

AGENDA
MEETING OF THE COURT OF COMMON COUNCIL
January 22, 2018

ACTION TAKEN

COMMUNICATIONS

1. MAYOR BRONIN, with accompanying resolution concerning the approval of a tentative Agreement for a Successor Collective Bargaining Agreement between the City of Hartford and Local 1716, Council 4, AFSCME, AFL-CIO, effective July 1, 2015 through June 30, 2021.
2. MAYOR BRONIN, with accompanying resolution concerning a request to enter into Executive Session for the purpose of discussing a tax litigation settlement with Shelbourne Properties and its affiliates for office building located at 20 Church Street and 100 Pearl Street.
3. MAYOR BRONIN, with accompanying resolution concerning authorizing the City to accept a grant from the North Central Area Agency on Aging to provide services to elderly residents of Hartford.
4. MAYOR BRONIN, with accompanying resolution concerning the appointment of members to the Permanent Commission on the Status of Hartford Women.
5. MAYOR BRONIN, with accompanying resolution concerning authorization to enter into a Memorandum of Understanding ("MOU") with Knox, Inc. to support and maintain the city's urban tree canopy.
6. MAYOR BRONIN, with accompanying resolution concerning authorizing the City of Hartford to "opt out" of the requirements of Public Act 17-155: "An Act Concerning Temporary Healthcare Structures".
7. MAYOR BRONIN, with accompanying resolution concerning authorizing the 2018 schedules for the two City-owned golf courses in Keney and Goodwin Parks.
8. MAYOR BRONIN, Communication concerning the Submission of the Annual Report of the Hartford Planning & Zoning Commission for the 2017 calendar year.
9. MAYOR BRONIN, Communication concerning the Submission of the Greater Hartford Flood Commission for the 2017 calendar year.
10. HEALTH AND HUMAN SERVICES COMMITTEE, Communication concerning a follow-up on displace families from hurricane and homeless shelter and no freeze.

REPORTS

11. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, Report concerning a Substitute ordinance amending Chapter 2A - Pensions, Section 2A-5, Section 2A-6, and Section 2A-25 of the Hartford Municipal Code.
12. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying substitute resolution requesting quarterly reports of all contracts and expenditures outsourced to private firms for any project greater than \$25,000 and a six-month report on those over \$50,000, including names and a documented history of the firm's services within the recent 3-year period.
13. HEALTH AND HUMAN SERVICES COMMITTEE, with accompanying resolution requesting that the Members of the Court of Common Council be hold accountable to the residents concerning efficiency and coordination for the facilities of the Hartford Public Library, and to investigate dispersion and destruction of this public system.
14. QUALITY OF LIFE AND PUBLIC SAFETY COMMITTEE, with accompanying resolution concerning the appointment of two members to the Civilian Police Review Board.

ACTION TAKEN

FOR ACTION

15. Substitute Ordinance creating a Registry of Owners of Residential Rental Property Amending Chapter 18, Section 150 of the Hartford Municipal Code.

16. Substitute ordinance amending Chapter 2A - Pensions, Section 2A-5, Section 2A-6, and Section 2A-25 of the Hartford Municipal Code.
17. Ordinance amending Chapter 32 Article III Section 32-61 concerning Admissions Surcharge of the Municipal Code.
18. Ordinance amending Chapter 2, Section 2-850 concerning Residency Requirements of the Municipal Code.
19. Ordinance Amending Chapter VIII adding Section 7, concerning the Department of Public Library of The Hartford Municipal Code.

PROPOSED ORDINANCES

20. (MINORITY LEADER BERMUDEZ) Ordinance amending Chapter 29, Article I, to add Section 29-18 relating to the Use of Unmanned Aerial Vehicles by the Hartford Police Department, of the Municipal Code.

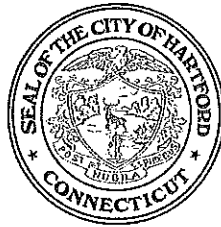
HEARING DATE - Tuesday, February 20, 2018

RESOLUTIONS

21. (COUNCIL PRESIDENT THAMES) Resolution concerning the appointment of the Chairperson and members to the Standing Committees of the Court of Common Council for the term commencing January 22, 2018 and ending December 31, 2019.
22. (MAJORITY LEADER CONCEPCION) (COUNCIL PRESIDENT THAMES) (MINORITY LEADER BERMUDEZ) Resolution requesting to accept, review and approve the recommendations made by CoCA for Hartford's new Public Art Policy.
23. (MAJORITY LEADER CONCEPCION) (COUNCIL PRESIDENT THAMES) (MINORITY LEADER BERMUDEZ) (COUNCILMAN SANCHEZ) Resolution requesting to accept, review and approve the recommendations made by CoCA of the process to identify candidates and appoint the City of Hartford's Poet Laureate.

Attest:

**John V. Bazzano
City Clerk**



Luke A. Bronin
Mayor

ITEM # 1 ON AGENDA

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Local 1716 Tentative Agreement

Dear Council President Thames:

Attached for your consideration is a resolution to approve a Tentative Agreement for a Successor Collective Bargaining Agreement between the City of Hartford and Local 1716, Council 4, AFSCME, AFL-CIO (hereinafter, "Local 1716") effective July 1, 2015 through June 30, 2021.

The Tentative Agreement is a result of a long negotiation with Local 1716 and, if enacted, would represent significant steps toward putting the City of Hartford on a sustainable fiscal path. I am grateful to the leadership of Local 1716 for recognizing the importance of partnering to address our historic fiscal challenges and for following through and reaching a fair and responsible Tentative Agreement. The Agreement will save the City approximately \$4.0 million by 2021 and makes important changes to reduce long-term liabilities.

After several months of negotiations and discussions with Local 1716, the parties signed a Tentative Agreement on December 20, 2017. Local 1716 ratified the Tentative Agreement on January 9, 2018 and a copy has been provided to each Council Member. Some items of special interest are as follows:

1. The term of the new Collective Bargaining Agreement is from July 1, 2015 through June 30, 2021. (The current Collective Bargaining Agreement expired June 30, 2015.)
2. Local 1716 members would receive no general wage increases for the first three fiscal years and the final fiscal year of the contract term.
3. Effective July 1, 2018, the health insurance plan will shift from a costly preferred provider organization plan to a high deductible health plan with a health savings account. The specifics of the new plan are set forth in the Tentative Agreement.

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

WHEREAS, The Mayor presents a Tentative Agreement dated December 20, 2017 between the City of Hartford ("City") and the Local 1716, Council 4, AFSCME, AFL-CIO ("Local 1716") covering the period of July 1, 2015 through June 30, 2021; and

WHEREAS, The Tentative Agreement, subject to approval by the Court of Common Council, provides for four years of wage freezes for current employees, resulting in significant cost avoidance for the City; and

WHEREAS, The Tentative Agreement provides for the implementation of a high deductible health plan design with a Health Savings Account effective July 1, 2018 and increases to the employee premium cost share for health care coverage, all of which will result in additional savings for the City; and

WHEREAS, The Tentative Agreement also provides for long-term structural changes to employee benefits, such as retiree health insurance and sick leave accruals and payments, which will positively impact the City's OPEB liabilities; and

WHEREAS, The Mayor recommends approval of the Tentative Agreement; now, therefore, be it

RESOLVED, That the Tentative Agreement dated December 20, 2017 between the City and Local 1716, covering the period of July 1, 2015 through June 30, 2021 is hereby approved; and be it further

RESOLVED, That the Court of Common Council authorizes the Mayor to execute all necessary documents and agreements to implement the approved agreement; and be it further

RESOLVED, That the Mayor is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interest of the City in order to effectuate the above transaction; and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the other aforesaid actions; and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreement and documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

4. Effective July 1, 2018, Local 1716 members will contribute thirteen percent (13%) of the carrier's premium rate toward the cost of its medical and dental insurance. The member's contribution rate will increase to fourteen percent (14%) on July 1, 2019 and to fifteen percent (15%) on July 1, 2020.
5. The Tentative Agreement also provides for changes to retiree health insurance, including:
(a) changing the retiree insurance plan design offered to current members who retire to the same insurance plan design offered to active members as that plan design may change through future negotiations (currently must maintain the plan design in effect at the date of retirement), (b) eliminating City-provided health insurance at age 65 for current members, and (c) eliminating any City-provided retiree health insurance for new hires.
6. Structural changes to sick leave accrual and payout also are included in this agreement. If approved, current members would have a lower cap on maximum accrual and payout at time of retirement, the specifics of which can be found in the agreement.
7. Under the Tentative Agreement, the workers' compensation differential pay will be reduced from one year to six months.

Once the Court of Common Council receives this request, they must approve or reject it within forty-four (44) days of the date the Tentative Agreement was reached. The Tentative Agreement between the parties may be approved or rejected as a whole by a majority vote of those present and voting on the matter. If the Court of Common Council fails to vote on the request within the forty-four day window, such request and Tentative Agreement shall be considered approved. Therefore, based on these statutory timelines, the Court of Common Council has until Friday, February 2, 2018 to vote on the City's request for approval to implement the Tentative Agreement between the City of Hartford and Local 1716.

Since this matter involves collective bargaining, I recommend that the Court of Common Council go into Executive Session at their meeting of January 22, 2018, in order to discuss any questions or concerns regarding the Tentative Agreement before voting on it by the appropriate deadline. In addition, the Human Resources Department will make itself available to meet with Court of Common Council in advance of the January 22 meeting.

I respectfully recommend the adoption of the attached resolution approving the Tentative Agreement with Local 1716.

Respectfully submitted,



Luke A. Bronin
Mayor



Luke A. Bronin
Mayor

ITEM # 2 ON AGENDA

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Executive Session: Shelbourne Settlement

Dear Council President Thames:

Attached for your consideration is a resolution authorizing a tax litigation settlement with Shelbourne Properties and its affiliates for office buildings located at 20 Church Street and 100 Pearl Street.

I hereby request that the Court of Common Council go into Executive Session at its regularly scheduled meeting of January 22, 2018 for the purpose of discussing this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
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Telephone (860) 757-9500
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INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

WHEREAS, Shelbourne Properties and its affiliates (collectively "Shelbourne") own two existing office buildings at 20 Church Street and 100 Pearl Street and are the prospective owners of a third property known as Talcott Plaza (comprised of three parcels known as 1006 Main Street, 30 Talcott Street, and 36 Talcott Street), and

WHEREAS, Shelbourne currently has tax litigation pending with the City of Hartford, now, therefore, be it

RESOLVED, That the Court of Common Council hereby approves the settlement of pending tax litigation of Shelbourne with the City.



ITEM # 3 ON AGENDA

Luke A. Bronin
Mayor

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: NCAAA Grant


Dear Council President Thames:

Attached for your consideration is a resolution authorizing the City to accept \$70,190 in grant funding from the North Central Area Agency on Aging (NCAAA) to provide services to elderly residents of Hartford for the period beginning October 1, 2017 and continuing through September 30, 2018. The grant will be used as follows: \$50,000 for the Home Help Program and \$20,190 for the Keep on Living (KOL) Wellness Program.

Grant funds are made available to the NCAAA by the U.S. Department of Health & Human Services through Title III of the Older Americans Act. The City has received Title III-B funding (Supportive Services & Senior Services) for its Home Help program for over twenty-five years. Home Help provides assistance with activities of daily living, such as cooking, cleaning, or laundry, to individuals who are over 60 or who have permanent disabilities. Title III-D funds (Disease Prevention & Health Promotion) have been utilized for eleven years for the KOL program, which provides information and assistance to elders in nutrition, exercise, and other aspects of a healthy lifestyle.

Title III grant funds require a 100% match from non-Federal funds. The City will provide an in-kind match for both programs. For Home Help, the match is \$55,168 which represents the time spent on the program by the Public Health Nursing Supervisor, Project Coordinator, and Finance Manager. The KOL match includes \$13,360 representing the time spent by the Program Manager, \$1,830 in clinical supplies, and \$5,000 in contract costs for a nurse and aerobics instructor. The match costs are included in the FY2018 budget for the Department of Health & Human Services.

Respectfully submitted,


Luke A. Bronin
Mayor

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INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

WHEREAS, The North Central Area Agency on Aging (NCAAA) has advised the City of Hartford through its Department of Health & Human Services of the availability of \$70,190 in grant funding under Title III of the Older American Act to support services for the elderly for the period October 1, 2017 through September 30, 2018, and

WHEREAS, The City proposes to utilize the grant funds as follows: \$50,000 for the Home Help program and \$20,190 for the Keep on Living (KOL) Wellness program, and

WHEREAS, The use of these funds supports the City's overall commitment to assist its senior residents in remaining independent in their own homes and community for as long as possible, and

WHEREAS, The acceptance of these program funds requires a 100% non-Federal cash match which will be provided in-kind through a portion of salaries and fringe benefits of program staff, the cost of program supplies, and contract costs, all of which are contained in the Department of Health and Human Services FY2018 General Fund Budget, now, therefore, be it

RESOLVED, that the Hartford Court of Common Council hereby authorizes the Mayor to apply for and accept \$70,190 in grants from the NCAAA for the funding period October 1, 2017 through September 30, 2018 to be used for the Home Help and Keep on Living programs administered by the City of Hartford Department of Health and Human Services, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions; and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 4 ON AGENDA

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appointments to Women's Commission

Dear Council President Thames:

Attached for your consideration is a resolution confirming my appointment of Laurie A. Bompart and Pamela Senatore as new members of the Permanent Commission on the Status of Hartford Women.

The purpose of the Commission is to assist in the elimination of gender-based discrimination and help improve the status of women in Hartford. The Commission is charged with studying the conditions of Hartford women and making findings and recommendations to the Mayor and Council. The Commission has 20 seats and members serve two-year terms. The Commission has not been active for awhile and it is my intent that these and other appointments will help to re-invigorate this important body.

Laurie Bompart grew up in Hartford on the grounds of the Hartford Seminary and is currently the Store Manager at Barnes & Noble UConn Hartford Bookstore. Her 3-family home in the West End has been her home and business investment for the past 15 years. She is a mentor of women and is an advocate for women's issues, especially affordable health care resources. Pamela Senatore has a diverse background that ranges from entertainment to marketing to fundraising, to business development. She supported small business in New Orleans after Katrina, with a focus on women and minority-owned firms and is presently the manager of the United Way's Women's Leadership Council.

I am pleased to appoint these committed and engaged women to the Permanent Commission on the Status of Hartford Women. Their resumes and explanations of why they wish to serve are attached for your review.

Respectfully submitted,

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Luke A. Bronin
Mayor

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Telephone (860) 757-9500
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INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

Whereas, The Permanent Commission on the Status of Hartford Women is charged with assisting in the elimination of gender-based discrimination and helping to improve the status of women in the city of Hartford, and

Whereas, The Mayor has appointed Laurie Bompart and Pamela Senatore to the commission, now, therefore, be it

Resolved, That the Court of Common Council hereby confirms the appointments of the following individuals as members of the Permanent Commission on the Status of Hartford Women:

Laurie A. Bompart (D) 977 West Blvd. Hartford 06105
For a term expiring on September 1, 2019
(Replacing Linda Moore-Wright)

Pamela Senatore (I) 140 Huyshope Avenue, Apt. 312, Hartford 06106
Appointed to a term expiring on September 1, 2018
(Filling a vacancy)



Luke A. Bronin
Mayor

ITEM # 5 ON AGENDA

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Street Tree Planting

Dear Council President Thames:

Attached for your consideration is a resolution authorize the City to enter into a Memorandum of Understanding ("MOU") of \$75,000 with Knox, Inc. (Knox) for the planting and maintenance of 150 street trees, to support and maintain the city's urban tree canopy.

