



APPROVED MINUTES - February 17, 2020

[Meeting recording](#) – password: MnmW7PfV

Status	Name	Affiliation	Present
Hartford Business Representative, Chair	Rich Shaw	Hartford Steam Company	Yes
Hartford Business Representative, Vice Chair	Sebastian Lombardi	Day Pitney	No
Hartford Elector, Secretary	Thomas Swarr	Resident	Yes
Hartford Elector	Kerrice Reynolds	Resident	No
Hartford Elector	[Empty Seat]		
Hartford Business Representative	[Empty Seat]		
Ex-Officio	Claudio Bazzano	Board of Education (Designee)	No
Ex-Officio	I Charles Matthews Paul Bengtson	Development Services	--- Yes
Ex-Officio	Mike Looney	Public Works	No
Non-Voting Board Member	Frank Dellaripa	Public Works, City Engineer	Yes
Non-Voting Board Member	Maly Rosado David Grant	City Council President (Designee)	--- No
Non-Voting Board Member	Shubhada Kambli Grace Yi	Mayor's Office (Designee)	No Yes
Non-Voting Board Member	[Empty Seat]	Eversource (Electric Utility)	
City Staff	Kristina Catterfeld	Public Works	No
City Staff	James Del Visco	Corporation Counsel	Yes

- I. **Roll Call** – Meeting called to order at 3:09 PM.
 - A. **Other Attendees**- Drew Kukucka(DEEP).

- II. **Administrative Matters** – There was not a quorum and no business could be conducted.

- III. **Meeting Topics**
 - A. **Solar Project**
C-TEC and DEEP have a pre- permitting meeting scheduled for Feb. 18. They are researching issues to ensure compliance with the turf cap warranty. Still waiting on increase of VNM cap or LREC awards.

The City did issue a letter of support to PURA to advocating the rollover of unused VNM funds.

B. CWF Letter of Support

Deferred to next month's meeting due to lack of a quorum.

C. EID Goals and New Projects

Rich S. raised the idea of a potential CHP project located on city property at corner of Ledyard St. & Elliott St. E. Rich was concerned there would be a perceived conflict of interest with his position at Hartford Steam and whether the board felt they had the capacity to take on an additional project. It was agreed there was no conflict in exploring the feasibility of CHP projects under the EID umbrella. It was also suggested that if the board took an incremental approach, as was done with the solar project, an initial RFI could tap interested bidders to help flesh out such a project and minimize the burden on board members. However, it was also agreed that further recruitment to expand board membership was warranted to help build capacity for more projects.

It was also agreed to review the EID Comprehensive Plan and ACEEE rankings of other cities to help develop new goals. Tom S. will post documents on MeetingInfo so that all board members can review for discussion of goals at next meeting.

IV. Other / New Business

A. Office of Sustainability Update

- i. The Office of Sustainability is working with the Mayor's Office to recruit addition board members for the EID, and has received applications from several candidates. These are currently under review.
- ii. Grace Yi reported that the City is still in the process of reviewing applicants for the energy specialist position.

V. Next Meeting: March 17, 2021

VI. Adjournment – Meeting adjourned at 3:52 PM.