

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

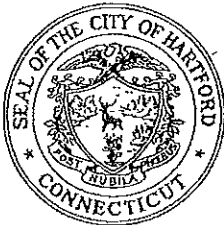
Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

SPECIAL COUNCIL MEETING AGENDA JUNE 29, 2017 6:00PM

1. RESOLUTION CONCERNING APPROVING AND AUTHORIZING THE SUBMISSION OF THE YEAR THREE ANNUAL ACTION PLAN (FY 2017-18) FOR USE OF FEDERAL ENTITLEMENT GRANT FUNDS ADMINISTERED BY HUD.
2. RESOLUTION AUTHORIZING BUDGET TRANSFERS TOTALING \$4,014,000 WITHIN THE FISCAL YEAR 2017 GENERAL FUND BUDGET.

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June 27, 2017

Mr. John V. Bazzano
Town and City Clerk
550 Main Street
Hartford, CT 06103

Dear Mr. Bazzano:

I the Undersigned President of the Court of Common Council hereby call pursuant to Chapter IV, Section 5(b) of the City Charter a Special Meeting of the Court of Common Council to be held on Thursday, June 29, 2017 at 6:00 PM in the Council Chambers of the Municipal Building, 550 Main Street, Hartford, Connecticut for the purpose of considering the following items of business contained on the attached agenda.

Respectfully submitted,

Thomas J. Clarke II
Council President



Luke A. Bronin
Mayor

May 22, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Year Three HUD Annual Action Plan

Dear Council President Clarke:

Attached for your consideration is a resolution approving and authorizing the submission of the City of Hartford's Year Three Annual Action Plan (FY 2017-18) for use of Federal Entitlement Grant Funds administered by the U.S. Department of Housing & Urban Development (HUD). Also attached is the proposed allocation of funds in Year Three.

The Year Three Annual Action Plan outlines the City's intended use of approximately \$ 7.2 million for activities funded through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs. These activities support specific priority needs and objectives identified in the City of Hartford Five Year Consolidated Community Development Plan which covers the period from July 1, 2015 through June 30, 2020. In order to receive these Federal entitlement funds, the City is required to prepare and submit an Annual Action Plan to HUD each fiscal year.

The Year Three Annual Action Plan was developed in accordance with the City's Citizen Participation Plan which included two public hearings, several community meetings and a 30-day comment period that solicited citizen feedback in areas such as Housing, Economic Development, and Public Service. A special public hearing is scheduled for June 13, 2017 from 5:30 PM to 7:30 PM in Council Chambers regarding recommended funding allocations under the Year Three Annual Action Plan. Residents, community-based agencies, and other interested parties will be invited to attend.

We respectfully request that the Council adopt the Year Three Annual Action plan no later than the June 26, 2017, Council meeting in order to allow for final preparation and submission of the plan to HUD and for timely notification of agencies awarded funding for the fiscal year commencing July 1, 2017.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

REPLACEMENT

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, May 22, 2017

WHEREAS, The City of Hartford must complete and submit to the U.S. Department of Housing and Urban Development (HUD) its Year Three Annual Action Plan for the period July 1, 2017 through June 30, 2018, in order to receive entitlement funds under the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs, and

WHEREAS, The Year Three Annual Action Plan outlines the City's intended use of approximately \$7.2 million in HUD entitlement funds and program income, including \$4.1 million CDBG, \$292,880 in ESG, \$1,125,436 in HOPWA, and approximately \$1.6 million in HOME dollars for activities and programs that support specific priority needs and objectives identified in the City of Hartford's Five Year Consolidated Community Development Plan (2015-2020), and

WHEREAS, The Year Three Annual Action Plan was developed according to HUD's approved Citizen Participation Plan, which included two public hearings, several community meetings and a 30-day comment period that solicited citizen feedback on the needs of the community in areas such as Housing, Economic Development, and Public Service, now, therefore, be it

RESOLVED, That the following activities and allocations of funds are approved and incorporated into the Year Three Annual Action Plan:

COMMUNITY DEVELOPMENT BLOCK GRANT

AGENCY/DEPT	PROGRAM NAME	AMOUNT
PUBLIC SERVICES		
Artists Collective Inc.	Rites of Passage & Youth Employment Training	12,750
Blue Hills Civic Association Inc.	Youth After School Educational Enrichment	23,000
Bright Futures Youth Center Inc.	Educational & Recreational Programs	10,000
Camp Courant Inc.	2017 Camperships	25,000
Center for Latino Progress	BiCi Co. (Biciclestas y Comunidad)	18,500
Center for Urban Research, Education & Training	Youth Wellness and Stability	28,000
Charter Oak Boxing Academy	Moving Forward: Hartford Youth Become Champions of Life	35,596
Charter Oak Cultural Center	Youth Arts Institute	29,900
Community Partners in Action	The Resettlement Program	100,000
Compass Youth Collaborative	Community School Initiative	36,500
Cultural Dance Troupe of the West Indies	Empowering Youth	12,515
Ebony Horsewomen	Equine/Animal Growth, Learning and Therapy After School Program.	5,000
Hands on Hartford	Senior Community Café	29,000
HARC Inc.	Capable Kids "Creating Connections"	10,000
HartBeat Ensemble	Youth Play Institute	7,000
Hartford Artisans Weaving Center (The)	Hartford Artisans Therapeutic Weaving Program	9,000
Hartford Communities That Care	Crisis Prevention and Intervention Team	20,000
Hartford Food System	Grow Hartford Youth Program Growing Youth	5,000

AGENCY/DEPT	PROGRAM NAME	AMOUNT
Hartford Parent University	Parent Training and Engagement	14,000
Hartford Performs	Art Integration Programs for Hartford Public Schools in Grades PK-8	19,000
Hispanic Health Council	MI CASA Neighborhood Center	23,000
Housing Education Resource Center Inc.	Housing Counseling and Education Services	5,000
KNOX, Inc.	Green City Workforce Development	25,000
Mercy Housing and Shelter Corp.	Jumpstart to Jobs Program	12,500
Nutmeg Big Brothers/Big Sisters	Foster Grandparent Program	7,500
Open Hearth Association	Emergency Homeless Shelter	35,000
Organized Parents Make a Difference (OPMAD)	OPMAD After-School Program at Kennelly School	10,000
Urban League	Housing Counseling & Economic Stabilization	25,000
Village for Families & Children Inc.	Truancy Prevention	12,500
YMCA of Metropolitan Hartford Inc.	YMCA Teen Incentive Program (Y-TIP)	12,000
YWCA Young Woman's Christian Association	The Hartford Sexual Assault Crisis Service	5,000
	SUBTOTAL PUBLIC SERVICES (CAPPED)	\$622,261
ADMINISTRATION		
	SUBTOTAL ADMINISTRATION (CAPPED)	\$745,000
OTHER ELIGIBLE ACTIVITIES		
AGENCY/DEPT	PROGRAM NAME	AMOUNT
City of Hartford Department of Development Services	City of Hartford Anti-Blight Enforcement and Neighborhood Development Program	200,000
City of Hartford Department of Health and Human Services	Emergency Housing Program	286,564
City of Hartford Dept of Development Services (HPLF)	City/HPLF Staffing	384,000
City of Hartford Dept of Development Services (HPLF)	City /HPLF Rehabilitation Loans - Program	400,000
City of Hartford Dept of Development Services (HPLF)	City/HPLF Rehabilitation Loans - New Programming	200,000
City of Hartford Fire Department	Turnout gear (FY17)	500,000
City of Hartford	Economic Development Initiatives	28,608
Billings Forge Community Works Inc.	Job Training at the Kitchen	18,000
Hartford Economic Development Corp (HEDCO)	Merchant Revolving Loan Fund	150,000
International Hartford	Microenterprise Incubation of Immigrant Business	20,000
Journey Home Inc.	Aerospace Employment Placement Program	35,274
Local Initiatives Support Corporation (LISC)	Land Acquisition for Neighborhood Development	18,200
Minority Construction Council Inc.	Minority Construction Council Inc.	20,000
Rebuilding Together	Homeowner Retention	170,000
Riverfront Recapture Inc.	Riverfront Park Development & Operations	125,000
Spanish American Merchants Assoc. Inc.	Empresario Development Center	150,000
University of Hartford - Entrepreneurial Center	Hartford Small Business Technical Assistance Program (HSBTAP)	35,500