This project is a continuation of the City's street tree planting program that has been underway for the past two years in partnership with Knox. The MOU requires Knox to plant a minimum of 150 trees along streets throughout the Hartford and maintain them by watering, mulching, and staking. All trees chosen will be suitable for Hartford's hardiness zone, tolerant of diseases and pests, and will meet minimum branching height requirements. Knox will guarantee the survival of the trees for two years after planting. Knox will employ Hartford residents as seasonal employees as part of this endeavor. Additionally, community volunteers will be trained by Knox in horticulture techniques to assist in the care of the trees to assure their survival and health in the future. Funds for this project are available in the Capital Improvement Fund in account code W1808.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

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INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

WHEREAS, Knox, Inc. has partnered with the City of Hartford in beautification, tree planting, golf course maintenance, and other environmental projects; and

WHEREAS, Knox, Inc. hires and trains Hartford residents for horticultural jobs and engages volunteers in much of its work to improve the quality of life and environmental health in the City; and

WHEREAS, Knox, Inc. is recognized as a leader in urban reforestation techniques and has contracted with the City for the past two years to plant hundreds of trees; and

WHEREAS, the City proposes to contract with Knox, Inc. to continue to implement its urban reforestation program by means of a Memorandum of Understanding (MOU), extending the agreement from previous years; and

WHEREAS, The MOU shall be in the amount of \$75,000, which funds are available in the Capital Improvements Program (CIP) budget, Account W1808; and

WHEREAS, Knox, Inc. will plant a minimum of 150 trees along Hartford streets and maintain them by watering, mulching, and staking, and will guarantee the survival of said trees for two years after planting; and

WHEREAS, Knox Inc. agrees that all trees chosen will be suitable for Hartford's hardiness zone, tolerant of diseases and pests, and will meet minimum branching height requirement; and

WHEREAS, Community volunteers will be trained by Knox as part of said Agreement in horticulture techniques to assist in the care of said trees for the future; and

WHEREAS, Knox, Inc. agrees to employ Hartford residents as seasonal employees as part of this endeavor and will, additionally, train community volunteers in horticulture techniques to assist in the care of the trees; now, therefore, be it

RESOLVED, that the Court of Common Council hereby authorizes the Mayor to enter into a one-year Memorandum of Understanding with Knox, Inc. in the amount of Seventy-Five Thousand Dollars (\$75,000.00) for the planting of at least 150 trees in areas identified and approved by the City's City Forester and in accordance with the above program; and be it further

RESOLVED, that the Mayor is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the above transaction; and be it further

RESOLVED, that no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to take any of the other aforesaid actions; and be it further

RESOLVED, that all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



ITEM # 6 ON AGENDA

Luke A. Bronin
Mayor

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Temporary Healthcare Structures

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the City of Hartford to "opt out" of the requirements of Public Act 17-155: "An Act Concerning Temporary Healthcare Structures" (the "Act").

A Temporary Healthcare Structure (THS) is defined by the CT Office of Legislative Research as a "small self-contained, prefabricated dwelling that is temporarily placed on residential property, allowing individuals living in the principal dwelling to care for the THS occupant". Public Act 17-155, passed by the State Legislature on July 6, 2017, authorizes a THS in any single-family residential zone on property owned by the THS occupant or caregiver as an as-of-right use, i.e. municipalities may not deny or prohibit THSs through a zoning ordinance that otherwise regulates accessory structures and uses. The Act, however, does give municipalities the right to "opt out" of the law by passage of resolutions by both the municipal planning and zoning commission and the legislative body.

THSs are intended to help seniors and people with mental or physical disabilities delay or avoid entering long-term care facilities. We are strongly supportive of this goal and our zoning code allows for stand-alone accessory dwelling units in certain residential zoning districts. However, the City's code also provides for suitable design, location and siting which not only protects the health and safety of the occupants, but the health and viability of neighborhoods. We believe that the over-riding of local zoning codes, through the requirements of the Act, will negatively impact our city.

By resolution dated November 14, 2017, the Hartford Planning & Zoning Commission passed a resolution recommending that the City opt out of the requirements of the Act. By doing so, the City retains land use control over THSs and can protect the interests and safety of both the occupants of such structures and the community as a whole. The specific factors on which the Commission based its recommendation are included in the attached resolution as required by subsection (j)(3) of section 1 of the Law.

Respectfully submitted,

A handwritten signature of Luke A. Bronin in black ink.

Luke A. Bronin
Mayor

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INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

WHEREAS, In July of 2017, the General Assembly of the State of Connecticut passed, and the Governor signed into law, Public Act No. 17-155, amending, among other provisions, Section 8-2(a) of the General Statutes to require a municipality to allow temporary health care structures as defined therein ("the Law"), and

WHEREAS, The Law aims to override local regulation, including but not limited to local zoning regulation, of temporary health care structures but allows municipalities to opt out of the Law by action of the Planning & Zoning Commission (the "Commission") and the legislative body of the municipality, the Court of Common Council, and

WHEREAS, The Commission has reviewed the implications of the Law on the city of Hartford, the goals of the City's plan of conservation and development, and the stated intent of the City's zoning code; and

WHEREAS, The Commission has resolved, at its meeting on November 14, 2017, to recommend, to the Court of Common Council, that it vote to have the City of Hartford opt out of the provisions of the Law; now, therefore, be it

RESOLVED, That the Court of Common Council declares its affirmative decision to opt out of the provisions of Public Act No. 17-155, including any amended provision of subsection (a) of section 8-2 of the General Statutes which may require a municipality to allow temporary health care structures as defined therein, and be it further

RESOLVED, That the Court of Common Council bases this declaration on a variety of factors, including but not limited to the following:

- (1) Hartford has a unique, form-based zoning code that carefully regulates the architectural design of buildings and the articulation of open space;
- (2) The majority of Hartford's residential neighborhoods are either designated historic or eligible for such designation, and the temporary health care structures to be located in Hartford pursuant to the Law may be incompatible with such neighborhoods;
- (3) Hartford allows for stand-alone accessory dwelling units in specific residential zoning districts, and provides for the suitable design, location, and siting of such accessory dwelling units, which may be used to temporarily house individuals likely to be served by the Law;
- (4) Hartford has many multifamily housing units and affordable housing options, suitable for providing temporary, affordable housing options for individuals likely to be served by the Law;
- (5) The Law does not provide the Commission and the people it represents with enough flexibility to regulate temporary health care structures in a way that is compatible with the goals of the zoning code and the plan of conservation and development;
- (6) Given the small number of City zoning enforcement personnel, it may be difficult for Hartford to assess whether a temporary health care structure complies with the Law, and be it further

RESOLVED, That the above factors being the stated reasons, on the record, for this resolution, as required by subsection (j)(3) of section 1 of the Law; and be it further

RESOLVED, That the Court of Common Council hereby elects to and hereby does opt out of the provisions of the Law.



Luke A. Bronin
Mayor

ITEM # 7 ON AGENDA

January 22, 2018

Honorable Glendowlyn L. H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Golf Course Fees

Dear Council President Thames:

Attached for your consideration is a resolution authorizing the 2018 fee schedules for the two City-owned golf courses in Keney and Goodwin Parks.

At Keney Park Golf Course, we propose that remain rates the same as in 2017, except for season passes, which will increase from \$1,025 to \$1,050 for adult residents, from \$1,399 to \$1,525 for adult non-residents, from \$825 to \$850 for senior residents, and \$1,049 to \$1,125 for senior non-residents. We believe this fee structure will solidify the loyalty of many regional golfers who have taken a liking to the restored course and will make the course an attractive option for new customers from throughout the region. At Goodwin Park Golf Course, the fees for season passes remain at the 2017 level, but a reduction of other rates to 2016 levels is recommended to address price sensitivities of the customer base. Golf car fees remain the same at both courses.

In accordance with Section 2-330.64(f) of the Municipal Code, the proposed fees were presented to the Hartford Golf Course Oversight Commission and, on November 28, 2017, the Commission unanimously approved a motion to recommend to the Court of Common Council the fee schedules shown in the attached resolution.

The fees as proposed are expected to generate \$2,090,000 in gross revenue for both courses combined in calendar year 2018. The golf courses are expected to be financially self-sustaining in 2018 – in line with our original budget projections.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 22, 2018

WHEREAS, The City of Hartford (the "City") has made a substantial financial investment in the restoration of Keney Park Golf Course and Goodwin Park Golf Course (the "Golf Courses") and has taken the steps necessary to provide its residents and visitors a high-quality golf experience at the Golf Courses; and

WHEREAS, The adoption of a reasonable fee schedule is essential to the successful financial operation of the Golf Courses; and

WHEREAS, The Department of Public Works (the "DPW") and its consultant on golf operations, the Connecticut Section of the Professional Golfers Association, have completed an analysis of fees charged by the other municipal golf courses in the region, which shows that the golf fees proposed by the DPW are similar to the average fee charged in the region; and

WHEREAS, The City's Golf Course Oversight Commission, on November 28, 2017, reviewed and unanimously approved a resolution recommending to the Court of Common Council the adoption of the fees as proposed by DPW; now, therefore, be it

RESOLVED, That the Court of Common Council, in accordance with Chapter IV, Section 2(e) of the Hartford City Charter and Sections 26-4 and 2-330.64(f) of the Hartford Municipal Code, hereby adopts the following fee schedules:

Goodwin Park Golf Course Rates

| | 2018 |
|------------------------------|-----------------------|
| | WEEK DAY RATES |
| Resident 18 Holes | \$ 25.00 |
| Senior Resident 18 Holes | \$ 17.00 |
| Resident 9 Holes | \$ 17.00 |
| Senior Resident 9 Holes | \$ 12.00 |
| | WEEKEND RATES |
| Resident 18 Holes | \$ 26.00 |
| Senior Res 18 Holes | \$ 26.00 |
| Resident 9 Holes | \$ 18.00 |
| Senior Resident 9 Holes | \$ 18.00 |
| | WEEK DAY RATES |
| Non-Resident 18 Holes | \$ 33.00 |
| Non-Resident Senior 18 Holes | \$ 25.00 |
| Non-Resident 9 Holes | \$ 22.00 |
| Non-Resident Senior 9 Holes | \$ 18.00 |
| | WEEKEND RATES |
| Non-Resident 18 Holes | \$ 35.00 |

| | |
|------------------------------|-----------------------|
| Non-Resident Senior 18 Holes | \$ 35.00 |
| Non-Resident 9 Holes | \$ 23.00 |
| Non-Resident Senior 9 Holes | \$ 23.00 |
| | WEEK DAY RATES |
| Junior 18 Holes | \$ 15.00 |
| Junior 9 Holes | \$ 9.00 |
| | WEEKEND RATES |
| Junior 18 Holes | \$ 17.00 |
| Junior 9 Holes | \$ 10.00 |
| | GOLF CAR FEES |
| 18 Holes (per person) | \$ 17.00 |
| 9 Holes (per person) | \$ 11.00 |
| | SEASON PASSES |
| Resident | \$ 950.00 |
| Resident Senior | \$ 800.00 |
| Non Resident | \$ 1,150.00 |
| Non Resident Senior | \$ 950.00 |
| Junior | \$ 300.00 |

Keney Park Golf Course Rates

| | |
|------------------------------|-----------------------|
| | 2018 |
| | WEEK DAY RATES |
| Resident 18 Holes | \$ 30.00 |
| Senior Resident 18 Holes | \$ 21.00 |
| Resident 9 Holes | \$ 19.00 |
| Senior Resident 9 Holes | \$ 14.00 |
| | WEEKEND RATES |
| Resident 18 Holes | \$ 32.00 |
| Senior Resident 18 Holes | \$ 32.00 |
| Resident 9 Holes | \$ 21.00 |
| Senior Resident 9 Holes | \$ 21.00 |
| | WEEK DAY RATES |
| Non-Resident 18 Holes | \$ 40.00 |
| Non-Resident Senior 18 Holes | \$ 29.00 |
| Non-Resident 9 Holes | \$ 24.00 |
| Non-Resident Senior 9 Holes | \$ 20.00 |
| | WEEKEND RATES |
| Non-Resident 18 Holes | \$ 42.00 |
| Non-Resident Senior 18 Holes | \$ 42.00 |
| Non-Resident 9 Holes | \$ 26.00 |
| Non-Resident Senior 9 Holes | \$ 26.00 |

| | |
|-----------------------|-----------------------|
| | WEEK DAY RATES |
| Junior 18 Holes | \$ 17.00 |
| Junior 9 Holes | \$ 10.00 |
| | WEEKEND RATES |
| Junior 18 Holes | \$ 18.00 |
| Junior 9 Holes | \$ 10.00 |
| | GOLF CAR FEES |
| 18 Holes (per person) | \$ 18.00 |
| 9 Holes (per person) | \$ 11.00 |
| | SEASON PASSES |
| Resident | \$ 1,050.00 |
| Resident Senior | \$ 850.00 |
| Non-Resident | \$ 1,525.00 |
| Non-Resident Sr. | \$ 1,125.00 |
| Junior | \$ 299.00 |

and be it further

RESOLVED, That the Mayor is hereby authorized to, if applicable, execute and deliver any documents and to take such other actions, upon and subject to such terms and conditions that the Mayor and the Corporation Counsel may deem appropriate and in the best interests of the City, in order to effectuate and/or further the above matter; and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute and deliver the aforementioned agreements or other documents, if applicable, or to take any of the other aforesaid actions; and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon and only shall be effective on and by means of, the Mayor executing and delivering such agreements and documents, if applicable, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 8 ON AGENDA

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Planning & Zoning Commission Annual Report

Dear Council President Thames:

Attached for your information is the Annual Report of the Hartford Planning & Zoning Commission for the 2017 calendar year. The report highlights the Commission's achievements, including edits to the zoning code, receipt of three awards, and development of a Climate Action Plan, in addition to processing historic review applications, zoning permits, site plan reviews, variance applications and special permit applications.

Should you wish additional information, the chair and members of the Commission are available to assist you.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606



PLANNING & ZONING COMMISSION

Year-End Report

December 30, 2017

2017 was another extremely busy year for the Planning & Zoning Commission. We were pleased to welcome a new commissioner, and we continue to tweak the code overhaul we adopted in January 2016. In addition to gaining national recognition for our new zoning code, we have seen significant investment in real estate that would never have been allowed in the old zoning code. Just as significantly, we have developed a citywide Climate Action Plan, now pending before the City Council. Finally, we continue to work with other city commissions, as well as nonprofit organizations and regional authorities, to address or resolve issues related to blight, trees, and environmental concerns, among other issues.

A. COMMISSION GOVERNANCE

- Welcomed a new member, alternate Kevin Henry

B. SUBSTANTIVE ACHIEVEMENTS

- Completed 5 rounds of primarily technical edits (March, August, November (twice), and December) to clarify intent of the new code
 - One of the most important and pioneering changes was lifting the parking minimum requirements; we received national attention for this change
- Added to 2016's receipt of 5 major planning, economic development, and sustainability awards by winning 3 more:
 - Connecticut Main Street Center Award of Excellence – the Catalyst Award
 - City of Hartford Food Policy Advisory Commission – Community Service Award
 - Bike Friendly Community Award – Bronze (received December 2016, in part on the basis of the city's planning and zoning efforts)
- For first 18 months of the new code, the City reported 264 Historic Review applications; 159 zoning permits; 58 site plan reviews; 30 variance applications; and 13 special permit applications
 - These applications included many uses not allowed, or only awkwardly allowed, in the old code, including three new breweries, two maker spaces, whole-campus plans for Bowles Park and Westbrook Village, the Park Street branch library, and the redevelopment of the Swift Factory
- Continued the work of the Climate Stewardship Council, a working group we created in 2016, with a diverse group of stakeholders
- Drafted and endorsed a Climate Action Plan, developed a website (online at www.hartford.gov/climate), and engaged hundreds of people in the process of envisioning and securing a more sustainable Hartford
- Wrote letters in our official capacity, including:
 - A letter of support for a (successful) DEEP grant for the Enfield Street Community Garden

- Opinion letters on both the Connecticut Airport Authority proposal and the MIRA facility proposal
- A letter of support for the blight ordinance, when it was heard by City Council

C. CHAIR OUTREACH

- Liaised with various City departments, Commissions, and working groups
- Liaised with various third parties, including private property owners, real estate developers, community organizations, and nonprofit organizations
- Engaged 29 students from five universities (Trinity College, UConn, University of Hartford, Berkeley, and CCSU) in drafting, updating, and implementing the work of the Climate Stewardship Council, including its Climate Action Plan
- Gave over a dozen presentations about Hartford's zoning code at academic, professional and community forums, including at Cornell Law School, the University of Michigan, Georgetown University, UConn, Trinity College, Tufts University, Arizona State University, the American Planning Association national conference, the International Municipal Lawyers Association conference, the National Trust for Historic Preservation national conference, the National Community Gardening Conference, Oxford University, and the Connecticut Bar Association Land Use Law section, among other venues



Luke A. Bronin
Mayor

ITEM #

9

ON AGENDA

January 22, 2018

Honorable Glendowlyn L.H. Thames, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Flood Commission Annual Report

Dear Council President Thames:

Attached for your information is the Annual Report of the Greater Hartford Flood Commission for the period January 1, through December 31, 2017.

