

OFFICE OF THE CITY CLERK
HARTFORD, CONNECTICUT

PUBLIC HEARING NOTICE
MONDAY NOVEMBER 21, 2016
7:00p.m.

Councilpersons; Clarke, Concepción, Deutsch, Gale and Jennings will represent the Council at a Public Hearing to be held in the Council Chambers of the Municipal Building at 7:00 P.M., Monday November 21, 2016.

1. **ORDINANCE AMENDING CHAPTER 2, ARTICLE VI, DIVISION 6, SECTION 2-378 ON THE MUNICIPAL CODE CONCERNING OPEN AND COMPETITIVE POLICE OFFICERS VACANCIES.**

Referred to the Quality of Life and Public Safety Committee

2. **ORDINANCE ESTABLISHING A DEFINED CONTRIBUTION PENSION PLAN.**

Referred to the Operations, Management, Budget Committee and Government Accountability

3. **ORDINANCE CONCERNING ADDITIONAL APPROPRIATIONS IN THE GENERAL FUND.**

Referred to the Operations, Management, Budget Committee and Government Accountability

4. **SUBSTITUTE ORDINANCE CREATING A REGISTRY OF OWNERS OF RESIDENTIAL RENTAL PROPERTY AMENDING CHAPTER 18, SECTION 150 OF THE HARTFORD MUNICIPAL CODE.**

Referred to the Planning, Economic Development, and Housing Committee & to the
Quality of Life and Public Safety Committee

Attest:

John V. Bazzano
City Clerk

For more information on committee meeting date please contact the following:

- A regular Quality of Life and Public Safety Committee meeting will be held on the third Tuesday of each month at 5:30 P.M. in the Council Chambers.

Kevin L. Murray 860-757-9563
Kevin.murray@hartford.gov

Kristen Squillante 860-757-9567
kristen.squillante@hartford.gov

- A regular Operations, Management, Budget and Government Accountability Committee meeting will be held on the third Monday of each month at 5:30 P.M. in the Council Chambers.

Carolynn Harris (860) 757-9570
Carolynn.Harris@hartford.gov

- A regular Planning, Economic Development and Housing Committee meeting will be held on the first Tuesday of each month at 6:00 P.M. in the Council Chambers.

Jessica Inacio 860-757-9737
Jessica.Inacio@hartford.gov

REPLACEMENT

ITEM # 1 ON AGENDA



Luke A. Bronin
Mayor

October 24, 2016

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Eligible Lists for Police Hiring

Dear Council President Clarke:

Attached for your consideration is an ordinance amending Section 2-378 Certification of Eligible Lists of the Hartford Municipal Code to modify the process of filling vacancies in the Hartford Police Department.

Currently, the merit selection and civil service requirements of the Municipal Code require that the Director of Human Resources establish a certification list of eligibles for each position. That list is organized into "bands" arranged by the passing scores on exams. When vacancies occur in a department, the Director sends the appointing authority the names of qualified individuals, within the top bands, for consideration. At least five names must be sent; often up to 25 names are sent at a time.

It has been the long-term policy and intent of the City of Hartford, as memorialized in the Cintron v. Vaughn Consent Decree, effective through October 2019, that the City make every effort to ensure that its police force mirrors the community it serves. The changes to the hiring process for new police officers proposed in the attached ordinance further advance that goal while remaining consistent with the City's equal employment opportunity policies and maintaining hiring preferences for Hartford residents and veterans.

The proposed changes are as follows. When Police Officer vacancies occur, the Director of Human Resources will send, to the Police Department, a certified list containing the names, veteran status, and resident status of all individuals who have passed all components of the open competitive exam. In hiring, the department will give preference to Hartford residents and veterans on the certified list.

