

AGENDA
MEETING OF THE COURT OF COMMON COUNCIL
February 14, 2017

ACTION TAKEN

COMMUNICATIONS

1. MAYOR BRONIN, with accompanying resolution authorizing the City to accept grant funds from the U.S. Department of Education through the Performance Partnership Pilot (P3) program.
2. MAYOR BRONIN, with accompanying resolution authorizing the City to accept a gift from the Hartford Golf Course Oversight Commission for the construction of four water cooler stations of potable water for golfers at Keney Golf Course.
3. MAYOR BRONIN, with accompanying resolution authorizing the transferring from Sundry: Non-Operating Department Expenditures in FY - 2017 to the Registrar of Voters Office for expenses associated with a Special Election.
4. MAYOR BRONIN, with accompanying resolution authorizing the City to accept a grant from the Connecticut Department of Energy & Environmental Protection for energy efficient streetlights.
5. MAYOR BRONIN, with accompanying resolution concerning the appointment of Kimberly D. Oliver to the Hartford Board of Education for a term to expire on January 31, 2020.
6. MAYOR BRONIN, with accompanying resolution concerning a request to enter into Executive Session to settle the matter of Stephanie Mason v. Maurice Washington, et al in the amount of \$97,500.
7. MAYOR BRONIN, Communication requesting to enter into Executive Session to receive a briefing on the El Mercado Project.
8. PLANNING, ECONOMIC DEVELOPMENT AND HOUSING COMMITTEE, Communication concerning a presentation from the Department of Development Services; achievements of the Department in 2016 as well as some goals for the upcoming calendar year.
9. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY SUBCOMMITTEE, Communication concerning a presentation regarding the City of Hartford Tax Abatements.
10. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY SUBCOMMITTEE, Communication concerning an overview of services pertaining to the Land Value Tax Program.

FROM TABLE

11. Severed Resolution concerning Council's reappointment of Hector Rivera to the Metropolitan District Commission to a term ending December 31, 2021.

REPORTS

12. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, Report concerning an ordinance amending the Pay Plan for Assistant Director of Public Works & City engineer of the Municipal Code.
13. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution concerning authorization to accept a gift from the Manafort Family Foundation for the purpose of establishing an on-line field and facility reservation system for the City of Hartford.
14. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, Report concerning an ordinance Authorizing an Admission Surcharge Chapter 32 be amended to add a new Article III Admission Surcharge.
15. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution transferring \$1,207,044 from the Police Department and Benefits & Insurances to Education in Fiscal Year 2017.

16. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution authorizing the City to accept three grants to create a Sustainability Office within the Office of the Mayor to develop and begin implementation of a citywide climate action plan addressing energy, land use, transportation, waste and water.
17. OPERATIONS, MANAGEMENT, BUDGET AND GOVERNMENT ACCOUNTABILITY COMMITTEE, with accompanying resolution requesting that the current zero fee structure associated with wedding photography at City Hall be increased and that the fee structure for wedding party celebrations in the Atrium (currently set at \$500) be increased and that we improve scheduling for the use of the Atrium through a coordinated effort by the Mayor's Office for Constituent Services.

FOR ACTION

18. Substitute Ordinance Amending Chapter 2, Section 2-102 concerning Department of Human Relations of the Hartford Municipal Code.
19. Ordinance Amending Section 17-55 - 17-70 (Reserved) to Allow Facility Requirements and Procedures for Nail Salons of the Municipal Code.
20. Substitute Ordinance creating a Registry of Owners of Residential Rental Property Amending Chapter 18, Section 150 of the Hartford Municipal Code.
21. Ordinance amending Chapter 2, Section 2-641 concerning the Authority of the Purchasing Agent of the Municipal Code.
22. Resolution nominating Lebert Thomas to the Metropolitan District Commission.
23. Report with accompanying resolution requesting that all present and future sales of City's Capital Assets, such as livestock or canine should be presented to the Court of Common Council for approval before any transaction is completed.
24. Severed resolution concerning Council's reappointment of Luis Caban to the Metropolitan District Commission to a term ending December 31, 2021.
25. Resolution confirming the Appointment of Kimberly D. Oliver to the Board of Education for a term expiring January 31, 2020.

PROPOSED ORDINANCES

26. (MAYOR BRONIN) Ordinance amending Chapter 22, Section 22-25 concerning Parking Violation Notices of the Municipal Code.
HEARING DATE - Tuesday, February 21, 2017
27. (MAYOR BRONIN) Ordinance amending Chapter 10, Article III, Sections 10-37 and 10-38 concerning Residents Parking Permits of the Municipal Code.
HEARING DATE - Tuesday, February 21, 2017
28. (MAYOR BRONIN) Ordinance amending Chapter 1 Section 1-5 concerning Hearing Procedure for Citations of the Municipal Code.
HEARING DATE - Tuesday, February 21, 2017
29. (MAYOR BRONIN) Ordinance Amending Chapter 9 Article V. concerning Anti-Blight Program of the Municipal Code.
HEARING DATE - Tuesday, February 21, 2017
30. (MAYOR BRONIN) Ordinance authorizing the Issuance of not exceeding 22 million of Tax Anticipation Notes of the City of Hartford.
HEARING DATE - Tuesday, February 21, 2017

RESOLUTIONS

31. (COUNCIL PRESIDENT CLARKE II) Resolution requesting clarification about the jobs at the Hartford Stadium and the Living Wage Ordinance.
32. (MINORITY LEADER BERMUDEZ) Resolution requesting that the current members of the police civilian review board have their terms renewed.

33. (MINORITY LEADER BERMUDEZ) Resolution requesting the Mayor's office to create a clear, objective, and timely system for deciding on an applicant's worthiness of commission participation.
34. (MINORITY LEADER BERMUDEZ) Resolution requesting that Lorenzo Blake's application to the Police Civilian Review Board be processed within 30 days.
35. (MINORITY LEADER BERMUDEZ) Resolution requesting the Office of the Mayor to process Annette Meddiero's application to the Commission on the Status of Women within 30 days.
36. (MAJORITY LEADER CONCEPCION) Resolution requesting that the City of Hartford that CCAT performs a technology strategy review including the sustainability, performance and security of the City of Hartford's technology platforms and to provide recommendations to the Administration and Court of Common Council to improve and that the recommendations be completed and submitted to the Administration and Court of Common Council within 90 days if an agreement is executed
37. (COUNCILMAN DEUTSCH) Resolution supporting such legislation to reduce or eliminate such disparities in insurance premiums which are costly to our residents and those in other cities.
38. (COUNCILMAN DEUTSCH) Resolution nominating Paul Ritter (D) to the Metropolitan District Commission for a Term expiring 2021.
39. (COUNCILMAN DEUTSCH) Resolution supporting Sens. Blumenthal and Murphy and House delegation declaring federal Trump administration ban on certain refugee and immigrant admission to be immoral and unconstitutional.
40. (COUNCILMAN DEUTSCH) Resolution supporting Congressional continuation of ACA or comparable program, and Medicaid as entitlement program rather than block grant, with goal of assuring adequate healthcare for Hartford residents and all others facing discrimination and loss of available health services.
41. (COUNCILMAN DEUTSCH) Resolution granting immediate extension (through Resolution and/or Ordinance) of entertainment tax (5% rate) to named and permitted activities and events.

Attest:

John V. Bazzano
City Clerk



ITEM # 1 ON AGENDA

Luke A. Bronin
Mayor

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Performance Partnership Pilot

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City of Hartford to accept \$249,375 in grant funds from the U.S Department of Education through the Performance Partnership Pilot (P3) program.

The P3 program was created through the federal Consolidated Appropriations Act of 2014 for the purpose of providing opportunities for state and local governments to test innovative, cost-effective strategies for improving education, employment, and other outcomes for individuals between 18 and 24 years old who are low income and homeless, in foster care, involved in the juvenile justice program, unemployed, and/or not in school or at risk of dropping out. P3 gives federal agencies flexibility in using their grant funds to address the needs of these opportunity youth.

The City, through its Department of Families, Children, Youth & Recreation, and in partnership with the State of Connecticut, Capital workforce Partners, CT Center for Advanced Technology, MetroHartford Alliance for Careers in Health Care, and Advanced Manufacturing Employer Partnership will work with 100 opportunity youth living in the North Hartford Promise Zone. These young people will be engaged in career exploration, the opportunity to develop career competencies, and paid work-based learning. Each youth will be assigned a case manager who will help them navigate the educational, employment, health, service, mentorship, and supportive systems they need to succeed and each young person will have a peer mentor. Additionally, the pilot will integrate data systems that are used by youth-serving programs throughout Hartford to identify service gaps, match youth to services and programs, and track their progress.

The grant does not require a match and covers direct program costs, administration, reporting, and indirect costs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, February 14, 2017

WHEREAS, The federal government has created the Performance Partnership Pilot (P3) program through which state and local entities can test innovative and cost-effective strategies for improving education, employment, and other outcomes for opportunity youth, and

WHEREAS, The U.S Department of Education provides funds to organizations to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access, and

WHEREAS, Hartford has been awarded a grant of \$249,375 from the Department of Education to provide 100 young residents of the North Hartford Promise Zone with career exploration, work-based learning, peer mentors, and other support, as well as to integrate the data systems used by the city's youth-serving programs, now, therefore, be it

RESOLVED, That the Mayor is hereby authorized to accept a grant of \$249,375 from the U.S. Department of Education for the above-described program, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 2 ON AGENDA

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Acceptance of Gift

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City of Hartford to accept the gift of \$3,500 from the Hartford Golf Course Oversight Commission ("Commission") for the purpose of constructing four water cooler stations in order to provide a secure source of potable water for golfers playing the Keney Golf Course.

In September of 2016, the Commission held a golf outing as a fundraiser and raised \$3,500 for the project. The water cooler stations will be constructed and painted by students at A.I. Prince Technical School and will be ready for the opening of the golf course. Should there be funds remaining once the water coolers are complete, the Commission is amenable to using the donation for other small improvements at Keney Golf Course, such as wooden footbridges and/or benches. The attached resolution will restrict the use of the donated funds to these purposes.

We very much appreciate the work of the Commission and its members both in advising the Administration on ongoing matters pertaining to the Goodwin and Keney courses, and, especially, for making an extra effort to raise money for additional improvements to Keney Golf Course.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, February 14, 2017

WHEREAS, The City of Hartford (the "City") maintains and operates Keney Park Golf Course (the "Golf Course"), an award-winning golf facility that reopened to the public in May of 2016 after extensive renovation, and

WHEREAS, The City's Golf Course Oversight Commission held a golf outing in September 2016 for the purpose of raising funds to pay for four water cooler stations to be installed at Keney Golf Course; now therefore, be it

RESOLVED, That the City is hereby authorized to accept the gift of \$3,500 in proceeds from the Golf Course Oversight Commission's September, 2016 fundraising golf-outing; and be it further

RESOLVED, That the above funds shall be utilized solely for construction of four water cooler stations along the course and, if funds are available, for wooden footbridges and/or benches; and be it further

RESOLVED, That the Mayor is hereby authorized to execute any and all manner of documents and take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to further and/or effectuate the City's receipt of the aforementioned gift; and be it further

RESOLVED, That, if applicable, no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution, should the Mayor fail to execute the aforementioned documents or take any of the aforesaid actions, and be it further

RESOLVED, That, if applicable, all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such documents and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



Luke A. Bronin
Mayor

ITEM # 3 ON AGEND

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Transfer of Funds to ROV

Dear Council President Clarke:

Attached for your consideration is a resolution transferring \$44,794 from Sundry: Non-Operating Department Expenditures in Fiscal Year 2017 to the Registrars of Voters (ROV) Office. These funds will be used for the expenses associated with the Special Election being held on February 28, 2017 to fill the vacant seat in the 2nd Senatorial District.

During the adoption of the Fiscal Year 2017 General Fund Budget, monies for election expenses were placed in the Sundry Elections account with the intention that funds would be transferred to the ROV Office as needed. The Registrars of Voters has prepared an estimate of \$44,794 in anticipated expenses for the special election (attached). I therefore am recommending that the funds be transferred at this time.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, February 14, 2017

WHEREAS, The City of Hartford will conduct a Special Election on February 28, 2017 in order to fill the vacant seat in the 2nd Senatorial District, and

WHEREAS, The Registrars of Voters (ROV) Office has estimated the expenses for this election to be \$44,794, and

WHEREAS, During the adoption of the FY2017 General Fund Budget, the Council and the Mayor agreed to place funding for elections in a Sundry Election Account, with the understanding that such funds would be transferred to the ROV Office, at their request, for expenses related to elections held in FY2017, now, therefore, be it

RESOLVED, That the Mayor is hereby authorized to transfer \$44,794 from the Sundry Account: Non-Operating Department Expenditures to the Registrars of Voters Office for the Special Election to be held on February 28, 2017.

Estimated ROV Staffing Requirements/Expenses

Special Election February 28, 2017

	<u>Pay</u>	<u>#</u>	<u>Total</u>
Moderator	350	10	\$3,500
Assistant Registrar	225	10	\$2,250
Official Checker	200	10	\$2,000
Ballot Clerk	185	10	\$1,850
Tabulator Tender	170	10	\$1,700
Supervised Ballot Counters	75	28	\$2,100
Post-Audit Ballot Counters	250	2	\$500
Head Moderator	30	60	\$1,800
Deputy Head Moderator	20	65	\$1,300
Central Count Moderator	30	15	\$450
Central Count Deputy Moderator	425	1	\$425
Spare Moderator	425	4	\$1,700
Set-up Crews (For 5 Weeks x 3)	375	15	\$5,625
Set-up Crews Leader	475	5	\$2,375
Custodial Fees	787.25	4	\$3,149
Moving Company	420	16	\$6,720
Private Polling Location Rentals	225	6	\$1,350
Election Supplies	1000	1	\$1,000
LHS Printing, Design & Memory Card Program, IVS	5000	1	\$5,000
Total			\$44,794

Description of Resources Requested:

The Special Election scheduled for February 28, 2017, is required due to vacant 2nd Senatorial seat . there will be a total of 10 polling locations. Each polling location must be staffed with a Moderator, etc, plus four (4) spares.



Luke A. Bronin
Mayor

ITEM #

4

ON AGENDA

February 14, 2016

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Energy Efficient Streetlight Grant

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the City to accept a grant of \$5,000,000 from the Connecticut Department of Energy & Environmental Protection (DEEP) for energy efficient streetlights.

The DEEP grant will allow the City to convert all streetlights (approximately 8,420) to Light Emitting Diode (LED) technology. LED equipment provides equivalent lighting at reduced levels of energy consumption, and offers a greater service life. The City projects annual savings of \$1.8 million per year on electric utility bills, and additional savings on bulb replacement for the extended life of the bulbs. This is a one-time grant and no matching funds are required.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, February 14, 2017

WHEREAS, The City has received a grant commitment letter from the Connecticut Department of Energy and Environmental Protection (DEEP) authorizing an allocation of \$5,000,000 for the City of Hartford to convert all of its streetlights to Light Emitting Diode (LED) lighting to conserve energy, and

WHEREAS, The Department of Public Works estimates the monthly electricity cost savings after the conversion at \$152,000 per month or \$1.8 million per year, and

WHEREAS, The extended service life of LED Technology will yield further savings over time, through reduced maintenance and bulb replacements, now, therefore, be it

RESOLVED, That the Court of Common hereby authorizes the Mayor to execute, with the State of Connecticut, a Personal Services Agreement for financial assistance in the amount of \$5.0 million to complete the conversion of City of Hartford streetlights to Light Emitting Diode (LED) lighting, and be it further

RESOLVED, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

RESOLVED, That the Mayor is authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to receive, contract and expend the above referenced grant funds, and be it further

RESOLVED, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreement or other documents, or to take any of the aforesaid actions, and be it further

RESOLVED, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the parties executing such documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.



ITEM # 5 ON AGENT

Luke A. Bronin
Mayor

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Board of Education Appointment

Dear Council President Clarke:

I am pleased to submit, for your consideration, a resolution confirming my appointment of Kimberly D. Oliver to the Hartford Board of Education for a term to expire on January 31, 2020.

Chapter IX of the Hartford City Charter specifies that the Mayor shall appoint five members of the Board of Education to four year-terms. In accordance with the Charter, I have considered the following qualifications: training and experience in education, PTOs or similar organizations, finance, construction management, workforce development, law, information technology, facility maintenance, and the neighborhood, ethnic, racial, and cultural mix of the city.

Ms. Oliver has extensive knowledge and experience with issues facing young people in Hartford. She is currently the Director of the City's Department of Families, Children, Youth & Recreation. Her responsibilities include implementation of the Early Childhood Blueprint, the school readiness program, operation of six early learning centers, youth intervention programs, and youth development strategies for in-school youth to ensure academic success and school and community engagement. Ms. Oliver was previously the Director of Youth Services at Capital Workforce Partners. In this position, she partnered with many other organizations to provide in-school, at-risk, and out-of-school youth, aged 16 through 24, with learning opportunities in career competencies, occupational skills, and work experiences. Ms. Oliver was born and raised in Hartford and holds a Master's Degree in Business Administration from Rensselaer Polytechnic Institute and a Bachelor's Degree in Economics from Yale University. Her resume is attached for your review.

Respectfully submitted

A handwritten signature of Luke A. Bronin in black ink.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, February 14, 2017

WHEREAS, The Hartford City Charter provides that the Mayor shall appoint five members of the Board of Education, and

WHEREAS, The Mayor has appointed Kimberly D. Oliver as a member of the Hartford Board of Education, now, therefore, be it

RESOLVED, That the Court of Common Council hereby confirms the following appointment to the Board of Education for a term to expire on January 31, 2020:

Kimberly D. Oliver (D) 360 Vine Street, Hartford 06112
Filling a vacancy

Kimberly D. Oliver, MBA

360 Vine Street
Hartford, CT 06112
860.938.3482
koli89@comcast.net

OBJECTIVE

Improve the lives of underserved individuals and help to build a thriving community

EDUCATION

- Rensselaer Polytechnic Institute, M.A. degree in Business Administration
- Yale University, B.A. degree in Economics
- Thomas Snell Weaver High School, High School Diploma

EMPLOYERS

- City of Hartford
- Capital Workforce Partners
- United Way of Central and Northeastern Connecticut (by way of MOU with CWP)
- CIGNA Corporation
- Hartford Steam Boiler
- Yale University
- Hartford Hospital

AWARDS & RECOGNITIONS

- Aspen Scholar from The Aspen Institute
- Service Award from the Farmington Valley Chapter of The Links, Incorporated
- Woman of Inspiration from the Connecticut Women's Education and Legal Fund
- Chairman's Award for Exemplary Collaborative from Governor Dannel P. Malloy on behalf of the National Fund for Workforce Solutions
- "One to Watch" from the Hartford Business Journal
- Chairman's Awards (2) from CIGNA Corporation

ACTIVITIES & MEMBERSHIPS

- National Association of Workforce Development Professionals
- Education Leaders of Color
- Jacob & Lewis Fox Foundation
- Violence-Free Zone
- 89.9 WQTQ FM

SUMMARY OF QUALIFICATIONS

- Extensive knowledge of and experience in youth, workforce, and economic development and other income and education strategies
- Award-winning program, project, and people management
- Extensive marketing and communications experience including proposal writing, grant management, and grant-making
- Comprehensive experience in customer service and account management
- Advanced computer and digital literacy including data management and case management systems, expertise in Microsoft applications, and COBOL, SQL, and HTML programming skills

RELEVANT PROFESSIONAL EXPERIENCE

People and Fiscal Management

- Managed 45 FTEs and 151 PTEs across multiple teams in for-profit and non-profit sectors
- Led highly visible groups including a nationally-recognized youth department of the local workforce development board and award-winning funder collaborative
- Managed operating budgets of up to \$19 million annually
- Secured and managed multiple public and private funding streams
- Developed many department and other budgets for system and programming building
- Secured one of only 11 new U.S. Department of Labor grants totaling \$2 million to serve 275 North Hartford Promise Zone Youth
- Secured more than \$3 million in federal Social Innovation Fund awards and match funding
- Led procurement and contract development for youth, workforce development, and recreation programs, resulting in grant making of more than \$16 million annually

Strategic Planning and Implementation

- Led the startup of two highly successful and impactful collaboratives based in Hartford
- Designed local career pathway program for out-of-school youth, investing more than \$2.5 million annually in federal and private funds
- Enhanced summer and year-round youth employment program for in-school youth, investing more than \$6 million annually in State, municipal, and private funds
- Developed and led the implementation of a system change-based work plan to reconnect Hartford's 6,300 opportunity youth to education and employment

Collective Impact and Collaboration Leadership

- Convened, managed, and organized a citywide collective impact initiative consisting of more than 90 individuals across 40 organizations to address Hartford's opportunity youth
- Convened, managed, and organized a regional funder collaborative of more than 20 organizations to advance the careers of lower-skilled, lower-income individuals leading them to family-sustaining careers
- Provided training, coaching, support, and resources to collective impact and collaborative initiatives in Hartford, the North Central Connecticut region, and across the country

Management of System and Program Portfolios in Youth and Workforce Development

- Partnered with more than 100 employers to design and to design and offer career training programs and paid work experiences to youth and lower-income adults
- Developed frameworks in education/career pathways, sector-based strategies, results-based accountability, and youth leadership development to advance and codify local system change
- Led the investment and implementation of effective education and career training programs serving more than 2,000 youth and 1,300 lower-income adults

Communication Planning and Execution

- Developed and implement comprehensive internal and external communication plans
- Written multiple proposals working with leadership and matrix teams
- Designed and managed websites (YouthReconneCT.org and Workforce-Solutions.net)
- Led the production of more than 100,000 pieces of activity for the epicenter of the sales support and marketing organization for an international corporation
- Led the award-winning implementation of an informational web portal using a customer experience management software, integrated customer relationship management application, and enhanced content management system



Luke A. Bronin
Mayor

ITEM # 6 ON AGEND

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Mason v. Washington Settlement

Dear Council President Clarke:

Attached for your consideration is a resolution authorizing the settlement of the matter of Stephanie Mason v. Maurice Washington, et al in the amount of \$97,500.