The Greater Hartford Flood Commission was established by a special act of the Connecticut State Legislature in 1955. The Commission is charged with management of the flood plain district and the flood control infrastructure, including all dikes, the levee system and pumping stations. The Commission is comprised of seven members, four of whom are residents of the city of Hartford and one resident each from the towns of West Hartford, Bloomfield, and Newington.

The Commission is required by the Special Act and the Charter of the City of Hartford to file a report to the governing bodies of the towns of West Hartford, Bloomfield and Newington and the City of Hartford of its activities for the preceding year. The Report describes flood events that occurred during 2017, gives updates on inspection, analysis and construction projects, describes project applications received and acted upon by the Commission, and includes a report by the Director. Should the Council wish to discuss the Report with members of or staff to the Commission, please let us know.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Luke A. Bronin", written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606



GREATER HARTFORD FLOOD COMMISSION

50 Jennings Road 2nd floor

Hartford, Connecticut 06103

Telephone: (860) 757-9900 Fax: (860) 722-6251



Annual Report of the Greater Hartford Flood Commission ¹ January 1, 2017 - December 31, 2017

To: Court of Common Council, Hartford Town
Council, West Hartford
Town Council, Bloomfield
Town Council, Newington

1. FLOOD EVENTS

- a. During the calendar year 2017, there were 6 flood events. A flood event is when the Connecticut River reaches "Action Stage" or 12 feet. The Flood Events were as follows:

2/27/17 to 3/5/17 with a crest of 16.09 feet
4/5/17 to 4/24/17 with a crest of 17.16 feet
5/6/17 to 5/11/17 with a crest of 13.62 feet
6/7/17 to 6/10/17 with a crest of 14.36 feet
7/3/17 to 7/5/17 with a crest of 12.85 feet
10/30/17 to 11/3/17 with a crest of 16.82 feet

During these events, inspections of the Levee System were conducted and found to be satisfactory. All stations were activated during these events and the personnel operating them performed well.

2. INSPECTION, ANALYSIS and CONSTRUCTION PROJECTS

- a. Routine & Periodic Inspections: Quarterly and annual inspections were completed. The City will include these inspection results when they submit the Flood Commission Annual Report to U.S. Army Corps of Engineers (USACE) by January 31st. The inspections include Earthen Levees, Concrete Floodwalls, Drainage Structures, Utility Penetrations, Pressure Conduits, Park River Conduit Gate Valves, Pumping Stations, and Flood Control Channels.
- b. Routine Flood Control Levee System Maintenance: This work includes various maintenance projects for the levee system. The work consists of mowing the dikes, rip rap restoration, drainage ditch clearing, animal boring control, miscellaneous repairs, and sediment and debris cleaning after flood events.

¹ This report is submitted to the governing bodies of the towns of West Hartford, Bloomfield, and Newington and the City of Hartford, as required by the Special Laws 1955, Act No. 72, Section 18 and the Charter of the City of Hartford.

- c. Bulkeley Bridge Analysis: John McGrane from GEI completed the analysis and will prepare a summary document for the Bulkeley Bridge underseepage evaluation. Design and path forward will be based on the USACE Risk Assessment final report.
- d. South Meadows Pump Station Repairs: The rehabilitation and repairs of four pumps including pump shaft, bearings, seals and gate valves.
- e. North and South Meadows Bar Screen Installation and Cleaning Mechanism Replacements: Concrete repairs to both North and South Meadows pump stations are complete and foundations for trash rake equipment have been poured. The bar screen and trash rake mechanism at South Meadows have been installed.
- f. Weston Street Drainage Phase 2: This project includes construction of remaining improvements needed to correct interior drainage problems in the North Meadows swale area. The project is complete.
- g. Closure Structure Upgrades: Completed the upgrade of Closure Structures to improve operational efficiency, reliability, and durability of closing openings in the flood wall or railroad track openings that are potential hazards during high river flooding; only Closure Structure #1 remains to be installed under Amtrak railroad tracks in the North Meadows.
- h. South Meadows Dike Impervious Blanket: Design work has commenced which includes providing a levee surface repair plan and recommendations, creating impervious shell repair details, evaluating the regulatory permitting requirements, and producing the technical scope of services documents for the construction services for bidding purposes.
- i. Toe Drain Design project: Preliminary evaluation of levee toe drain sections that will be proposed for permanent abandonment. Subconsultant work for survey and geotechnical testing to follow soon.

3. APPLICATIONS SUBMITTED TO THE COMMISSION

- a. Application by Wheeler Clinic, Inc., for construction of a storm water detention basin in the flood plain of the Park River (North Branch) at 43 and 49 Woodland Street. Storm water basin is part of a larger project to redevelop the site with additional parking which is outside the flood plain. APPROVED by Commission
- b. Additional action on previously approved flood plain application for expansion of CT Transit Parking Expansion, 100 Liebert Road. Action needed to authorize City to grant an easement/right to drain to State of CT (CT Transit) across flood control land at North Meadows Pump Station pond. APPROVED by Commission

4. DIRECTOR'S REPORT

- a. SWIF Program - The City of Hartford has voluntarily entered into the SWIF (System Wide Infrastructure Framework) program through the submittal of a Letter of Intent, which was accepted by the USACE on August 11, 2015. The SWIF program provides the City of

Hartford with the opportunity to transition its levees over time to USACE standards. By using the SWIF program, the City can prioritize deficiencies to address the highest risks first to work toward achieving system-wide risk reduction. The SWIF report was submitted to the USACE on November 8, 2017.

- b. USACE Risk Assessment Pilot Program - In 2017, the USACE performed a semi-quantitative risk assessment (SQRA) on the Hartford Flood Control System. The SQRA will provide both long term and short term value. In the short term, the results can be used to help better prioritize items that are being considered as part of the SWIF program. In the long term, the results will help the City focus its resources (time and money) in key areas within the system and allow the City to make investment decisions based on which actions have a higher benefit in terms of risk reduction.
- c. CTDEEP awarded the City of Hartford a \$5,000,000 grant to support the capital improvements to the flood control system.
- d. Department of Public Works staff attended Flood Fighting Techniques Workshop sponsored and presented by USACE. The workshop included presentations on how levee systems react during high flood conditions and how to protect your levee system by applying various techniques such as sand bags. A field exercise was conducted to show how to fill and place sandbags.
- e. Department of Public Works staff participated in a Flood Closure exercise over the railroad tracks adjacent to the North Meadows Pumping Station. This exercise resulted in a complete railroad track closure creating a seal to prohibit water intrusion.

Dated this 29th day of December 2017.

Respectfully Submitted,
Frank Dellaripa, P.E.
Director, Greater Hartford Flood Commission

ITEM # 10 ON AGENDA

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Larry Deutsch, Councilman
rJo Winch, Councilwoman

January 22, 2018

Honorable Glendowlyn Thames Council President and City Council Members
550 Main Street room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Health and Human Services Committee held a special meeting due on Monday, January 8, 2018 at 5:00 pm in the Council Chambers. The following were present:

Health and Human Services Committee Chair Larry Deutsch, committee member Councilperson rJo Winch, Councilperson James Sanchez, Councilperson Wildaliz Bermudez, Executive Assistant Jason Ortiz, Health and Human Services Director Liany Arroyo, Corporation Council Demar Osbourne, office of COO Faith Palmer, The Salvation Army Lauren Fair, Journey Home Mollie Greenwood, retired teacher Michael Downs, Constituent Prinizia Holloway and Constituent Hyacinth Yennie

Item for discussion:

Follow-up on displaced families from hurricane

Follow-up on homeless shelter and "no freeze"

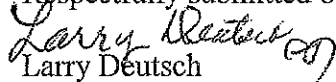
There was a change in the agenda order to allow updates regarding the hurricane relief efforts. Mr. Ortiz presented documents and background about the families that have relocated here in Hartford. Most have been placed at the Red Roof Inn. There are 37 families left. They will receive FEMA assistance except for one family due to a clerical error. The CREC relief center services will come to an end soon. Councilperson Sanchez expressed his concern that Community Renewal Team (CRT) is really assisting in this effort. In

fact, they are only taking their information and then sending them to the relief center. Councilperson Sanchez is in the process of connecting with Imagineers to get housing vouchers, but no will take temporary vouchers. According to Committee Chair, Hartford Housing Authority cannot assist in this effort. Several council members are currently seeking support from the Black and Latino Caucus to get assistance. Councilperson Bermúdez pointed out that because the families stay at the hotel they do not have access to a kitchen. She explained to the committee that Lillian Herrera has been lending her services by cooking for the families so that they may have at least one hot meal a day. Mr. Ortiz added that Center Church will allow use of their space for Ms. Herrera to cook in. Councilperson Bermúdez also expressed her gratitude for the work and attention that Chief Freeman has put into this emergency event.

Mollie Greenwood of Journey Home gave an update on “no freeze” and the shelters. She says that they are reaching out to the church community to start “triage” before they are sent to the shelters or motels. That way the people will be safe and receive a meal. She expressed her gratitude for the Willie Ware Center that has been the emergency center. Committee Chair asked about transportation. Ms. Greenwood said that Journey Home has some funding to get taxis or UBERs. He also asked about the Rescue Mission because it was once used in an emergency. It was explained that the Fire department has yet to clear its use. Also, it is a “dry” center which means only sober people can be there. Councilperson Sanchez explained that medical transportation was used for Willie Ware for 2 weeks but an extension is needed and some should reach out them.

After a few more comments, the meeting was then adjourned.

Respectfully submitted by

Larry Deutsch

Chairman of Health and Human Services Committee

ITEM # 11 ON AGENDA

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman
Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Jo Winch, Councilwoman

Report

January 22, 2018

Honorable Glendowlyn L. H. Thames, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street Room 208
Hartford, CT. 06103

Dear Members of the Court of Common Council:

The Special Operations, Management, Budget, and Government Accountability Committee (OMBGA) held a meeting on January 11, 2018 at 5:00 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item #5

Communication from Mayor Bronin, with accompanying substitute ordinance amending Chapter 2A - Pensions, Section 2A-5, Section 2A-6, and Section 2A-25 of the Hartford Municipal Code.

The following were present: Committee Co-Chairwoman Glendowlyn L. H. Thames, Co-Chairman Thomas J. Clarke II, committee member Councilwoman Cynthia Jennings, non-committee council members, Councilman Larry Deutsch and Councilman John Gale.

Also present were, Howard Rifkin, Corporation Counsel, Melissa McCaw, Interim Chief Financial Officer and Director of Management, Budget and Grants, Leigh Ann Ralls, Acting Director of Finance, Donald Chapman, Director of Small Business and Community Development, for Development Services, Elisa Hobbs, Program Manager for Development Services, Alexandra Beaudoin, Special

Assistant to the Chief of Staff & Intergovernmental Affairs, Faith Palmer, Assistant to the Chief Operating Officer, David Jakubowski, General Manager of State House Square, Jesse McIntyre, Director of Security for State House Square, and other concerned citizens.

A defined contribution pension plan design was presented to the OMBGA committee on July 17, 2017 by Mr. Cloud. The plan included proposed amendments to Chapter 2A-6 and section 2A-5 of the Hartford Municipal Code that pertain to non-bargaining unit employees that were hired on or after July 1, 2017 regarding design elements to be administered by the Pension Commission. A report was submitted to council on August 14, 2017. On October 23, 2017 a substitute ordinance was referred to the OMBGA committee with additional amendments.

A discussion ensued amongst the OMBGA committee members regarding the substitute ordinance and a motion was made by Councilwoman Jennings and seconded by Councilman Clarke II to send this item to full Council with no recommendation.

Vote Taken: (4-0-0 Abstain- 1Absent- Pass)

Council President Thames: Yes

Councilman Clarke II: Yes

Majority Leader Julio Concepción: Absent

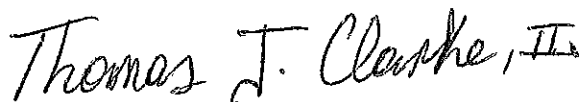
Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully Submitted,



Glendowlyn L. H. Thames
Co-Chairwoman OMBGA



Thomas J. Clarke II
Co-Chairman of OMBGA

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildalíz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman
Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
rJo Winch, Councilwoman

Report

January 22, 2018

Honorable Glendowlyn L. H. Thames, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street Room 208
Hartford, CT. 06103

Dear Members of the Court of Common Council:

The Special Operations, Management, Budget, and Government Accountability Committee (OMBGA) held a meeting on January 11, 2018 at 5:00 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item #4

Communication from Councilman Deutsch, with accompanying resolution requesting quarterly reports of all contracts and expenditures outsourced to private firms for any project greater than \$25,000 and a six-month report on those over \$50,000, including names and a documented history of the firm's services within the recent 3-year period.

The following were present: Committee Co-Chairwoman Glendowlyn L. H. Thames, Co-Chairman Thomas J. Clarke II, committee member Councilwoman Cynthia Jennings, non-committee council members, Councilman Larry Deutsch and Councilman John Gale.

Also present were, Howard Rifkin, Corporation Counsel, Melissa McCaw, Interim Chief Financial Officer and Director of Management, Budget and Grants, Leigh Ann Ralls, Acting Director of Finance,

Donald Chapman, Director of Small Business and Community Development, for Development Services, Elisa Hobbs, Program Manager for Development Services, Alexandra Beaudoin, Special Assistant to the Chief of Staff & Intergovernmental Affairs, Faith Palmer, Assistant to the Chief Operating Officer, David Jakubowski, General Manager of State House Square, Jesse McIntyre, Director of Security for State House Square, and other concerned citizens.

Councilman Deutsch explained the resolution concerning requesting quarterly reports on all contracts and expenditures outsourced to private firms for projects greater than \$25,000. Additionally, Councilman Deutsch would like to receive a semi-annual report on expenses over \$50,000.

A discussion ensued amongst the OMBGA committee members, Councilman Deutsch, Ms. McCaw and Ms. Ralls, concerning the process of obtaining the requested reports so frequently. Therefore, it was agreed that the initial reporting would focus on DPW outsourcing activity.

A motion was made by Councilman Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation with a substitute resolution attached.

Vote Taken: (4-0-0 Abstain- 1 Absent- Pass)

Council President Thames: Yes

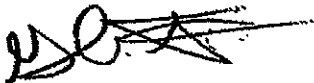
Councilman Clarke II: Yes

Majority Leader Julio Concepción: Absent

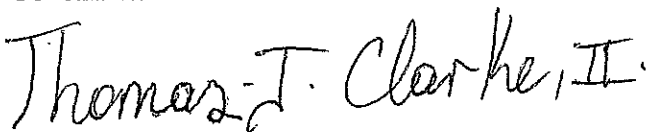
Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully Submitted,



Glendowlyn L. H. Thames
Co-Chairwoman of OMBGA



Thomas J. Clarke II
Co-Chairman of OMBGA

INTRODUCED BY
Councilman Larry Deutsch
Councilman Thomas J. Clarke II

COURT OF COMMON COUNCIL
January 22, 2018

Substitute
Maintenance of services in the City of Hartford

Whereas, unemployment in the city of Hartford is high compared to nearby areas in the Greater Hartford region or beyond the state, and many jobs outsourced may be performed with a Hartford based workforce and with Hartford equipment, and

Whereas, comparison of costs of maintaining such services through Hartford for labor and equipment have not been publicly compared, including many benefits through employment of Hartford residents who are also more likely to spend their earned income here within the city with an important effect on local Hartford business, and

Whereas, large expenditures from the City's budget have been shifted from city payroll into distant private business operations "see appendix of photographs and financial documents as example", therefore be it

RESOLVED, that there be quarterly reports for the public and the City Council of all Public Works Projects, contracts and expenditures outsourced to private firms that for any project total greater than \$25,000 within a single quarter or \$50,000 within a half year, and further be it

RESOLVED, that these reports include, whenever available, names and locations of firms, its number of employees, an appendix with contract for its services, and a documented history of the firm's services within the recent 3-year period.

