



**PEDRO E. SEGARRA**  
MAYOR

# CITY OF HARTFORD

DEPARTMENT OF PUBLIC WORKS  
525 Main Street  
Hartford, Connecticut 06103  
P: (860) 757-9900  
F: (860) 722-6199  
[www.hartford.gov](http://www.hartford.gov)



**Keith Chapman**  
Interim Director

## WINTER WORK RESTRICTIONS

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- No new permits for construction will be issued after December 1<sup>st</sup> without the approval by the City Engineer.
- All active permits will expire on December 15<sup>th</sup> unless a winter work request has been approved by the City Engineer.
- Requests for winter work must be submitted in writing to the City Engineer for approval.

### **Approved winter work is subject to the below restrictions:**

1. The City may suspend or stop work at any time with little or no notice for any reason deemed necessary.
2. Contractor's work may not interfere with the City's snow removal operations. All work with the exception of the requirements listed in #4 below shall cease during this time. Keep in mind that the City continues its snow removal operations well after the storm has ended.
3. Steel plate use shall be in accordance with the City of Hartford memo titled USE OF STEEL PLATES WITHIN THE CITY RIGHT OF WAY dated November 6, 2014. Note that it is not necessary to pin or ramp steel plates that are completely protected by concrete barriers.
4. The Contractor is responsible for snow removal within the entire work area (work area shall be taken to mean a minimum of one block). This includes but is not limited to the roadway, sidewalks, temporary pedestrian access ways, temporary lane closures, etc. The contractor is responsible for maintaining the integrity of the work area at all times during a snow event. If a work area is left in such a condition that the right of way is completely clear (i.e. no steel plates, concrete barriers, equipment, etc.) and all excavations are temporarily restored to a satisfactory condition with hot patch, the City will perform normal snow removal operations.

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5. All traffic patterns and traffic control devices shall conform to MUTCD standards. The Department of Public Works may require modification of the contractor's traffic pattern from time to time. The contractor will immediately make such modifications as directed.
  6. The City or the City's designee may inspect the work area from time to time and the contractor will follow any directives given by the inspector. Since this work is taking place outside of the normal construction season all inspection costs may be at the contractor's expense. Inspection will be billed at the rate of \$50.00 per hour. Future permits will not be granted until all inspections fees are paid.
  7. The City reserves the right to add, modify, remove, etc. Any conditions of the permit at any time.
  8. All trenches shall be backfilled and temporary restored with recycled hot asphalt at the end of each working day. However, steel plates may be used providing they are installed in accordance with the City policy attached here. In addition the Contractor shall submit shop drawings certified by a registered professional engineer in the State of Connecticut, certifying that the plates can sustain the load (HS-20).
  9. The Contractor shall assume all liabilities regarding work during the winter.
  10. All other standard requirements for excavation permits shall be applicable.
- (Also see Steel Plate Requirement Memo)

Contractor's initials: \_\_\_\_\_

(Revised November 6, 2014)