I believe the proposed amendments are responsive to the long-term policy objectives of the City embodied in the Cintron v. Vaughn Consent Decree to have our Police Department better reflect the community it serves. I view this amendment as of the utmost importance and am happy to provide, to the Court of Common Council, any additional information necessary as you consider this proposal

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Luke A. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

REPLACEMENT

Introduced
by:

Mayor Luke A. Bronin

HEADING
AND
PURPOSE

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE VI, DIVISION 6, SECTION 2-378 OF THE HARTFORD MUNICIPAL CODE REGARDING OPEN COMPETITIVE POLICE OFFICER VACANCIES

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

October 24, 2016

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:

That Section 2-378 of the Hartford Municipal Code is hereby amended as follows:

Section 2-378. – Certification of Eligible Lists

- (A) *Request for Certification.* When a vacancy occurs, the Appointing Authority will submit a personnel requisition form prescribed by the Director, the pertinent facts relative to the duties, responsibilities, and required qualifications of the position which is to be filled. If the vacancy is approved to be filled and a list of Eligibles is available, certification will be made in the manner herein prescribed.
- (B) *Certification of Eligibles.* The Director shall establish a certification list of Eligibles as follows:
- (1) The following employment lists shall be used by the Director in the order indicated: (a) Re-employment; (b) Promotion; (c) Open Competitive.
 - (2) *Open Competitive Vacancies.* Except as provided in subsection (B) (3) of this section, [T] the Director will organize passing scores with preference credit included into score bands labeled "A", "B" and so forth until all passing scores are accounted for. The names certified to the Appointing Authority shall be all those of the top "A" score band on the appropriate list so long as there are no fewer than five (5) names. In the event there are fewer than five (5) names, all names in the next score band "B" shall be certified to the Appointing Authority for consideration, and so forth, until no fewer than five (5) names in total are certified. If there is more than one (1) vacancy, additional bands shall be certified so long as there are at least five (5) more names than there are vacancies to be filled.
 - (3) *Open Competitive Police Officer Vacancies.* For vacancies in the classification of Police Officer, the Director shall certify to the Appointing Authority a list containing the names, veteran status, and Hartford-resident status of all individuals who pass all components of the open competitive examination. The Appointing Authority shall give preference in hiring to Hartford residents and veterans on the certified list.

- (34) *Promotional Vacancies.* In the filling of these vacancies, the names certified to the Appointing Authority shall be those of the three (3) persons standing highest on the appropriate list. If there is more than one (1) vacancy, the Director will certify two (2) names more than the number of existing vacancies.
- (45) In circumstances for which there are critical recruitment needs, the Director may waive the rules for the certification of Eligibles in order to meet the needs of the service and certify the names of qualified individuals from appropriate Eligible List(s) directly to the Appointing Authority for employment consideration.
- (56) If special requirements of gender, domicile, or the possession of special skills are specified by the Appointing Authority in a requisition and the Director, after investigation, determines that the facts and reasons specified are in fact conclusive as to the need for the special requirements for effective performance of the duties of the position, certification may be limited to persons on the appropriate list who meet such requirements.
- (67) If there are not sufficient names on any list or combination of lists as provided in this rule to certify the number of names, specified herein, the Director may require appointment from the available Eligibles unless the Appointing Authority shall provide in writing valid reasons why such Eligibles should not be appointed.

This ordinance shall take effect upon adoption.



Luke A. Bronin
Mayor

November 14, 2016

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Defined Contribution Plan

Dear Council President Clarke:

Attached for your consideration, please find an ordinance establishing a defined contribution pension plan for all non-union employees hired on or after July 1, 2017.

I propose that the plan design and other requirements be developed and approved by Council no later than March 1, 2017 and shall then be administered by the Pension Commission. The ordinance further requires that the Pension Commission shall contract with a third party administrator to manage the investments.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "L. Bronin", followed by a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced by: Mayor Luke A. Bronin

**HEADING
AND
PURPOSE**

AN ORDINANCE ESTABLISHING A DEFINED CONTRIBUTION PENSION PLAN

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

November 14, 2016

Be It Hereby Ordained by the Court of Common Council of the City of Hartford that Chapter 2A of the Municipal Code of Hartford be amended to add a new Section 2A-51. Defined Contribution Plan.