Court of Common Council / 13 ON AGENDA

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Larry Deutsch, Councilman
rJo Winch, Councilwoman

January 22, 2018

Honorable Glendowlyn Thames Council President and City Council Members
550 Main Street room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Health and Human Services Committee held a special meeting due on Monday, January 8, 2018 at 5:00 pm in the Council Chambers. The following were present:

Health and Human Services Committee Chair Larry Deutsch, committee member Councilperson rJo Winch, committee member Councilperson James Sanchez, Councilperson Wildaliz Bermúdez, Executive Assistant Jason Ortiz, Health and Human Services Director Lianny Arroyo, Corporation Council Demar Osbourne, office of COO Faith Palmer, The Salvation Army Lauren Fair, Journey Home Mollie Greenwood, retired teacher Michael Downs, Constituent Prinzhia Holloway and Constituent Hyacinth Yennie

Item for discussion:

RESOLUTION REQUESTING THAT THE MEMBERS OF THE COURT OF COMMON COUNCIL BE HOLD ACCOUNTABLE TO THE RESIDENTS CONCERNING EFFICIENCY AND COORDINATION FOR THE FACILITIES OF THE HARTFORD PUBLIC LIBRARY, AND TO INVESTIGATE DISPERSION AND DESTRUCTION OF THIS PUBLIC SYSTEM. (COUNCILMAN DEUTSCH) ITEM #23 ON AGENDA 12/11/2017 (ALSO REFERRED TO THE LABOR, EDUCATION, WORKFORCE AND YOUTH DEVELOPMENT COMMITTEE.)

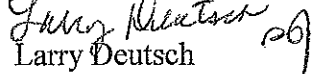
After a brief discussion, the committee voted to send this item to Council 3 - 0 with no recommendations.

Larry Deutsch - yes
rJo Winch - yes

James Sanchez – yes

The meeting was then adjourned.

Respectfully submitted by

Handwritten signature of Larry Deutsch in cursive script.

Larry Deutsch

Chairman of Health and Human Services Committee

INTRODUCED BY
Larry Deutsch, Councilperson

COURT OF COMMON COUNCIL
December 11, 2017

WHEREAS, residents of the City of Hartford have benefitted for over a hundred years as they have paid for and built a system of free public libraries with diverse collections of materials and activities which serve the people in and around the City, and

WHEREAS, there have been reports and observations of removal for dispersion or destruction of materials and means for the public to access these properties through an established set of neighborhood library branches, and

WHEREAS, these activities may result in permanent loss in public access to these means and materials with discriminatory impact on portions of our population of all ages, neighborhoods, and wealth and work status, that rely on them for education, work success, and cultural quality of life, and

WHEREAS, these materials and means to maintain them accessible for public use have been established under a common public trust through public labor and taxation and is now managed independently through current Hartford Public Library administration, through a two-century long series of Public Acts, including:

- a. joint Senate and House Resolve of the Connecticut Legislature in 1893 "Authorizing the City of Hartford to appropriate Money for the Support of a Free Public Library", the charter of the City of Hartford was amended with concurrent vote of the Court of Common Council of Hartford, to allow appropriation of up to one-half of one mill of the City grand list "for the purpose of supporting and maintaining a free public library and art gallery...
- b. in 1925, "An Act Amending the Charter of the Hartford Public Library, was passed that stated such public library "shall have and enjoy such rights, privileges and immunities as are or may be granted to public libraries under the provisions of the general statutes",...
- c. in 2010, Public Act 108 was passed by the Connecticut Legislature to make changes to state statute to allow greater municipal control to more directly fund and operate a public library, ...
- d. in recent years this Court of Common Council has had a structural inability to control or direct how grand list funds are spent by the Hartford Public Library on behalf of its residents, who have organized in their opposition to how grand lists funds are being used to support extensive program and salary costs versus operational costs for certain neighborhood library branches, and

WHEREAS, efforts to improve efficiency and coordination for facilities and staffing with nearby schools of the Board of Education and other agencies, along with fund-raising from additional sources, proceed, therefore be it

RESOLVED, that City of Hartford Court of Common Council, as the elected body accountable to residents of the City and State services, branches, and properties:

- A. Investigate these reports and observations of dispersion and destruction of this public system and its materials and branches;
- B. Calls upon Hartford's delegation and the Connecticut General Assembly to re-examine its past legislation including Special Acts in February 1897 and later (Special Act No. 26) of March 13, 1925 to recognize that the entity known as the Hartford Public Library is subject to state statute, so that this Court of Common Council can enact said statutes to better direct the funding and operation with a Department of Public Libraries to avoid duplicated job functions with high programming and salary costs and provide fair, equitable, responsive operation of a free public library as already allowed in its municipal charter and code;
- C. Demands an immediate halt to such activities which may cause irreparable harm to a public whose people of all means and ages may rely on Hartford's public libraries for access to education, work, and cultural life through facilities responsive to their needs and control.

Appendix:

"A library is not a luxury but one of the necessities of life." – Henry Ward Beecher

"The only thing that you absolutely have to know, is the location of the library." – Albert Einstein

"Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation." – Walter Cronkite

"There is a positive and statistically significant relationship between children's services in public libraries and early reading success at school... When the act of reading extends beyond the schoolroom and becomes part of daily life, ongoing literacy is on its way to becoming a reality... In an increasingly global, technological economy...young people must also be able to work comfortably with people from other cultures, solve problems creatively, write and speak well, think in a multidisciplinary way, and evaluate information critically." -- American Library Association.

ITEM # 14 ON AGENDA

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Glendowlyn L. H. Thames, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Thomas J. Clarke II Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Larry Deutsch, Councilman
rJo Winch, Councilwoman

January 22, 2018

Honorable Glendowlyn L.H. Thames & the Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT, 06103

Dear Council President and Members of the Council,

The Quality of Life and Public Safety Committee of the Court of Common Council held a special meeting on January 16th, 2018, at 5:30 pm in the Council Chambers. The meeting began at 5:35 pm. Councilman and Co-Chair of the Quality of Life & Public Safety Subcommittee, James Sanchez, Councilman and Co-Chair Thomas J. Clarke II of the Quality of Life & Public Safety Committee attended the meeting. In addition, Nathalie Feola-Guerrieri of the City of Hartford's Corporation Council's Office as well as Linda Bayer of the Hartford Mayor's Office, Faith Palmer of Hartford's Mayor's Office, Alexander Beoudoin of the Hartford Mayor's Office and other concerned citizens.

The first item voted on was:

**COMMUNICATION FROM MAYOR BRONIN, WITH ACCOMPANYING
RESOLUTION CONCERNING THE APPOINTMENT OF TWO MEMBERS TO
THE CIVILIAN POLICE REVIEW BOARD.**

Candidates Buford and Aponte were interviewed by Co-Chair Clarke and Co-Chair Sanchez. Co-Chair Clarke asked the first question, "Why do you want to serve on this committee?" Candidate Aponte answered by saying, "I have many relevant experiences such as being a Police Commissioner and Coporation Counsel in New Britain and a member of City-Council. I want to use my skills to serve Hartford. Candidate Buford responded to Co-Chair Clarke's question saying, "Community engagement with police is essential to a health community."

Co-Chair Clarke also asked each candidate, "how would you approach a sensitive case? Candidate Buford responded first. He said, "I would approach it carefully, slowly, and deliberately. I would allow people to speak their[sic] truth?" Candidate Aponte answered Co Chair Clarke as well: "I must make an objective decision. I would gather all the relevant facts and consider them. Then make an objective determination."

A motion to accept and send a favorable recommendation to Council as a whole was proffered by Co-Chair Sanchez, and seconded by Co-Chair Clarke.

Vote taken: 2-0

Individual Committee Member Votes:

Co-Chair Clarke: Yeah

Co-Chair Sanchez: Yea

Committee Member Jennings: Absent

Committee Member Winch:

Respectfully Submitted,



Co-Chair, Thomas J. Clarke II

Co-Chair, James "Jimmy" Sanchez



Luke A. Bronin
Mayor

December 11, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appointments to Civilian Police Review Board

Dear Council President Clarke:

Attached for your consideration is a resolution confirming the appointments of Trevor Beauford and Alexander Aponte to the Civilian Police Review Board (CPRB).

The CPRB was established to hear public complaints against members of the Hartford Police Department. The Board has the authority to investigate allegations of police misconduct through independent investigators, to review Police Internal Affairs reports and conclusions to determine if they are complete, accurate, and factually supported, and to make recommendations to the Police Chief and the Mayor. The CPRB is composed of 9 members and 2 alternates. Members shall have experience and expertise in fields relevant to the work of the CPRB. The membership shall reflect the city's neighborhoods and communities and its business, labor and legal communities, and shall reflect the ethnic, gender, racial, and sexual orientation composition.

The CPRB is a key component of safety, security, and policing in Hartford. I am confident that both Pastor Beauford and Attorney Aponte will be effective members of this team. Their resumes/bios are attached for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, December 11, 2017

WHEREAS, The purpose of the Civilian Police Review Board (CPRB) is to hear complaints from the public of police misconduct and to make recommendations to the chief of Police and the Mayor, and

WHEREAS, The CPRB is composed of nine members and two alternates and the Mayor appoints eight regular members and the two alternates

WHEREAS, The Mayor has appointed Trevor Beauford and Alexander Aponte as members of the CPRB, now, therefore be it

RESOLVED, That the Court of Common Council hereby confirms the following appointments:

Alexander Aponte (D) Bloomfield Avenue, Hartford 06105
For a term to expire on November 18, 2018
Replacing Lisa Bennet

Trevor Beauford (D) 915 Main Street, #509 Hartford 06103
For a term to expire on November 18, 2020
Filling a vacancy (Watkins)

Introduced by: Council President Thomas J. Clarke II

A
HEADING
AND
PURPOSESUBSTITUTE

AN ORDINANCE CREATING A REGISTRY OF OWNERS OF RESIDENTIAL RENTAL PROPERTY AMENDING CHAPTER 18, SECTION 150 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORDNovember 14, 2016

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 18, Section 150, of the Municipal Code of the City of Hartford be amended as follows:

18-150. Registration of owners of residential rental property.

(a) Purpose. The City of Hartford is committed to protecting the safety, health and welfare of its residents, to eliminating housing deterioration and blight, and to protecting the public from unsafe structures. To that end, the City has adopted ordinances and has performed regulation, inspections and code enforcement concerning the operation and condition of property within its borders. This ordinance requires registrations and disclosure of contacts the City may use to observe due process in notifying owners of conditions on their property. The City will use the registration in the enforcement of housing, building and fire safety codes, for regular or emergency enforcement action and in the interest of public safety in securing or demolishing buildings or relocating people.

(b) Definitions.

For purposes of this ordinance, "Owner" shall mean any natural person who is the record owner of the property, or if the property is owned by a business entity, "Owner" shall mean an officer, manager or member of such entity, and in the case of a trust, a trustee.

For purposes of this ordinance, "contact information" shall include the name, email address, telephone numbers, business and residential address.

18-151. Registration.

(a) Registration required. It shall be unlawful for owners of certain residential rental property located within the City of Hartford to rent such property without registering with the Division of

Licenses and Inspection. Upon adoption of this ordinance the Division of Licenses and Inspections shall notify Owners of the requirements of this ordinance. Failure to receive such notice shall not waive its requirements. Owners shall register using such forms as are provided by the Division of Licenses and Inspections, within sixty days from the effective date of this ordinance. Violation shall be subject to the penalties set out in Section 1-4 of the Municipal Code.

(b) Exempt Owners. The Housing Authority of the City, owners of properties with fewer than three units, and owners of licensed rooming houses, hotels, motels, condominiums, elderly housing, and student dormitories, shall be exempt from the requirements of this ordinance.

(c) Fees. Owners shall pay a fee upon registration. The fee for initial registration upon adoption of this ordinance, or upon a change of ownership, shall be fifty dollars for up to five residential rental units existing at the rental property, plus twenty dollars for every additional unit. After the initial fee in the first year of registration for a particular owner, the annual renewal fee for that owner shall be twenty dollars for the first five units plus twenty dollars for each additional unit. The fees shall apply whether or not the units are occupied.

(d) Term and renewal. Registrations made after the effective date of this ordinance and prior to June 30, 2017 shall expire on June 30, 2018. Thereafter, registrations shall be effective for one year, beginning on July 1, 2018 and expiring on June 30 of each year. Registrations must be renewed annually.

Registrations shall not be transferable. Upon a change of ownership, the new owner shall register within thirty days after taking title to the property.

18-152. Required information. The registration shall require the following information:

(a) The property address and tax assessor's parcel identification number for the property.

(b) The number of rental units on the property.

(c) Owner's name and mailing address.

(d) Owner's contact information, which shall include residential and business mailing address, telephone number and email address. If the owner is not a natural person, the Owner shall provide the same contact information for each officer, member or manager of any business entity, or in the case of a trust, the contact information for each trustee.

(e) The contact information of a responsible adult residing in Connecticut, or a company doing business in Connecticut, who or which is and shall be responsible for the care, management and maintenance of the property and is authorized to accept legal process and notices on behalf of the owner if the owner resides or has its principal place of business outside of Connecticut.

(f) The name and contact information of any person holding a mortgage on the property.

(g) The name and contact information of the Owner's insurer of the property. The Owner must notify the City in the event of a change or cancellation of insurance on the property.

(h) The registration form shall be signed by the owner, who shall certify that all the information offered in the registration is true and correct to the best of his or her knowledge and belief, so that any willfully false statement will be subject to penalty under the law for the making of a false statement.

(i) Proof of insurance including the name of the insurance company, address, business telephone number of the insurance provider along with a copy of the insurance policy,

along with proof of the insurance coverage amount for both liability and fire, that covers at a minimum the value of the property.

This ordinance shall take effect upon adoption.



ITEM #

16

ON AGENDA

Luke A. Bronin
Mayor

June 12, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Defined Contribution Plan

Dear Council President Clarke:

Attached, for your consideration, please find an ordinance establishing the defined contribution pension plan design and other requirements for all non-union employees hired on or after July 1, 2017. The Court of Common Council authorized the development of this plan by ordinance dated January 23, 2017.

The attached ordinance includes the following design elements:

| | |
|-------------------------------|--|
| <i>Employee contribution:</i> | Not less than 3.0% |
| <i>Employer contribution:</i> | Not less than 3.0% with matching of employee contribution not-to-exceed 7.0% |
| <i>Employee vesting:</i> | Year one: 0% |
| | Year two: 20% |
| | Year three: 50% |
| | Year four: 80% |
| | Year five: 100% |

Non-union employees hired on or after July 1, 2017 will have the option to participate in this defined contribution plan, as they do with the current defined benefit plan. Employees who choose to participate will be required to contribute a minimum of 3% of their salary to the plan with the ability to increase their contribution to the maximum amount allowed by the Internal Revenue Service. The City will match the employee's contribution up to a maximum of 7%. The defined contribution plan participants will gain a vested interest in the contributions of both the employee and the City in accordance with the schedule shown above.

As you are aware, the Pension Commission is required to administer all of the City's retirement plans and, in accordance with this requirement, will administer this defined contribution plan. The City Treasurer and members of my Administration are available to assist you in reviewing this ordinance.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "Luke A. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

SUBSTITUTE

Introduced by: Mayor Luke A. Bronin

HEADING AND PURPOSE

AN ORDINANCE AMENDING CHAPTER 2A - PENSIONS, SECTION 2A-5 AND CREATING NEW SECTIONS 2A-45, 2A-46, AND 2A-47 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

September 11, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford that Chapter 2A, Section 2A-5 of the Municipal Code of Hartford be amended as follows and that Sections 2A-45, 2A-46 and 2A-47 be added as follows:

Article I. General Provisions

Sec. 2A-5. - Definitions.

As used in this chapter, the following terms shall have the meanings ascribed thereto below, unless, and then only to the extent, a subsequent definition specifically provides for a different meaning with respect to any such term within the context of a particular section or subsection.

