



APPROVED MINUTES - October 21, 2020

[Meeting Recording](#) – password: TsnHpg2B

Status	Name	Affiliation	Present
Hartford Business Representative, Chair	Rich Shaw	Hartford Steam Company	Yes
Hartford Business Representative, Vice Chair	Sebastian Lombardi	Day Pitney	Yes
Hartford Elector, Secretary	Thomas Swarr	Resident	Yes
Hartford Elector	Kerrice Reynolds	Resident	Yes
Hartford Elector	[Empty Seat]		
Hartford Business Representative	[Empty Seat]		
Ex-Officio	Claudio Bazzano	Board of Education (Designee)	No
Ex-Officio	Charles Matthews Paul Bengston	Development Services (Designee)	--- Yes
Ex-Officio	Mike Looney	Public Works	No
Non-Voting Board Member	Frank Dellaripa	Public Works, City Engineer	Yes
Non-Voting Board Member	Maly Rosado David Grant	City Council President (Designee)	--- Yes
Non-Voting Board Member	Shubhada Kambli	Mayor’s Office (Designee)	No
Non-Voting Board Member	[Empty Seat]	Eversource (Electric Utility)	
City Staff	Kristina Catterfeld	Public Works	Yes
City Staff	James Del Visco	Corporation Counsel	Yes
City Staff	Grace Yi	Mayor’s Office	Yes

- I. **Roll Call** – Meeting called to order at 3:02 PM.
 - A. **Other Attendees**- Drew Kukucka (DEEP), Mike Morrison (C-TEC), Jeff Pipeling (C-TEC), Lee Suarez (DEEP)

- II. **Administrative Matters**
 - A. Meeting minutes for April, 2020 and August, 2020 were approved by unanimous vote.
 - B. Appointment terms were discussed during the meeting. Grace Yi will look into existing term limits and expiration dates for the current membership.
 - C. Next year’s annual meeting schedule should be submitted by the end of the year. The board agreed to keep the same time and day of the month for the meetings. At the next meeting, the board will finalize the scheduled dates.

III. Meeting Topics

A. Solar Project

Jeff Pipeling & Mike Morrison provided an update on the landfill project. Eversource has notified C-TEC no major upgrades are required for the interconnection, and the proposed VNM projects are in the queue. C-TEC applied for two separate 2- MW AC projects to maximize potential benefits for the City. Eversource has started awarding LRECs. This project was not selected in the first round, but C-TEC remains confident the project will be selected in subsequent rounds. The CT General Assembly did not act to extend VNM program during special session, but action is expected in spring.

C-TEC is moving forward on permitting and the power purchase agreements for the project. C-TEC has been working with DEEP staff to prepare for pre-permitting meeting and will share documents with EID for review before formally applying for permits.

In response to questions, C-TEC stated should the project not win the LRECs award, there were still options to do the project, but value to the City would be reduced.

Secretary Tom S. noted that the recent filing by Eversource and UI on the program requirements for shared clean energy facilities have allowed that projects on landfills or brownfields in EJ communities can allocate all output to customers in the host community. Only unsubscribed output would be allocated to the random lottery process.

B. Office of Sustainability Update

Grace Yi reported that the City has continued to make progress in moving up in the ACEEE City Energy Efficiency Scorecard. Hartford ranked 47th of 51 rated cities in 2018; 24th of 75 cities in 2019; and, [23rd of 100 cities in 2020](#).

C. EID Goals and New Projects

Chair Rich S. raised the idea of a potential CHP project located on city property at corner of Ledyard St. & Elliott St. E. The chair was concerned there would be a perceived conflict of interest with his position at Hartford Steam and whether the board felt they had the capacity to take on an additional project. It was agreed there was no conflict in exploring the feasibility of CHP projects under the EID umbrella. It was also suggested that if the board took an incremental approach, as was done with the solar project, an initial RFI could tap interested bidders to help flesh out such a project and minimize the burden on board members. However, it was also agreed that further recruitment to expand board membership was warranted to help build capacity for more projects.

It was also agreed to review the EID Comprehensive Plan and ACEEE rankings of other cities to help develop new goals. Secretary Tom S. will post documents on MeetingInfo so that all board members can review for discussion of goals at next meeting.

IV. New Business

A. Resident Survey

Board Member Kerrice R. raised the idea of surveying city residents to learn of their priorities to help guide development of future goals. There was discussion of the challenges of surveys and outreach during the current pandemic, but all agreed it was an idea worth pursuing. Board Member Kerrice R. and Secretary Tom S. agreed to

brainstorm ideas for discussion at next meeting.

V. Next Meeting: November 18, 2020

VI. Adjournment – Secretary Tom S. made a motion to adjourn, and the motion was seconded by Vice Chair Sebastian L. Meeting adjourned at 4:15 PM.