I would like to request the Council to enter into Executive Session during the Council meeting on Tuesday, February 14, 2017. A brief session is necessary in order to inform Council members on the status of Mason v. Washington prior to any action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

INTRODUCED BY:
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 23, 2017

RESOLVED, That, pursuant to Chapter VIII, Section 3 of the City Charter, the Court of Common Council hereby approves settlement of the matter of Stephanie Mason v. Maurice Washington, et al in the amount of \$97,500.00.



Luke A. Bronin
Mayor

ITEM # 7 ON AGENDA

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Executive Session: El Mercado

Dear Council President Clarke:

I would like to request that the Council enter into Executive Session at its meeting of February 14, 2017 to receive a briefing on the El Mercado Project.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

ITEM# 8 ON AGENT

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Widaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Communication

February 14, 2017

Honorable Thomas J. Clarke, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street Room #208
Hartford, CT 06103

Dear Council President and Members of the Council:

The Planning, Economic Development, and Housing Committee held its regularly scheduled meeting on February 7, 2017, at 6:00 pm in the Council Chambers to receive a presentation from the Department of Development Services.

The following committee members were in attendance: Chairman Concepción, Councilwoman Bermudez, Councilman Deutsch, Councilman Gale, and Councilwoman Thames. Also in attendance was Gina Varano on behalf of Corporation Counsel. Present on behalf of the Department of Development Services, was Director Sean Fitzpatrick, Deputy Director Kiley Gosselin, and Director of Planning and Economic Development Jamie Bratt.

The presentation, which is attached to this communication, enumerated the achievements of the Department in 2016 as well as some goals for the upcoming calendar year. Their presentation focused on legacy projects and issues, housing, licensing and inspections, and economic development.

Chairman Concepción asked about the Department's staffing levels, which Mr. Fitzpatrick shared that they were at 41 employees funded through the general fund and 17 through federal funding; these numbers reflect the six position eliminations in the Department. Councilwoman Bermudez was

informed per her question that a Licensing and Inspections Director had not yet been hired. Councilwoman Thames asked as to what skill set the Department was seeking for this position that they had yet to find. Mr. Fitzpatrick clarified that he was looking for a good manager with a strong contracting background but that often those individuals have more lucrative careers in the private sector, making it difficult to attract a qualified individual for this role.

Chairman Concepción asked the group to further describe a Land Bank. Ms. Gosselin shared that the City was able to place properties it acquired in a 501(c)3 land bank, which will remediate and sell the property. They currently have \$5 million in funding available to the land bank for remediation and sale. She further clarified that a 501(c)3 is used rather than an agency because of state statute requirements. Mr. Fitzpatrick compared the function of the entity to NINA or SINA.

Chairman Concepción inquired as to the steps taken when working with a business interested in opening in the City. Ms. Bratt shared that they first have a conversation, whether on the phone or with staff traveling to the business's location. Then they go over the client's wishlist and goals for their business. The Department then scans available properties and provides the client with a list. Mr. Fitzpatrick further shared that, as needed, the Department connects the business with other organizations such as reSET or the University of Hartford Entrepreneurial Center. Chairman Concepción further inquired as to how many of their clients were new businesses versus retaining current businesses. Ms. Bratt shared that approximately 70% are new and from outside of the Hartford area. She explained that frequently those within Hartford have connections and are aware of resources that they can access whereas groups from outside the City frequently start by calling the Department of Development Services because they do not have another point of contact to start with.

Mr. Fitzpatrick shared that the Department is looking to hire staff for blight and zoning enforcements through attrition. Councilwoman Bermudez inquired as to how many blight and zoning complaints come from residents versus from the Police Department. Mr. Fitzpatrick shared that most complaints come from residents as well as neighboring businesses.

Councilwoman Thames asked as to the effect of the revaluation on businesses. Mr. Fitzpatrick shared that it hit commercial properties hardest and many owners are anxious as their assessments have increased by more than 100% in some instances, which may need to result in some conversations about tax abatements. Councilman Gale asked Mr. Fitzpatrick whether he had considered using private building inspectors, as is done in Washington D.C. and in Pennsylvania. He shared that he has broached the issue and has met some resistance but that they may utilize private building inspectors at least in emergency situations.

The meeting was adjourned at 7:48pm.

Respectfully Submitted,



Chairperson of the PEDH Committee

Court of Common Council

ITEM #

9

ON AGEND

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Communication

February 14, 2017

Honorable Thomas J. Clarke II, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street, Room 208
Hartford, CT 06103

Dear Council President Clarke II and Members of the Council:

The Operations, Management, Budget, and Government Accountability Subcommittee held a meeting on December 5, 2016 at 6:30pm in the Function Room to review a presentation from Development Services regarding the City of Hartford Tax Abatements as reflected in the second item on the committee agenda.

The following were in attendance: Co-Chairwoman Glendowlyn L. H. Thames, Co-Chairwoman Minority Leader Wildaliz Bermúdez, Committee Member Assistant Majority Leader John Gale.

Also present were, Darrell Hill, Chief Financial Officer and Director of Finance, Bonnie Malley, Chief Operating Officer, Faith Palmer, Assistant to the Chief Operating Officer, Brian Mathews, Director of Housing, Tonja Nelson, Program Supervisor, Paul Salo, MHIS Manager, council aide Jason Ortiz, Elliot Ginsberg, President and CEO of CCAT along with team members Daniel Salazar, Susan Palisano and Karen Jarmon. Alyssa Peterson and other concerned citizens were also present.

Brian Mathews, Director of Housing for Development Services and Tonja Nelson, Program Manager for Development Services presented an overview of the City of Hartford tax abatements. Mr. Nelson began the presentation with defining the tax abatements as a contractual agreement between the City of Hartford and the rental property owner in which the owner pays a rate that is lower than the actual tax amount. As a result of obtaining a lower tax rate, the owner has to agree to specific terms as outline in the tax abatement agreement including reduce rents, home improvements, and income restrictions. There are currently twenty-four project with tax abatement agreements affecting 2,253 residential units.

Councilwoman Thames asked how the project activity was monitored regarding compliance, complaints, accountability and asked if code violations could be added to the compliance checklist.

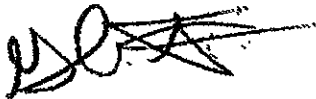
Mr. Nelson explained his department focuses on taxes, building or housing violations, deed restrictions and conducts inspections. They are currently working on having the Procurement Department involved as well. All complaints are handled through 311 calls that are directed to the Housing Department.

Councilman Gale asked if anyone had lost their agreement within the past five years.

Mr. Mathews stated that no one had loss their agreement.

The meeting was adjourned at 8:25pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'GLDOWLYN L. H. THAMES', with a long horizontal line extending to the right.

Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

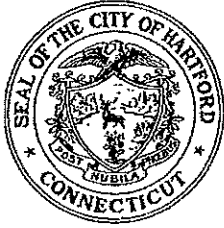
Court of Common Council

ITEM #

10

ON AGENDA

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

COMMUNICATION

February 14, 2017

Honorable Thomas J. Clarke II, Council President &
Members of the Court of Common Council
City of Hartford
550 Main Street, Room 208
Hartford, CT 06103

Dear Council President and Members of the Council:

The Operations, Management, Budget, and Government Accountability Sub-Committee focused on long-term Financial Sustainability held a regular meeting on November 7, 2016, at 6:30 pm in the Function Room of City Hall. The Sub-Committee was presented an overview of the services pertaining to the Land Value Tax from Joshua Vincent, National Director for the Center for the Study of Economics as identified as item #1 on the agenda.

The following committee members were in attendance: Councilwoman Glendowlyn L.H. Thames Co-chairwoman, Minority Leader Wildaliz Bermúdez Co-Chairwoman, Council President Thomas J. Clarke II, Non-Committee member attendee Councilman Larry Deutsch was present.

Also in attendance were CFO and Finance Director Darrell Hill John Philip, City Assessor, Kiley Gosselin, Deputy Director of Development Services, Faith Palmer, Assistant to the Chief Operating Officer, Brian Penney, Senior Assessment Tech and Assistant to the Officer Faith Palmer, Council aides Jessica Inacio and Jason Ortiz.

Joshua Vincent informed the OMBGA Sub-Committee members that the Center for the Study of Economics is a Not-For-Profit Educational Research Foundation. He states the Foundation has previously assisted the State of Connecticut with passing the bill for the Land Value Tax (LVT) Pilot Program that has now become law. In addition, the Foundation has over 80 years of experience in educating the public in panel has performed studies of comparable cities and neighborhoods to Hartford, CT in previous years.

Mr. Vincent further provided a variety of examples of where cities have capitalized on participating in a Land Value Tax Program. He stated that the Center for the Study of Economics has previously conducted numerous studies of the economic impact of Land Value Tax and would like to assist the City of Hartford with designing a program that fits the needs of the City as a whole. He provided a variety of reasons why Hartford should explore Land Value Tax Program options to empower urban areas to maintain steady revenue flows by redesigning tax structures to incentive development and improvements in the urban design landscape.

Councilwoman Thames asked if there were any similar cities like Hartford, CT where Land Value Tax Pilot Programs have worked.

Mr. Vincent stated there are cities in Pennsylvania comparable to the City of Hartford, and that there is a proven program nationwide.

Councilman Gale asked if there were any legal ramifications they should be aware of if the City of Hartford wanted to create (for example) a Bushnell Park District, where the tax rate on land would be five time greater than the tax rate on buildings. He also wanted to know what legalities they should be aware of if they wanted to expand to other vacant lots to be executed in phases.

Councilwoman Bermúdez ask about the impact to non-profit organizations and Councilman Deutsch was concerned about the effects of having a dense city and wanted to know if the Dunkin Donut Ball Park could be a part of the LVT Pilot Program.

Mr. Vincent explained that non-profit organizations would not be impacted unless we asked for non-profit land to be included in the bill. In addition, an in depth study would need to be conducted along with a program specifically designed to fit the needs of the city government and its citizens and address any other concerns.

The floor was then opened the floor for questions or comments.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'G. L. H. Thames', with a long horizontal line extending to the right.

Councilwoman Glendowlyn L. H. Thames
Chairwoman of Operations, Management, Budget and Government Accountability Committee

ITEM # 11 ON AGENDA

INTRODUCED BY:

Council President Thomas J. Clarke II

Majority Leader Julio A. Concepcion

COURT OF COMMON COUNCIL

City of Hartford, December 12, 2016

RESOLVED, That the Court of Common Council re-appoints Hector M. Rivera (R) 82 Julius Street, Hartford, CT to the Metropolitan District Commission to a term ending December 31, 2021

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
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Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
Jo Winch, Councilwoman

Report

February 14, 2017

Honorable Thomas J. Clarke II, Council President and City Council Members
550 Main Street, Room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee held a Special meeting on Monday, January 23, 2017 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item#6

Proposed Ordinance from Mayor Bronin, amending the Pay Plan for Assistant Director of Public Works & City Engineer of the Municipal Code.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Howard Rifkin, Corporation Counsel, Bonnie Malley, Chief of Operations, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of Management, Budget & Grants, Marilyn Cruz-Aponte, Director of Public Works, Kiley Gosselin, Deputy Director of Development Services, Tom Baptist, Superintendent of Public Works, Antonio Matta, City Architect, Faith Palmer, Assistant to the Chief of Operations Officer, Scott Bassett

Partner at RSM US LLP and External Auditor, Rohan Freeman, President of Freeman Companies LLC and other concerned citizens.

Marilynn Cruz-Aponte, Director of Public Works explained the ordinance amendment put forth concerning the pay plan for the Assistant Director of Public Works and City Engineer (a non-union unclassified position). The purpose of requesting an amendment was due to experiencing difficulty in recruitment for the position.

According to Ms. Cruz-Aponte, this position has been vacant since September 2016. In addition, research efforts of comparable cities determined the current salary pay scale is noncompetitive. She also introduced Rohan Freeman, President of Freeman Companies, LLC. who will be filling in as a consultant on an interim basis to ensure we have the level of technical expertise and representation on the Flood Control Commission. Mr. Freeman has 30 years of engineering experience and concurred with the recognition of the need to increase the salary range. Ms. Cruz-Aponte also stated that because we are unable to fill this position we have to spend more funds for a consultant therefore, having the consultant is not cost effective.

A discussion ensued amongst Councilmembers regarding efforts to recruit to date, timeline for filling the position and concerns regarding the flood system if this position is not filled soon.

Ms. Cruz-Aponte stated once the salary could be increased a minimum of \$78,400 to a maximum of \$117,600, recruiting efforts may be more favorable given the recruitment pool may be wider. In addition, the flood system is currently being monitored by a former experienced city engineer.

A motion was made by Council President Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation.

Vote Taken: (6-0)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

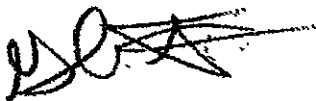
Councilman Clarke: Yes

Councilman Concepción: Yes

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,

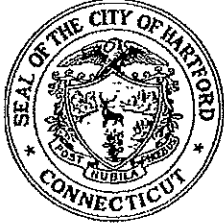


Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Report

February 14, 2017

Honorable Thomas J. Clarke II, Council President and City Council Members
550 Main Street, Room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee held a Special meeting on Monday, January 23, 2017 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item#5

Communication from Mayor Bronin, with accompanying resolution concerning authorization to accept a gift from the Manafort Family Foundation for the purpose of establishing an on-line field and facility reservation system for the City of Hartford.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Howard Rifkin, Corporation Counsel, Bonnie Malley, Chief of Operations, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of Management, Budget & Grants, Marilyn Cruz-Aponte, Director of Public Works, Kiley Gosselin, Deputy Director of Development Services, Tom Baptist, Superintendent of Public Works, Antonio

Matta, City Architect, Faith Palmer, Assistant to the Chief of Operations Officer, Scott Bassett Partner at RSM US LLP and External Auditor, Rohan Freeman, President of Freeman Companies LLC and other concerned citizens.

Marilynn Cruz-Aponte, Director of Public Works explained the resolution concerning authorization to accept a gift of \$5,000 from the Manafort Family Foundation. The purpose of the funds would be used to establish an online field and reservation system for the City of Hartford that maintains forty-eight fields, six community centers, and school athletic facilities.

Ms. Cruz-Aponte introduced Tom Baptist, Superintendent of Public Works to provide further details to the OMBGA Committee of the online reservation system. Mr. Baptist identified many positive aspects including the fact that payments can be made on-line, the new system is user friendly for constituents and the grant would cover the estimated first year startup cost for the software and technical support services.

Councilwoman Thames asked if the Hartford Board of Education has been a part of this effort and if they are going to be using the new system and if they would be sharing in the ongoing maintenance cost of the system.

Mr. Baptist stated that the Hartford Board of Education was aware and in support of the upgraded system and would be paying for the utilization of prorated cost.

A motion was made by Council President Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation.

Vote Taken: (6-0)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

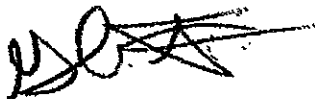
Councilman Clarke: Yes

Councilman Concepción: Yes

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,



Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
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Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Report

February 14, 2017

Honorable Thomas J. Clarke II, Council President and City Council Members
550 Main Street, Room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee held a Special meeting on Monday, January 23, 2017 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item#4

Ordinance authorizing an Admission Surcharge Chapter 32 be amended to add a new Article III Admission Surcharge (Mayor Bronin).

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Howard Rifkin, Corporation Counsel, Bonnie Malley, Chief of Operations, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of Management, Budget & Grants, Marilyn Cruz-Aponte, Director of Public Works, Kiley Gosselin, Deputy Director of Development Services, Tom Baptist, Superintendent of Public Works, Antonio Matta, City Architect, Faith Palmer, Assistant to the Chief of Operations Officer, Scott Bassett

Partner at RSM US LLP and External Auditor, Rohan Freeman, President of Freeman Companies LLC and other concerned citizens.

Howard Rifkin spoke on behalf of the Administration concerning an ordinance to amend Chapter 32 of the Municipal Code of Hartford to add a new Article III of an Admissions Surcharge. The purpose of the ordinance is to allow the City to impose a 10% surcharge for admissions on all events held at the Hartford Yard Goats Stadium also known as Dunkin Donuts Park.

Mr. Rifkin stated that in order to generate revenues for the City, we must have an ordinance that allows for the City to impose a surcharge for admissions that would approximately generate \$105k in revenue annually. He also stated that the City is not allowed to retroactively collect any surcharges on advanced sales prior to the effective date of the ordinance.

A discussion ensued amongst Councilmembers and Mr. Rifkin on the monitoring of the surcharge tax and where the revenues go once received.

According to Mr. Rifkin, the baseball team pays the City and in turn the revenues go to the Stadium Authority to pay down the debt service, in addition there are controls in place to ensure accuracy of the fees.

A motion was made by Councilwoman Jennings and seconded by Council President Clarke II to send this item to full Council with a favorable recommendation.

Vote Taken: (6-0)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

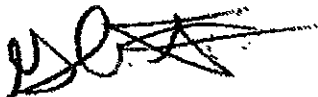
Councilman Clarke: Yes

Councilman Concepción: Yes

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,

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Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
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Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
Jo Winch, Councilwoman

Report

February 14, 2017

Honorable Thomas J. Clarke II, Council President and City Council Members
550 Main Street, Room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee held a Special meeting on Monday, January 23, 2017 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item#3

Communication from Mayor Bronin, with accompanying resolution transferring \$1,207,044 from the Police Department and Benefits & Insurances to Education in fiscal year 2017.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Howard Rifkin, Corporation Counsel, Bonnie Malley, Chief of Operations, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of Management, Budget & Grants, Marilyn Cruz-Aponte, Director of Public Works, Kiley Gosselin, Deputy Director of Development Services, Tom Baptist, Superintendent of Public Works, Antonio Matta, City Architect, Faith Palmer, Assistant to the Chief of Operations Officer, Scott Bassett

Partner at RSM US LLP and External Auditor, Rohan Freeman, President of Freeman Companies LLC and other concerned citizens.