- (1) " *Actual service* " shall consist, for purposes of establishing both vested (i.e. nonforfeitable) rights to, and eligibility to receive, any benefits provided herein which are conditioned upon the completion of such service, of the following:
 - a. Any period or periods during which a member provided service to the city, library or board by working a full time schedule and for which a member has contributed the requisite portions of his or her earnings to the fund;
 - b. Any of those periods referenced in subsections (1)b.1 through 5 below, during which a member provided service to the city, library or board by working anything less than a full time schedule, and for which a member has contributed the requisite portions of his or her earnings to the fund, including:
 1. Periods of employment in a position in the unclassified service of the city for which the member has timely elected to receive credit for such service pursuant to the provisions of Ordinance Number 50-98;
 2. Periods of employment with the city during which a member worked at least twenty (20) hours a week and was represented for collective bargaining purposes by the Municipal Lawyers Association;
 3. Periods of employment during which a member is, or was, classified as a part time professional employee of the library;
 4. Periods of employment during which a member is, or was, classified as a part time employee of the board; and
 5. Periods of employment after returning from maternity or paternity leave, so long

5. Periods of employment after returning from maternity or paternity leave, so long as the member worked a full time schedule immediately prior to such leave and subsequently returned to full time employment, provided that the member was eligible for, and timely elected to receive, credit for such service pursuant to the provisions of Ordinance No. 18-03.
 - c. Any period or periods of qualified USERRA service as defined in section 2A-7, regardless of whether a member has purchased or otherwise elected to receive USERRA credit pursuant to section 2A-7(d); and
 - d. Any period or periods during which an employee received weekly payments representing income replacement under the Workers' Compensation Act.
- (2) A member's " *basic weekly pay* " shall mean the gross wages that a member would be paid per week based upon the rate of pay used to calculate the lump sum amounts paid to a member on account of accrued vacation and sick time upon his or her termination of employment.
 - (3) A " *break-in-service* " results from any absence, without pay, which lasts more than ninety (90) consecutive days, unless:
 - a. The break-in-service is longer than the period of the employee's prior service, and the member applies for, and is granted, a leave of absence, by the Hartford Court of Common Council;
 - b. The break-in-service is equal to or less than the period of the employee's prior service, and the member applies for, and is granted, a leave of absence by the Pension Commission, provided that an employee whose request for a leave of absence has been denied by the Pension Commission shall have the right, within thirty (30) days of the denial, to apply to the Court of Common Council, which shall make a de novo determination of the employee's request for a leave of absence;
 - c. The absence is caused by a disability that routinely requires the regular attendance of a physician;
 - d. The member was receiving weekly payments representing income replacement under the Worker's Compensation Act during the period of absence; or
 - e. The absence resulted from the member's provision of qualified USERRA service as defined in section 2A-7(a), and, after completing that service, the member returned immediately to city, library or board employment.
 - (4) " *Continuous service* " shall refer to any period of actual service that is not interrupted by a break-in-service.
 - (5) " *Creditable accrued sick time* " shall mean that period of time commencing with the member's effective date of retirement, for which such member would continue to receive his or her basic weekly pay if such member were to receive amounts paid thereto for accrued sick time upon his or her termination of employment on a weekly basis, as opposed to in a lump sum, without regard to whether any days in such time period are or have been designated holidays for active employees.
 - (6) " *Creditable accrued vacation time* " shall mean that period of time between the day following a member's last day of work and the date upon which such member's last day of work would have occurred had such member remained an active employee and received payments for his or her accrued vacation on a weekly basis, as opposed to a lump sum basis, both dates inclusive.
 - (7) " *Creditable accrued vacation and sick time* " shall mean the sum of a member's

creditable accrued vacation time and creditable accrued sick time.

- (8) " *Creditable actual service* " shall include all actual service except: (1) periods of qualified USERRA service for which the member has not purchased or received USERRA credit pursuant to section 2A-7(d); and (2) periods of absence in excess of ninety (90) days, even if such absences do not constitute a break in service for purposes of determining continuity of service, if during such absence the member was receiving neither weekly payments representing income replacement under the Workers' Compensation Act nor earnings from which employee contributions are properly deducted pursuant to the provisions of this chapter.
- (9) A member's " *date of retirement* " shall be established by an application signed by both the member's appointing officer and either the mayor (or his or her designee), or the superintendent of schools (or his or her designee) for employees of the board of education. Payment of a member's retirement allowance shall be subject to the approval of the pension commission as to the member's eligibility and the amount of his or her allowance.
- (10) *Employee references.* For purposes of this chapter, the following terms shall be utilized in referencing employees.
- a. " *NBU-GG employees* " shall refer to those nonbargaining unit general government employees of the city who are not: (a) sworn police officers or firefighters, (b) board employees, or (c) library employees[, who are members of the fund.]
 - 1. " *Pre-2011 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is before January 1, 2011, who are members of the fund.
 - 2. " *Post-2011 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is on or after January 1, 2011, but before September 11, 2017, who are members of the fund.
 - 3. " *Post-2017 NBU-GG employees* " shall refer to those NBU-GG employees whose initial date of hire with the City is on or after July 1, 2017, who shall not be eligible to be members of the fund.
 - b. " *CWA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the Communication Workers of America.
 - c. " *CHPEA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the City of Hartford Professional Employees' Association.
 - 1. " *Pre-1997 CHPEA employees* " shall refer to those CHPEA employees who were hired into the CHPEA bargaining unit before October 1, 1997.
 - 2. " *Post-1997 CHPEA employees* " shall refer to those CHPEA employees hired into the bargaining unit on or after October 1, 1997 but before June 23, 2003.
 - 3. " *2003 CHPEA employees* " shall refer to those CHPEA employees whose initial date of employment with the city is on or after June 23, 2003.
 - d. " *HMEA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the Hartford Municipal Employees' Association ("HMEA").
 - 1. " *Post-2003 HMEA employees* " shall refer to those HMEA employees whose

- initial date of hire with the city is on or after July 1, 2003.
2. *"Pre-2003 HMEA employees"* shall refer to those HMEA employees whose initial date of hire with the city is before July 1, 2003.
 3. *"ISD HMEA employees"* shall refer to those members of the fund to whom all of the following criteria apply:
 - (i) Where HMEA employees, employed in the city's former Information Services Department ("ISD"), immediately prior to their layoff or retirement from city employment;
 - (ii) Whose job duties in the ISD were transferred to the city's Metro Hartford Information Services Department ("MHIS");
 - (iii) Were not offered comparable employment in MHIS within twenty-four (24) months following their layoff or retirement;
 - (iv) Whose last day worked with the city due to subsection (ii), above was between the dates of July 1, 2002 and May 30, 2003; and
 - (v) Are currently receiving a retirement allowance from the fund as of June 9, 2008, the date on which the court of common council adopted a resolution affirming the terms of a settlement agreement between HMEA and the city.
 - e. *"MLA employees"* shall refer to those employee members of the fund who are represented for collective bargaining purposes by the City of Hartford Municipal Lawyers' Association.
 - f. *"NBU-P/F employees"* shall refer to those employee members of the fund who are sworn police officers not represented for collective bargaining purposes by the Hartford Police Union and those employee members of the fund who are firefighters who are not represented for collective bargaining purposes by Local 760, International Association of Firefighters.
 1. *"Pre-1997 NBU-P/F employees"* shall refer to those NBU-P/F employees who were employed as sworn police officers or firefighters before December 31, 1996.
 2. *"Post-1997 NBU-P/F employees"* shall refer to those NBU-P/F employees who were employed as sworn police officers or firefighters on or after December 31, 1996 but before January 1, 2011.
 3. *"2011 NBU-P/F employees"* shall refer to those NBU-P/F employees whose initial date of hire with the City is on or after January 1, 2011.
 - g. *"HPU sworn officers"* shall refer to those employee members of the Fund who are sworn police officers represented for collective bargaining purposes by the Hartford Police Union.
 1. *"Post-1999 HPU sworn officers"* shall refer to those HPU sworn officers hired after July 1, 1999.
 2. *"Pre-1999 HPU sworn officers"* shall refer to those HPU sworn officers hired on or before July 1, 1999.
 - h. *"HPU non-sworn employees"* shall refer to those employee members of the Fund who are not sworn police officers but are represented for collective bargaining purposes by the Hartford Police Union.
 - i. *"Local 760 employees"* shall refer to those employee members of the Fund who are

represented for collective bargaining purposes by Local 760, International Association of Firefighters.

1. " *Post-2003 Local 760 employees* " shall refer to those Local 760 employees hired into the bargaining unit on or after July 1, 2003.
 2. " *Pre-2003 Local 760 employees* " shall refer to those Local 760 employees hired into the bargaining unit before July 1, 2003.
 - j. " *SCGA employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by the School Crossing Guards' Association.
 - k. " *NBU-HPL employees* " shall refer to those nonbargaining unit employees of the library who are members of the fund.
 - l. " *Local 1716-HPL employees* " shall refer to those employees of the library who are represented for collective bargaining purposes by Local 1716 who are members of the fund.
 - m. " *NBU-BOE employees* " shall refer to those nonbargaining unit employees of the board who are members of the fund.
 - n. " *Local 78 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 78, Hartford Schools Support Supervisors.
 - o. " *Local 82 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 82, Hartford Education Support Personnel.
 - p. " *Local 818 employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 818, Building and Grounds Supervisors.
 - q. " *Local 1018A/B employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018A/B, Hartford Federation of School Health Professionals who are members of the fund.
 - r. " *Local 1018C employees* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018C, Hartford Federation of School Secretaries.
 - s. " *Local 1018D employees* " shall refer to those employee members of the Fund who are represented for collective bargaining purposes by Local 1018D, Hartford Federation of Corridor Supervisors.
 - t. " *Local 2221 employees* " shall refer to those employee members of the Fund who are represented for collective bargaining purposes by Local 2221, Hartford Federation of Paraprofessionals.
 - u. " *HFCDA-BOE* " shall refer to those employee members of the fund who are represented for collective bargaining purposes by Local 1018F, AFT, AFL-CIO.
- (11) A member's " *effective date of retirement* " shall be the day after the period of time following such member's last day of work which is equal to his or her creditable accrued vacation time.
- (12) A member's " *final average pay* " shall be based upon his or her gross earnings only to the extent that: (1) the provisions of this chapter specifically provide for his or her final average pay to be calculated in that manner; and (2) such final average pay is calculated

in accordance with subsection (14). Unless, and then only to the extent, this chapter provides that a member's final average pay is to be based upon his or her gross earnings over a stated period of time, a member's final average pay shall not include any amounts paid to such member upon or by reason of his or her termination of employment either for accrued sick time or as a severance payment.

- (13) The "*final average pay period*" for each member shall mean those total number of such member's final years of service from which some subset thereof is to be used for purposes of determining such member's final average pay. Thus, for example, if a member is entitled to have his or her pension benefit calculated on the basis of his or her highest two (2) of his or her last five (5) years of gross earnings, then such member's final average pay period is such five (5) year period. Except as otherwise provided in subsection (14) below, a member's final average pay period shall end on the day prior to his or her effective date of retirement.

- (14) Commencing on August 1, 1993, a member's "*gross earnings*" with respect to any year of service shall mean and include all amounts payable by the city directly to such member for services rendered by such member to the city (including, but not limited to, any and all of its agencies, commissions, boards, offices and departments) within such time period which amounts shall include, but not necessarily be limited to, such member's basic salary, payments for or in lieu of overtime, longevity pay, and retroactive pay increases, as and to the extent each is attributable to such services, but, except as provided in this subsection below, shall not include either any amounts paid for services rendered in some other time period or any payments made to a member upon and by reason of his or her termination of employment (including, but not limited to any and all severance payments and lump sum payments for accrued vacation and sick time).

Calculation of gross earnings. Commencing on August 1, 1993, any member whose final average pay is based upon his or her gross earnings over a stated period of time shall have his or her gross earnings adjusted to account for any lump sum payments made to such member for accrued vacation and sick time upon his or her termination of employment by, and only by, adjusting such member's final average pay period such that the last day of that period corresponds to what such member's last day of work would have been had such member continued to work beyond his or her actual last day of work for that period of time equal to his or her creditable accrued vacation and sick time; providing however, that nothing herein shall be construed to permit or require the adjustment of the length of time included within a member's final average pay period. Thus, expressed as a formula, and subject to the foregoing provisos, a member whose final average pay is based on gross earnings shall have his or her final average pay period adjusted as follows:

| | | | | |
|--------------------------------------|---|------------------|---|---|
| Last day of final average pay period | = | Last day of work | + | Creditable accrued vacation and sick time |
|--------------------------------------|---|------------------|---|---|

- (15) Commencing on August 1, 1993, a member's "*last day of work*" prior to retirement shall be that date designated by the city as the last day on which he or she was expected to provide services to the city, which, in any case, shall not include any period of time that an employee is carried on the city's books and records as an employee to account for the lump sum payment of accrued vacation time to such member in connection with his or her termination of employment with the city. A member's bona fide absence from

work on any date under and in accordance with the city's personnel rules and/or such member's collective bargaining agreement, as applicable, shall not be considered a basis for determining that such member was not expected to provide services to the city on such date.

(16) "*Member*" shall mean an individual who, by virtue of his or her employment with the city, library or board:

- a. Is, or was, eligible to participate in the fund;
- b. Has in fact participated in the fund by satisfying applicable employee contributions; and
- c. Is either: (1) receiving an allowance provided hereunder; (2) eligible to receive an allowance provided hereunder at some future date certain; (3) continuing to provide employee contributions to the fund as provided hereunder; or (4) no longer providing employee contributions but has not withdrawn such contributions pursuant to the terms hereof.

(17) "*Qualified surviving spouse*" shall mean the surviving spouse of a member who shall have been married to the member prior to his or her retirement, which, for purposes of this definition only, shall be deemed to mean the date of termination of active employment, including any service attributable to creditable accrued vacation time.

(18) "*401(a) Plan Participants*" shall refer to all Post-2017 NBU-GG employees who elect to contribute to the City's 401(a) plan, pursuant to Section 2A-46.

NEW) Section 2A-45. – Section 401(a) Plan Established

There is hereby established a City of Hartford Section 401(a) Defined Contribution Plan ("401(a) Plan"). Post-2017 NBU-GG employees are not eligible to be members of the MBRF, but may, upon hire, elect to participate in the City's 401(a) plan.

(NEW) Section 2A-46. – Contributions

(a) Internal Revenue Code Section 414(h) Pick-up Contributions. The 401(a) Plan will contain a pick-up contribution provision as defined under section 414(h) of the Internal Revenue Code subject to and in accordance with the terms set forth in this subsection. The purpose of this provision is to enable pick-up contributions to the plan to be made in such a manner that the value of such contributions are neither subject to the payment of federal income taxes until such contributions are distributed to such employees, nor withholding of such taxes when such contributions are made to the extent permitted by the Internal Revenue Code. The pick-up contributions of those members who are expressly identified as "401(a) Plan Participants" shall be governed by subsections (a) and (b) of this section.

- a. Post-2017 NBU-GG employees shall elect, within thirty days of the date of hire whether to:
 - a. make a one-time irrevocable election to not participate in the 401(a) Plan; or
 - b. elect for the City to make pick-up contributions in an amount which must be a

minimum of three percent (3.0%) of the 401(a) Plan Participant's base rate of pay ("Pay"). The election to participate and the percentage amount of pick-up contributions, if applicable, is irrevocable and cannot thereafter be changed during the term of that individual's employment as a NBU-GG employee.

b. The city shall pick up and deposit to the 401(a) Plan all 401(a) Plan Participants' pick-up contributions, as elected by the 401(a) Plan Participant, in accordance with paragraph (i) of this subsection. Nothing herein shall relieve any 401(a) Plan Participant from any obligation to make pick-up contributions to the 401(a) Plan, it being the intent and effect hereof instead, that the city shall deposit each 401(a) plan participant's pick-up contributions to the 401(a) Plan in lieu of such employee making such contributions.

c. In consideration of the city picking up such pick-up contributions, 401(a) Plan Participants shall have their Pay reduced by an amount equal to the contributions so picked up by the city.

(b) City Contributions. The city shall pay on into the designated account, on an annual basis, an amount equal to the proportion of pay contributed by each 401(a) Plan Participant, provided that the city contribution shall not exceed seven percent (7.0%) of the base rate of pay the 401(a) Plan Participant.