AGENCY/DEPT	PROGRAM NAME	AMOUNT
University of Hartford -Microbusiness Incubator Program	Upper Albany Main Street (UAMS) Micro Business Incubator	40,000
SUBTOTAL OTHER ELIGIBLE ACTIVITIES		\$2,781,146
GRAND TOTAL ALL COMMUNITY DEVELOPMENT BLOCK GRANT		\$4,148,407

EMERGENCY SOLUTIONS GRANT

AGENCY/DEPT	PROGRAM NAME	AMOUNT
Health & Human Services- McKinney Shelter	Shelter Operations	40,136
ImmaCare	Shelter Operations	35,086
Interval House	Shelter Operations	10,629
Mercy Housing and Shelter Corporation	Shelter Operations	14,300
Open Hearth	Shelter Operations	13,837
Salvation Army	Shelter Operations	12,601
South Park Inn	Shelter Operations	41,463
YWCA Emergency Shelter	Shelter Operations	7,676
Mercy Housing and Shelter Corporation	Homeless Prevention and Rapid Rehousing	117,152
GRAND TOTAL EMERGENCY SOLUTIONS GRANT		\$292,880

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

AGENCY/DEPT	PROGRAM NAME	AMOUNT
AIDS Connecticut	Resource Identification, Short-Term Rental Assistance	132,102
Chrysalis Center	Supportive Services, Tenant-Based Rental Assistance	156,495
Hands on Hartford, Inc.	Supportive Services, Tenant-Based Rental Assistance	288,780
Human Resources Agency	Supportive Services, Tenant-Based Rental Assistance	166,928
Mercy Housing & Shelter Corp.	Supportive Services	134,679
Saint Philip House	Supportive Services	93,788
Zeppo House, Inc.	Supportive Services	120,708
City of Hartford	HOPWA Administration	31,956
GRAND TOTAL HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS		\$1,125,436

HOME INVESTMENT PARTNERSHIP PROGRAM FY2017-18

ACTIVITY	AMOUNT
Set-aside for Community Housing Development Organizations (CHDOs) - 15%	158,585
Set-aside for homebuyer assistance, and rehabilitation/new construction of residential properties for homeownership or rental housing or any combination thereof - 75%	792,926
Program Administration - 10% of HOME Entitlement allocation	105,724
Program Administration - 10% of \$600,000 in anticipated Program Income	60,000
HOME Program Income - 90% of \$600,000 in anticipated Program Income	540,000
GRAND TOTAL HOME INVESTMENT PARTNERSHIP PROGRAM	\$1,657,235

GRAND TOTAL ALL PROGRAMS	\$7,223,958
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and be it further

RESOLVED, That the Court of Common Council authorizes the Mayor to submit the Year Three Annual Action Plan to HUD for approval and release of funds, and be it further

RESOLVED, That the Court of Common Council designates the Mayor as the City's authorized representative and further authorizes him to take all steps necessary to implement the Year Three Annual Action Plan, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That the Mayor is authorized in the event of any reduction by HUD in the award(s) of [e]Entitlement [f]Funds [from the amounts indicated above,] in CDBG, HOME, ESG, and/or HOPWA, [or any of them,] from the amounts on which the herein authorized allocations are based, to take all steps necessary to further implementation of the Year Three Annual Action Plan, first by ensuring all planned non-public service municipal functions continue without resort to increased expenditure of general funds, and then by reduction of awards proportionally, across all subrecipients within the subject program (e.g., CDBG, HOPWA, etc.), for the duration of the affected fiscal year or until all funds under each subrecipient contract, or any extension(s) thereof, have been expended in furtherance of the Year Three Annual Action Plan, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreements and documents, reallocating unexpended funds between existing line items within a 25% variance according to the City's evolving priority needs and objectives, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