Melissa McCaw, Director of Management, Budget and Grants, explained the purpose of the resolution concerning a request to transfer \$1,207,044 from the Police Department and Benefits & Insurance budgets to the Hartford Board of Education (HBOE). She indicated that the City's FY2017 Adopted Budget included an adjustment to the Education Appropriation due to a cut in State aid. The requested transfer of \$1,207,044 will be made to satisfy the statutory minimum budget requirement (MBR) for the HBOE in FY2017. Funds will be transferred from two departments as follows:

Police Department part-time employees	\$855,000
Benefits and Insurance	<u>\$352,044</u>
Total	\$1,207,044

Accordingly, the Board of Education's FY2017 Adopted Budget included an estimated \$1,021,000 for part-time School Crossing Guard (SCG) staff and related fringe benefits. Ms. McCaw affirms that the City will provide a cost estimate of the FY2017 SCG expenses estimated at \$1,207,044. In return, an in kind transfer of a minimum of \$1,021,000 will be made by the HBOE to the City for part-time SCG staff and related fringe benefits.

Council President Clarke II asked when the transfer from the HBOE would be made. Ms. McCaw stated the request to transfer \$1,207,044 would occur by the end of FY2017.

A motion was made by Councilwoman Jennings and seconded by Council President Clarke II to send this item to full Council with a favorable recommendation.

Vote Taken: (5-0-1 Absent)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

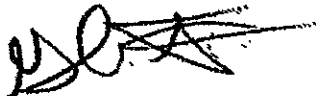
Councilman Clarke: Yes

Councilman Concepción: Absent

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,



Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

16
ITEM# 16 ON AGENDA

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
Jo Winch, Councilwoman

Report

February 14, 2017

Honorable Thomas J. Clarke II, Council President and City Council Members
550 Main Street, Room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee held a Special meeting on Monday, January 23, 2017 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item#2

Communication from Mayor Bronin, with accompanying resolution authorizing the City to accept three grants to create a Sustainability Office within the office of the Mayor to develop and begin implementation of a citywide Climate Action Plan addressing energy, land use, transportation, waste and water.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Howard Rifkin, Corporation Counsel, Bonnie Malley, Chief of Operations, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of Management, Budget & Grants, Marilyn Cruz-Aponte, Director of Public Works, Kiley Gosselin,

Deputy Director of Development Services, Tom Baptist, Superintendent of Public Works, Antonio Matta, City Architect, Faith Palmer, Assistant to the Chief of Operations Officer, Scott Bassett Partner at RSM US LLP and External Auditor, Rohan Freeman, President of Freeman Companies LLC and other concerned citizens.

Kiley Gosselin, Deputy Director of Development Services, explained the resolution concerning the authorization of the City to accept three committed grants totaling \$350,000. Ms. Gosselin stated that the purpose of the funds would be used to create a Sustainability Office within the Mayor's Office that would be responsible for the development and initial implementation of a City Wide Action Plan focusing on energy, land use, transportation waste and water. In addition, there would be two fully funded positions (salary and fringe benefits) consisting of a Sustainability Director for twenty-two months and a Green Infrastructure Specialist for twelve months at no cost to the City. The grantors and corresponding grant amount are as follows:

Partners for Places	\$125,000
Hartford Foundation for Public Giving	\$125,000
CT. Inst. for Resilience and Climate Adaptation	<u>\$100,000</u>
Total	\$350,000

Councilwoman Thames and Bermudez had questions concerning sustainability beyond the timeline of the grant. Councilwoman Jennings had questions concerning the environmental aspects and communication within the community. Council President Clarke II and Councilman Sanchez raised questions concerning salaries and benefits.

Ms. Gosselin explain that information obtained would be shared within pertinent internal departments of the City, external partners and the community in order to fulfill the goals of the project. The salary for the Sustainability Director would approximately be \$90,000 and the Green Infrastructure Specialist approximately \$60,000 that are non-union positions and benefits will be fully funded by the grant, this requires no contribution from the city's general fund budget.

A motion was made by Council President Clarke II and seconded by Councilwoman Bermúdez to send this item to full Council with a favorable recommendation.

Vote Taken: (5-0-1 Absent)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

Councilman Clarke: Yes

Councilman Concepción: Absent

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,



Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

Court of Common Council

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



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Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
rJo Winch, Councilwoman

Report

February 14, 2017

Honorable Thomas J. Clarke II, Council President and City Council Members
550 Main Street, Room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee held a Special meeting on Monday, January 23, 2017 at 5:30 pm in the Council Chambers to discuss the following referred item as reflected on the committee agenda.

Item #8

Minority Leader Bermudez, with accompanying resolution requesting that the current zero fee structure associated with wedding photography at City Hall be increased and that the fee structure for wedding party celebrations in the Atrium (currently set at \$500) be increased and that we improve scheduling for the use of the Atrium through a coordinated effort by the Major's Office for Constituent Services.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch.

Also present were, Howard Rifkin, Corporation Coupsel, Bonnie Malley, Chief of Operations, Darrell Hill, Chief Financial Officer and Director of Finance, Melissa McCaw, Director of

Management, Budget & Grants, Marilyn Cruz-Aponte, Director of Public Works, Kiley Gosselin, Deputy Director of Development Services, Tom Baptist, Superintendent of Public Works, Antonio Matta, City Architect, Faith Palmer, Assistant to the Chief of Operations Officer, Scott Bassett, Partner at RSM UC LLP and External Auditor, Rohan Freeman, President of Freeman Companies LLC and other concerned citizens.

It was noted that this item was referred to the OMBGA Committee in May 2016 and was voted favorable out the Planning, Economic Development and Housing Committee. The committee members had no further questions.

A motion was made by Council President Clarke II and seconded by Councilwoman Jennings to send this item to full Council with a favorable recommendation.

Vote Taken: (6-0)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

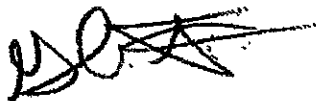
Councilman Clarke: Yes

Councilman Concepción: Yes

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'G. L. H. Thames', with a long horizontal line extending to the right.

Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

Introduced
by:

HEADING
AND
PURPOSE

SUBSTITUTE TO THE SUBSTITUTE TO THE SUBSTITUTE

Council President Thomas J. Clarke, II

ITEM #

18

ON AGENDA

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-102 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD
January 9, 2017

Be it ordained by the Court of Common Council of the City of Hartford that Chapter 2, Section 2-102 of the Municipal Code of Hartford be amended as follows:

Sec. 2-102. - Office of Human Relations.

[The responsibilities and functions of the office of human relations are hereby transferred as follows:]

- (1) There shall be an office of human relations within the Finance department responsible for:

[The department of human relations shall be responsible for:]

(a) Fostering equality and understanding by supporting the efforts of the city's policy leadership in seeking social and economic justice for all Hartford residents.

(b) [After consultation with the office of the corporation counsel, the department of human resources shall] [Provide] Providing advice and comment to the mayor on matters pertaining to equal opportunity and affirmative action.

(c) [The office of the corporation counsel shall] [Provide] Providing direct support for the commission on human relations, the commission on disability issues, the permanent commission on the status of Hartford women, the Hartford commission on lesbian, gay, bisexual and transgender issues and the civilian police review board in accordance with their functions and duties as set forth in this Code.

(d) Providing regular reports to the Mayor and Council on the activities of the office, including compliance by developers and contractors with the provisions of the living wage ordinance and resident hiring requirements. Such report shall also include information on the activities of the Civilian Police Review Board and other boards and commissions supported by the office.

(2) The office shall be staffed by a director, who shall report directly to the Chief Financial Officer and Director of Finance and who shall be a resident of the city, and the staff necessary carry out its functions.

(a) Prior to January 1, 2018 [During the fiscal year ending June 30, 2017], the Mayor may assign an acting director and personnel from other departments to temporarily staff the office

This Ordinance shall be effective upon its passage.

Introduced by: Councilman Larry Deutsch

HEADING
AND
PURPOSE

**AN ORDINANCE AMENDING SECTION 17-55—17-70. (RESERVED) TO ALLOW
FACILITY REQUIREMENTS AND PROCEDURES FOR NAIL SALONS**

COURT OF COMMON COUNCIL
CITY OF HARTFORD

January 9, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:
That Chapter 17 Section 55 of the Hartford Municipal Code is hereby amended as follows:

Chapter 17 Health and Sanitation

Sec.55. Mandatory procedures for maintaining a healthy nail salon

SECTION I. PURPOSE

To establish a standardization of the practice of professional nail enhancement in order to protect the health of nail technicians, clients, and visitors of nail salons from the risk of injury or infection due to unsanitary conditions and exposure to hazardous chemicals.

**A. United States Department of Labor OSHA requirements - Safety Data Sheets (SDSs);
Material Safety Data Sheets (MSDS); and Chemical Storage**

1. The following categories of chemical products, if present in the salon, must be stored in closable containers properly labeled with the product/chemical name (this includes smaller dispensing bottles as well as original packaging) and must have a Safety Data Sheet (SDS, formerly Material Safety Data Sheet or MSDS) available and on file in the salon:
2. SDSs must be available and accessible to salon employees at all times. The Office of Environmental Health recommends a salon maintain all SDSs in a binder or file folder in a central location that is easily accessible to employees and Office of Environmental Health inspectors.
3. An SDS for a chemical product is available from the distributor and/or manufacturer of the product and should be obtained at the time of purchase. An SDS may also be available on the product manufacturer's website.
4. All flammable chemicals shall be kept away from heat and shall be stored in a flammable storage cabinet in compliance with applicable law and approved fire reference standards when not in use. Applicants must secure all necessary permits from Hartford Fire Department as soon as possible. Whenever possible, small-mouthed dispensers or pump dispensers shall be used.
5. All chemical storage containers (including smaller dispenser bottles as well as original packaging) must be kept closed when not in use.

B. Eye Wash Station

- 1) The salon eye wash can be either a station connected to the building plumbing and capable of continual operation, a stand-alone system specifically designed and marketed for use as an eye wash station, or a clearly marked station containing two or more personal eye wash bottles. Stand-alone eye wash stations are typically a plastic wall-mounted unit that holds several gallons of sterile water or saline solution while a personal eye wash bottle station may have a plastic or metal shelf that mounts to the wall to hold two or more sealed bottles of sterile saline or water.
- 2) Manufacturer guidelines for installation and maintenance of any stand-alone systems or bottles must be followed to prevent contaminants from getting into the wash water. Eye wash bottle nozzles must remain clean and clear and the water must be replaced regularly. Adhering to the manufacturer recommended water or saline replacement schedule as well as expiration dates is required. Should the liquid in the eye wash device ever become cloudy or odorous, it must be discarded and replaced immediately regardless of the manufacturer recommendation.

(a) A hand washing sink is not an acceptable eyewash station.

- 2) The eyewash station cannot be located in the salon bathroom. The eye wash station must be easily accessible to staff and customers within the main work area – within 10 feet of the work area or reachable within 10 seconds.

C. First Aid Kit

1. A fully stocked basic first aid kit must contain at least the following:

- a. one absorbent compress 32 square in. (no side smaller than 4 in.)
- b. four sterile pads (3 in. by 3 in.)
- c. one triangular bandage (40 in. by 40 in. by 56 in.)
- d. sixteen adhesive bandages 1 in. by 3 in.
- e. five yards of adhesive tape
- f. Antiseptic cream/ointment – at least 10 applications of 0.5g (0.14 fluid oz.) each
- g. Burn treatment cream/ointment – at least 6 applications of 0.5g (0.14 fluid oz.) each
- h. two pairs of medical exam gloves (nitrile preferred)
- i. Alcohol prep pads
- j. Alcohol hand sanitizer
- k. Roll of gauze bandage (2 in. wide)
- l. Instant ice pack
- m. Bandage scissors
- n. Acetaminophen and/or aspirin and/or ibuprofen (at least two of these)
- o. Disposable thermometer or fever strip
- l. Instant ice pack
- m. Bandage scissors
- n. Acetaminophen and/or aspirin and/or ibuprofen (at least two of these)
- o. Disposable thermometer or fever strip

2. The first aid kit must be easily accessible to salon employees and technicians at all times.

D. Single-use Tools

Single-use tools are any salon tools made of foam, wood, or other porous materials that cannot be effectively cleaned and disinfected between clients and/or are degraded by use on a client. The products must be discarded into a covered, labeled waste container at the work station immediately after use on a single client. Examples of common single-use tools include, but are not limited to toe separators, flip-flops, non-metal cuticle pushers, cotton swabs/balls, non-metal nail file pumice stones, gloves, and waxing sticks/spatulas.

Section II: STANDARDS OF PRACTICE

A. Use of Gloves

1. Gloves provide a barrier between the employee and the client or chemicals with which he/she is working. Some individuals may have latex allergies, therefore, nitrile exam gloves are recommended.
2. Some gloves have stronger resistance to penetration by certain chemicals. For most chemical handling, nitrile is the best choice. However, when handling acetone, latex gloves should be used because acetone breaks through nitrile gloves faster than latex. In the event of a latex allergy or allergy to natural rubber products, you may double glove (layer 2 pairs of gloves on top of one another) with mil nitrile gloves.
3. Gloves must be worn when:
 - a. transferring chemicals from larger storage containers to smaller containers for use at the workstation;
 - b. cleaning and disinfecting work and/or manicuring stations and tools;
 - c. assisting a client or employee in treating a cut or otherwise stopping bleeding; and
4. Gloves should be replaced if they tear during the performance of the above activities and before performing any work on a new client.

CLEANING AND DISINFECTING

A. Hand Washing Sink

A hand washing sink must be maintained free of debris, utensils and dirt at all times. The sink must supply hot and cold running water and there must be liquid soap and disposable towels at each hand washing sink. Nail technicians must wash their hands thoroughly with hot water and soap (1) prior to the start of each work shift; (2) between each client; (2) any time they are visibly soiled; (3) immediately after toilet use; (4) prior to and after consumption of any food or drink; and (5) at the end of each work shift. Hand washing shall be done as often as necessary to remove contaminants. A nail technician may use alcohol-based hand sanitizer between each client instead of washing with soap and water.

B. Multi-Use Tools

1. After a tool has been used on a client, preparing it for use on a second client is a 2-step process of cleaning followed by disinfection.

2. Cleaning removes any large debris and readies the tool for disinfection. Cleaning can be done using any form of soap (hand soap, dish detergent, etc.) and water along with physical scrubbing with a brush followed by a thorough water rinse to remove detergent and particulate matter. Wash water must not be reused, but be discarded (down the drain to sanitary sewer) after each batch of tools is cleaned

3. After cleaning, sterilization must be administered by using a properly functioning and verified autoclave meeting the standards below, a US FDA registered dry heat sterilizer used according to the manufacturer's instructions, or one of the alternate methods described below. All salons receiving a permit for the first time after October 17, 2013 must install and use either an autoclave or US FDA registered dry heat sterilizer as described in section "A" below. Those salons that applied for a permit before January 4, 2017 have two years (until October 17, 2015) to meet this requirement and may use the alternate methods described in section VI(3)(b) below until such time as an autoclave or dry heat sterilizer is installed. After that date, or once an autoclave or dry heat sterilizer is installed, the salon must follow the processes described in section VI(3)(a).

Commission staff will offer technical assistance to salons regarding sourcing and procurement of acceptable autoclaves.

a. After Cleaning, all non-disposable instruments must be sterilized using an autoclave or dry heat sterilizer.

Autoclaving means a process that results in the destruction of all forms of microbial life, including highly resistant spores, by the use of an autoclave for a minimum of thirty (30) minutes at a temperature of 270 degrees Fahrenheit. Autoclaves shall be used and maintained according to manufacturer's specifications.

Dry heat sterilization means a process that results in the destruction of all forms of microbial life, including highly resistant spores, by use of a dry heat sterilizer. The most common time-temperature relationships for sterilization with hot air sterilizers are 170°C (340°F) for 60 minutes, 160°C (320°F) for 120 minutes, or 150°C (300°F) for 150 minutes. Dry heat sterilizers shall be used and maintained according to manufacturer's specifications.

Multi-use tools may be sterilized in individual sterilization packs containing a sterilized indicator or internal temperature indicator to verify that the tool has been successfully sterilized by the autoclave. This is the preferred method of sterilizing multi-use tools as they may be stored in their individual sterile packages in a clean drawer until needed when they can be opened onto a cleaned work surface front of the client immediately before use. Regardless of whether a dry heat sterilizer or autoclave is used, it is important to make sure that the sterilization pack used is designed for that machine. Autoclave sterilization bags will not work in a dry heat sterilizer and vice versa. This is due to the fact that autoclaves sterilize by heat and pressure and dry heat sterilizers sterilize by dry heat alone. Alternately, multi-use tools may be sterilized without individual sterile packaging following the manufacturer's operating instructions for the autoclave or dry heat sterilizer being used. Typically, to verify that sterilization conditions have been met, dry heat sterilizers utilize an indicator strip and autoclaves utilize an indicator tape, often referred to as autoclave tape. Please refer to the manufacturer's instructions for whether the indicator strip/tape is appropriate for the machine. A piece of autoclave tape or dry heat indicator strip should be included with each batch of tools to verify that proper temperature was achieved to sterilize the tools. After autoclaving or dry heat sterilizing, the loose tools must be stored either in clean previously unused zipper type storage bags or in clean sealable plastic storage containers that have been cleaned using the same process as outlined below for

cleaning manicure tables until needed to perform service on a client. Storage bags should never be reused and a tool should never be returned to the clean plastic storage bin once taken out for use on a client.

The salon must verify and document the proper functioning of the autoclave on a regular basis. This may be done following either of these two processes:

- i. At least once per day, an indicator test strips or "autoclave tape" must be processed in the autoclave or dry heat sterilizer along with any tools being sterilized. These test strips/indicators/tape generally change color when exposed to sufficient temperatures to achieve sterile conditions; the salon should refer to the individual product instructions for specific details. The salon must maintain a log book of these daily tests that notes for each test the date and time the test strip was run, the type of treatment method (dry heat sterilizer or autoclave), the model and serial number of the device used, the brand and product name of the test strip or indicator used, the printed name and signature of the person running the test, and the result of the indicator after the cycle. Hartford Health & Human Services inspectors will examine this log book during any inspection of the salon. Notes for each test must be kept for at least one year, or;
- ii. An independent commercial testing laboratory contracted by the salon shall perform month biological spore testing of the Autoclave. A provision shall be included in the contract between the salon and the commercial testing laboratory requiring the commercial testing facility to notify the Commission of any failure of the Autoclave to eradicate all living organisms, including spores. The salon must keep a log book containing the laboratory reports of the monthly testing that is available for review by H&HS inspectors during any inspection of the salon. Test results must be kept for at least one year.

b. Those salons that applied for a permit under the regulations before DATE HERE have two years (DATA HERE) to meet the requirement for installation and use of an autoclave or dry heat sterilizer and may use one of the following alternate methods. In the interim period before an autoclave is procured, Commission staff may conduct additional inspections to ensure that existing disinfecting methods are being used in compliance with the regulation and established standards. These existing methods that may be used in the interim period include:

- i. Immersion/soaking/rinsing the tool(s) in an EPA-registered bactericidal, fungicidal, and virucidal disinfectant (with the exception of formalin which may not be used) following the manufacturer directions for use in disinfecting objects. This should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.
- ii. Soaking for ten (10) minutes in a mixture of 10% chlorine bleach and tap water that is freshly prepared on a daily basis. No other chemicals may be mixed into this solution as mixing chemicals may reduce the effectiveness of the solution as a sanitizing agent and may create a hazardous exposure for workers and clients or similar dangerous reaction. This soak should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.
- iii. Soaking for ten (10) minutes in a solution of 70% or greater isopropyl alcohol that is fresh every day. No other chemicals may be combined with this solution as mixing chemicals may reduce the effectiveness of the solution as a sanitizing agent and may create a hazardous

exposure for workers and clients or similar dangerous reaction. This soak should be followed by a thorough rinse with clean, cold tap water. The tool(s) can then be dried with disposable paper towels.

c. After use of any one of these disinfection methods, the tools must be stored either in clean previously-unused sealable storage bags or in clean sealable plastic storage containers that have been cleaned using the same process as outlined below for cleaning manicure tables until needed to perform service on a client. Storage bags should never be reused and a tool should never be returned to the clean plastic storage bin once taken out for use on a client.

4. Any substance that comes in contact with a client, including wax used for the removal of body hair shall be free and clear from contaminants. Measures must be taken to ensure that any substance or implement that comes in contact with a client, including wax, is not contaminated between customers. Any such substance must either be poured into a container that is used only for one individual client and is replaced or sterilized between clients, or, alternatively, if using a common container that is used for more than one client, a single use tool must be used and discarded after each contact with a client's skin.