(NEW) Section 2A-47. – Vesting

(a) A 401(a) Plan Participant's rights to and/or interests in the city contributions, as set forth in Section 2A-46 (b), vest upon completion of the following schedule of continuous years of service, regardless of age:

| | |
|-----------------|------------------------------|
| Year one (1): | zero percent (0.0%) |
| Year two (2): | twenty percent (20.0%) |
| Year three (3): | fifty percent (50.0%) |
| Year four (4): | eighty percent (80.0%) |
| Year five (5): | one hundred percent (100.0%) |

This ordinance shall take effect upon adoption.



ITEM # 17 ON AGENDA

Luke A. Bronin
Mayor

December 11, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Admission Surcharge -- Dunkin' Donuts Park

Dear Council President Clarke:

Attached for your consideration is an ordinance amending Section 32-61(a) of the Municipal Code to reduce, from 10% to 5%, the City's admission surcharge on events held at Dunkin' Donuts Park. This amendment is in accordance with Public Act 17-2 (the 2017 Budget Act) passed in the June Special Session of the Connecticut General Assembly.

The 2016 State Budget Act (Public Act 16-3) provided municipalities with the option of imposing an admission surcharge of 5% on places of amusement, entertainment or recreation, except that an exception was made for Dunkin' Donuts Park such that the surcharge might be 10%. The Council, on January 30, 2017, adopted an ordinance which added Sections 61 and 62 to the Municipal Code to allow the 10% surcharge to be imposed.

The 2017 Budget Act repealed the exception for Dunkin' Donuts Park. One result of this action is that the State will collect a 10% surcharge from the Park as revenue to the State. The City may impose an additional 5% surcharge and retain that revenue. The attached ordinance implements the State Legislative action. The estimated revenue for FY 2018 from the surcharge was \$290,000. By adopting the proposed amendments, the City will retain approximately half of that revenue in the current fiscal year.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "L. Bronin", written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced by:

Mayor Luke A. Bronin

HEADING
AND
PURPOSE

AN ORDINANCE AMENDING CHAPTER 32 ARTICLE III OF THE HARTFORD
MUNICIPAL CODE RE ADMISSIONS SURCHARGE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

December 11, 2017

Be it ordained by the Court of Common Council of the City of Hartford that Chapter 32 Article III of the Municipal Code be amended as follows.

ARTICLE III. - ADMISSIONS SURCHARGE

Sec. 32-60. - Definition.

Admission surcharge means the amount paid, whether in the form of a ticket price, license fee, skybox, luxury suite or club seat rental charge or purchase price, or otherwise, for the right or privilege to have access to the Hartford Yard Goats Stadium, known as Dunkin' Donuts Park, exclusive of any charges for instruction, and including any preferred seat license fee or any other payment required in order to have the right to purchase seats or secure admission to any event at said location.

Sec. 32-61. - Surcharge.

- (a) Pursuant to [Sec. 185 and Sec. 186 of Public Act No. 16-3 of the May] Subsection (a) of Section 7-168a of the Connecticut General Statutes, as amended by Section 111 of Public Act 17-2 of the June Special Session of the General Assembly, there is hereby imposed a [ten (10)] five (5) percent admission surcharge, as defined in Sec. 32-60, to all events at Dunkin' Donuts Park, except when all of the proceeds from an event inure exclusively to an entity which is exempt from federal income tax under the Internal Revenue Code, provided such entity actively engages in and assumes the financial risk associated with the presentation of such event.
- (b) The surcharge shall be imposed on the facility at which such event takes place, and reimbursement for the surcharge shall be collected from the purchaser upon payment of the admission charge.
- (c) The surcharge, when added to the admission charge, shall be a debt from the purchaser to the facility and shall be recoverable at law. The facility shall remit the total amount of all surcharges imposed pursuant to this Ordinance to the City of Hartford in accordance with G.S. § 12-581. The surcharge hereby imposed shall be subject to the provisions of G.S. Ch. 226a in the same manner as a tax imposed pursuant to said chapter.

This ordinance shall become effective upon passage.

HEADING
AND
PURPOSE

ITEM # 18 ON AGENDA

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-850 OF THE
HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

December 11, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 2, Section 2-850, of the Municipal Code of the City of Hartford be amended as follows:

Sec. 2-850. - Residency requirements.

(A) All council and Mayor appointees and Unclassified Employees employed by the City, shall maintain a continuous residence in the City during the period of such appointment or employment. This section shall not apply to new employees or appointees during the first six (6) months of such employment or appointment. If such individual ceases to be a bona fide resident of the City once the residency has been established or fails to become a bona fide resident within six (6) months of the appointment or employment, the Council shall, by a vote of seven (7) members, send notice to the mayor that pursuant to the provisions of Chapter V, section 3(c) of the Hartford Charter, the office or position of the individual who has failed to remain a bona fide resident of Hartford shall thereupon become vacant, and such appointment or employment shall terminate.

Bona fide resident is defined as:

- (1) An employee who has a Hartford mailing address. A post office address does not qualify as a bona fide Hartford address;
- (2) Be a registered Hartford voter;[and]
- (3) If the employee owns a motor vehicle, said motor vehicle must be registered in the City of Hartford; and
- (4) An employee who reports a Hartford primary address on federal income tax filings.

(B) The provisions of subsection (A) above shall not apply to individuals who were employees and appointees at the time of the effective date of this section.

This ordinance shall take effect upon adoption.

HEADING
AND
PURPOSEAN ORDINANCE AMENDING CHAPTER VIII OF THE HARTFORD MUNICIPAL
CODECOURT OF COMMON COUNCIL,
CITY OF HARTFORD

November 27, 2017

Be it ordained by the court of Common Council of the City of Hartford that Chapter VIII of the Municipal Code of Hartford be amended, adding Section 7, as follows:

Sec. 7: Department of Public Libraries

Responsibilities and functions of the Hartford Public Library, pursuant to Special Act No. 26 approved by the Connecticut Legislature in 1925 and provisions of the Conn. Gen. Stat. at Title 11 Public Libraries and Museums Sec. 11-32, shall henceforth be operated under the Department of Public Libraries by a Board of Trustees appointed pursuant to Sec. 11-33.

(a) Organization. This ordinance establishes said Department as follows:

(1) Statement of Purpose. The City of Hartford recognizes the right of all its residents to have full and unlimited access to information and knowledge so that they can meet the needs of daily living, have the opportunities for self-education, and participate successfully in self-government.

(2) Director. The Department of Public Libraries (DPL) organized generally under Sec. 2-81 of this Chapter, whose Department director shall be appointed and overseen by a Board of Trustees pursuant to Conn. Gen. Stat. Sec. 11-33, which director and such other officers and employees as provided by the Council in the annual budget to perform its duties and as outlined in Chapter XI of the Charter of the City of Hartford. In the absence of the director, the assistant director of public libraries shall serve as acting director of public libraries.

(3) Divisions within the Department of Public Libraries.

(i) Branch division. There shall be a branch division within the Department of Public Libraries, the manager of which shall be a librarian with prior library branch management and facilities experience who will ensure the delivery of equivalent library services throughout the City of Hartford.

(ii) Programming division. There shall be a programming division within the department of public libraries that is tasked with developing and providing programming to library users in concert with the needs of Hartford's schools and neighborhoods, which

needs are to be determined in conjunction with the Community Advisory Committee.

(iii) Hartford History Center. There shall be a division to service the special collection within the Hartford Public Library known as the Hartford History Center, which shall be operated by a librarian with experience relative to collections and preservation.

(iv) Maintenance division of grounds, library buildings, and vehicles. There shall be a division responsible for the maintenance of all buildings, grounds, and vehicles related to providing services by public libraries in coordination with Board of Education and department of works.

(b) Board of Library Trustees.

(1) Appointment and Membership. Notwithstanding the provisions of this Charter to the contrary and pursuant to Conn. Gen. Stat. Sec. 11-33, the Board shall consist of nine (9) Trustees, (one appointment by each member of Court of Common Council), one by the Mayor, with a chair elected by that board. This Board shall direct the expenditures of all money placed at its disposal by the City or from whatever source derived for the operation of the Hartford Public Library system.

(2) General Duties of the Board. Said Board of Trustees shall meet publicly, make and enforce such rules and regulations as it may deem proper for the management, protection and preservation of the properties of said library, acting on behalf of the residents of the City of Hartford. Said Board shall recommend the compensation of executive officers and employees to be established in the library budget; make appointments and promotions to the positions of librarian, assistant librarians, and managers of the different library divisions.

(3) Terms. In January 2018 and in every municipal election year thereafter (starting in 2019), the Council shall appoint five (5) residents of the City of Hartford to hold office as Trustees for four (4) years from the date of their appointment; the Mayor shall appoint one (1) residents of the City of Hartford to hold office as Trustee for four (4) years from the date of her/his appointment; and the Board of Education shall appoint two (2) residents of the City of Hartford to hold office as Trustees for four (4) years from the date of their appointment.

(c) Library Finances.

(1) Library Appropriations. Upon submission of a proposed budget to the Hartford City Council, the City shall annually appropriate a sum of money for the purpose aforesaid, and may from time to time appropriate in addition thereto, sums of money for building sites, repairs, improvements in real estate or new buildings. All funds which have been or shall be appropriated, and all funds received from any other source for such purposes, shall be kept by the City Treasurer as a separate fund in the 501(c)3 to be paid out only on the order of the Board of Library Trustees as herein provided for.

(2) Financial management; debts exceeding available funds prohibited. The financial affairs of the Hartford Public Library shall be overseen by the Director of the

Department of Public Libraries, the Board of Trustees, and the Finance Director of the City of Hartford, such that there is minimal duplication of services within any City or library department, and such that there is maximum sharing of (neighborhood) school library branch staffing with the Hartford Board of Education. In no case shall the Board of Trustees incur any debt for the free public library beyond the amount of current funds on hand and the previous unexpended appropriations of the City budget, or as otherwise available and appropriated by use of funds invested or on deposit with its 501(c) 3 non profit or foundation.

(3) Grants, gifts, legacies for library purposes. The Department of Public Libraries is hereby authorized and empowered to accept any and all grants, gifts, legacies or property, either real or personal, of any kind or class, that may be granted, given or left to it, by entity, will or devise; and the Board of Trustees of the Hartford Public Library is hereby given full power and authority, as trustees or otherwise, to invest, reinvest and to have complete direction and management over all such funds or property of any class or kind, already granted or given, or which may hereafter be granted or given to said free public library of the City of Hartford, and may, in connection therewith, operate and manage the 501(c)(3) non-profit or foundation operated within the Hartford Public Library, for the purpose of the management, investment and reinvestment of said funds or property in trust for the benefit of the Department of the Hartford Public Library and the residents of the City of Hartford. The City Treasurer shall separately have a seat upon the board of the 501(c)(3) non-profit.

(d) Community Advisory Committee.

(1) Establishment. There shall be a Community Advisory Committee to assist with developing the library's vision and deployment of services to the Hartford community. In addition to meeting monthly, the Advisory Board shall meet once a quarter with the Board of Trustees to convey what it is hearing and learning in the neighborhoods relative to delivery of services to the (neighborhood) branches and schools, in particular. The Neighborhood Revitalization Zone where the library branch is located shall choose one representative to serve on the Community Advisory Committee, as well as other community based representatives appointed by the Board of Trustees.

AN ORDINANCE AMENDING CHAPTER 29 OF THE HARTFORD MUNICIPAL CODE.

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

January 22, 2018

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:

That Chapter 29, Article I of the Municipal Code of the city of Hartford be amended, adding Section 29-18, as follows:

Section 29-18. Use of unmanned aerial vehicles by the Hartford department of police.

- (a) The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section:

Law enforcement officer means a member of the Hartford department of police, as described in section 29-1.

Unmanned aerial vehicle means any contrivance used or designed for navigation of or flight in air that is power-driven and operated without the possibility of direct human intervention from within or on the contrivance.

- (b) Except as provided in subsections (c) and (d) of this act or otherwise provided by law, no person, except a person performing his or her duties as a law enforcement officer, shall operate or use any computer software or other technology, including, but not limited to, an unmanned aerial vehicle, that allows a person, when not physically present, to release tear gas or any like or similar deleterious agent or to remotely control a deadly weapon, as defined in Chapter 950 Sec. 53a-3 of the general statutes, or an explosive or incendiary device, as defined in Chapter 943 Sec. 53-206b of the general statutes. Any person who violates this subsection may be issued a municipal citation. A person who is issued a citation shall be subject to a fine of one thousand dollars (\$ 1,000). Any person issued a citation for violating this subsection may within ten (10) days of receipt of the citation, appeal in writing to a citation hearing officer in accordance with section 1-5. This subsection shall be enforced by the Hartford chief of police.
- (c) No person who, as part of his or her duties as a law enforcement officer, operates an unmanned aerial vehicle, shall operate any such vehicle if such vehicle is equipped with tear gas or any like or similar deleterious agent or a deadly weapon, as defined in Chapter 950 Sec. 53a-3 of the Connecticut General Statutes, including, but not limited to, any explosive or incendiary device, as defined in Chapter 943 Sec. 53-206b of the Connecticut General Statutes. The provisions of this subsection shall not apply to a person who, as part of his or her duties as a law enforcement officer, operates an unmanned aerial vehicle that is equipped with explosive detection, detonation or disposal equipment, provided such law enforcement officer is authorized by the federal or state government to detect, detonate and dispose of explosives and is engaged in

such detection, detonation or disposal.

(d) No law enforcement officer shall operate an unmanned aerial vehicle, unless:

(1) A judge of the Superior Court or judge trial referee has issued a warrant in accordance with Chapter 959 Sec. 54-33a of the Connecticut General Statutes authorizing the use of an unmanned aerial vehicle;

(2) The individual who will be the subject of the information collected by the operation of an unmanned aerial vehicle has given advance written consent to such operation, provided such individual is on property that is not owned or operated by a governmental entity that is open for public use, including, but not limited to, parks, streets or sidewalks;

(3) The owner of the property that will be the subject of the information collected by the operation of an unmanned aerial vehicle has given advance written consent to such operation;

(4) The law enforcement officer has probable cause to believe that a criminal offense has been, is being or will be committed and exigent circumstances exist that make it unreasonable for the law enforcement officer to obtain a warrant authorizing the use of an unmanned aerial vehicle;

(5) The operation is pursuant to training activities conducted by the law enforcement officer while on land owned or leased by the federal or state government and does not occur in an area that is substantially populated; or

(6) The operation is used to reconstruct or document a specific crime or accident scene.

(e) An individual or privately owned property shall be considered to be the subject of information collected by the operation of an unmanned aerial vehicle if the information allows the identity of the person or the privately owned property to be ascertained or if the law enforcement officer operating the unmanned aerial vehicle acknowledges such individual or such property was the subject of the information.

(f) Information that was collected through the operation of an unmanned aerial vehicle that concerns an individual or privately owned property that was the subject of a warrant may be retained pursuant to the warrant.

(g) Information that was collected through the operation of an unmanned aerial vehicle pursuant to subdivision (2) or (3) of subsection (d) of this section that concerns an individual or privately owned property may be retained pursuant to the terms specified in such advance written consent.

(h) (1) Information that was collected through the operation of an unmanned aerial vehicle pursuant to subdivision (4), (5) or (6) of subsection (d) of this section that concerns an individual or privately owned property shall be reviewed by the Hartford department of police not later than thirty days from the date of collection. The collected information shall be destroyed or modified pursuant to subdivision (2) of this subsection or retained pursuant to subdivision (3) of this subsection.

(2) If such information allows the identity of an individual or privately owned property to be ascertained and there is no probable cause to believe that an offense was committed by the individual or on the property, the Hartford department of police (A) shall destroy such information not later than forty-eight hours after such review, or (B) shall permanently modify such information so that the identity of such individual or such property cannot be ascertained, and, after such modification, may retain the modified information for a period of not more than five years from the date of

collection and, after such retention, shall destroy the modified information.

(3) If such information allows the identity of an individual or privately owned property to be ascertained and there is probable cause to believe that an offense was committed by the individual or on the property, the Hartford department of police may retain such information for a period of not more than five years from the date of collection and, after such retention, shall destroy such information, except that, if a warrant is issued in accordance with Chapter 959 Sec. 54-33a of the Connecticut General Statutes of the general statutes based in part on such information, such information may be retained pursuant to the warrant.

(4) No information subject to the provisions of this subsection that is not destroyed, modified or retained in accordance with subdivision (2) or (3) of this subsection, shall be admitted into evidence or otherwise considered by any court or agency, body or committee of this state or any political subdivision thereof.

