation of an unmanned aerial vehicle pursuant to subdivision (4), (5) or (6) of subsection (d) of this section that concerns an individual or privately owned property shall be reviewed by the Hartford department of police not later than thirty days from the date of collection. The collected information shall be destroyed or modified pursuant to subdivision (2) of this subsection or retained pursuant to subdivision (3) of this subsection.

(2) If such information allows the identity of an individual or privately owned property to be ascertained and there is no probable cause to believe that an offense was committed by the individual or on the property, the Hartford department of police (A) shall destroy such information not later than forty-eight hours after such review, or (B) shall permanently modify such information so that the identity of such individual or such property cannot be ascertained, and, after such modification, may retain the modified information for a period of not more than five years from the date of

collection and, after such retention, shall destroy the modified information.

(3) If such information allows the identity of an individual or privately owned property to be ascertained and there is probable cause to believe that an offense was committed by the individual or on the property, the Hartford department of police may retain such information for a period of not more than five years from the date of collection and, after such retention, shall destroy such information, except that, if a warrant is issued in accordance with Chapter 959 Sec. 54-33a of the Connecticut General Statutes of the general statutes based in part on such information, such information may be retained pursuant to the warrant.

(4) No information subject to the provisions of this subsection that is not destroyed, modified or retained in accordance with subdivision (2) or (3) of this subsection, shall be admitted into evidence or otherwise considered by any court or agency, body or committee of this state or any political subdivision thereof.

(i) (1) Not later than ninety days after the Court of Common Council of the City of Hartford's adoption of this section, the Hartford department of police shall adopt and maintain a written policy that meets or exceeds the policies set forth in this section.

(2) Not later than ninety days after the Court of Common Council of the City of Hartford's adoption of this section, the Hartford department of police shall promulgate an unmanned aerial vehicle incident report form, which shall include, but not be limited to, the collection of the following data: (1) The date the unmanned aerial vehicle was operated, (2) the type of such operation as categorized in the policy adopted pursuant to subsection (i) of this section, (3) the zip code or zip codes where the unmanned aerial vehicle was operated, (4) whether the unmanned aerial vehicle was operated pursuant to a warrant, (5) whether a property owner gave advance written consent to such operation, (6) whether the type of information collected through the operation of the unmanned aerial vehicle provided reasonable and articulable suspicion that a criminal offense was being committed, and (7) whether an arrest or arrests were made. The unmanned aerial vehicle incident report shall be completed each time an unmanned aerial vehicle is used by a law enforcement officer.

(j) Not later than January thirty-first of each year, the Hartford department of police shall prepare a report that includes, but need not be limited to: (1) The number of times the Hartford department of police operated an unmanned aerial vehicle in the preceding calendar year, (2) the type of such operation as categorized in the policy adopted pursuant to subsection (i) of this section, (3) the zip code or zip codes where the unmanned aerial vehicle was operated, (4) whether the unmanned aerial vehicle was operated pursuant to a warrant, (5) whether a property owner gave advance written consent to such operation, (6) the number of times the type of information collected through the operation of an unmanned aerial vehicle provided reasonable and articulable suspicion that a criminal offense was being committed, and (7) the number of times an arrest was made during or after the operation of an unmanned aerial vehicle in direct response to the operation of an unmanned aerial vehicle by a law enforcement officer. The Hartford department of police shall make such report available on the Hartford department of police's Internet web site not later than January thirty-first of each year.

(k) The Hartford department of police shall make any application to acquire surveillance technology, including, but not limited to, unmanned aerial vehicles, or to acquire funds to purchase surveillance technology, including but not limited to, unmanned aerial vehicles, available for review by the Court of Common Council of the City of Hartford and the public no less than thirty days prior to a public hearing on such application.