5. Ultraviolet light boxes are NOT an effective means of disinfection and MAY NOT be used as a method of cleaning or disinfecting multi-use tools and may not be present in a salon. This prohibition does not include light boxes used solely to dry or cure nails.

6. Disinfectants must be prepared as specified. No other chemicals may be included in the water, as it could be hazardous to nail technicians and clients.

7. Once disinfected, tools should be stored in a clean sanitary drawer, cabinet, or box (cleaned at least once daily following the procedures outlined below for Manicuring Stations) that can be closed to prevent dust and dirt falling on them until needed for use. Storage in individual zipper closed storage bags in such a clean drawer/cabinet/box is recommended.

C. Manicuring Stations

1. All manicuring stations, including tables, drying stations, and similar surfaces and devices, must be cleaned and disinfected after each client and before use by the next client as follows:

a. Use a damp disposable paper towel to wipe down the entire surface to remove dust, nail clippings, and other debris. Dispose of this towel in the trash.

b. Use either a mixture of 10% bleach in tap water (prepared fresh each day with no other chemicals added to this mix) or 70% or greater concentration of isopropyl (rubbing) alcohol, or an EPA-registered disinfectant (use according to manufacturer instructions) to wipe down the surface using a damp paper towel. Be sure to wet the entire surface with this. Dispose of the paper towel in a lidded trash receptacle.

c. If using alcohol, no other steps are necessary. For any other disinfectant, wipe down the surface one last time with a disposable paper towel damp with tap water to rinse off any disinfectant residue and dry with a second paper towel. Both of these paper towels should be disposed of in a lidded trash receptacle.

D. Foot Baths

1. Regardless of type (portable basins, whirlpool foot baths plumbed into the building, etc.), or use of plastic liners, all foot baths should be cleaned after each client in accordance with the following procedures:

- a. Drain the water from the foot spa basin or bowl and remove any visible debris.
- b. Clean the surfaces of the foot spa with soap or detergent. Rinse with clean water and drain.
- c. Disinfect the surfaces with an EPA-registered hospital disinfectant according to the manufacturer's directions on the label. Surfaces should remain wet with the disinfectant for ten minutes or longer if recommended on the product label. A 10% mix of bleach and water (but not other chemical) may be used as an alternative disinfectant. For whirlpool foot spas, air-jet basins, "pipe-less" foot spas, and other circulating spas, fill the basin with water and the appropriate amount of liquid disinfectant (or 10% bleach solution) and turn the unit on to circulate the disinfectant for at least ten minutes.
- d. Drain the footbath and rinse with clean, cold water. For circulating spas, refill with clean hot water, turn the unit on to circulate for at least one minute, and drain the unit.

2. In addition, footbaths must be cleaned nightly upon closure of the salon. For non-circulating foot baths, follow this process:

- a. Drain the basin and remove any visible debris.
- b. Scrub the bowl with a clean brush and soap or disinfectant (following cleaning directions). Rinse with hot water and drain.
- c. Disinfect basin surfaces with an EPA-registered hospital disinfectant according to manufacturer instructions or with 10% bleach solution. Surfaces should remain wet with the disinfectant for ten minutes or longer if recommended on the product label.
- d. Drain the basin, rinse with clean, hot water, and let air dry.
For whirlpool foot spas, air-jet basins, "pipe-less" foot spas, and other circulating spas follow this process:
 - i. Remove the filter screen, inlet jets, and all other removable parts from the basin and clean out any debris trapped behind or in them.
 - ii. b. Using a brush, scrub these parts with soap or disinfectant (following cleaning directions).
 - iii. c. Rinse the removed parts with clean water and place them back into the basin apparatus.
 - iv. d. Fill the basin with clean, hot water and add an EPA-registered hospital disinfectant, following label directions. Turn the unit on and circulate the system with the disinfectant for ten minutes or the length of time recommended on the label, whichever is longer. The whirlpool mechanism of the tub must be operating for the entire disinfection period so the piping and internal components that contain hidden bacteria

- are disinfected.
- v. e. Drain, rinse with hot water, and air dry.

3. The salon must maintain a log book of each nightly cleaning of the foot baths specified in section VI(D)(2). Records of nightly cleanings must be kept for a minimum of one year with each entry including the date/time of the cleaning, printed name and signature of person cleaning, and the number of foot baths cleaned.

SECTION III.

Any new salon, or salon that has applied for the first time for a permit under this regulation after October 17, 2013 shall attain compliance with the minimum ventilation rate specifications set forth in the state regulations. This code sets specific requirements for ventilation of a nail salon including minimum amounts of fresh outdoor air and mechanical exhaust (duct work that blows air out of the salon) that does not recirculate any air back into the salon or other spaces in the building.

The International Mechanical Code can be found online at:
<http://publicecodes.cyberregs.com/icod/imc/index.htm>

Salons are advised to consult with several licensed and knowledgeable heating, ventilation, and air conditioning (HVAC) contractors on ventilation options before selecting one for installation or making upgrades to existing systems to meet the requirements of the code.

To document compliance with this requirement, the salon must submit with its permit application a report from a duly licensed engineer or contractor, and/or proof of inspection from the City of Hartford's Department of Health and Human Services, showing that the salon's ventilation system meets the minimum ventilation rate requirements. This ventilation system must be in operation any time the salon is open for business.

Any salon that has applied for a permit under this regulation before January 4, 2017 shall have until five years from said date of adoption (i.e., until October 18, 2018) to achieve compliance. In the interim period, the salon must document, as part of its annual permit application, all intermediate steps taken to achieve compliance with this section's ventilation system requirement. These steps can include, but are not limited to, obtaining price quotes from licensed engineers or contractors, submitting applications for financing or other plans for funding the installation of compliant ventilation, or pulling pertinent city permits for the installation. This documentation shall include a timeline for installing ventilation upgrades. Failure to provide adequate documentation of affirmative steps toward meeting this requirement may result in non-issuance of permit renewal.

Additionally, salon owners shall take reasonable steps to improve and maintain air quality and to reduce the level of chemical vapors, mist, or dust within the salon in the interim period before fully compliant ventilation system is installed.

2. Fans that circulate air inside the salon do not qualify as a ventilation system because they do not remove air from the salon or bring in fresh outdoor air.

3. Salon owners are encouraged to call the Health and Human Services department with any questions about the ventilation requirements. The Commission will provide technical assistance in understanding the requirements of the International Mechanical Code as they apply to nail salon ventilation as well as assistance connecting with available resources for the selecting and paying for ventilation equipment

installation.

SECTION IV. PUBLIC HEALTH NOTICE

1. Every nail salon shall display a public health notice in a manner and location conspicuous to employees, clients, or visitors of the salon upon entry.
2. The public health notice must be permanently affixed and shall be:
 - a. made of durable material;
 - b. at least 8.5 inches by 11 inches in size;
 - c. printed in 12 point or larger type
 - d. in strongly contrasted text on a bright background (for example, black text on a white or yellow background, white text on a dark blue or red background, etc.) to allow for ease of reading; and
 - e. an exact replica of the language included on the office of environmental health
3. An approved public health notice may be obtained from the Department of Health and Human Services 131 Coventry St, Hartford, CT 06112.

SECTION V. ENFORCEMENT

1. the Department of Health and Human Services may enforce the provisions of the Regulation through any of the following means:
 - a. inspection of the nail salon prior to permit issuance;
 - b. investigation of a complaint; and/or
 - c. unannounced inspection of the nail salon
2. Owners, business agents, or other persons having control of a nail salon who observe or are made aware of a violation of the Regulation should take all reasonable steps to ensure that the violation is not repeated.
3. A single inspection or investigation may result in multiple citations if multiple violations are found and correspond to different sections or elements of the Regulation.
4. Fines shall be paid within twenty-one (21) days of the date of issuance of the citation at \$99 dollars per day.
5. Notice of a citation may be provided within fourteen (14) calendar days of the violation by:
 - a. in hand service to the owner, business agent, or other person having control of the nail salon; or
 - b. first class mail to the owner, business agent, or other person having control of the nail salon.
6. Fines may be paid by mail or in person in the form of a check or money order made payable to the Department of Health and Human Services 131 Coventry Street Hartford CT 06112. If a check is returned for insufficient funds or account closure, an additional \$25.00 fee will be assessed. In the case of a returned check, all subsequent fines levied must be paid by money order.
7. Failure to pay a fine within twenty-one (21) days will result in an additional \$50.00 late payment

penalty.

8. Complaints under Section 10 of the Regulation may be submitted in writing to The Department of Health and Human Services 131 Coventry Street Hartford CT 06112 or by calling 860-757-4700.

9. All citations and fines issued pursuant to the Regulation may be appealed in accordance with the Department of Health and Human Services' Administrative Appeal Procedures. A copy of such procedures shall be available on the Department of Health and Human Services website at www.hartford.gov or at the Office of Environmental Health.

SECTION VI. WAIVERS

1. Requests for waivers from this regulation may be made to the Executive Director of the department of Health and Human Services. All requests for waivers must be made in writing, addressed to Office of Environmental Health, 131 Coventry Street Hartford CT 06112. Requests for waivers must present showing of facts that compliance with a provision of the regulation is not possible due to circumstances that are unique to the salon. Requests must also show that an acceptable level of safety can be achieved in the interim period. Any waiver must be time-limited

This ordinance shall take effect upon adoption by the Court of Common Council.

Introduced by: Council President Thomas J. Clarke II

HEADING
AND
PURPOSE

SUBSTITUTE

AN ORDINANCE CREATING A REGISTRY OF OWNERS OF RESIDENTIAL RENTAL PROPERTY AMENDING CHAPTER 18, SECTION 150 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

November 14, 2016

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 18, Section 150, of the Municipal Code of the City of Hartford be amended as follows:

18-150. Registration of owners of residential rental property.

(a) Purpose. The City of Hartford is committed to protecting the safety, health and welfare of its residents, to eliminating housing deterioration and blight, and to protecting the public from unsafe structures. To that end, the City has adopted ordinances and has performed regulation, inspections and code enforcement concerning the operation and condition of property within its borders. This ordinance requires registrations and disclosure of contacts the City may use to observe due process in notifying owners of conditions on their property. The City will use the registration in the enforcement of housing, building and fire safety codes, for regular or emergency enforcement action and in the interest of public safety in securing or demolishing buildings or relocating people.

(b) Definitions.

For purposes of this ordinance, "Owner" shall mean any natural person who is the record owner of the property, or if the property is owned by a business entity, "Owner" shall mean an officer, manager or member of such entity, and in the case of a trust, a trustee.

For purposes of this ordinance, "contact information" shall include the name, email address, telephone numbers, business and residential address.

18-151. Registration.

(a) Registration required. It shall be unlawful for owners of certain residential rental property located within the City of Hartford to rent such property without registering with the Division of

Licenses and Inspection. Upon adoption of this ordinance the Division of Licenses and Inspections shall notify Owners of the requirements of this ordinance. Failure to receive such notice shall not waive its requirements. Owners shall register using such forms as are provided by the Division of Licenses and Inspections, within sixty days from the effective date of this ordinance. Violation shall be subject to the penalties set out in Section 1-4 of the Municipal Code.

(b) Exempt Owners. The Housing Authority of the City, owners of properties with fewer than three units, and owners of licensed rooming houses, hotels, motels, condominiums, elderly housing, and student dormitories, shall be exempt from the requirements of this ordinance.

(c) Fees. Owners shall pay a fee upon registration. The fee for initial registration upon adoption of this ordinance, or upon a change of ownership, shall be fifty dollars for up to five residential rental units existing at the rental property, plus twenty dollars for every additional unit. After the initial fee in the first year of registration for a particular owner, the annual renewal fee for that owner shall be twenty dollars for the first five units plus twenty dollars for each additional unit. The fees shall apply whether or not the units are occupied.

(d) Term and renewal. Registrations made after the effective date of this ordinance and prior to June 30, 2017 shall expire on June 30, 2018. Thereafter, registrations shall be effective for one year, beginning on July 1, 2018 and expiring on June 30 of each year. Registrations must be renewed annually.

Registrations shall not be transferable. Upon a change of ownership, the new owner shall register within thirty days after taking title to the property.

18-152. Required information. The registration shall require the following information:

- (a) The property address and tax assessor's parcel identification number for the property.
- (b) The number of rental units on the property.
- (c) Owner's name and mailing address.
- (d) Owner's contact information, which shall include residential and business mailing address, telephone number and email address. If the owner is not a natural person, the Owner shall provide the same contact information for each officer, member or manager of any business entity, or in the case of a trust, the contact information for each trustee.
- (e) The contact information of a responsible adult residing in Connecticut, or a company doing business in Connecticut, who or which is and shall be responsible for the care, management and maintenance of the property and is authorized to accept legal process and notices on behalf of the owner if the owner resides or has its principal place of business outside of Connecticut.
- (f) The name and contact information of any person holding a mortgage on the property.
- (g) The name and contact information of the Owner's insurer of the property. The Owner must notify the City in the event of a change or cancellation of insurance on the property.
- (h) The registration form shall be signed by the owner, who shall certify that all the information offered in the registration is true and correct to the best of his or her knowledge and belief, so that any willfully false statement will be subject to penalty under the law for the making of a false statement.

- (i) Proof of insurance including the name of the insurance company, address, business telephone number of the insurance provider along with a copy of the insurance policy,

along with proof of the insurance coverage amount for both liability and fire, that covers at a minimum the value of the property.

This ordinance shall take effect upon adoption.

HEADING
AND
PURPOSE

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-641 OF THE
HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

December 12, 2016

Be It Ordained by the Court of Common Council of the City of Hartford:

Sec. 2-641.- Authority of the Purchasing Agent

- (A) *Principal Procurement Officer of the City.* The Purchasing Agent shall have the authority set forth under law and as set forth in Chapter VIII, Section 5(d) of the Charter of the City. In accordance with the provisions of the Charter the Board of Education shall provide reasonable notice, as defined in this ordinance, to the Purchasing Agent in order to meet the curriculum and scheduling requirements of the Board.
- (B) *Power to propose regulations and adopt operational procedures.* Consistent with the provisions of this Article, the Purchasing Agent may propose regulations and/or policies and adopt operational procedures governing the internal functions of the Procurement Services Division. The Purchasing Agent may also prepare a Procurement Guide in order to disseminate the operational procedures to Employees and the public.
- (1) Administrative regulations recommended by the Purchasing Agent, proposed by the Mayor and adopted by the Common Council, including additions, modifications or changes, shall take effect in accordance with Sections 2-1 and 2-2 of the Code of Ordinances. Moreover, the Regulations shall be codified as a supplement to the Code of Ordinances..
- (C) *Duties.* Except as otherwise specifically provided in this Article, the Purchasing Agent shall, in accordance with this Article and with the regulations and/or policies, thereunder:

- (1) Procure or supervise the procurement of all commodities, services and construction needed by the City taking into account the highest quality, competitive cost and other factors identified in the competitive solicitation;
- (2) Prepare regulations, subject to approval by the Common Council, delineating the procurement process for commodities, services and construction in an amount less than twenty-five thousand dollars (\$25,000.00);
- (3) For purchases in excess of twenty-five thousand dollars (\$25,000.00), the Purchasing Agent shall:
 - (a) Review the technical specifications submitted by the Using Agency to ensure that such Specifications are suitable, complete and consistent and conform to all applicable regulatory and policy requirements and are in the best interest of the City;
 - (b) Prepare the solicitation package and facilitate the competitive process;
 - (c) Approve the award criteria;
 - (d) Recommend award(s);
 - (e) Create and issue the form of Agreement(s) for the awarded item(s); and
 - (f) Ensure that all required insurance and bond requirements are secured by the vendor.
- (4) Ensure compliance with this Article, establish standards for the conduct of procurements (including but not limited to the appropriate contact between Candidates and Public Officials) and implement procedures to review and monitor procurements conducted by any Designee by reviewing and monitoring procurements conducted by any Agency Designee or other official delegated authority by the Purchasing Agent;
- (5) Exercise general supervision and control over all inventories, surplus and obsolete stock and the transfer of personalty belonging to the City;
- (6) Sell, in accordance with a resolution, duly passed by the Common Council, by public auction or competitive bid, if possible, exchange, trade, or otherwise dispose of surplus, excess or expendable supplies belonging to the City (with a market value of more than one thousand dollars (\$1,000.00), including, but not limited to supplies

which have become expendable, obsolete, overage or unsuitable for use; or sell, transfer or exchange live animals owned by the City in accordance with a duly adopted resolution of the Court of Common Council;

- (7) Work with the appropriate Using Agencies to establish and maintain programs for the inspection, testing, and acceptance of commodities, services and construction and coordinating the efforts of the procurement liaison of each Using Agency and the contracting officers thereunder;
- (8) Track, by electronic means, all contracts and purchase orders in a uniform numerical system on a fiscal year basis;
- (9) Prescribe and maintain forms for the use of the Procurement Division and the Using Agencies as deemed necessary to the operation of the Procurement Division;
- (10) Inspect or cause to be inspected all deliveries of supplies, material and equipment to determine their conformance with the specifications set forth in the contract or purchase order; accordingly, the Purchasing Agent may require chemical and physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with such Specifications. In the performance of such tests, the Purchasing Agent may make use of laboratory facilities of any Using Agency or any outside laboratory;
- (11) Work with the Office of Human Relations to assure the maximization of City efforts under Divisions 9 through 11 of this Article VIII; and,
- (12) Establish Regulations pertaining to the utilization of the services of construction managers for the expeditious, efficient and economic construction of all City construction and public improvement projects.

This ordinance shall take effect upon adoption.

INTRODUCED BY
Larry Deutsch

COURT OF COMMON COUNCIL
January 23, 2017

REPLACEMENT

Resolved, That the Court of Common Council hereby nominates the following individual to the Metropolitan District Commission:

Lebert Thomas (I) 276 Lyme Street, Hartford, CT 06112
Appointed to a term expiring 2020

Court of Common Council

ITEM # 23 ON AGENDA

CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103



Thomas J. Clarke II, Council President
Julio A. Concepción, Majority Leader
John Q. Gale, Assistant Majority Leader
Wildaliz Bermúdez, Minority Leader

John V. Bazzano, Town and City Clerk

Larry Deutsch, Councilman
Cynthia R. Jennings, Councilwoman
James Sánchez, Councilman
Glendowlyn L. H. Thames, Councilwoman
Jo Winch, Councilwoman

Report

January 9, 2017

Honorable Thomas J. Clark II, Council President and City Council Members
550 Main Street room 208
Hartford, Connecticut 06103

Dear Council President and City Council Members:

The Operations, Management, Budget and Government Accountability Committee regularly scheduled meeting on Monday December 19, 2016 at 5:30 pm in the Council Chambers met to discuss the following referred item as reflected on the committee agenda.

Item #9

Resolution requesting that all present and future sales of the City's Capital Assets, such as livestock or canine should be presented to the Court of Common Council for approval before any transaction is completed.

The following were present: Committee Chairwoman Glendowlyn L. H. Thames, committee members Council President Thomas J. Clarke II, Majority Leader Julio Concepción, Minority Leader Wildaliz Bermúdez, Councilwoman Cynthia Jennings, Councilman James Sánchez, non-committee council members Assistant Majority Leader John Gale and Councilman Larry Deutsch. Also present were, Health and Human Services Director Gary Rhule, Deputy Director of Development Services Kiley Gosselin, Chief of Operations Bonnie Malloy, Assistant to the Chief of Operations Faith Palmer, Project Manager of Finance Rajpaul Singh, Housing Director Brian Matthews, Metropolitan District Commission (MDC) representative Chris Stone and Brian

McBride, CSEA/AFSCME representatives Daniel Medress and Brian Anderson, AECOM representative Jim Sullivan and resident Alyssa Peterson.

Council President Clarke II introduced an ordinance in an effort to allow the Court of Common Council to pre-approve the sale of the city's capital assets accessed in excess of \$1,000.00 dollars with amended language to include livestock and canines.

Council President Clarke II described the concerns of unilateral decisions to sell two horses with equipment for \$500.00 dollars unbeknownst to the Court of Common Council which had appeared to be well below fair market value.

Questions were raised by Councilwoman Jennings concerning the procedures to establish assessment values. Corporation Counsel was asked by Councilwoman Bermudez to comment, however, they recommended additional research before they would comment.