- (i) (1) Not later than ninety days after the Court of Common Council of the City of Hartford's adoption of this section, the Hartford department of police shall adopt and maintain a written policy that meets or exceeds the policies set forth in this section.

(2) Not later than ninety days after the Court of Common Council of the City of Hartford's adoption of this section, the Hartford department of police shall promulgate an unmanned aerial vehicle incident report form, which shall include, but not be limited to, the collection of the following data: (1) The date the unmanned aerial vehicle was operated, (2) the type of such operation as categorized in the policy adopted pursuant to subsection (i) of this section, (3) the zip code or zip codes where the unmanned aerial vehicle was operated, (4) whether the unmanned aerial vehicle was operated pursuant to a warrant, (5) whether a property owner gave advance written consent to such operation, (6) whether the type of information collected through the operation of the unmanned aerial vehicle provided reasonable and articulable suspicion that a criminal offense was being committed, and (7) whether an arrest or arrests were made. The unmanned aerial vehicle incident report shall be completed each time an unmanned aerial vehicle is used by a law enforcement officer.

- (j) Not later than January thirty-first of each year, the Hartford department of police shall prepare a report that includes, but need not be limited to: (1) The number of times the Hartford department of police operated an unmanned aerial vehicle in the preceding calendar year, (2) the type of such operation as categorized in the policy adopted pursuant to subsection (i) of this section, (3) the zip code or zip codes where the unmanned aerial vehicle was operated, (4) whether the unmanned aerial vehicle was operated pursuant to a warrant, (5) whether a property owner gave advance written consent to such operation, (6) the number of times the type of information collected through the operation of an unmanned aerial vehicle provided reasonable and articulable suspicion that a criminal offense was being committed, and (7) the number of times an arrest was made during or after the operation of an unmanned aerial vehicle in direct response to the operation of an unmanned aerial vehicle by a law enforcement officer. The Hartford department of police shall make such report available on the Hartford department of police's Internet web site not later than January thirty-first of each year.
- (k) The Hartford department of police shall make any application to acquire surveillance technology, including, but not limited to, unmanned aerial vehicles, or to acquire funds to purchase surveillance technology, including but not limited to, unmanned aerial vehicles, available for review by the Court of Common Council of the City of Hartford and the public no less than thirty days prior to a public hearing on such application.

Such applications shall include, but not be limited to, applications to acquire surveillance technology from the program authorized by Section 1033 of the National Defense Authorization Act of 1997, and for funds under the Edward Byrne Memorial Justice Assistance Grant program to acquire surveillance technology. The Court of Common Council of the City of Hartford shall hold such public hearing not fewer than thirty days prior to the department's submission of the application and shall provide legal notice, published at least once not less than two weeks prior to such hearing in a newspaper having general circulation in the City of Hartford, of such hearing. Approval of the application by the Court of Common Council of the City of Hartford is required prior to submission of the application.

Ordinance shall take effect upon adoption.

INTRODUCED BY:

Glendowlyn L. H. Thames, Council President

COURT OF COMMON COUNCIL

January 22, 2018

WHEREAS, The Court of Common Council adopted its Council Rules on February 8, 2016 where the members of the standing committees were appointed; now, therefore, be it

RESOLVED, That the Council rules be amended, reflecting changes specifically to section IX as it pertains to standing committees and its members, be it further

RESOLVED, That the following be and hereby are appointed as Chairperson and members to the Standing Committees of the Court of Common Council for the term commencing January 22, 2018 and ending December 31, 2019.

Operations Management, Budget and Government Accountability

Glendowlyn L. H. Thames, Council President, Co-Chair (D)

Thomas J. Clarke II, Co-Chair (D)

Julio A. Concepción, Majority Leader (D)

Wildaliz Bermúdez, Minority Leader (WF)

Cynthia R. Jennings (WF)

James Sánchez (D)

Legislative Affairs

John Q. Gale, Assistant Majority Leader, Chair (D)

Julio A. Concepción, Majority Leader (D)

Larry Deutsch (WF)

Cynthia R. Jennings (WF)

Quality of Life and Public Safety

Thomas J. Clarke II, Co-Chair (D)

James Sánchez, Co-Chair (D)

Cynthia R. Jennings (WF)

Jo Winch (D)

Public Works, Parks, Recreation and Environment

Cynthia R. Jennings, Chair (WF)

John Q. Gale, Assistant Majority Leader (D)

Wildaliz Bermúdez, Minority Leader (WF)

Thomas J. Clarke II (D)

James Sánchez (D)

Jo Winch (D)

Health and Human Services

Larry Deutsch, Chair (WF)
James Sánchez (D)
rJo Winch (D)

Planning, Economic Development and Housing

Julio A. Concepción, Majority Leader, Co-Chair (D)
Thomas J. Clarke II, Co-Chair (D)
Glendowlyn L. H. Thames, Council President (D)
John Q. Gale, Assistant Majority Leader (D)
Wildaliz Bermúdez, Minority Leader (WF)
Larry Deutsch (WF)

Labor, Education, Workforce and Youth Development

rJo Winch, Chair (D)
Larry Deutsch (WF)
Cynthia R. Jennings (WF)
James Sánchez (D)

Committee of the Whole

Glendowlyn L. H. Thames, Council President (D)
Julio A. Concepción, Majority Leader (D)
John Q. Gale, Assistant Majority Leader (D)
Wildaliz Bermúdez, Minority Leader (WF)
Thomas J. Clarke II (D)
Larry Deutsch (WF)
Cynthia R. Jennings (WF)
James Sánchez (D)
rJo Winch (D)

INTRODUCED BY:

Majority Leader Julio A. Concepción

COURT OF COMMON COUNCIL

City of Hartford, January 22, 2018

CO-SPONSORED BY:

Council President Glendowlyn L.H. Thames

Minority Leader Wildaliz Bermudez

Councilman James Sanchez

Resolution in Support of the Commission on Cultural Affairs (CoCA) Hartford Public Art Policy

WHEREAS, Part of the charge of the Commission on Cultural Affairs (CoCA) is to develop an arts policy for the city that assesses the needs and establishes a criteria for the arts community; and

WHEREAS, This document should provide the city with thoughtful guidance in the public art arena; and

WHEREAS, The extensive policy CoCA has created will assist the city in implementing proper public art practices that will "promote positive, equitable conditions throughout the city's diverse neighborhoods with the goal of fostering artistic enhancements that communicate with the city's values and contribute to the quality of life of its residents as they experience their community" now, therefore, be it

RESOLVED, That the Court of Common Council accept, review and approve the recommendations made by CoCA for Hartford's new Public Art Policy.



PUBLIC ART IN THE CITY OF HARTFORD

A Policy, Practice, and Partnership for Success

Commission on Cultural Affairs, City of Hartford

| | |
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WELCOME

The Commission on Cultural Affairs (CoCA), on behalf of the City of Hartford, is dedicated to ensuring a streamlined and enjoyable process for the development, review, approval, installation, and maintenance of public art projects. Established by ordinance and appointed by the Mayor's Office, CoCA is the steward of standards for art and culture in Hartford. It promotes positive, equitable conditions throughout the city's diverse neighborhoods with the goal of fostering artistic enhancements that communicate the city's values and contribute to the quality of life of its residents as they experience their community.

In considering project proposals for Hartford, CoCA operates with the recognition that public art, at its essence, enriches the cityscape for local citizens and visitors alike. CoCA believes that the city's public art and cultural activities are the visible expressions of its civic pride. They are a part of what makes Hartford distinct and sets the tone for how people live, work, and play in the city. CoCA envisions a public art program that fosters an appreciation of the diverse cultural heritage of Hartford's people through multi-cultural expressions accessible to all who reside, visit, or conduct business in the Capital City.

The Commission on Cultural Affairs welcomes your contribution to the beauty and significance of Hartford.

VALUES

The City of Hartford, with its strong history in the arts, encourages the creation and presentation of artworks that embrace revitalization, economic vitality, and our much lauded quality of life. These values are a representation of the city's character, and are critical in promoting an appreciation for Hartford throughout the state and beyond.

The City of Hartford Believes:

- The arts should be accessible to everyone.
- The arts are key economic and social drivers for our communities.
- Art contributes to and helps define community image and civic pride.
- Appreciation of art is nurtured through exposure and education.
- A legacy of art is critical for future generations.

The Hartford Public Art Policy:

- Invites and considers inclusive, affirming, and diverse ideas and art forms to the forefront of the visual dialogue of the city.
- Encourages and supports freedom of expression, innovation, and imagination.
- Champions the arts and artists in our community.
- Fosters collaboration between artists, supporters, communities, and institutions.
- Recognizes neighborhoods, young people, cultural diversity, and emerging communities.
- Aims to attract works of excellence that contribute to a positive and enduring representation of the City and its residents.
- Provides the foundation upon which the Commissioners on Cultural Affairs conduct themselves in accordance with all City of Hartford ethical standards, conflict of interest policies, and operate at the highest level of professionalism and integrity.

GOALS AND CRITERIA

CoCA has developed a set of criteria to evaluate proposals for all Public Art and Art in Public View in the City of Hartford. In making a recommendation for a project, CoCA takes into consideration creative design, community fit or integration, site selection, artist/creator selection, as well as a strategy for maintenance of the artwork over time. These goals are an indication of the criteria the commissioners will use while assessing proposals.

CoCA Stimulates Excellence in Public Art by Considering Projects that:

- Enhance the City through engaging, innovative, and high-quality public artworks.
- Emphasize diversity through a variety of creative executions.
- Engage a wide range of qualified, experienced artists.
- Are adequately budgeted with allowances for maintenance over time.
- Comply with the regulations and standards of all City of Hartford boards, departments, and commissions.
- Address concerns pertaining to sustainability, safety, technical feasibility, and ADA regulations.

CoCA Enhances Community Identity by Considering Projects that:

- Promote inclusivity throughout the neighborhoods in the City of Hartford.
- Build awareness and reflect community history, identity, geography, and culture.
- Integrate into site design and function of existing spaces and new building projects.
- Are compatible with their settings.
- Celebrate the City's Neighborhood Revitalization Zones.
- Raise awareness about Hartford as a recognized arts city and tourist destination.
- Contribute to ongoing efforts to attract visitors and residents to Hartford.

CoCA Contributes to Community Vitality by Considering Projects that:

- Include residents, neighborhoods, and organizations in the planning and creation of Public Art.
- Elicit support from the community for public artworks early in the process.
- Foster and build cooperation between private and public sectors, artists, arts organizations, and the community.
- Consider gathering spaces that encourage community assembly around installations.

CoCA Values Artists, Artistic Processes, and Artwork and is Committed to:

- Accommodating a wide range of artists, from emerging to seasoned professional, working in various media.
- Encouraging a variety of creative opportunities for artists.
- Directly supporting artists through the concept, design, and execution phases of Public Art creation.
- Honoring the creative rights and reputation of the artist.
- Prioritizing participation of those engaged in the City's communities, history, and cultures.
- Reviewing contractual agreements with artists for adherence to best practices and standards.
- Monitoring the integrity of proposed artworks through the various stages of development, installation, and preservation.

DEFINITIONS

Work of Art or Artwork: This includes, but is not limited to murals, fresco, mosaic, sculpture, drawing, etching, painting, relief, monument, fountain, banner, ceramic, weaving, carving, stained glass, photograph, calligraphy, graphic art, mixed media, and architectural embellishment, signs, ornamentations, functional art or other non-traditional artforms created by an artist, artisan, or craftsman.

Public Place: This refers to publicly accessible landscapes, structures, and infrastructure including, but not limited to, parks, plazas, streets and boulevards, bridges, stairways, buildings, and waterworks.

Public Art: This references both the process and physical embodiment of art that is integrated into the design of a building, site, or landscape. It includes artwork that is permanent or portable, and accessible to the public in a manner that beautifies, educates, motivates, and celebrates communities. It refers to art either outside or inside of city-owned facilities in areas designated as public, or on non-city property if the artwork is financed, wholly or in part, with city funds, grants, or services.

Art in Public View: CoCA scrutinizes and considers visible depictions that stimulate excellence in the arts; enhance community identity; contribute to community vitality; and present a positive image of Hartford. Though our policy has direct impact on Public Art (as defined above), we also provide guidance for Art in Public View defined as any artwork displayed for fifteen or more consecutive days, or permanent works, on non-city or privately-owned property, in an open area, on the exterior of any non-city building or privately owned property that is visible to the general public. This does not include business signs and commercial billboards which are regulated by other City policies and ordinances.

Artist: This term refers to both an individual or group (professional, emerging, amateur, or student) creating original art and recognized by established peers as a practitioner of the visual, craft, literary, musical, conceptual, or performing arts, as judged by the quality of previous bodies of work and experience. This recognition is demonstrated in the artist's resume through credentials such as an exhibition record, past Public Art projects, published work, previous performances, reviews, and recommendations.

Project Director: This is an authorized representative responsible for a proposal. This includes but is not limited to artists, arts organizations, institutions, and businesses.

Performance Art: This refers to the dramatic arts, music, dance, poetry, and other non-traditional, contemporary art forms, or any combination of these forms of expression. These may occur in galleries, public spaces, natural, urban, or theatrical settings.

Community Events: These are activities held in or having an impact on public spaces or their surroundings. Community events include festivals and celebrations that may have a focus on artistic content.

Community Arts: This is a philosophy and practice that can engage any artform resulting in a community project. What differentiates Community Arts from amateur, professional, or commercial art is it promotes participation of members of the community, regardless of skill level or acknowledged talent. At the core of the practice is the collaboration between professional artists and communities, affording the cross- opportunity to gain new skills and awareness. Community projects nurture the potential for expressive creation that exists in every community. Such projects are often undertaken by a group that shares a collective identity or common goal, and are developed to provide opportunities for those who have limited access to participate in the arts.

Public Art Administrator: For the purposes of the CoCA Public Art Policy, this is a City of Hartford staff liaison as designated by City Administration to conduct day-to-day operations related to the Art Policy.

ADMINISTRATION

The Commission on Cultural Affairs advises and works with the City of Hartford, its boards, departments, commissions, the Mayor, and the City Council through an official staff liaison, a Public Art Administrator or its equivalent.

Public Art Administrator

The Public Art Administrator (*see Definitions*) maintains record of all documentation, materials, recommendations, and decisions including detailed agreements, photographs, and all items required in a proposal. The Public Art Administrator advises any board, department, or commission impacted by an artwork proposal prior to forwarding a recommendation to the City Council for action. For any artwork proposed on public property and requiring extraordinary operation or maintenance, written approval of the responsible board, department, and/or commission head shall be required and managed by the Public Art Administrator.

Scope of Policy

The Hartford Public Art Policy pertains to:

- Artwork commissioned and fully or partially funded by the City of Hartford.
- Public Art commissioned by other means including grants, bequests, private, and/or corporate funds.
- Gifts, loans, and donations to the City of Hartford.
- Public Art on public, city-owned property.
- Art in Public View on privately-owned property.
- Artists, site owners, managers, and other partners for Public Art projects, and the City.
- Any agreements made with artists, site owners, managers, other partners, and the City.

Art on Privately Owned Property

Any Artwork in Public View – whether financed by the City or by other means – and installed on privately-owned property requires a written agreement between the City and the property owner. This agreement will specify relevant information and provisions such as:

- Assignment of responsibility for the installation.
- Assurance of safety of the work and the public.
- Assurance that the work will be properly maintained and identification of the party or organization responsible for maintenance.
- Provision of appropriate insurance and indemnification.

PROPOSALS FOR PUBLIC ART AND ART IN PUBLIC VIEW

To be considered, all Public Art and Art in Public View projects must be submitted with a proposal. Please refer to the "Goals and Criteria" (page 3) of the Public Art Policy when developing a project for review by CoCA. These goals are an indication of the criteria CoCA will use when assessing proposals. Only proposals submitted to the Public Art Administrator or equivalent will be reviewed and approved by CoCA, following the prescribed process (see *Process to Submit Proposals*) before any implementation of the proposal can take place.

Project Eligibility

The types of projects to be considered may include but are not limited to:

- Creation of Public Art for specific neighborhoods, developments, or areas.
- Creation of Art in Public View on public or private property.
- Community-based Public Art projects that address a particular need.
- Initiatives from non-profit or for-profit sectors for Art in Public View.