ITEM # ² ON AGENDA
Court of Common Council

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550 MAIN STREET
HARTFORD, CONNECTICUT 06103



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James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Report

June 26, 2017

Honorable Thomas J. Clarke II, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street Room 208
Hartford, CT. 06103

Dear Council President Clarke II and Members of the Council:

The Operations, Management, Budget, and Government Accountability Committee held a meeting on June 19, 2017 at 5:30pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item #7

Communication from Mayor Bronin, with accompanying resolution authorizing budget transfers totaling \$4,014,000 within the Fiscal Year 2017 General Fund Budget.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members President Thomas J. Clarke II, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman Sánchez, non-committee council members, Councilman Larry Deutsch and Councilman John Gale.

Also present were, Bonnie Malley, Chief Operating Officer, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of Management, Budget & Grants, Joan Barere, Director of Central Grants Administration, Gina Varano, Assistant Corporation Counsel, Claudio Bazzano, Executive Director of Facilities, Hartford Board of Education, Michael Looney, Director of Projects, Development Services, Ryan M. Pierce, Project Manager of Central Grants Administration, Faith Palmer, Assistant to the Chief Operating Officer, Tom York, Principal of Goman and York Property Advisors, Alyssa Peterson and other concerned citizens.

Melissa McCaw, Director of Management, Budget & Grants explained the resolution concerning authorizing budget transfers totaling \$4,014,000 from unencumbered appropriated balances within the Fiscal Year 2017 General Fund Budget as shown below. In April 2017, as reflected in the FY2018 Mayor's Recommended Budget, the City projected a \$14.4 million deficit for FY2017. Ms. McCaw explained to the members of Council that the City currently projects a gross deficit of \$13.5 million. Based upon the \$4.014 million in transfers proposed in the resolution, this deficit would be reduced to \$9.49 million. The mitigation of this deficit is reflective of successful measures implemented by the administration as follows:

- Settlement of the Fire Union contract
- Implementation of an "unofficial" hiring freeze
- Aggressive management of Police overtime
- Rebidding of all insurance contracts
- Lower MERF pension costs and social security due to vacancy savings from unofficial "hiring freeze"
- Savings in wage reserve due to the number of collective bargaining contracts in various stages of negotiation

According to Ms. McCaw, the proposed transfers are necessary to reduce the City's projected deficit to \$9,490,880.

- Court of Common Council: \$14,000 transfer is required due to unachieved payroll savings
- Corporation Council: \$75,000 transfer is required primarily due to a technical correction transferring CIP positions to the General Fund in FY2017
- Public Works: \$420,000 transfer is required primarily due to overtime and other snow expenditures
- Health & Human Services: \$1,050,000 transfer is required primarily due to relocation expenditures associated with fire and code enforcement displacement of families
- Benefits & Insurances: \$635,000 transfer is required due to unachieved union concessions
- Debt Service: \$1,820,000 transfer is required primarily due to Hartford Stadium Authority lease payment for annual debt service, the establishment of a Stadium Capital Investment Reserve and the cost of issuance expense associated with the FY2017 Tax Anticipation Note

Discussions ensued amongst the committee members and Ms. McCaw concerning the transfer amount and drivers. A summary of the Proposed Transfer Resolution is attached as an addendum.

A motion was made by Council President Thomas J. Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation.

Chairwoman Thames: Yes
Councilwoman Bermúdez: Yes
Councilman Clarke: Yes
Councilman Concepción: Absent
Councilwoman Jennings: Yes
Councilman Sánchez: Yes

~~SECRET~~

Chairwoman of Operations, Management, Budget and Government Accountability Committee

REPLACEMENT



Luke A. Bronin
Mayor

June 12, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: FY2017 Budget Transfers

Dear Council President Clarke:

Attached please find, for your consideration, a resolution authorizing budget transfers totaling \$4,014,000 from unencumbered appropriated balances within the Fiscal Year 2017 General Fund Budget.

