

POLICY NO: 005

DATE: February 1, 2018
DISTRIBUTION: Affected Personnel
SUBJECT: Anti-Harassment

## I. PURPOSE:

The purpose of this policy memorandum is to establish the City's policy regarding harassment. The City of Hartford is an anti-harassment workplace.

## II. RESPONSIBILITY:

It shall be the responsibility of all City personnel to comply with these provisions.

## III. IT IS THE POLICY OF THE CITY OF HARTFORD:

- a. To provide a workplace that is free from harassment and conducive to productivity.
- b. To celebrate the creativity of input from people representing a variety of cultures.
- c. To provide training to all management staff directed at preventing the occurrence of harassment in the workplace.
- d. To receive and investigate all complaints of harassment related to race, color, sex, religion, national origin, age, mental or physical disability, sexual orientation, marital status, or ancestry.
- e. To have zero tolerance for any discrimination related to race, color, sex, religion, national origin, age, mental or physical disability, sexual orientation, marital status, or ancestry.
- f. To discipline any employee who condones or is guilty of harassment.