



VETERAN'S PREFERENCE IN PROMOTIONAL EXAMS

CITY OF HARTFORD

DEPARTMENT OF HUMAN RESOURCES AND LABOR RELATIONS

550 Main Street, Hartford, Connecticut 06103

Telephone: (860) 757-9800 | Fax (860) 722-8042 | www.hartford.gov

Name (Please Print)

Title of Position for Which You Are Applying

ELIGIBILITY: In order to be eligible for Veteran's Preference Points in a Promotional Exam, all of the following must apply:

1. The employee must meet all the minimum requirements of the position;
2. The employee must achieve a passing grade on all components of the examination, without the added points;
3. The employee's City employment must have been interrupted by the employee's military service in time of war in the Army, Navy, Marine Corps, Coast Guard or Air Force of the United States (See "SERVICE IN TIME OF WAR" below);
4. The employee's military service time in war must have been for 90 or more cumulative days;
5. The employee must have been honorably discharged; and
6. The employee must submit all the required documentation including this completed form at the time of application.

NOTE: Veteran's preference may be utilized one time only in a promotional exam during an employee's term of employment with the City.

Have you applied for veteran's preference in a previous promotional exam?

- ☐ Yes. If yes, the previous promotional exam was for the position of: _____
- ☐ No.

VETERAN'S PREFERENCE POINTS: A veteran who meets the eligibility requirements outlined above shall have five (5) veteran's preference points added to his or her passing score. If the veteran has a service-connected disability rating and is eligible for disability compensation or pension through the Veteran's Administration, he or she will have ten (10) veteran's preference points added to his or passing score. If you wish to exercise your right for a one-time veteran's preference in a City promotional examination and meet the above eligibility requirements, please check the appropriate option below.

- ☐ I am an eligible veteran with a service-connected disability and I am claiming 10 veteran's preference points.
(**Must submit your DD-214 and Disability Letter from the Veteran's Affairs Office.**)
- ☐ I am an eligible veteran and I am claiming 5 veteran's preference points. (**Must submit your DD-214.**)

SERVICE IN TIME OF WAR: Section 27-103 of the Connecticut General Statutes defines "service in time of war" as service of 90 or more cumulative days during a period of war, unless separated from service earlier because of a service-connected disability rated by the U.S. Department of Veterans Affairs, or unless the veteran served for an entire period of war that lasted less than 90 days in duration. The applicable "Periods of War" are defined in Connecticut General Statutes Section 27-103 and federal law, 38 U.S.C. § 101.

I certify that all information provided on or in connection with this application is true, complete and correct to the best of my knowledge and belief and that all representations are made in good faith. I understand that the information is subject to verification by the City of Hartford and that submission of this form does not guarantee award of the points for which I claim eligibility. I further understand that incomplete, false, misleading or inaccurate information may result in immediate disqualification from the examination process, rescinding of certification or any other appropriate administrative action.

Signature

Date