Proposal Requirements

The Commission on Cultural Affairs only considers comprehensive proposals that conform to Policy project requirements and guidelines. Project materials should be presented in a manner that meets professional industry standards and be as explicit as possible.

To ensure prompt consideration of a proposal, it should be submitted with the following details:

- A narrative clearly describing the concept, including elements driving the creation of the work
- The anticipated impact on the neighborhood where it is proposed
- The anticipated impact on the City of Hartford's image, residents, and visitors
- An illustration or mock-up of the design with details including medium, dimensions, and site
- Rationale for longevity of relevant and meaningful subject matter
- Proof of permission from site owner/agent to create an artwork on private property
- Resume and portfolio of the artist and the project leader
- Professional affiliations and recommendations of the artist and the project leader
- Timeline from concept to completion
- Architectural and environmental considerations, safety, ADA accessibility, technical and equipment needs, including lighting, if applicable
- Funding strategy
- Sustainability, maintenance, and restoration strategy

Prior to CoCA's final approval, the following must be met:

- Letters of support from the community most impacted
- Funding status to determine feasibility of project (evidence monies have been sought and secured)
- City of Hartford departments that have been consulted, if appropriate, to ensure code compliance and building permits
- Proof of appropriate liability insurance

Artists and others proposing projects are encouraged to include a community involvement segment to offer opportunities for community participation in conceptual work. Participation may include pre-proposal assistance, design workshops, site preparation, creation of the artwork, and promotion.

PROCESS TO SUBMIT PROPOSALS

Public Art proposals are submitted directly to the City of Hartford Public Art Administrator. The process is as follows:

1. The Public Art Administrator receives and catalogs proposal for CoCA.
2. The Public Art Administrator forwards proposal to CoCA's Secretary and members for review.
3. CoCA reviews the proposal within 60 days of receipt.
4. CoCA contacts and invites the Artist and/or Project Director to its next scheduled commission meeting.
5. The Artist presents on the proposed project and answers questions CoCA may have about the project.
6. Upon review of the proposal, CoCA either approves or rejects the project, or requests revisions to the proposal.
7. Any revisions to proposals should follow the same process as the initial submission of proposal starting with (1) above. If additional clarity is required, CoCA may request an additional presentation or may request clarification via email.
8. CoCA forwards its decision to the Public Art Administrator including rationale for the decision.
9. The Public Art Administrator forwards approved proposals to the City Council.
10. The City Council, with input and recommendations from CoCA, votes to either approve, reject or request further details, clarifications or adjustments.
11. The Artist is notified of the decision by the Public Art Administrator.
12. On an approved project, a signed agreement is made between the Artist and the City defining the project, roles, and responsibilities. At this point, the site work on the project can begin.
13. Project development is monitored by the Public Art Administrator and the appropriate City departments.
14. An acknowledgement is signed between the Artist and the City confirming all work has been completed and responsibilities fulfilled.

NOTES: Create form for submissions (with check lists) / Create template of Project Approval
Create template for Final Confirmation Agreement
Consider a Flow Chart of the process from start to finish rather than the 14 steps

COMMISSION PROJECT REVIEW

Please refer to the "Goals and Criteria" (*page 3*) of the Public Art Policy when developing a project for review by CoCA. These goals are an indication of the criteria the commissioners will use while assessing proposals.

The Commission on Cultural Affairs is responsible for reviewing Project Proposals and if necessary, consulting outside experts, technicians, City of Hartford departments, and/or boards or commissions for advice. Once a proposal has been reviewed, the Artist will be asked to make a presentation before the Commission. The Commission then approves or rejects the proposal, or requests revisions and resubmission. (*See Process to Submit Proposals*)

The Commission on Cultural Affairs has been deemed the final authority in reviewing and recommending projects to be put before the City Council.

The Commission pays particular attention to:

- Compatibility and alignment of the project design with the best interest of the City of Hartford.
- Integration into the City's natural features and historical character whenever feasible.
- Appropriateness and quality of materials and design.
- Representation of a broad variety of artistic genres relevant to the community where the work will appear.
- Striking the balance between existing public art and over-saturation by the artwork of any particular artist, style, or media throughout the city.
- Preservation and maintenance plans.
- Safety pertaining to installation, artists, the general public, and ADA.

COMMISSION ARTIST REVIEW

The City of Hartford and the Commission on Cultural Affairs are committed to enhancing the City's image by considering and approving engaging, innovative, and high-quality public artworks, and encourage the participation of a variety of artists of all media and genre.

The Commission on Cultural Affairs considers all "Goals and Criteria" (*page 3*) as criteria when reviewing and evaluating an artist as it relates to their proposal. To identify an artist's demonstrated skills, training, and professionalism, CoCA considers the artist's resume, previous works, experience, and recommendations. (*See Definitions*)

Additional consideration is given to the artist's knowledge of a site's characteristics. This includes history, geography, and familiarity with and/or sensitivity to the community or setting in which they propose to install the work. (*See Proposals for Public Art and Art in Public View*)

Depending on the scope, relevance, and details of the project, CoCA may ask for the artist's experience with any of the following:

- Designing and/or creating comparable projects and/or practicing comparable artistic disciplines
- Collaborating with architects and other professionals that include engineering drawings and methods
- Integrating artwork into infrastructure and building function
- Addressing safety issues and ADA regulations
- Working with diverse communities

SITE CONSIDERATION

Please refer to the "Goals and Criteria" (*page 3*) of the Public Art Policy when developing a project for review. These goals are an indication of the criteria the commissioners will use while assessing proposals.

Upon approval, artworks may be created or placed in, on or around any public place in agreement with the City of Hartford or the owner of any private property with public exposure. No less than two members of CoCA are required to visit and evaluate the site under consideration.

In addition, the following should be considered when selecting a potential site:

- Will the design be compatible and appropriate given the site environment?
- Will the design be in proximity to and/or have a negative impact on other public art in the neighborhood?
- Will there be an impact on the safety of pedestrian and vehicular traffic?
- Can the art become an attractive nuisance for pedestrian and vehicular traffic resulting in slowing, disorientation, and mishaps?
- Will the installation cause an obstruction to the line of sight, compromising safety for pedestrians and vehicular traffic?
- Will the project require permits and licensing in accordance with City of Hartford codes and privately-owned properties?
- Will the project require insurance in accordance with City of Hartford codes and privately owned properties?

GIFTS AND LOANS / ACQUISITIONS

The City of Hartford and the Commission on Cultural Affairs considers high-quality artworks as gifts or acquisitions that enhance the community. The "Goals and Criteria" (Page 3) will be used as criteria for assessing any proposals of gifts and loans.

Types of Acquisitions

GIFT: Artwork donated directly that becomes the property of the City of Hartford.

LOAN: Artwork that is held and exhibited for an agreed period of time, to be returned to the owner.

The process for Gift and Loan proposals follow the same process as other Public Art proposals where the Commission on Cultural Affairs determines whether the City should consider the Gift or Loan based on established criteria listed in "Goals and Criteria". If the vote is favorable, a proposal, including the original wishes of the donor and the terms prescribed by the donor, such as handling, placement, maintenance, preservation, and any other aspect of the transaction, should be provided for review.

Gifts and Loans of Artworks Not Yet Created

In the case of Gifts and Loans to the City for artworks that are in the design phase or have not yet been created, the donor follows the same proposal process including construction plans and sites, and specific models or diagrams to represent the future work.

CONSERVATION AND MAINTENANCE

The City of Hartford and the Commission on Cultural Affairs are committed to the proper documentation, preservation, and maintenance of Public Art and Art in Public View. The goal is to maintain the artworks to ensure long-term enjoyment for citizens and visitors. Proper processes are determined on a piece-specific basis and recognize the physical and historical value of the artwork.

Art in Public View

On privately-owned property, the responsibility for maintenance belongs to the site owner and/or artist or donor in accordance to the agreement they have entered. This agreement should cover strategy for regular, special, and emergency maintenance and preservation, and include schedule and cost for such maintenance. Intermittently, at the request of the Public Art Administrator, inspections by the City will be made to confirm compliance with the maintenance agreement between the owner of the property, the artist or donor, and the City of Hartford.

Gifts, Loans and Public Artwork Commissioned by the City of Hartford

At the time of acquisition, pre-determined departments, boards, and commissions accept responsibility for the schedule, implementation, and cost of maintaining an artwork in its intended state. When necessary, paid professionals or craftspeople will be engaged by the responsible City department.

Plaques

The city installs a plaque on works of art commissioned or acquired by the City. Plaques contain the title, artist, medium, year of dedication, participating departments, and give credit to all funding sponsors. Sponsor credits are limited to the names of individuals and/or institutions and the text size will not exceed that of City departments.

COMMUNITY ENGAGEMENT IN PUBLIC ART

The City of Hartford and the Commission on Cultural Affairs seek participation from the community guided by the goals of this policy with sensitivity to the impact Public Art and Art in Public View may have on Hartford's communities. "Community" may include residents, users, community and cultural organizations and institutions, businesses, advocacy groups, students, youth, and artists.

Community and Artist Proposals

The City of Hartford and the Commission on Cultural Affairs encourage proposals from the community. Abiding by the goal to balance projects across the City's neighborhoods, local Neighborhood Revitalization Zone committees are encouraged to submit proposals focused on community-based Public Art projects that address a particular issue or neighborhood site.

Community Input

Public input will be gathered concerning all Public Art project proposals with efforts to build community support early in the process. Public comment is welcome on any aspect of the project, but is not binding in the final project.

CoCA promotes opportunities for public input in some of the following ways:

- Posting at the proposed Public Art site and the City's website
- Advertising in the appropriate newspapers and other media
- Notifying City community groups and neighborhood organizations including NRZs
- Conducting surveys or interviews of site area residents and users, and collecting feedback at cultural events and gatherings
- Participating in social media discussions, public meetings, or focus groups

The Artist's Role in Engaging the Community

Artists are encouraged by the City of Hartford and the Commission on Cultural Affairs to include a community involvement segment to offer opportunities for participation in pre-proposal research and assistance, design workshops, site preparation, creation of the artwork, and promotion.

PUBLIC EDUCATION

The City of Hartford:

- Endeavors to educate the community about public artworks and artists.
- Emphasizes the appreciation of, and engagement with art as a means to learn about the City at-large.

Upon completion of a public artwork, the City distributes a press release informing the public about the artwork and may hold a public dedication. The City may provide informational flyers about the artwork at the site and to relevant community groups and neighborhood organizations. Information about each public artwork posts on the City's website.

DEACCESSIONING / REMOVAL

On occasion, an artwork may need to be removed from public display. Deaccessioning occurs for reasons including:

- The artwork endangers public safety.
- The condition of the artwork is unsatisfactory/unsightly due to deterioration and/or irreparable damage.
- The security of the artwork cannot be reasonably guaranteed at its installed location.
- The artwork is attached to a structure slated for destruction, remodeling, sale, or repair.
- The artwork is no longer appropriate or relevant, or has become incompatible with City or site.
- The artwork will be replaced by other work by the same artist meeting criteria of the initial work.
- The artwork requires excessive maintenance or has faults of design or workmanship.
- The artwork is found to be fraudulent or not original.
- The City cannot properly care for or store City-owned artwork.
- The artwork has reached its assigned and agreed upon life span.

Proposals for Deaccessioning may be submitted to the Public Art Administrator by:

- The Commission on Cultural Affairs.
- City of Hartford Departments, Boards, or Commissions.
- A City Council Member or the Mayor.
- A neighborhood organization, resident, the artist, or their designee.

The Commission on Cultural Affairs reviews all such requests and recommends the means of disposition including:

- | | |
|----------------|------------------------|
| • Modification | • Storage |
| • Relocation | • Return to the Artist |
| • Sale | • Trade |
| • Donation | • Destruction |

Removal is to be completed in a manner that complies with all other applicable City ordinances, state and federal policies, and laws relating to the disposition of City property and Artists' rights protection.

A request for deaccessioning may be considered during a regularly scheduled or special CoCA meeting to discuss and determine whether any action is warranted. The vote shall be a majority of commissioners in a quorum that will issue a preliminary decision to approve or reject deaccessioning. A written decision will then be forwarded to City administration. Public input/comment is permitted during such meetings. (*See Community Engagement in Public Art*)

Deaccessioning of Art in Public View on Non-City Property

The Commission on Cultural Affairs may, at its discretion, review and/or recommend any action pertaining to deaccession of any Art in Public View that is installed on private property.

Budgetary Consideration for Deaccessioning

Budget allocations are strictly at the discretion of the City.

INTRODUCED BY:

Majority Leader Julio A. Concepción

COURT OF COMMON COUNCIL

City of Hartford, January 22, 2018

CO-SPONSORED BY:

Council President Glendowlyn L.H. Thames

Minority Leader Wildaliz Bermudez

Councilman James Sanchez

Resolution in Support of the Commission on Cultural Affairs (CoCA) Process to Identify a Poet Laureate

WHEREAS, in March of 2017 the Court of Common Council passed and amended ordinance establishing a Poet Laureate for the City of Hartford; and

WHEREAS, The Commission on Cultural Affairs was established by the city to assess the conditions and needs of the arts community as well as analyze services provided to the arts community; and

WHEREAS, The Court of Common Council values the expertise of the members of CoCA; now, therefore, be it

RESOLVED, That the Court of Common Council accept, review and approve the recommendations made by CoCA of the process to identify candidates and appoint the City of Hartford's Poet Laureate.



City of Hartford Poet Laureate Application Guidelines

The Poet Laureate for the City of Hartford acts as a representative for the City, its residents, and the value we place on literature and poetry in the community. The Poet Laureate encourages appreciation of poetry and literature and inspires future literary artists and readers in the City of Hartford.

Eligibility and Criteria

Eligibility

A nominee for Poet Laureate must:

- Be a current resident of the City of Hartford
- Be at least 18 years old
- Have original works of poetry in at least one regionally-recognized publication
- Be available to serve a 3-year term

Criteria to Select Poet Laureate

Certain criteria will be given consideration in the selection process, including:

- Excellence as evidenced by the submitted poetry sample
- Professionalism as evidenced by an established history of publication, honors, awards, fellowships, and/or other recognition such as contributions to community culture
- Demonstrated advancement of poetry and literature in the community as well as other forms of commitment to community involvement

The Poet Laureate is provided with a \$1,000 stipend per year through the City, as funded by supporting donors. To maintain the position as Poet Laureate for the City of Hartford, the nominee must reside in the City for the length of their term and must not misrepresent or abuse the position.

To Apply, Please Submit the Following via email (give email address here):

- ☐ An application form
- ☐ A letter of interest
- ☐ A current resume or CV, including significant achievements and awards
- ☐ 4 – 7 samples of original poetry, with citation of the source of publication where applicable (minimum one sample from a published source)
- ☐ Three recent references from professional, academic, and/or community settings

Duties of the Poet Laureate

The responsibilities of the Poet Laureate include, but are not limited to:

- Providing public poetry readings
- Appearing at public events
- Encouraging poetry appreciation within the City of Hartford
- Writing 1 – 3 poems for the City each year, to be submitted to Town Clerk

The Poet Laureate promotes awareness and appreciation of poetry, spoken word, and writing; works with the Hartford Public Library and local schools to promote creative learning through poetry, and endeavors to instill pride in the community.

Selection Process

A Selection Committee reviews all applicants and submits three finalists to the Commission on Cultural Affairs. The Commission then selects one finalist and recommends them to the Mayor for final approval and appointment.

Applicants may be contacted by the Committee for further interview, references, or material.

Applications are not carried over for future years.

Prior applicants must re-apply for consideration.

An applicant cannot be a member of the Commission on Cultural Affairs or the Committee to select the Poet Laureate.



City of Hartford Poet Laureate Application Form

Name: _____

Home Address*: _____

Telephone: _____ Email: _____

* Hartford must be your primary residence

Checklist for Attached Materials:

- ☐ Letter of interest
 - ☐ Current resume or CV, including significant achievements and awards
 - ☐ 4 – 7 samples of original poetry, with citation of the source of publication where applicable (minimum one sample from a published source)
 - ☐ Three recent references from professional, academic, and/or community settings
-

Application is due by:

Submit to [whoever/wherever here]

For further inquiry, contact [whoever]

For more information on the application and selection process, visit [website URL]