A motion was made by Councilman Concepción and seconded by Councilwoman Jennings to send this item to full Council with no recommendation.

Vote Taken: (6-0)

Committee Members

Chairwoman Thames: Yes

Councilwoman Bermúdez: Yes

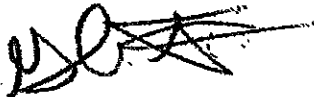
Councilman Clarke: Yes

Councilman Concepción: Yes

Councilwoman Jennings: Yes

Councilman Sánchez: Yes

Respectfully submitted,



Glendowlyn L. H. Thames

Chairwoman of Operations, Management, Budget and Government Accountability Committee

INTRODUCED BY:

Council President Thomas J. Clarke II

COURT OF COMMON COUNCIL

City of Hartford, November 28, 2016

WHEREAS, the City of Hartford, in a time of financial burden, holds strongly to preserving the quality of life of its residents and takes pride in it being the center pillar of this region, serving as an example and a beacon of light for surrounding municipalities; and

WHEREAS, the City of Hartford has maintained a standard in prestige, cultivated through the dire love of this fine community by those residing and once resided in this the capital city, investing in even its intricacies to maintain our competitiveness to counterparts; and

WHEREAS, the City of Hartford continues to do its best to not compromise services whether large or small as it weighs its decisions against financial sustainability and cost to service for its residents; and

WHEREAS, the City of Hartford Court of Common Council supports the Mayors efforts to eliminate non-essential expenditures that pose a burden to the city's fiscal state at this time, through all appropriate fractions vested with the decision and ability to make determinations as to sale of the City's Capital assets such as livestock and canine; and

WHEREAS, if such determination becomes unclear, the necessary department should seek clarification as to actual value which should without question be relevant and considered to initial value of ownership to the City of Hartford; and

RESOLVED, All present and future sales of the City's Capital Assets, such as livestock or canine should be presented to The Court of Common Council for approval before any transaction is completed.

INTRODUCED BY:

Council President Thomas J. Clarke II
Majority Leader Julio A. Concepcion

COURT OF COMMON COUNCIL

City of Hartford, December 12, 2016

RESOLVED, That the Court of Common Council re-appoints Luis Caban (D) 63 Brownell Ave, Hartford, CT
to the Metropolitan District Commission to a term ending December 31, 2021

REPLACEMENT

NEW # 25 ON AGEND



Luke A. Bronin
Mayor

January 30, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Board of Education Appointment

Dear Council President Clarke:

I am pleased to submit, for your consideration, a resolution confirming my appointment of Kimberly D. Oliver to the Hartford Board of Education for a term to expire on January 31, 2020.

Chapter IX of the Hartford City Charter specifies that the Mayor shall appoint five members of the Board of Education to four year-terms. In accordance with the Charter, I have considered the following qualifications: training and experience in education, PTOs or similar organizations, finance, construction management, workforce development, law, information technology, facility maintenance, and the neighborhood, ethnic, racial, and cultural mix of the city.

Ms. Oliver has extensive knowledge and experience with issues facing young people in Hartford. She is currently the Director of the City's Department of Families, Children, Youth & Recreation. Her responsibilities include implementation of the Early Childhood Blueprint, the school readiness program, operation of six early learning centers, youth intervention programs, and youth development strategies for in-school youth to ensure academic success and school and community engagement. Ms. Oliver was previously the Director of Youth Services at Capital Workforce Partners. In this position, she partnered with many other organizations to provide in-school, at-risk, and out-of-school youth, aged 16 through 24, with learning opportunities in career competencies, occupational skills, and work experiences. Ms. Oliver was born and raised in Hartford and holds a Master's Degree in Business Administration from Rensselaer Polytechnic Institute and a Bachelor's Degree in Economics from Yale University. Her resume is attached for your review.

Respectfully submitted

A handwritten signature in black ink, appearing to be "LB", followed by a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

REPLACEMENT FOR ITEM #3

INTRODUCED BY
Luke A. Bronin, Mayor

COURT OF COMMON COUNCIL
City of Hartford, January 30, 2017

WHEREAS, The Hartford City Charter provides that the Mayor shall appoint five members of the Board of Education, and

WHEREAS, The Mayor has appointed Kimberly D. Oliver as a member of the Hartford Board of Education, now, therefore, be it

RESOLVED, That the Court of Common Council hereby confirms the following appointment to the Board of Education for a term to expire on January 31, 2020:

Kimberly D. Oliver (D) 360 Vine Street, Hartford 06112
Filling a vacancy



Luke A. Bronin
Mayor

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Parking Violation Notices: Section 22-25

Dear Council President Clarke:

Attached for your consideration is an ordinance amending Section 22-25 of the Municipal Code in order to conform this section with amendments recently made to Section 22-42 of the Code.

On September 12, 2016, Council adopted amendments to Section 22-42 of the Code pertaining to the immobilization of vehicles. The amendment in the attached ordinance aligns the content of the parking violation notices used by the Hartford Parking Authority to changes already made in Section 22-42.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

Introduced by:

Luke A. Bronin, Mayor

**HEADING
AND
PURPOSE**

**AN ORDINANCE AMENDING CHAPTER 22, SECTION 25 OF THE HARTFORD
MUNICIPAL CODE**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

February 14, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 22, Section 25, of the Municipal Code of the City of Hartford be amended as follows:

Sec. 22-25. - Notice to be attached to violating vehicles; penalty.

(a) Whenever any vehicle is found parked in violation of any of the provisions of this article or any ordinance or rule or regulation of the traffic or parking authority which relates to parking, a police officer, parking controller or parking enforcement officer shall attach to such vehicle a notice to the owner or operator thereof stating that such vehicle has been parked unlawfully.

(b) The notice shall state which provision of the city ordinances or rule and regulation of the traffic or parking authority has been violated and shall moreover, contain the following declaration:

"WARNING"

"The accumulation of [five (5)] three (3) or more unsatisfied municipal vehicle parking citations upon any vehicle registrant [one (1) vehicle] may result in the impoundment or immobilization of said vehicle."

A copy of any such notice shall be transmitted and delivered to the parking authority within three (3) business days of the time of such attachment. Failure of any copy to be so transmitted and delivered shall not relieve the owner or operator from any liability for the payment of any fines or penalties, except that no penalties shall be imposed until after a citation hearing has been scheduled and the owner or operator fails to appear at the same. Upon such failure, imposition of such penalties may be implemented on a retroactive basis.

(c) Each owner or operator may, within seventy-two (72) hours or three (3) business days of the time when such notice is attached to such vehicle, pay in person in the form of cash, money order or check to the parking authority, in full satisfaction for such violation; provided, if the citations are for over the posted limit or over the limit at a meter, such owner or operator shall receive a five dollar (\$5.00) reduction in the amount of the stated fines for each such citation. Each such owner or operator may, within fourteen (14) days of the time when such notice is attached to such vehicle, pay in person or remit by mail in the form of cash, money order or check to the parking authority, as a fine for and in full satisfaction of such violation, the sum of twenty-five dollars (\$25.00), thirty

dollars (\$30.00), forty-five dollars (\$45.00), seventy-five dollars (\$75.00), ninety-nine dollars (\$99.00) or one hundred twenty-five dollars (\$125.00), as the case may be, in accordance with section 22-26. The failure of the owner or operator to make payment to the parking authority within the fourteen (14) days of the time such notice is attached to such vehicle shall cause the parking authority to mail a letter setting forth a date such owner or operator shall appear at a citation hearing. The failure of such owner or operator to appear at such citation hearing or to make such payment within twenty-six (26) days of the time such notice is so attached shall render the owner or operator liable to an initial penalty as provided in section 22-26. The failure of such owner or operator to make such payment within thirty-one (31) days of the time such notice is so attached shall render the owner or operator liable to an additional penalty as provided in section 22-26.

(d) If an owner or operator wishes to contest a violation, no reduction in the amount of the fine, as set forth in subsection (c), will apply. The owner or operator may contest the violation by appearing at the citation hearing. Such appearance shall suspend the accumulation of additional penalties and leave the amount of the fine as it was as of the date of the hearing until such time as a final determination is made.

(e) Nothing contained in this section shall be construed as a limitation on the power of the superior court to impose a fine as provided in section 1-4.

(f) For purposes of this section, the term "*business days*" shall mean those days on which the city hall offices of the City of Hartford, Connecticut are open for business, and the term "*days*" shall mean calendar days.

This ordinance shall take effect upon adoption.



Luke A. Bronin
Mayor

ITEM # 27 ON AGENDA

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Resident Parking Zones: Section 10-37 & 10-38

Dear Council President Clarke:

Attached for your consideration is an ordinance amending Sections 10-37 and 10-38 - Resident Parking Permits of the Municipal Code for the following purposes: 1) to add stopping and standing to prohibitions in resident parking zones and 2) to conform these sections with amendments recently made to Section 22-42 of the Code.

The Hartford Parking Authority (HPA) in partnership with various NRZs, created residential parking permit zones to provide parking for residents of a street by preventing non-residents from parking on that street. Non-residents of a street who choose to conduct illicit activities have learned that if they do not leave their vehicle while in a residential parking permit zone they are not parking, and therefore, are not in violation of the provisions found in Code Section 10-37. HPA desires to add the option for no stopping or no standing to the provisions of the ordinance in order to provide HPA and the NRZs additional tools to address this quality of life issue. The first amendment in the attached ordinance makes this change.

On September 12, 2016, Council adopted amendments to Section 22-42 of the Code pertaining to the immobilization of vehicles. The second amendment in the attached ordinance aligns the content of the parking violation notices used by HPA to Section 22-42.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Luke A. Bronin", written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced by:

Luke A. Bronin, Mayor

**HEADING
AND
PURPOSE**

**AN ORDINANCE AMENDING CHAPTER 10, ARTICLE III OF THE HARTFORD
MUNICIPAL CODE**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

February 14, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 10, Article III, of the Municipal Code of the City of Hartford be amended as follows:

ARTICLE III. - RESIDENT PARKING PERMITS

Sec. 10-37. - Operational restrictions.

- (a) The only signs, markings or devices that mark a resident parking permit zone will be the traffic authority signs owned, installed and maintained by the city and/or any signs approved by the city in accordance with applicable regulations.
- (b) No person shall stop, stand or park a motor vehicle in any resident parking permit zone [when] where signs, markings or devices are erected or placed giving notice that a resident parking permit zone has been established unless the motor vehicle displays a valid resident parking permit.
- (c) Any permit issued under this section shall not be valid during a declared snow or other emergency, or when parking is restricted within the resident parking permit zone for any public purpose.
- (d) Nothing in this chapter is intended to authorize the parking of motor vehicles contrary to or in violation of any applicable state or local law.

Sec. 10-38. - Notice to be attached to violating vehicle; penalty.

- (a) Whenever any vehicle is found parked in violation of any of the provisions of this article which relates to parking, a police officer, parking controller or parking enforcement officer shall attach to such vehicle a notice to the owner or operator thereof stating that such vehicle has been parked unlawfully.
- (b) The notice shall state which provision of the city ordinances or rule and regulation of the traffic or parking authority has been violated; the date, time and location of the violation; and shall moreover, contain the following declaration:

"WARNING"

"The accumulation of [five (5)] three (3) or more unsatisfied municipal vehicle parking citations upon any vehicle registrant [one (1) vehicle] may result in the impoundment or immobilization of said vehicle."

(c) A copy of any such notice shall be transmitted and delivered to the authority within three (3) business days of the time of such attachment. Failure of any copy to be so transmitted and delivered shall not relieve the owner or operator from any liability for the payment of any fines or penalties, except that no penalties shall be imposed until after a citation hearing has been scheduled and the owner or operator fails to appear at the same. Upon such failure, imposition of such penalties may be implemented on a retroactive basis. A citation hearing shall be held not less than fifteen (15) days nor more than thirty (30) days from the date of the notice.

(d) Each owner or operator may, within twenty-six (26) days of the date of the notice, pay in person in the form of cash, money order or check to the authority, the amount of the fine in full satisfaction for such violation. The failure of such owner or operator to appear at such citation hearing or to make such payment within twenty-six (26) days of the time such notice is so attached shall cause the authority to send a letter by first-class mail setting forth the amount of the fine and the additional penalties that may be assessed. The failure of such owner or operator to appear at such citation hearing, or to make such payment within twenty-six (26) days of the time such notice is so attached, shall render the owner or operator liable to an initial penalty as provided in section 10-39. The failure of such owner or operator to make such payment within forty-five (45) days of the time such notice is so attached shall render the owner or operator liable to an additional penalty as provided in section 10-39.

(e) The owner or operator may contest the violation by appearing at the citation hearing. Such appearance shall suspend the accumulation of additional penalties and leave the amount of the fine as it was as of the date of the hearing until such time as a final determination is made.

(f) Nothing contained in this section shall be construed as a limitation on the power of the superior court to impose a fine as provided in section 1-4.

(g) For purposes of this section, the term "business days" shall mean those days on which the City Hall offices of the City of Hartford, Connecticut are open for business, and the term "days" shall mean calendar days.

This ordinance shall take effect upon adoption.



Luke A. Bronin
Mayor

ITEM 28 ON AGENDA

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Amendments to Section 1-5 of Municipal Code

Dear Council President Clarke:

Attached for your consideration is an ordinance amending Section 1-5 of the Municipal Code – Hearing Procedures for Citations – to allow fines stemming from the Anti-Blight and Property Maintenance Program to be continued as anti-blight liens. This change complements the amendments to the Anti-Blight Code submitted to Council under separate cover.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced by:

Luke A. Bronin, Mayor

HEADING
AND
PURPOSE

**AN ORDINANCE AMENDING CHAPTER 1, SECTION 1-5 OF THE HARTFORD
MUNICIPAL CODE**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

February 14, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford that Chapter 1, Section 1.5 of the Municipal Code of the City of Hartford be amended as follows.

Chapter 1 – GENERAL PROVISIONS

Sec. 1-5. – Hearing procedure for citations.

- (a) *Appointment of citation hearing officers.* There shall be a hearing procedure for citations established in accordance with G.S. § 7-152c. The [city manager] Chief Operating Officer or Corporation Counsel shall appoint one (1) or more persons to act as citation hearing officers to conduct hearings authorized by this section, except that no police officer, member of the corporation counsel's office, employee, or other person who issues citations shall be authorized to conduct hearings.
- (b) *Notice of violation, fines, rights.* Within twelve (12) months from the expiration of the final period for the uncontested payment of fines, penalties, costs or fees for any citation issued under any ordinance adopted pursuant to G.S. § 7-148, and for the violation of any zoning ordinance in Chapter 35 of this Municipal Code, notice shall be sent to the property owner of the alleged violation. Such notice shall inform the owner and other person cited: (1) Of the allegations against him and the amount of the fines, penalties, costs, or fees due; (2) That he may contest his liability before a citation hearing officer by delivering in person or by mail written notice within ten (10) days of the date thereof; (3) That if he does not demand such a hearing, an assessment and judgment shall be entered against him; and (4) That such judgment may issue without further notice.
- (c) *Admission of liability.* If the person who is sent notice pursuant to subsection (b) of this section wishes to admit liability for any alleged violation, he may, without requesting a hearing, pay the full amount of the fines, penalties, costs, or fees admitted to in person or by mail to the City [of Hartford, Tax Collector, 550 Main Street, Hartford, CT 06103] department that issued the citation. Such payment shall be inadmissible in any proceeding, civil or criminal, to establish the conduct of such person or other person making the payment. Any person who does not deliver or mail written demand for a hearing within ten (10) days of the date of the first notice provided for in subsection (a) of this section shall be deemed to have admitted liability, and the [city manager] Chief Operating Officer or Corporation Counsel shall certify such person's failure to respond to the hearing officer. The hearing officer shall thereupon enter and assess the fines, penalties, costs, or fees provided for by the applicable ordinances and shall follow the procedures set forth in this section.

- (d) *Conduct of hearing.* Any person who requests a hearing pursuant to subsection (c) of this section shall be given written notice of the date, time, and place for the hearing. Such hearing shall be held not less than fifteen (15) days nor more than thirty (30) days from the date of the mailing of notice, provided the hearing officer shall grant upon good cause shown any reasonable request by an interested party for postponement or continuance. An original or certified copy of the initial notice of violation issued by the issuing official or police officer shall be filed and retained by the municipality, and shall be deemed to be a business record and evidence of the facts contained therein. The presence of the issuing official or police officer shall be required at the hearing if such person so requests. A person wishing to contest his liability shall appear at the hearing and may present evidence in his behalf. The corporation counsel or his designee shall present evidence on behalf of the city. If the owner or person cited fails to appear, the hearing officer may enter an assessment by default against him upon a finding of proper notice and liability under the applicable statutes or ordinances. The hearing officer may accept from such person copies of police reports, investigatory and citation reports, and other official documents by mail and may determine thereby that the appearance of such person is unnecessary. The hearing officer shall conduct the hearing in the order and form and with such methods of proof as he deems fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce his decision at the end of the hearing. If the hearing officer determines that the person is not liable, the matter shall be dismissed and the determination entered in writing accordingly. If the hearing officer determines that the person is liable for the violation, he shall forthwith enter and assess the fines, penalties, costs, or fees against such person as provided by the applicable ordinances.
- (e) *Notice of assessment.* If such assessment is not paid on the date of its entry, the hearing officer shall send by first class mail a notice of the assessment to the person found liable and shall file, not less than thirty (30) days nor more than twelve (12) months after such mailing, a certified copy of the notice of assessment with the clerk of the superior court for the Judicial District of Hartford together with an entry fee of eight dollars (\$8.00), against such person in favor of the municipality. Notwithstanding any other provisions, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person. Fines stemming from the Anti-Blight and Property Maintenance Program in Chapter 9, Article V, herein, may be continued as anti-blight liens pursuant to Connecticut General Statutes § 7-148aa.
- (f) *Appeal.* A person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal shall be instituted within thirty (30) days of the mailing of notice of such assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal the entry fee for a small claims case in the superior court for the Judicial District of Hartford, which shall entitle such person to a hearing in accordance with the rules of the judges of the superior court.

This ordinance shall be effective upon passage



Luke A. Bronin
Mayor

ITEM # 29 ON AGENDA

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Anti-Blight Amendments

Dear Council President Clarke:

Attached for your consideration is an ordinance revising the City of Hartford's Anti-Blight Ordinance. Also attached is an executive summary of the proposed changes for your review.

The proposed ordinance changes are based on the recommendations of the Blight Working Group and are designed to enhance the City of Hartford's blight-remediation efforts by streamlining the enforcement process and by using City resources more efficiently and effectively. Further, the changes will provide City staff with the resources necessary to take legal action and impose fines and liens against absentee property owners who are willfully neglecting their properties, while reducing the likelihood of legal action and fines being imposed on Hartford residents who are doing their best to maintain their homes and neighborhoods.

Our goal is to increase the quality of life in all of Hartford's neighborhoods through efficient, effective, and equitable enforcement of the City's Anti-Blight & Property Maintenance Ordinance.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin".

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced by: Luke A. Bronin, Mayor

HEADING
AND
PURPOSE

**AN ORDINANCE AMENDING CHAPTER 9, ARTICLES V AND VI OF THE
HARTFORD MUNICIPAL CODE**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

February 14, 2017

Be It Hereby Ordained by the Court of Common Council of the City of Hartford that Chapter 9, Articles V and VI of the Municipal Code of Hartford be amended as follows.

ARTICLE V. – ANTI-BLIGHT AND PROPERTY MAINTENANCE PROGRAM

Sec. 9-90. – Title.

This article and the regulations contained herein are to be known as the “Anti-Blight and Property Maintenance Program,” hereinafter referred to as “this article,” and is enacted and authorized pursuant to Connecticut General Statutes, Section 7-148(c)(7)(H)(xv).

Sec. 9-91. – Definitions.

The following words, terms and phrases, when used in this article, [shall] have the meanings ascribed to them in [this s]Section 9-98A, except where the context clearly indicates a different meaning.

[Blighted vacant housing] shall mean that class of properties, determined annually pursuant to this article that shall be subject to special assessment and shall consist of the following: (1) dwellings that are and have remained continuously vacant for not less than one hundred twenty (120) days prior to the assessment date and that have not been approved for an assessment deferral pursuant to section 9-98B of this article; (2) underutilized property; (3) uninhabitable dwellings, multiple dwellings, or dwelling units, regardless of the duration of the vacancy, that have not been approved for an assessment deferral pursuant to section 9-98B of this article, and (4) vacant lots as defined by this Section.]