Such applications shall include, but not be limited to, applications to acquire surveillance technology from the program authorized by Section 1033 of the National Defense Authorization Act of 1997, and for funds under the Edward Byrne Memorial Justice Assistance Grant program to acquire surveillance technology. The Court of Common Council of the City of Hartford shall hold such public hearing not fewer than thirty days prior to the department's submission of the application and shall provide legal notice, published at least once not less than two weeks prior to such hearing in a newspaper having general circulation in the City of Hartford, of such hearing. Approval of the application by the Court of Common Council of the City of Hartford is required prior to submission of the application.

Ordinance shall take effect upon adoption.

**INTRODUCED BY:**  
Councilwoman rJo Winch

**COURT OF COMMON COUNCIL**  
City of Hartford, February 26, 2018

**Resolved,** That Victor Luna, Jr, 51 Anawan Street, Hartford, CT 06114, be appointed to the court of common council established charter revision commission.

HEADING  
AND  
PURPOSEAN ORDINANCE AMENDING CHAPTER 2, ARTICLE VI, DIVISION 4,  
SECTION 2-352<sup>1</sup> OF THE HARTFORD MUNICIPAL CODECOURT OF COMMON COUNCIL,  
CITY OF HARTFORDFebruary 13, 2018

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 2, Article VI, Division 4, Section 2-352, of the Municipal Code of the City of Hartford be amended as follows:

**Sec. 2-352. - Compensation for nonunion and unclassified executive service classification.**

(A) That there be a new nonunion and unclassified executive service, including elected officials, classification and compensation plan that is authorized under City Charter Chapters IV, V, and VII and new nonunion compensation plan for specified administrative series and public safety series classifications.

(B) The classification and compensation plans have been developed to expand the salary structure and ranges to accommodate future increments that may be necessary to recognize accomplishment, growth, recruitment and/or retainment of qualified individual for these positions.

(C) The compensation plan has been expanded to include four (4) additional classifications: Chief information officer, director of emergency services and telecommunications, director of families, children, youth, and recreation and the City Treasurer.

(D) Effective July 1, 2018, the positions of Fire Chief, Police Chief and City Treasurer shall be paid the same annual rate of pay, which rate shall be fixed and included in the annual budget as approved by the Court of Common Council.

Ordinance shall take effect upon adoption.

**INTRODUCED BY:**

Majority Leader Julio A. Concepción

**COURT OF COMMON COUNCIL**

**City of Hartford, January 22, 2018**

**CO-SPONSORED BY:**

Council President Glendowlyn L.H. Thames

Minority Leader Wildaliz Bermudez

Councilman James Sanchez

**Resolution in Support of the Commission on Cultural Affairs (CoCA) Process to Identify a Poet Laureate**

**WHEREAS**, in March of 2017 the Court of Common Council passed and amended ordinance establishing a Poet Laureate for the City of Hartford; and

**WHEREAS**, The Commission on Cultural Affairs was established by the city to assess the conditions and needs of the arts community as well as analyze services provided to the arts community; and

**WHEREAS**, The Court of Common Council values the expertise of the members of CoCA; now, therefore, be it

**RESOLVED**, That the Court of Common Council accept, review and approve the recommendations made by CoCA of the process to identify candidates and appoint the City of Hartford's Poet Laureate.



## City of Hartford Poet Laureate Application Guidelines

The Poet Laureate for the City of Hartford acts as a representative for the City, its residents, and the value we place on literature and poetry in the community. The Poet Laureate encourages appreciation of poetry and literature and inspires future literary artists and readers in the City of Hartford.

### *Eligibility and Criteria*

#### Eligibility

A nominee for Poet Laureate must:

- Be a current resident of the City of Hartford
- Be at least 18 years old
- Have original works of poetry in at least one regionally-recognized publication
- Be available to serve a 3-year term

#### Criteria to Select Poet Laureate

Certain criteria will be given consideration in the selection process, including:

- Excellence as evidenced by the submitted poetry sample
- Professionalism as evidenced by an established history of publication, honors, awards, fellowships, and/or other recognition such as contributions to community culture
- Demonstrated advancement of poetry and literature in the community as well as other forms of commitment to community involvement

The Poet Laureate is provided with a \$1,000 stipend per year through the City, as funded by supporting donors. To maintain the position as Poet Laureate for the City of Hartford, the nominee must reside in the City for the length of their term and must not misrepresent or abuse the position.