Article II. Rights and Benefits

(new) Sec. 2A-51. Defined Contribution Plan

- (a) There is hereby established a defined contribution retirement plan for all non-union employees hired on or after July 1, 2017. The initial plan design and other requirements shall be approved by the mayor and the council on or before March 1, 2017, which shall be administered by the pension commission after approval.
- (b) The commission shall conduct its oversight function and act: (1) with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims; (2) in accordance with strict fiduciary standards and responsibilities; and (3) in accordance with the plan details as approved by the mayor and council.
- (c) The pension commission shall contract with a third party administrator to manage the investments and other aspects of the new defined contribution plan.

This ordinance shall be effective upon passage

REPLACEMENT



RECEIVED

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ON AGENT

Luke A. Bronin
Mayor

November 14, 2016

Honorable Thomas J. Clarke II, Council President, and
Members of the Court of Common Council
City of Hartford
550 Main Street
Hartford, CT 06103

RE: Appropriation Ordinance

Dear Council President Clarke:

Council previously approved, on June 27, 2016, a resolution which transferred \$15,297,500 between City departments and offices, and an ordinance which appropriated \$5,787,042 for expenditure overruns and \$3,862,393 million for revenue shortfalls from the Unassigned Fund Balance. The total projected FY2016 deficit was \$9,649,435. The City Administration currently projects an unaudited deficit of \$9,567,316 for FY2016 (July 1, 2015 through June 30, 2016). The deficit is comprised of a revenue shortfall of \$3,663,220 and an expenditure over-run of \$5,904,096.

Attached for your consideration is an ordinance appropriating \$117,054 to the Benefits & Insurance account in Fiscal Year 2016 (July 1, 2015 through June 30, 2016). Funds for this appropriation are available in the Unassigned Fund Balance. This action does not increase the \$9.649 million of Unassigned Fund Balance that Council authorized this past June as the revenue shortfall is lower than originally projected. This ordinance is being submitted in accordance with Chapter X, Section 7(b), of the City of Hartford Charter.

Additionally, you have received at this meeting, as a separate agenda item, a resolution transferring \$3,649,900 among departments. Upon action on that resolution, there will remain a deficit of \$117,054 in the Benefits & Insurance account. The attached ordinance appropriates funds from the Unassigned Fund Balance to cover that deficit.

Respectfully submitted,

A handwritten signature in dark ink, appearing to be "L. Bronin", is written over a horizontal line.

Luke A. Bronin
Mayor

550 Main Street
Hartford, Connecticut 06103
Telephone (860) 757-9500
Facsimile (860) 722-6606

Introduced by: Mayor Luke A. Bronin

HEADING
AND
PURPOSE

**AN ORDINANCE CONCERNING ADDITIONAL APPROPRIATIONS IN THE
GENERAL FUND**

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

November 14, 2016

Be It Hereby Ordained by the Court of Common Council of the City of Hartford:

Section 1. That the following additional appropriation from the General Fund Unassigned Fund Balance, for the Fiscal Year beginning July 1, 2015, is hereby made:

	Revised Appropriation	Supplemental Appropriation	Revised Appropriation
Benefits & Insurances:			
Benefits & Insurances	\$77,827,913	\$ 117,054	\$77,944,967

Section 2. That the General Fund Total Expenditure Appropriation is hereby increased by a total of \$117,054 for a revised General Fund Appropriation for the Fiscal Year beginning July 1, 2015 of \$539,718,881.

This ordinance shall take effect upon adoption.

I hereby certify the availability of General Fund Balance for this appropriation

Darrell V. Hill
Director of Finance

Introduced by: Council President Thomas J. Clarke II

HEADING
AND
PURPOSE

SUBSTITUTE

AN ORDINANCE CREATING A REGISTRY OF OWNERS OF RESIDENTIAL RENTAL PROPERTY AMENDING CHAPTER 18, SECTION 150 OF THE HARTFORD MUNICIPAL CODE

COURT OF COMMON COUNCIL,
CITY OF HARTFORD

November 14, 2016

Be It Ordained by the Court of Common Council of the City of Hartford:

That Chapter 18, Section 150, of the Municipal Code of the City of Hartford be amended as follows:

18-150. Registration of owners of residential rental property.