[Blighted premises] means any building, structure, vacant lot or grounds, whether vacant or occupied, in which the Director of Licenses and Inspections, or the Fire Marshal, or the Director of Health and Human Services, or the Chief of Police have verified that at least two (2) of the following conditions exist:

- (1) Exterior windows or doors are broken or missing or are not secured and painted in accordance with subsection 9-98(a) of this article;
- (2) Exterior walls, roofs, stairs, porches, floors or chimneys are damaged, collapsing or deteriorating or permit the interior of the building to be open to the weather;
- (3) Foundation walls are damaged, collapsing, crumbling or contain open cracks or breaks;
- (4) Interior walls, stairs, porches, floors, ceilings, support pillars or beams are damaged, collapsing or deteriorating;
- (5) Exterior additions, including, but not limited to, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts, are damaged, collapsing or deteriorating;

- (6) Fences are broken, deteriorating to the point of decay, are in otherwise dilapidated condition, or are damaged to the extent that they allow access to the property;
- (7) Other conditions exist that reflect a level of maintenance which is not in keeping with community standards, including, but not limited to, graffiti that is clearly visible from the street;
- (8) The premises are attracting illegal activity as evidenced by multiple felony or misdemeanor arrests on the premises; multiple felony or misdemeanor warrants issued or served to a person residing in the premises;
- (9) The property is a fire hazard;
- (10) The property is a factor creating a substantial and unreasonable interference with the reasonable and lawful use and enjoyment of other space within the building or premises or within the neighborhood as documented and reported to the Director of Licenses and Inspections by neighborhood complaints;
- (11) The property is a menace to the public health, safety, or welfare in its present condition because of rat infestation, overgrown vegetation, trash and garbage, abandoned cars, improper grading, or other factors;
- (12) Extended vacancy of a dwelling, multiple dwelling or mixed commercial use property.]

Dwelling, multiple dwelling and dwelling unit [shall] have the meaning contained in chapter 18, article V, section 18-1 of this Code and [shall] include a dwelling within a commercial property.

[Equivalent amount of space] means the amount of space deemed equivalent to a dwelling unit. Nonresidential space that most recently has been rented as a single unit shall be considered the equivalent of a single dwelling unit. When nonresidential space has not been rented within the two (2) years immediately preceding the serving of a notice of violation, each increment of one thousand five hundred (1,500) square feet or less shall be the equivalent of a dwelling unit for purposes of this article.]

Extended vacancy means a period of sixty (60) days or longer during which a dwelling, dwelling unit, or multiple dwelling subject to this chapter is not legally occupied or one (1) that is uninhabitable, except for the purposes of section 9-98B, reduction in assessment for rehabilitated structures, in which case the period [shall be] is one (1) year. The period [shall] commences from the date the last legal occupant resided in a dwelling unit or other occupied space subject to the provisions of this chapter, except that no part of the period provided for by G.S. § 47-88b (Condominium Act) [shall] will be counted, provided the owner has or is complying with the requirements of section 18-221. "Extended vacancy" [shall] also means that more than twenty (20) percent of the dwelling units in a multiple dwelling or commercial property or more than forty (40) percent of usable floor area of nonresidential space remains unoccupied for longer than sixty (60) days or one (1) year in such multiple dwelling or mixed commercial structures, whichever is applicable.

[Legal occupancy] means the human habitation of a dwelling unit that is legal by virtue of compliance with state building, state fire safety, local zoning, and housing codes, and all other pertinent codes. Legal occupancy must be substantiated by the provision of proof of occupancy as evidenced through a bona fide lease agreement, rent receipt or utility statement.

Neighborhood means an area of the City comprising premises or parcels of land any part of which is within a radius of eight hundred (800) feet of any part of another parcel or lot within the City.

Underutilized property shall mean extended vacancy of any dwelling, multiple dwelling or mixed commercial premises.]

Uninhabitable [shall]-means any structure, building or dwelling unit that is incapable of immediate legal occupancy as defined by this chapter.

Vacant lot means a parcel of land in a residential zone with no intact building structure(s) thereon.

Sec. 9-91A. – Declaration of policy.

There exists within the City of Hartford a large number of properties which are vacant or in blighted condition. The existence of vacant and blighted properties contributes to the overall decline of neighborhoods, which, in turn, affects the health, safety, welfare and economic well-being of Hartford's residents. Many of the vacant and blighted properties can be rehabilitated, reconstructed, demolished, and/or reused so as to provide decent, safe, and sanitary housing and commercial facilities. Such rehabilitation, reconstruction, demolition, and/or reuse will eliminate, remedy, and prevent the adverse conditions described above while increasing revenue to the City of Hartford.

It is further found that there are many instances where property maintenance of real properties in the City of Hartford is deficient or lacking leading to a progressive deterioration of such properties and the creation of blighted conditions. Accordingly, it is in the best interests of the citizens of the City of Hartford that the City set minimum standards for property maintenance so as to assure that properties within the city be maintained in conformity with such standards and so as to assure that none of these structures and properties will deteriorate and adversely affect their surrounding neighborhoods.

It is found and declared that by reason of lack of maintenance and progressive deterioration, certain structures and properties have the further effect of creating blighted conditions and initiating slums, and that if the same are not curtailed and removed, the aforesaid conditions will grow and spread and will necessitate in time the expenditures of large amounts of public funds to correct and eliminate the same. By reason of timely regulations and restrictions, as herein contained, the growth of slums and blight may be prevented and neighborhood and property values may thereby be maintained, the desirability and amenities of residential and nonresidential uses and neighborhoods enhanced, and the public health, safety, and welfare protected and fostered.

Sec. 9-92. – Prohibition on c[re]ating or maintaining anti-blight[ed premises prohibited] violations and/or property maintenance violations.

No person, firm, or corporation, including any owner of [any building] real property in the City of Hartford, [shall] may cause or allow, [create, maintain or permit the continuance of any blighted premises as defined in section 9-9] any such real property or premises to exist or be created or maintained in a manner that constitutes an anti-blight violation and/or a property-maintenance violation as defined in this article.

Sec. 9-93. – Applicability of article; exemptions.

[There shall be no exemptions to the applicability of this article, except as may be otherwise authorized in section 9-101(e) of this article.]

- (a) It is unlawful for any person, firm, corporation, or any owner of real property in the City of Hartford to be in conflict with or in violation of any of the provisions of this article.
- (b) Any building or structure undergoing remodeling, restoration, repair, or renovation under a current building permit, provided that any violations of this article will be corrected thereby and that the building official determines that the work is proceeding in a reasonably expeditious timeframe, is exempt from this article. Repairs, additions, or alterations to a structure, or changes of occupancy, must be done in accordance with all other applicable ordinances and laws. Nothing in this article

shall be construed to cancel, modify, or set aside any provisions of the Hartford Zoning Regulations or the Building Code.

- (c) This article applies to only vacant, unoccupied real property during the first year after it is adopted, or until March 31, 2018, whichever is earlier.

Sec. 9-93A. – Anti-blight violations.

The following conditions existing on any real property within the city constitute anti-blight violations under this article:

- (1) It is becoming dilapidated as documented by the Department of Development Services through inspections showing that two (2) or more property maintenance violations exist on the real property. When two (2) or more property maintenance violations exist on real property, each property maintenance violation must be treated as a separate anti-blight violation.
- (2) It is determined by the building official or by health department reports that existing conditions pose a serious or immediate danger to the community that is life-threatening or poses a health or safety risk to the public.
- (3) It is attracting illegal activity as documented in police department reports.
- (4) It is a fire hazard as determined by the fire marshal, or as documented in fire department reports.
- (5) It constitutes a health or sanitary problem, as determined by the Director of Health and Human Services, or any designee(s) thereof.
- (6) It contains unauthorized storage or accumulation of junk, trash, rubbish, litter, or refuse of any kind; the parking of inoperable vehicles (unless otherwise licensed to do so); or the presence of any inoperable machinery and equipment.
- (7) It is a factor creating a substantial and unreasonable interference with the lawful use and enjoyment of other space within the building, or of other premises within the vicinity of the building, structure, or lot, as documented by complaints or cancellation of insurance on nearby properties.

Sec. 9-93B. – Property maintenance violations.

The following conditions existing on any real property within the City of Hartford constitute property maintenance violations under this article. The existence of two (2) or more property maintenance violations is an anti-blight violation, and each property maintenance violation will be enforced as a separate anti-blight violation when two (2) or more exist on real property.

- (1) Property maintenance violation means a violation of the following standards with respect to lots or parcels:
 - (a) Grading. All premises must be graded, drained, and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon. Drainage systems must divert water away from the property and away from adjacent property lines. All drainage systems should discharge towards the public right-of-way. Approved storm-water management systems are exempt from this section.
 - (b) Shopping Baskets, Carts, and Wagons. No shopping baskets, carts, or wagons may be left unattended or standing, and the baskets, carts, or wagons must be collected as often as necessary and removed to an appropriate enclosure intended for such purpose or to the interior

of the building or buildings from which they were taken.

- (c) Fences. All fences must be maintained. Such maintenance must include, but is not limited to, painting as needed, removal or covering of graffiti, and the replacement or repair of fences, which may become in disrepair.
 - (d) Weeds and Plant Growth. All landscaping must be maintained so that lawns, hedges, bushes, and trees are kept neatly and free from becoming overgrown and unsightly where exposed to public view and where the same may have a tendency to depreciate adjoining property. The maintenance must include, but is not limited to, the replacement of trees and shrubs, which may die or otherwise be destroyed. Grass, weeds, or similar plant growth may not reach a height greater than one (1) foot on any premises, including on the planting strip fronting the premises. Front yards must not be allowed to deteriorate into unattended bare, dirt patches.
 - (e) Walks and Driveways. Steps, walks, driveways, parking spaces, and similar paved areas must be maintained to afford safe passage under normal use and weather conditions. Any holes or other hazards that may exist must be filled and necessary repairs and/or replacement accomplished. All off-street parking facilities must be swept as often as necessary in the determination of the Director of Blight Remediation, or any designee(s) thereof.
 - (f) Rodent Harborage. Yards, courts, and vacant lots must be kept clean and free of rodent harborage and infestation.
 - (g) Physical Hazards and Garbage. Yards, courts, and vacant lots must be kept clean and free of physical hazards and must be maintained in a manner that will prevent accumulation of trash, garbage, litter, debris, waste, rubbish, and similar materials. The owner of the property must maintain the premises litter-free.
 - (h) Inoperable Appliances. The owner of the property must maintain the premises free of discarded or inoperative appliances, furnishings, or machinery.
 - (i) Signs. All signs exposed to the public view must be maintained in sound condition. Excessively weathered or faded signs must be removed or restored to sound condition. A non-operative or broken electrical or other sign must be repaired or removed.
 - (j) Trash Receptacles. Trash receptacles must be emptied on a regular basis.
 - (k) Cigarette Disposal. All places of business that serve food or drink to patrons (e.g., restaurants, cafes, bars) must maintain receptacle(s) for the disposal of cigarettes on their premises and must empty the receptacle(s) on a regular basis.
- (2) Property maintenance violations also mean the violation of the following standards with respect to all buildings and structures on real property:
- (a) Exterior Surfaces. All exterior surfaces, including but not limited to doors, door and window frames, cornices, porches, trim, balconies, decks, fences, decorative features, and overhang extensions must be maintained so that they are not dilapidated or decaying and not open to the elements and free of graffiti. Exterior wood surfaces, other than decay-resistant woods, must be protected from the elements and decay by painting or other protective covering or treatment. Substantial peeling, flaking, and chipped paint must be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors, and skylights must be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion must be stabilized and coated to inhibit future rust and

corrosion. Surfaces designed for stabilization by oxidation are exempt from this requirement. Exterior walls must be free from holes, breaks, and loose or rotting materials.

- (b) *Exterior Structural Members and Walls.* All structural members and walls must be maintained free from deterioration and must be capable of safely supporting the imposed dead and live loads of the structure's legal use and occupancy.
- (c) *Exterior Foundation Walls.* The foundation walls of every building must be maintained plumb and free from open cracks and breaks and must be kept in such condition so as to prevent the entry of rodents and other pests. Foundations, floors, and walls must be in good painted or finished condition without peeling.
- (d) *Roofs, and Openings.* Roofs and flashing must be sound, tight, and not have defects that admit rain. Roofs must be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters, and downspouts must be maintained and free from obstructions. Roof water must be discharged in a manner that it does not fall onto adjacent property. Roof tiles, shingles, and any other attachments must be properly attached and kept in good condition.
- (e) *Exhaust Vents.* Pipes, ducts, conductors, fans, or blowers must not discharge gases, steam, vapor, hot air, grease, smoke, odors, or other gaseous or particulate wastes directly upon abutting or adjacent public or private property.
- (f) *Decorative Features.* All cornices, belt courses, corbels, terra cotta trim, wall facings, and similar decorative features must be maintained with proper anchorage and in a safe condition.
- (g) *Overhang Extensions.* All overhang extensions including but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes, and exhaust ducts must be properly anchored and maintained in a safe condition.
- (h) *Stairways, Handrails, Decks, Porches, and Balconies.* Every exterior stairway, handrail, deck, porch, balcony, gallery, and all appurtenances attached thereto must be maintained structurally sound and safe, with proper anchorage and capable of supporting the imposed loads.
- (i) *Chimneys and Towers.* All chimneys, cooling towers, smoke stacks, and similar appurtenances must be maintained structurally sound and safe.
- (j) *Windows, Skylights, Door Frames, and Insect Screens.* All windows, including skylights, and door frames must be kept in sound condition and weather-tight. All glazing materials must be maintained free from substantial cracks and holes. Boarded windows and doors must comply with Section 9-98 and must not be boarded for more than twelve (12) months. Windows, other than fixed windows, must be operable and capable of being held in position by window hardware. All existing insect screens must be intact, free from holes or breaks, and tightly fitted.
- (k) *Rodent Harborage.* Buildings and structures must be maintained free of insect, vermin, pigeon, and rodent harborage and infestation.
- (l) *Clean and Sanitary Conditions.* Buildings and structures must be maintained in a clean and sanitary condition free from health, safety, and fire hazards.
- (m) *Storefronts.* All storefronts, both occupied and non-occupied, and their walls exposed to public view must be kept in a good state of repair and free of graffiti.
- (n) *Interior Structure.* All interior walls, stairs, porches, floors, ceilings, support pillars or beams

must be maintained so as not to be damaged, collapsing, or deteriorating.

- (3) Property maintenance violations also include any conditions that unreasonably hinder the use of adjacent properties, block or interfere with the use of the public sidewalk and/or public or private street or right of way, obstruct the sighting of any road sign, obstruct utility lines or other cables to or around the premises, or extend or infringe beyond the boundaries of the premises.
- (4) Property maintenance violations also include situations in which the overall condition of the premises causes an unreasonable impact on the enjoyment of or value of neighboring properties as expressed by persistent complaints from adjoining and nearby property owners.

Sec. 9-94. – Enforcement.

- (a) Administration and enforcement. The Division of Blight Remediation within the Department of Development Services is the agency responsible for the administration and enforcement of this article and the executive official in charge of the Division of Blight Remediation is known as the Director of Blight Remediation. The Mayor appoints the Director of Blight Remediation, and the Director of Blight Remediation has the power to delegate as needed for the enforcement of this article. The Director of Blight Remediation has the power to issues rules and policies needed for the enforcement of this article, subject to review and approval by the Blighted Housing Review Committee. It is the duty of the Division of Blight Remediation to enforce the provisions of this article and any rules or policies promulgated under this article. The Director of Blight Remediation, or any designee(s) thereof, may undertake inspections of complaints for the purpose of documenting violations of this article. The Director of Blight Remediation, or any designee(s) thereof, may order any owner who violates this article to abate such violation, and is hereby authorized and empowered to issue citations for violations of this article. The Director of Blight Remediation, or any designee(s) thereof, is also authorized and empowered to effectuate the removal or abatement of the anti-blight violation and/or property maintenance violation under the procedures set forth in this article.
- (b) Inspections. The Director of Blight Remediation, or any designee(s) thereof, may initiate inspections and investigations and must receive information and complaints concerning anti-blight violations of the provisions of this article. The Division of Blight Remediation must maintain written status reports indicating the number of complaints, violations identified, active and closed cases, and other information as requested by the Mayor, the Court of Common Council, or the Blighted Housing Review Committee.
- (c) Complaint of anti-blight violation. Any individual [affected by the action or inaction of an owner of a dwelling unit or other space subject to the provisions of this article], any civic organization, [and] or any appropriate municipal agency may file in writing a complaint of an anti-blight violation of this article with the [division of licenses and inspections]-Division of Blight Remediation.
- (d) Notice of violation; order to correct; time limit for compliance. If the Director of Blight Remediation [Head of Licenses and Inspections acting himself or by an appropriate inspector or through an inspector or inspectors from any other departments or agencies the Director of Licenses and Inspection deems appropriate,] has reasons to believe, pursuant to an inspection of the premises, that [an owner has violated the provisions] two (2) or more anti-blight violation(s) of this article [by allowing, creating, maintaining, or permitting the continuance of blighted premises as defined in section 9-91] exist, the Director of Blight Remediation or any designee(s) thereof [or Inspector shall] may serve a written notice of violation(s) and an order to correct such violation(s) to the owner's last-known address by certified mail, return-receipt requested. [of record of the property by

first class and certified mail. Each of the conditions that define blighted premises and exist on the premises in question shall be a separate violation of this article and, along with each other violation of the other sections of the Municipal Code, shall be enforced as provided herein.] If the owner's last-known address is the same as the property where the violation has occurred, then a copy of the notice of violation(s) and order to correct may be posted on the property at the time the violations are noted. The notice requirements of this section ~~[shall be]~~ are deemed satisfied upon: (1) in the case of certified mail upon receipt by the City of either a signed confirmation of delivery or the entire letter returned as non-deliverable, or (2) in the case of the owner's address being the same as the address of the property where the violation has occurred, upon leaving a copy of the notice of violation and order to correct at the property at the time the violations are noted. The notice of violation(s) and order to correct [shall]-must direct the removal, correction, or abatement of the violation(s) [require the owner to comply with the requirements of this article] in the manner specified in the order within [thirty (30)] ten (10) calendar days [of] after receipt of the notice. [A copy of the order shall be filed with the town clerk, and any subsequent purchaser of the property shall be subject to such order.] Such notice must notify the owner that failure to remove, correct, or abate the violation will result in the issuance of a citation in accordance with this article. Such notice must further notify the owner that failure to remove, correct, or abate the violation will result in fines being imposed that may be enforced subsequently as a lien on the owner's property and may be converted into a court judgment, or the City may cause the removal or abatement of the violation at the expense of the owner, which may likewise result in a lien on the owner's property that may be converted into a court judgment.

- (e) *Failure to correct deficiencies; citation.* If an owner of property has been served with a notice of violation(s) and order to correct [deficiencies,] and has failed to [do so] remove, correct, or abate the violation(s) within [thirty (30)] ten (10) calendar days after receiving a notice of violation and order to correct, as determined upon subsequent inspection, then the owner [shall] may be presumed to be in violation of this article for every day thereafter until the owner submits appropriate evidence that the violations have been corrected.

- (1) [Any new owner or new occupant shall, upon request, be granted a thirty-day extension of the notice and opportunity to remediate provided pursuant to subsection (b) of this section. For the purposes of this section, "new owner" means any person or entity who has taken title to a property within thirty (30) days of the notice, and "new occupant" means any person who has taken occupancy of a property within thirty (30) days of the notice.] However, if the owner, within that ten (10) day period, demonstrates to the City that the owner intends in good faith to rehabilitate or demolish the premises, or that the violation has occurred as a result of a casualty loss for which insurance is available but the owner needs additional time to remove, correct, or abate the violation, then the Director of Blight Remediation, or any designee(s) thereof, in his/her discretion, may issue a written stay of the enforcement of the citation and the enforcement of any fines imposed against the owner. Any stay is expressly conditioned upon the rehabilitation or demolition of the premises within a specified period of time not to exceed thirty (30) days, unless the owner requests an extension of time in writing to the Blighted Housing Review Committee, within the time specified in the stay and demonstrates that work to remove, correct, or abate the violation(s) is progressing in good faith. The Blighted Housing Review Committee may grant an extension up to sixty (60) days. The owner may request additional extensions up to sixty (60) days each. If the conditions of the stay have not been met within the specified time period, or the time period as it may be extended, the stay will be terminated and all fines assessed against the owner will be enforced against the owner in accordance with this article, with daily fines accruing from the date of the citation before the

grant of any stay.