*To Apply, Please Submit the Following via email (give email address here):*

- ☐ An application form
- ☐ A letter of interest
- ☐ A current resume or CV, including significant achievements and awards
- ☐ 4 – 7 samples of original poetry, with citation of the source of publication where applicable (minimum one sample from a published source)
- ☐ Three recent references from professional, academic, and/or community settings

### *Duties of the Poet Laureate*

The responsibilities of the Poet Laureate include, but are not limited to:

- Providing public poetry readings
- Appearing at public events
- Encouraging poetry appreciation within the City of Hartford
- Writing 1 – 3 poems for the City each year, to be submitted to Town Clerk

The Poet Laureate promotes awareness and appreciation of poetry, spoken word, and writing; works with the Hartford Public Library and local schools to promote creative learning through poetry, and endeavors to instill pride in the community.

### *Selection Process*

A Selection Committee reviews all applicants and submits three finalists to the Commission on Cultural Affairs. The Commission then selects one finalist and recommends them to the Mayor for final approval and appointment.

Applicants may be contacted by the Committee for further interview, references, or material.

Applications are not carried over for future years.

Prior applicants must re-apply for consideration.

An applicant cannot be a member of the Commission on Cultural Affairs or the Committee to select the Poet Laureate.





## City of Hartford Poet Laureate Application Form

---

Name: \_\_\_\_\_

Home Address\*: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

\* Hartford must be your primary residence

### Checklist for Attached Materials:

- ☐ Letter of interest
- ☐ Current resume or CV, including significant achievements and awards
- ☐ 4 – 7 samples of original poetry, with citation of the source of publication where applicable (minimum one sample from a published source)
- ☐ Three recent references from professional, academic, and/or community settings

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Application is due by:

Submit to [whoever/wherever here]

For further inquiry, contact [whoever]

For more information on the application and selection process, visit [website URL]

INTRODUCED BY:

COURT OF COMMON COUNCIL

COUNCILMAN THOMAS J. CLARKE II

MARCH 26, 2018

COUNCILWOMAN rJo Winch

COUNCILWOMAN Cynthia R. Jennings

WHEREAS, The Charter of the City of Hartford was adopted in 1947 and last amended in 2012; and

WHEREAS, Chapter XII, Section 5 of the Charter of the City of Hartford calls for a periodic review of the Charter; now, therefore, be it

RESOLVED, That a Charter Revision Commission be appointed pursuant to the provisions of Sections 7-187 through 7-194 of the Connecticut State Statutes, and of said Commission, one member shall be designated Chairperson; one member shall be designated Vice Chairman; and one shall be appointed Secretary; and be it further

RESOLVED, That said Commission shall be empaneled for the purpose of undertaking a thorough review of the current Charter and all aspects of the structure of City Government; and be it further

RESOLVED, That in accordance with the provisions of Section 7-190 of the Connecticut General Statutes, this Council shall within thirty days of passage of this resolution, appoint members of the Charter Revision Commission; and be it further

RESOLVED, That the City of Hartford Corporation Counsel is requested to provide such assistance to the Commission as it deems necessary.

Introduced by:  
Councilwoman Winch

Court of Common Council  
City of Hartford, March 26, 2018

CHARTER REVISION TASK FORCE

- WHEREAS,** The Charter of the City of Hartford was adopted in 1947 and last amended in 2012, and
- RESOLVED,** The Charter Revision Task Force shall consist of 5 members, one member shall be designated Chairperson, one member shall be designated Vice Chairperson, and one shall be appointed Secretary, and be it further
- RESOLVED,** The Charter Revision Task Force shall meet when 51 percent of the members of the said task force are appointed members of the task force, and be it further
- RESOLVED,** That the City of Hartford Corporation Counsel is requested to provide such assistance to the task force as it deems necessary.