(a) Purpose. The City of Hartford is committed to protecting the safety, health and welfare of its residents, to eliminating housing deterioration and blight, and to protecting the public from unsafe structures. To that end, the City has adopted ordinances and has performed regulation, inspections and code enforcement concerning the operation and condition of property within its borders. This ordinance requires registrations and disclosure of contacts the City may use to observe due process in notifying owners of conditions on their property. The City will use the registration in the enforcement of housing, building and fire safety codes, for regular or emergency enforcement action and in the interest of public safety in securing or demolishing buildings or relocating people.

(b) Definitions.

For purposes of this ordinance, "Owner" shall mean any natural person who is the record owner of the property, or if the property is owned by a business entity, "Owner" shall mean an officer, manager or member of such entity, and in the case of a trust, a trustee.

For purposes of this ordinance, "contact information" shall include the name, email address, telephone numbers, business and residential address.

18-151. Registration.

(a) Registration required. It shall be unlawful for owners of certain residential rental property located within the City of Hartford to rent such property without registering with the Division of

Licenses and Inspection. Upon adoption of this ordinance the Division of Licenses and Inspections shall notify Owners of the requirements of this ordinance. Failure to receive such notice shall not waive its requirements. Owners shall register using such forms as are provided by the Division of Licenses and Inspections, within sixty days from the effective date of this ordinance. Violation shall be subject to the penalties set out in Section 1-4 of the Municipal Code.

(b) Exempt Owners. The Housing Authority of the City, owners of properties with fewer than three units, and owners of licensed rooming houses, hotels, motels, condominiums, elderly housing, and student dormitories, shall be exempt from the requirements of this ordinance.

(c) Fees. Owners shall pay a fee upon registration. The fee for initial registration upon adoption of this ordinance, or upon a change of ownership, shall be fifty dollars for up to five residential rental units existing at the rental property, plus twenty dollars for every additional unit. After the initial fee in the first year of registration for a particular owner, the annual renewal fee for that owner shall be twenty dollars for the first five units plus twenty dollars for each additional unit. The fees shall apply whether or not the units are occupied.

(d) Term and renewal. Registrations made after the effective date of this ordinance and prior to June 30, 2017 shall expire on June 30, 2018. Thereafter, registrations shall be effective for one year, beginning on July 1, 2018 and expiring on June 30 of each year. Registrations must be renewed annually.

Registrations shall not be transferable. Upon a change of ownership, the new owner shall register within thirty days after taking title to the property.

18-152. Required information. The registration shall require the following information:

- (a) The property address and tax assessor's parcel identification number for the property.
- (b) The number of rental units on the property.
- (c) Owner's name and mailing address.
- (d) Owner's contact information, which shall include residential and business mailing address, telephone number and email address. If the owner is not a natural person, the Owner shall provide the same contact information for each officer, member or manager of any business entity, or in the case of a trust, the contact information for each trustee.
- (e) The contact information of a responsible adult residing in Connecticut, or a company doing business in Connecticut, who or which is and shall be responsible for the care, management and maintenance of the property and is authorized to accept legal process and notices on behalf of the owner if the owner resides or has its principal place of business outside of Connecticut.
- (f) The name and contact information of any person holding a mortgage on the property.
- (g) The name and contact information of the Owner's insurer of the property. The Owner must notify the City in the event of a change or cancellation of insurance on the property.
- (h) The registration form shall be signed by the owner, who shall certify that all the information offered in the registration is true and correct to the best of his or her knowledge and belief, so that any willfully false statement will be subject to penalty under the law for the making of a false statement.

- (i) Proof of insurance including the name of the insurance company, address, business telephone number of the insurance provider along with a copy of the insurance policy,

along with proof of the insurance coverage amount for both liability and fire, that covers at a minimum the value of the property.

This ordinance shall take effect upon adoption.