- (2) [At this time t] The Division of [Licenses and Inspection] Blight Remediation [shall cause the owner to be] may issue a citation against the owner(s) assess[ed]ing a civil penalty[in the sum] of one hundred dollars (\$100.00) per day, or the maximum authorized by Connecticut General Statutes § 7-148(c)(7)(H)(xv) or other state statutes or the Municipal Code, for each [separate blighting condition as described in the definition of blighted premises and each other] violation off[the Municipal Code] this article that persists beyond [thirty (30)] ten (10) calendar days from the effective date of the notice of violation and order to correct until the owner presents appropriate evidence that the cited violations have been corrected and the premises have been re-inspected.
- (3) Any citation issued pursuant to this article must be served upon the owner by mailing the citation the owner's last-known address by certified mail, return receipt requested and by posting the citation in a visible manner on the subject property. A copy of the citation must be filed with the town clerk, and any subsequent purchaser of the property will be subject to such order. The citation must provide the owner with the following information:
- (i) The allegations made against the property and the amount of the proposed fines per day of continued violation of the ordinance;
 - (ii) That the owner(s) may contest their liability before the city's duly appointed hearing officer by requesting an appeal pursuant to Section 9-95 of this article, "Citation hearing officer; appointment; appeals";
 - (iii) That if the owner(s) does not demand such a hearing within ten (10) calendar days after receiving the citation, the owner(s) will be deemed to have admitted liability, and the hearing officer may assess a fine without further notice;
 - (iv) That the city may file a lien against the property in accordance with Connecticut General Statutes § 7-148aa for the amount of any unpaid fine for an anti-blight violation and/or property maintenance violation imposed by the city in accordance with this article;
 - (v) That a lien may be enforced in the same manner as a property tax lien pursuant to Connecticut General Statutes § 7-148aa and this article;
 - (vi) That fines imposed may be converted to a court judgment for money damages with additional court cost imposed; and
 - (vii) That in the case of violations that pose a danger to the public health, welfare, and safety, the city may cause the conditions to be corrected, removed, or abated at the expense of the owner, and that the amount of costs for correction, removal, or abatement may also become a lien against the owner's real property.
- (f) [Should an] If the owner(s) fail to pay, within forty-five (45) days of the citation, any and all civil penalties levied pursuant to this article, a one (1) percent interest charge [shall] must be applied to the outstanding balance. The interest [shall] will accrue and [shall] be compounded daily. Failure to pay any fee or civil penalties arising from the enforcement of this article [shall] constitutes a debt in favor of the City and [shall] may constitute a lien upon the real estate against which the fee or civil penalty was imposed from the original date of such fee or civil penalty. Each such lien may be continued, recorded, and released in the manner provided by the Connecticut General Statutes for continuing, recording, and releasing property tax liens. Each such lien [shall] takes precedence over all other liens and encumbrance filed after July 1, 1997, to the fullest extent permitted by law.

except taxes, and may be enforced in the same manner as property tax liens. In addition to placing a lien against the property for failure to pay any fee arising from the enforcement of this article, the City may bring civil action against the debtor in a court of competent jurisdiction to recover such debt.

(g) *Anti-Blight Special Fund.*

- (1) All monies collected by the City as fees and civil penalties for violation (s) of this article, [Anti-Blight Program,] and revenue collected pursuant to the special assessment pursuant to this article, [shall] must be deposited into a special fund. This special fund [shall be] is called the Anti-Blight Special Fund. The purpose of this fund is to provide a source of funds to be used for all associated costs in securing, remediating, and remedying blight and enforcing the Anti-Blight Program.
 - (2) *Revolving Fund.* The account [shall be] is a permanent revolving account and [shall] does not lapse at the end of the fiscal year. All the monies and interests deposited in the Anti-Blight Special Fund [shall] must not be transferred, appropriated, or deposited in the general fund or any other fund. All monies in this revolving fund [shall] must be used exclusively for the purposes of the Anti-Blight Program as set forth herein, or as recommended by the Director of Blight Remediation with the approval of the Blight Housing Review Committee.
 - (3) *Civil Penalties, Violations, and Liens.* Any civil penalties or liens placed on any property [in] as a result of any violation of the Anti-Blight Program which have been assessed and collected from a foreclosure, sale, or judicial settlement [and have become due and payable to the City of Hartford, shall] must be deposited in the Anti-Blight Special Fund.
- (h) *Appeal for relief of citation.* Any owner [who is aggrieved as a result of being] served with a citation in accordance with this article may, within ten (10) days of receipt of the citation, appeal in writing for relief from the citation hearing officer in accordance with sections 1-5 [of the Code,] and section 9-95, [herein] of the Municipal Code.

Sec. 9-95. – Citation hearing officer; appointment; appeals.

The Corporation Counsel [shall] may appoint individuals to hear appeals concerning the issuance of anti-blight citations pursuant to the provisions of section 1-5 of the Municipal Code. The City Council may make recommendations to the Corporation Counsel concerning the individuals to be appointed to serve as citation hearing officers. The individuals appointed to serve as citation hearing officers [shall] may serve for a term of up to one (1) year or until a successor is appointed. All citation hearing officer appointees [shall] must have backgrounds in law and/or issues relating to housing. Each hearing officer appointed pursuant to this section [shall] may hear appeals and make decisions thereon separate and apart from all the other hearing officers appointed by the Corporation Counsel to hear anti-blight appeals. In deciding to appoint an individual as a citation hearing officer under this section, the Corporation Counsel [shall] must give preference first to City residents and second to those with a place of business in the City and students attending a law school located in the City. Individuals appointed as citation hearing officers under this section [shall] serve at the pleasure of the Corporation Counsel.

- (1) An owner may appeal for relief of each citation issued pursuant to section 9-94 to a citation hearing officer in accordance with the provisions of section 1-5 of the Municipal Code. Relief must be requested in writing within ten (10) days of the owner's receipt of the citation. Relief may be granted if the owner can establish to the hearing officer's satisfaction that:
 - a. The owner cited was not the owner of record of the property at the time the notice of violation and order to correct was issued; or

- b. Notice of the violation was not properly served upon the owner of record in accordance with subsection 9-94(b); or
- c. The notice of violation was not in proper form; e.g., failed to inform[ed] the owner of the section of the Municipal Code being cited for, failed to [gave]-give owner sufficient time to cure violation, etc.; or
- d. The notice of citation was not properly served to the owner of record in accordance with subsection 9-94(e); or
- e. The notice of citation was not in proper form; e.g., failed to contain the amount of the penalty incurred under subsection 9-94(e), failed to inform[ed] the owner of the right to appeal, etc.; or
- f. The [d]Director of Blight Remediation incorrectly determined that the violations cited were not corrected within the [thirty]ten-day period, or time period granted by a stay of enforcement, as required by subsection 9-94[(c)]; or
- g. The property is subject to a stay of citation issued pursuant to subsection 9-94; or
- h. The [dwelling units or other spaces] property and its structures are actively undergoing repairs that are required to be made to correct violations of state or local codes; or
- i. The owner has in good faith corrected all cited violations and it would work a substantial economic hardship on the owner of the [dwelling unit or building]-real property to require further payment of penalties in compliance with this article; or

[j. The owner has in good faith attempted to sell or rent the dwelling unit or other space for the period described in the definition of extended vacancy attempted but has been unable to do so. To establish good faith and reasonable efforts, the owner must demonstrate by clear and convincing evidence that all reasonable steps have been taken to advertise the premises in a manner designated to and reasonably believed to have the effect of reaching potential tenants or buyers, as the case may be, and that the rent or sale price asked for is not excessive based on the rents or market values for other comparable housing in the neighborhood or adjacent neighborhoods that have:

- i) The same number of rooms;
- ii) The same number of bathtubs or showers, flush water closets, kitchen sinks, and lavatory basins;
- iii) The same number of bedrooms;
- iv) Similar services, furniture, furnishings, and equipment supplied; and
- v) Similar amenities provided,
- vi) Such other market determiners as may be relevant in the determination of the hearing officer based on the location and condition of the property.]

- (2) Full documentation, such as code violation reports, engineering reports, and any other information deemed necessary by the hearing officer [shall] must be provided by the owner(s).
- (3) It is the responsibility of the owner(s) of the premises to have a valid address filed with the City pursuant to section 9-18, and failure to provide such an address [shall] does not constitute a reason for relief of the payment of penalties.

Sec. 9-96. – [Chief operating officer's] Blighted Housing Review Committee report; hearing.

- (a) The [Chief Operating Officer of the City shall] Blighted Housing Review Committee must present a [quarterly] bi-annual status report at the regular meetings of the Court of Common Council listing all properties deemed to be blighted within the meaning of this article. The report shall include the following:
- (1) The factors which, in the [Chief Operating Officer's] Blighted Housing Review Committee's opinion, warrant the determination that the premises so listed are blighted;
 - (2) The efforts undertaken by the City to eliminate the blighting condition, such as clearing the premises of debris or barricading the structures on the premises, and that such actions were unsuccessful;
 - (3) That either (a) the owner of the premises cannot or will not eliminate the [blighting condition] anti-blight violation, or (b) the owner has not responded to a lawful order by the City to take action to eliminate the [blighted condition] anti-blight violation within [thirty (30)] ten (10) days after due notice of the request or order has been served by means set forth in subsection 9-94[(b)](d) used to notify property owners of violations of the housing code and orders to comply with the provisions of the housing code.
 - (4) The circumstances existing on the premises and [in the] its surrounding neighborhood which, in the [Chief Operating Officer's] Blighted Housing Review Committee's opinion, make it necessary for the Court of Common [c] Council to take action [in order] to eliminate the [conditions of blight] anti-blight violations on the premises;
- (b) At the regular meeting at which the Council receives the report from the [Chief Operating Officer] Blighted Housing Review Committee, the Council shall set a date no later than thirty (30) days thereafter at which time a public hearing shall be held in regard to the existence of [blighting conditions] anti-blight violations on the named premises, except that no public hearing shall be held on those properties which are the subject of a pending section 1-5 hearing.
- (c) At the public hearing the report of the [Chief Operating Officer] Blighted Housing Review Committee shall be treated as prima facie evidence of blight on the premises.

Sec. 9-97. – Determination by council.

Upon completion of the public hearing the Court of Common Council shall, within thirty (30) days, consider the [Chief Operating Officer's] Blighted Housing Review Committee's report and make recommendations to the [Chief Operating Officer] Blighted Housing Review Committee as to the disposition of those properties, which disposition may include the option to purchase. The Director of the Department of Development Services is authorized to take the necessary steps to acquire any properties covered by the provisions of this article and which have been certified by the building official to be abandoned pursuant to the Urban Homesteading Act, G.S. §8-169(o), et seq., as it may be amended from time to time. The Director of the Department of Development Services is further authorized to take necessary steps to acquire any properties covered by the provisions of this article, provided there are funds available, using other state and federal means as they may be available.

Sec. 9-98. – Securing and painting of openings in buildings.

[(a)] The Director of Licenses and Inspections or the Director Blight Remediation, or any designee(s) thereof, may order the owner of a vacant or abandoned building to secure all doors and windows, including any or all windows in the upper floors of the building, of any building which is vacant or abandoned. The Director of Licenses and Inspections or the Director of Blight Remediation, or any designee(s) thereof,

[shall] may designate the materials and procedures to be used to comply with such order. The Director of Licenses and Inspections or the Director of Blight Remediation, or any designee(s) thereof, [shall] may order all property owners of vacant, or abandoned [or occupied] buildings to paint all boards of raw plywood or other similar materials used to cover all doors, windows, or other areas, with a color which matches the color of the building. If the owner of the building fails, neglects, or refuses to comply properly with the terms of the order issued pursuant to this section by the Director of Licenses and Inspections or the Director of Blight Remediation, the Director of Licenses and Inspections or the Director of Blight Remediation or any designee(s) thereof may cause the required work to be performed by City staff or an independent contractor; the Director of Licenses and Inspections or the Director of Blight Remediation is not obligated to secure any building [not] deemed unsafe. The Corporation Counsel's Office may institute an action against the owner of the building to recover the cost of any work performed at the expense of the City pursuant to this section.

Sec. 9-98A. – Registration of vacant buildings and vacant lots.

- (a) *Registration.* All owners of vacant buildings and vacant lots must register their properties at the Department of Licenses and Inspections within fifteen (15) days of the date on which the building became vacant. At the time of registration such owners shall also schedule a time for an inspection within fifteen days (15) of such registration by the Department of Licenses and Inspections and any other departments or agencies the Director of Licenses and Inspections deems appropriate. For purposes of this section a vacant building shall be considered a building that is experiencing an extended vacancy as defined in this article. This registration shall be made through a form provided by the City of Hartford and shall include a list of a contact person or persons responsible for the maintenance and repair of the property. This form shall contain the current telephone numbers and addresses of all contact persons. It is the sole responsibility of the property owner to update this information at the department of licenses and inspections whenever there is a change in the name, telephone or address of the contact person.
- (b) *Failure to comply.* Failure to register or comply with any of the provisions of this section will result in a [fine] civil penalty of ninety-nine dollars (\$99.00).
- (c) *Securing of vacant building or vacant lot.* Within ninety (90) days of registration under paragraph (a) of this section the owner of a vacant building or a vacant lot shall submit verification of the following to the Director of Licenses and Inspections:
 - (1) Proof of the cleaning and securing of any vacant building or vacant lot in accordance with all applicable codes and regulations as verified by appropriate inspectors. Such cleaning and securing shall include, but not be limited to, boarding and painting of vacant buildings as described in section 9-98 and HUD bolting where necessary.
 - (2) Confirmation to the satisfaction of the Director of Licenses and Inspections that the provision of all utilities have been terminated and that appropriate measures have been taken to secure plumbing fixtures, gas delivery systems and any other utility related systems or materials. Such utilities shall include, but not be limited to, removal of hazardous materials, natural gas, electric power and water.
- (d) *Annual fee.* The owner of any vacant lot shall pay an annual fee of twenty-five dollars (\$25.00) and the owner of any vacant building shall pay an annual fee of ninety-nine dollars (\$99.00) for the period that such vacant lot or vacant building remains so. The fee is related to the administrative costs of registering and processing the vacant building or vacant lot registration form and for the costs of the City related to the monitoring and inspection of the vacant building or vacant lot.

- (e) *Reporting.* The Director of Licenses and Inspections shall submit a quarterly report not later than January 15, April 15, July 15 and October 15 of each year to the Mayor and the Court of Common Council listing all buildings and lots in the City declared vacant under the provisions of this section, the date upon which such buildings and lots were declared vacant and whether a vacant building or vacant lot registration and any site plan have been filed for the building. The report shall also include a list of all previously declared vacant buildings and vacant lots and their current status. The Director of Licenses and Inspections shall also submit an initial list of all vacant lots and vacant buildings to the Hartford Police and Fire Departments and shall update such list as necessary.

Sec. 9-98B. – Reduction in assessment for rehabilitated structures.

- (a) The assessment on real property, which is determined to [be “blighted premises” as defined in] have existing anti-blight violations under [Hartford Municipal Code section 9-91] this article and is within one thousand five hundred (1,500) feet of property classified as residential [shall] must, at the discretion of the City Assessor, be adjusted as provided for in subsection (c) and pursuant to G.S. §12-121e, provided all other criteria established in this section are met.
- (b) Prior to any work commencing and before such real property will be considered for a deferral under this section, a “request for deferral” application shall be filed with the department of assessment which shall include:
- (1) A description of the parcel;
 - (2) A description of the planned improvements thereon and intended use;
 - (3) An itemized estimate of the cost of those improvements; and
 - (4) A timetable detailing the schedule of improvements.
- (c) Real property that meets the requirements of subsections (a) and (d) of this section shall have the assessment on the building to be rehabilitated reduced for a period of nine (9) years from the time such improvement has been completed and a certificate of occupancy has been issued pursuant to section 35-69. Such adjusted assessment shall reflect the value of the structure prior to rehabilitation and shall defer any increase in assessment attributable to such improvement according to the following schedule:

Year	Percentage of increase deferred
1	100
2	100
3	100
4	100
5	100
6	80
7	60
8	40
9	20
10	0

- (d) For a building to be considered for an assessment deferral under this section, the following criteria must be met:
- (1) Residential (one- to four-family, co-ops and condominiums) and apartments (five-family and up).

- a. The building shall be at least fifteen (15) years old.
- b. The investment in the building to be improved shall be at least thirty (30) percent of the assessed value of said property as of the last revaluation.
- c. No building shall be eligible unless appropriate building permits have been acquired and applications for such permits are made at the same time as the filing for an assessment deferral with the City Assessor.
- d. Any rehabilitated structure must meet all zoning requirements and conform to the City plan of development.
- e. Within seven (7) days of completion of improvements and issuance of a certificate of occupancy, the Assessor must be notified by the owner.

(2) Commercial and industrial.

- a. The building shall be at least twenty (20) years old.
- b. The investment in the building to be improved shall be at least forty (40) percent of the assessed value of said property as of the last revaluation.
- c. No building shall be eligible unless appropriate building permits have been acquired and applications for such permits are made at the same time as the filing for an assessment deferral with the City Assessor.
- d. Any rehabilitated structure must meet all zoning requirements and conform to the City plan of development.
- e. Within seven (7) days of completion of improvements and issuance of a certificate of occupancy, the Assessor must be notified.

- (e) For the purposes of revaluation, the market value prior to rehabilitation and the post rehabilitated market value will fluctuate with the revaluation. The market value of the property prior to rehabilitation will be adjusted by a factor equal to the median change in value for the property use code as a result of the revaluation. The post rehabilitated market value of the property will be recalculated with the revaluation. In cases where rehabilitation has not been completed prior to the implementation of a revaluation, the market value of the property will be recalculated with the revaluation.
- (f) If rehabilitation work is not completed or a certificate of occupancy has not been obtained within two (2) years of the date of the approval of the Assessment Deferral application, a new application must be filed with the Assessment Division and re-approved for the property to maintain eligibility of the program. If the property is transferred after program approval and before a certificate of occupancy for the rehabilitation work has been issued, the new owner must file a new application with the Assessment Division prior to the commencement or recommencement of work and would require re-approval for the property to maintain its program eligibility.

[Sec. 9-98C. – Reserved.]

[Sec. 9-98D. – Blighted housing special assessment.

- (a) Blighted Vacant Housing, as defined by this article, is established as a separate classification of real property for the purpose of ad valorem taxation and shall be subject to special assessment.
- (b) The special assessment shall be in addition to the general tax levy for properties classified as

blighted vacant housing and shall apportion the reasonable cost of government services required, as determined annually by the Court of Common Council on the recommendation of the Mayor to respond to, remediate and/or ameliorate, blighted housing conditions within the City, provide public safety and other governmental services increased by and reasonably attributed to or resulting from blighted housing, and the cost of securing and maintaining properties foreclosed by the City for nonpayment of any foreclosable tax, fee, fine or civil penalty. The costs shall be determined annually based on an analysis of the costs for code inspection and enforcement, housing and health enforcement, costs for police and fire personnel and public safety response to blighted housing, increased costs of government services for maintenance of public property and facilities, education, and any other cost or expense reasonably attributable to blighted housing.