As you will recall, at the time of submission of the Mayor's Recommended Budget for FY2018, the City estimated a \$14.4 million deficit for the fiscal year ending June 30, 2017. Based on revenue and expenditure activity through May and successful measures taken by the Administration, the deficit is currently estimated to be \$13,504,880. The proposed transfers of unencumbered appropriations will result in a net deficit of \$9,490,880 for FY2017. This deficit is comprised of a revenue shortfall of \$3,512,000 and expenditure over-runs of \$5,978,880 for combined total of \$9,490,880 (net of year end transfers).

Given the magnitude of the City's projected deficit throughout the fiscal year, it has been my continued goal to maximize savings where possible to reduce the size of the projected shortfall. Several of the favorable variances are due to success of actions taken by the Administration, including settlement of the Fire union contract, aggressive management of Police overtime, rebidding of all insurance contracts, and the implementation of an "unofficial" hiring freeze, which has been in place for the entire fiscal year, limiting the refill of vacant positions citywide to critical needs only.

At the present time, six departments are anticipated to incur expenditure overruns for which there are projected available balances to transfer within the General Fund (see attachment). The departments requiring a transfer, the transfer amount and the primary driver(s) of the expenditure are as follows:

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Department/Account	Transfer Amount	Driver(s) of Over-Run
Court of Common Council	\$ 14,000	Unachieved payroll savings
Corporation Council	\$ 75,000	Primarily due to a technical correction transferring CIP positions to the General Fund in FY2017
Public Works	\$ 420,000	Primarily due to overtime and other snow expenditures
Health & Human Services	\$1,050,000	Primarily due to relocation expenditures
Benefits & Insurances	\$ 635,000	Unachieved union concessions
Debt Service	\$1,820,000	Primarily due to Hartford Stadium Authority lease payment for annual debt service, the establishment of a Stadium Capital Investment Reserve and the cost of issuance expense associated with the FY2017 Tax Anticipation Note

The proposed transfers of \$4,014,000 reflected above are necessary to reduce the City's projected deficit to \$9,490,880. Further measures to eliminate the deficit are proposed in the appropriation ordinance submitted to Council separately as of this date.

Respectfully submitted,



Luke A. Bronin
Mayor

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, June 12, 2017

WHEREAS, It is projected that the Court of Common Council, Corporation Counsel, Public Works Department, Health and Human Services Department, Benefits and Insurances account, and Debt Service account will incur expenditure overruns in Fiscal Year 2017; and

WHEREAS, In accordance with Chapter X Section 7(a) of the City of Hartford Charter, the Mayor has recommended the transfer of \$4,014,000 within the General fund to cover these projected overruns; and

WHEREAS, Funds are projected to be available in the unencumbered appropriation balances in the Fiscal Year 2017 General Fund Budget, in the Mayor's Office, Office of the Chief Operating Officer, Communications Office, Finance Department, Human Resources Department, Office of Management, Budget & Grants, Families, Children, Youth & Recreation Department, Fire Department, Police Department, Department of Development Services, and other General Fund departments for transfer to the departments noted above; now, therefore, be it

RESOLVED, That the Mayor is hereby authorized to make the following transfers in the FY 2017 General Fund Budget:

- Transfer \$4,014,000 from Mayor, Chief Operating Officer, Communications, Finance, Human Resources, Management, Budget & Grants, Families, Children, Youth & Recreation, Fire, Police, Development Services, and any other General Fund Departmental appropriations with available unencumbered appropriation balances, and
- Transfer \$14,000 to Court of Common Council,
- Transfer \$75,000 to Corporation Counsel,
- Transfer \$420,000 to Public Works Department,
- Transfer \$1,050,000 to Health and Human Services Department,
- Transfer \$635,000 to Benefits and Insurances in the Sundry Account, and
- Transfer \$1,820,000 to Debt Service in the Sundry Account.