- (c) The special assessment shall be determined by calculating the costs reasonably attributable to blighted vacant housing and apportioning those costs among the properties classified as blighted vacant housing on a per dwelling unit basis. The number of dwelling units within a multiple dwelling unit property subject to special assessment shall be the number of units determined by the city to be blighted vacant housing. The dwelling unit assessment shall be determined by dividing the total blighted housing costs budgeted by the City by the total number of dwelling units in the entire class of properties identified and classified as blighted vacant housing and then apportioned to each blighted vacant housing property based on the number of per dwelling units determined to be blighted. For purposes of determining the special assessment for vacant residentially zoned property, each lot shall be deemed to have a single dwelling unit.
- (d) The costs and expenses reasonably attributable to blighted housing, as determined by this article and upon which the special assessment is based, shall be set forth as expenses for which the City Council has authorized appropriation in the City budget and, following the adoption of the budget, each owner of property finally classified as blighted vacant housing pursuant to section 9-98F shall be mailed, by first class mail, at the address on record with the Assessor, a notice that the property shall be subject to special assessment and a statement of the amount of the assessment to be levied against the property.
- (e) Any unpaid special assessment shall constitute a lien upon the real estate against which the assessment was imposed from the date thirty (30) days following the date the assessment is levied. Each such lien may be continued, recorded and released in the manner provided by the general statutes for continuing, recording and releasing property tax liens. Each such lien may be enforced in the same manner as property tax liens.]

Sec. 9-98C[E]. – Blighted housing review committee.

- (a) The Blighted Housing Review Committee is established and [shall be] comprised of the [Chief Operating Officer,] Corporation Counsel or his or her deputy, [Finance Director,] Tax Assessor, Director of Blight Remediation, Director of Licenses and Inspections, Director of the Department of Public Works or his or her deputy, Director of Health and Human Services or his or her deputy, and Tax Collector (or their respective designees) and [shall have] has the authority conferred upon the Committee by this article.
- (b) The Committee[shall have] has the authority to administer the provisions of this article through the Director of Blight Remediation, to determine when and under what circumstances entry upon private property shall be authorized, and [to determine those properties subject to special assessment, and] to settle, based on the recommendation of the Director of Blight Remediation, any fines, citations, civil penalties, or liens placed on any property for violations of this article if such settlements are deemed, in the Committee's discretion, necessary to promote the policy set fo[u]rth in Section 9-91A, Declaration of policy.

[Sec. 9-98F. -- Special assessment; property for classification; review.

- (a) The Blighted Housing Review Committee shall convene annually no later than June 1 to review and identify those properties likely to be classified as blighted vacant housing. The Committee shall also have authority to determine when the right of entry by City personnel shall be authorized for the abatement of blight on private property.
- (b) Each year the Blighted Housing Review Committee shall identify properties that constitute blighted vacant housing and shall prepare and file a preliminary list of all such properties in the offices of the Town and City Clerk and the City Assessor. In determining those properties that shall be classified as blighted vacant housing for purposes of special assessment, the Committee shall consider, at minimum and without limitation, properties registered as vacant pursuant to the provisions of Section 9-98A of this article, properties registered pursuant to G.S. §7-148ii, properties that are boarded, properties identified as vacant by any local, state or federal agency or department, and properties to which power utilities have been disconnected. To the extent practicable, the City shall keep and maintain a listing of vacant and potentially vacant housing as a reference and shall regularly monitor, review and update the information therein contained. Such list shall include, at minimum and without limitation, all properties registered as vacant pursuant to this article and those properties registered pursuant to G.S. § 7-148ii.
- (c) No later than August 1 of each year, the city shall mail, by first-class mail, to the owner(s) of record of each parcel preliminarily identified as blighted vacant housing as those owners are listed in the records of the City assessor, or such agents as may have registered with the City pursuant to this article or G.S. § 7-148ii, a preliminary warning notice of determination that the owner's property has been identified as blighted vacant housing subject to special assessment and notice of the right to and procedure for seeking review and remediation of that determination, which notice shall conform to the review procedures set forth in this section.
- (d) The owner of any property identified and noticed as blighted vacant housing may seek review of the determination from the Blighted Housing Review Committee, which request shall be postmarked or hand delivered within thirty (30) days of the date of the mailing of the notice. The request shall be mailed or delivered to the office of the Chief Operating Officer. The request shall be made in writing setting forth the facts and circumstances demonstrating that the property is not blighted vacant housing or establishing a basis for exemption pursuant to subsection (e) and may be supported by documentation and affidavits. There shall be no hearing unless such hearing is deemed necessary by the Committee, in its discretion, to clarify conflicting factual information. If, on review of the owner's submissions and such other review or investigation as the Committee deems appropriate in its discretion, it is determined that the property is not blighted vacant housing, the Committee shall remove the property from the list of blighted vacant housing. The failure of an owner to seek review as provided by this section shall be presumptive evidence that the property is blighted vacant housing subject to special assessment.
- (e) The Committee shall have the discretion to exempt and remove properties, except those properties otherwise subject to blight enforcement under this article, from the list of properties subject to the special assessment where: (1) the property is under active construction or rehabilitation as evidenced by current permits, current or impending financing, evidence of actual on-going construction, current contracts or other circumstances indicative of a present intent and ability on the part of the owner to restore the property to occupancy, (2) the property has been transferred to new owners within the thirty (30) days prior to notice or during the review period, (3) the Committee determines that financial or personal hardship prevents reasonable efforts to restore the property to occupancy, including but not limited to divorce, bankruptcy or illness, (4) the owner has

died or is incapacitated, (5) the property is for sale or rent under conditions which satisfy the criteria set forth in section 9-95(1)(i), or (6) such other combination of conditions exist which, in the discretion of the Committee, demonstrate unanticipated excusable hardship warranting exemption.

- (f) Within the fiscal year of the Special Assessment date and the following fiscal year, the Blighted Housing Review Committee may remove any assessment found to be entered in error.
- (g) The owner of property classified as blighted vacant housing shall have a period of one hundred eighty (180) days from the mailing of the notice of determination to reverse the condition of the property, restore the property to use, and to notify the Blighted Housing Review Committee in writing, that the property is no longer blighted vacant housing. This notification shall be mailed or delivered to the Office of the Chief Operating Officer. Property that has been remedied, cured or corrected, and restored to use such that it is no longer blighted vacant housing shall be removed from the final list of assessable property by the Blighted Housing Review Committee. The failure of an owner to notify the Blighted Housing Review Committee that property has been restored to active use and is no longer blighted vacant housing prior to the expiration of the six-month cure period shall be presumptive evidence that the property remains subject to special assessment for the succeeding fiscal and tax year.
- (h) On or before April 1 of each year, upon completion of the review process set forth in this section, the Blighted Housing Review Committee shall certify and file its final list of blighted vacant housing for the upcoming fiscal and tax year with the Town and City Clerk, the City Assessor, the Mayor, and the Common Council.
- (i) For purposes of the application of the special assessment in the year of adoption, and for that year and the following fiscal year only, blighted property subject to the special assessment shall be identified and the owners notified of the determination of the City on or before the first day of November. An owner shall file an appeal, if any, on or before December 1 and the period during which the owner's appeal may be heard and decided or cure the conditions shall remain one hundred eighty (180) days from the date of the notice. Final determination shall be made by the Blighted Housing Review Committee on or before May 15.]

ARTICLE VI. – URBAN HOMESTEADING

Sec. 9-99. – City acquisition of abandoned blighted properties.

The Director of the Department of Development Services or any designee(s) thereof is authorized to take the necessary steps to acquire any properties covered by the provisions of this article and which have been certified by the Building Official to be abandoned pursuant to the Urban Homesteading Act, G.S. § 8-169(o) et seq., as it may be amended from time to time. The Director of the Department of Development Services or any designee(s) thereof is authorized to take necessary steps to acquire any properties covered by the provisions of this articles, provided there are funds available, using other state and federal means as they may be available.

This ordinance shall be effective upon passage



NEW# 30 ON AGT

Luke A. Bronin
Mayor

February 14, 2017

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: General Obligation Tax Anticipation Notes

Dear Council President Clarke:

Attached for your consideration is an Ordinance authorizing the City of Hartford to issue and sell up to \$20 million in General Obligation Tax Anticipation Notes (TANs). We are currently planning for these TANs to mature in October 2017, with repayment to be funded by FY2018 revenues.

As you are aware, we continue to project a FY2017 deficit that creates a funding challenge in June of this fiscal year. We have successfully reduced the projected deficit by several millions of dollars through a number of aggressive administrative measures as well as achieving agreement on the Fire Union contract. However, as of the end of December 2016, we are projecting a FY2017 deficit of approximately \$17.3 million based on the aggregate of a variety of budget variances.

This TANs issuance is projected to provide sufficient financial resources to meet the City's obligations through the end of the fiscal year, June 30, 2017. The municipal markets continue to be volatile, and, as such, I look forward to working with the City Treasurer to arrive at a workable solution to our funding challenges that best serves the City's interest.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced
by:

Luke A. Bronin, Mayor

HEADING
AND
PURPOSE

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT EXCEEDING
\$22,000,000 OF TAX ANTICIPATION NOTES OF THE CITY OF HARTFORD,
CONNECTICUT**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

February 14, 2017

Be It Ordained by the Court of Common Council of the City of Hartford:

Section 1. Not exceeding \$22,000,000 aggregate principal amount of tax anticipation notes of the City of Hartford, Connecticut (the "City") are authorized to be issued and sold to pay current expenses and obligations of the City, including legal, administrative and related costs of issuance (the "Project").

Section 2. The notes shall mature and be payable not later than the end of the fiscal year beginning July 1, 2017, during which such tax collections are payable in accordance with Section 7-405a of the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said notes may be issued in one or more series in the amount necessary to meet the cash flow needs of the City. The notes shall be in denominations of \$1,000 or integral multiples thereof, be issued in fully registered form, be executed in the name and on behalf of the City by the facsimile or manual signatures of the Mayor and the City Treasurer, bear the City seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and interest thereon. The net interest cost of the notes, to the extent paid from the proceeds thereof, may be included as a cost of the Project. The aggregate principal amount of the notes of each series to be issued, the redemption provisions, if any, the certifying, registrar and transfer agent and paying agent thereof, the date and time of issue and sale, and the other terms, details and particulars of such notes, including approval of the rate or rates of interest, shall be determined by the Mayor and the City Treasurer in accordance with the Connecticut General Statutes.

Section 3. The notes, or any series thereof, may be issued and sold by the Mayor and City Treasurer in a competitive offering or by negotiation or private placement, in their discretion. If sold in a competitive offering, the notes shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. A notice of sale or a summary thereof describing the notes and setting forth the terms and conditions of the sale shall be published at least three days in advance of the sale in a recognized publication carrying municipal bond and note notices and devoted primarily to financial news and the subject of state and municipal bonds and notes. If the notes are sold by negotiation, the terms and conditions of the purchase agreement shall be approved by the Mayor and the City Treasurer.

Section 4. The issuance of notes authorized hereby is within every debt limitation prescribed by law.

Section 5. The Mayor, the City Treasurer and the Director of Finance are hereby authorized, on behalf of the City, to enter into agreements or otherwise covenant for the benefit of noteholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the notes authorized by this ordinance. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 6. The Mayor and City Treasurer, in the name of the City, are hereby authorized to, and if any such action shall heretofore have been taken, such action is hereby ratified and confirmed, (a) publish such notices, hold such hearings, make such representations and agreements, and take such other actions as shall be necessary to enable Bond Counsel to render its opinions as to the validity of the notes and the exclusion of the interest on the notes from gross income for federal income tax purposes, (b) make, execute and deliver all such additional and supplemental documents, including, but not limited to, insurance agreements, trust indentures, escrow agreements, paying agent agreements, tax certificates, tax forms, investment agreements or assignments, (c) appoint any other consultants or professionals as required and (d) do and perform such acts and take such actions as may be necessary or desirable for the consummation of the transactions provided for and contemplated by this ordinance.

Section 7. The Mayor is authorized in the name and on behalf of the City to apply for and accept any and all federal and State grants and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the City with professionals and others as may be necessary or desirable for the consummation of the transactions provided for and contemplated by this ordinance.

This Ordinance shall be effective upon passage.

INTRODUCED BY:
Council President Thomas J. Clarke II

COURT OF COMMON COUNCIL
City of Hartford, February 14, 2017

WHEREAS, On February 2, 2017 the Hartford Courant reported that the Yard Goats Baseball Team does not intend to pay an hourly Living Wage to employees hired for the coming baseball season as required by the Municipal Code; and

WHEREAS, This is just another in a long line of broken promises to the residents of Hartford about the economic benefits they would receive from pouring over \$100 million in taxpayer funds into one of the most expensive minor league baseball stadiums in the country; and

WHEREAS, The previous administration entered into a poorly negotiated deal for the development of the stadium for the Yard Goats with the promise of good jobs for city residents, new private economic development to grow the tax base and contracts for small city and MWBE contractors; and

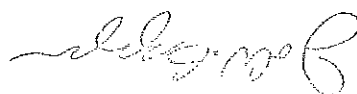
WHEREAS, Even after the new Council and the new Mayor partnered last year to infuse millions more of tax payer dollars into the stadium development, completion deadlines were missed, hiring goals fell short and potential liabilities for the City continued to grow; and

WHEREAS, As of today, we are still unsure how many millions of dollars' city taxpayers will have to pay to cover construction completion, litigation and the cost of land taken by eminent domain for the stadium development; now therefore be it

RESOLVED, That the Court of Common Council request clarification on the following items regarding jobs at Dunkin Donuts Stadium:

1. Will the Yard Goats pay the city's Living Wage to those working at the at the stadium?
2. Will the Yard Goats adhere to all provisions of the Living Wage Ordinance?
3. If not, does the Mayor's Office intend to take enforcement action against the Yard Goats, to ensure workers are paid a Living Wage?
4. Have the Yard Goats promised to hire a certain number of bona fide Hartford residents?
5. If so, how many and how will this promise be enforced?

RESOLVED, The Court of Common Council stands ready to work with the Mayor's Office to help provide Hartford residents with true concrete economic benefits from this development and the council stands ready to take the necessary steps to ensure residents are not left out.



FEB 14 2017 8 02 PM

CITY OF HARTFORD
CITY CLERK

RESOLUTION TO ENSURE INTEGRITY OF OUR POLICE FORCE

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford Feb 14th, 2017

WHEREAS, Our Police are entrusted to conduct themselves with the utmost integrity and never unnecessarily use force when interacting with residents

WHEREAS, The city of Hartford has created a Police Civilian Review Board for the express purpose of looking into complaints and requesting further investigation where deemed necessary

RESOLVED, the current members of the police civilian review board have their terms renewed

RESOLUTION TO IMPROVE THE CITY COMMISSION APPOINTMENT PROCESS

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford Feb. 14, 2017

WHEREAS, City commissions are a vital part of public participation in city governance

RESOLVED, The Mayor's office will create a clear, objective, and timely system for deciding on an applicant's worthiness of commission participation

RESOLUTION TO PROCESS LORENZO BLAKE'S APPLICATION TO THE CIVILIAN POLICE REVIEW BOARD

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford Feb 14th, 2017

WHEREAS, City commissions are a vital part of public participation in city governance

WHEREAS, Hartford Resident Lorenzo Blake submitted his application to be on the Hartford Civilian Review Board

RESOLVED, Lorenzo Blake's application to the Police Civilian Review Board be processed within 30 days

RESOLUTION TO PROCESS ANNETTE MEDDERO'S APPLICATION TO JOIN THE
HARTFORD COMMISSION ON THE STATUS OF WOMEN

INTRODUCED BY:
MINORITY LEADER WILDALIZ BERMUDEZ

Court of Common Council
City of Hartford Feb 14th, 2017

WHEREAS, City commissions are a vital part of public participation in city governance

WHEREAS, Hartford Resident Annette Meddero submitted her application to be on the Commission on the permanent status of women in 2016

RESOLVED, The office of the Mayor process Annette Meddero's application to the Commission on the Status of Women within 30 days

INTRODUCED BY:

Majority Leader Julio A. Concepción

COURT OF COMMON COUNCIL

City of Hartford, February 14, 2017

WHEREAS, the mission of Metro Hartford Innovation Services (MHIS) is to coordinate and support information technology and communication needs for the City of Hartford and the Hartford Public Schools; and

WHEREAS, MHIS continues to operate in an environment of increased demand for data and services in a rapidly changing technology landscape and limited financial resources;

WHEREAS, effective IT strategies can be a tool for improvements in operational efficiency across the City; and

WHEREAS, constituents have expressed frustration with a lack of easily accessible, timely information via the municipal website at Hartford.gov; and

WHEREAS, the Connecticut Center for Advanced Technology, Inc. (CCAT) is a nonprofit organization that leads regional and national partnerships to help government organizations enhance their performance through IT strategies that influence operational change and efficiency; and

WHEREAS, CCAT has thirty-five specialists focused on helping municipalities, school districts, and nonprofits with technology strategy consulting and technical services including hosting, web development and regionalization support; now, be it

RESOLVED, that the City of Hartford requests that CCAT performs a technology strategy review including the sustainability, performance and security of the City of Hartford's technology platforms; and, be it further

RESOLVED, that CCAT specifically review the design and functionality of the City of Hartford's current website; and

RESOLVED, that CCAT will provide recommendations to the Administration and Court of Common Council to improve efficiency, security, and performance of the City of Hartford's IT systems; and, be it further

RESOLVED, that those recommendations will include recommendations on improving the City of Hartford's website including cost-effective technology design and content management; and, be it further

RESOLVED, that the Administration work with CCAT to execute a consulting agreement with agreed upon scope and price; and, be it further

RESOLVED, that the recommendations be completed and submitted to the Administration and Court of Common Council within 90 days if an agreement is executed.

INTRODUCED BY
Councilperson Larry Deutsch

COURT OF COMMON COUNCIL
February 14, 2017

WHEREAS, owners of motor vehicles registered in Hartford and other cities and towns generally pay higher insurance premiums according to zip code (neighborhood), rather than insurance rating by personal risk factors; and

WHEREAS, state government has successfully equalized vehicle TAX RATES across the state (separating from local mill rate), but not yet passed a Bill to require insurance firms to more fairly average INSURANCE RATES over wider areas such as community rating over the state, county, or full metropolitan area; and

WHEREAS, the current system results de facto (generally) in unfair and discriminatory higher insurance rates for inner city, poorer, and minority populations, rather than according to actual driving habits and risks; and

WHEREAS, bills currently before state Legislature are:

1. House Bill No. 6430: AN ACT PROHIBITING USE OF CREDIT SCORES AND THE CITY OR TOWN WHERE A MOTOR VEHICLE IS GARAGED AS UNDERWRITING FACTORS FOR AUTOMOBILE INSURANCE POLICIES. It does not have a public hearing yet.

2. Proposed Bill No. 5874 (in Committee on Transportation, Rep. Candelaria): An Act Concerning Automobile Insurance Premiums in Urban Areas; "that the general statutes be amended to reduce the disparity in car insurance premiums in urban areas in Connecticut that are proportionately higher than premiums in the rest of the state; Purpose: To reduce the higher premiums paid for auto insurance by those living in urban centers of Connecticut."; therefore, be it
General A

RESOLVED, that Hartford Court of Common Council supports such legislation to reduce or eliminate such disparities in insurance premiums which are costly to our residents and those in other cities.

INTRODUCED BY
Larry Deutsch

COURT OF COMMON COUNCIL
February 14, 2017

MDC resolution

Resolved, That the Court of Common Council hereby nominates the following individual to the Metropolitan District Commission:

Paul Ritter (D)
420 Brookfield St., Hartford CT 06106, to be appointed to the MDC with expiring term for 2021.

TOWN & CITY CLERK
HARTFORD
2017 FEB 8 PM 11 49
[Signature]

INTRODUCED BY
Larry Deutsch

COURT OF COMMON COUNCIL
February 14, 2017

Refugee Resolution

RESOLVED that, the members of the Hartford City Council support NOW [along with so many other cities and states] for Sens. Blumenthal and Murphy and House delegation declaring federal Trump administration ban on certain refugee and immigrant admission to be immoral and unconstitutional.

INTRODUCED BY
Larry Deutsch

COURT OF COMMON COUNCIL
February 14, 2017

Affordable Care Act Resolution

RESOLVED that, the members of the Hartford City Council support Congressional continuation of ACA or comparable program, and Medicaid as entitlement program rather than block grant, with goal of assuring adequate healthcare for Hartford residents and all others facing discrimination and loss of available health services.

INTRODUCED BY
Larry Deutsch

COURT OF COMMON COUNCIL
February 14, 2017

Entertainment Tax Resolution

RESOLVED that, the members of the Hartford City Council grant for immediate extension (through Resolution and/or Ordinance) of entertainment tax (5% rate) to named and permitted activities and events [to halt additional lost revenue].