Streamlined Annual PHA Plan (HCV Only PHAs) U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB No. 2577-0226 Expires 03/31/2024

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

Definitions.

- (1) *High-Performer PHA* A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on <u>both</u> the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) Housing Choice Voucher (HCV) Only PHA A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) Troubled PHA A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) Qualified PHA A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A.	PHA I1	PHA Information.					
A.1	PHA Name: City of Hartford Housing Authority PHA Code: CT051 PHA Plan for Fiscal Year Beginning: (MM/YYYY):07/2023 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Housing Choice Vouchers (HCVs)						
	1. 2. 3. 4.	260 Constitution Pla City of Hartford we Imagineers, LLC 635 Farmington Av Hartford Public Lib 500 Main Street, Ha	bsite: https://w enue, Hartford, rary (during tim artford, Connect	e period of public notice and public	partments/DDS/DDS-Divisions	s/Housing-Division	
		260 Constitution Pla Housing Division, I Consortia: (Check be	aza, Plaza Levei arge Conference	a joint Plan and complete table bell		No. of Units in Each Program	

В.	Plan Elements.					
D.1	Revision of Existing PHA Pla	n Elements.				
B.1	a) Have the following PHA Pl	an elements bee	en revised by the PHA since its last	Annual Plan submission?		
	Y N Deconcentration and C Deconcentration and C Deconcentration and C Financial Resources. Deconcentration Deconcentration. Deconcentration Deconcentration. Deconcentration Deconcentration. Deconcentration Deconcentration.	N Statement of Housing Needs and Strategy for Addressing Housing Needs. Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. Financial Resources. Rent Determination. Operation and Management. Informal Review and Hearing Procedures. Homeownership Programs. Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. Substantial Deviation. Significant Amendment/Modification. If the PHA answered yes for any element, describe the revisions for each element(s):				
	On October 31, 2022 the City applied to HUD for approval through its streamlined process under Section 3 of Notice PIH 2022-30 to extend the previous waiver that was granted under the good cause justifications to allow for the establishment of setting the payment standards up to 120% of the Small Area Fair Market Rent (SAFMR). The City maintained its belief that the increase in the payment standards would continue to align with the current market rents being charged					
	in Hartford's housing market. This extended waiver and the previously approved waiver allows the City to utilize the maximum amount of available federal resources in providing housing to people experiencing homelessness, seniors, individuals with disabilities, and families with children. Furthermore it helps households secure housing and allow more options for families looking to use their housing vouchers, particularly in areas of opportunity.					
	HUD approved the City reach unit size by zip code		re, the payment standards have been	n set to 120% of the SAFMR effe	ective 1/1/23 up until 12/31/23 for	

B.2 New Activities. – Not Applicable

B.3 | Progress Report.

Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan.

The COHHA has effectively administered its programs to provide for the housing needs of the low-income populations as evidenced by its continuous high SEMAP scores, homeownership participants and continued steps to assist expansion of housing opportunities within its jurisdiction including using the highest payment standards and gaining approval from HUD for a waiver to go to 120% for setting the payment standards. The approval of the waiver will be in effect from January 1, 2023 through December 31, 2023.

The COHHA applied to HUD's Registration of Interest for HUD-VASH Vouchers on August 26, 2022 and it was awarded twenty-five (25) HUD-VASH vouchers on November 3, 2022. The HUD-VASH program combines HUD Housing Choice Voucher rental assistance for homeless Veterans with case management and clinical services provided by the VA at its medical centers and community-based outpatient clinics or by VA contractors or VA designated entities. The VA facility refers all eligible HUD-VASH families to the PHA. This is the City's fourth award.

The COHHA submitted a Registration of Interest under HUD's non-competitive allocation strategy and program requirements for HUD's new Stability Voucher (SV) program on October 14, 2022 as announced via Notice PIH 2022-24 (HA). This funding opportunity is designed to encourage a community-wide commitment towards the goal of ending homelessness. The City of Hartford and its HCV contract administrator, Imagineers, LLC, and the Connecticut Balance of the State Continuum of Care, CT-505 (the CoC which will serve the PHA's geographic area and refer the eligible populations) and Journey Home have committed to a partnership to pair the Stability Vouchers with services available in the community and to help support efforts to address homelessness and serve the following eligible populations: Individuals and families who are currently experiencing homelessness; Individuals and families at risk of homelessness; Individuals and families fleeing or attempting to flee domestic violence, dating violence, stalking, sexual assault; and Veterans and families that include a veteran family who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable. (38 U.S.C. § 101(2); 38 C.F.R. § 3.1(d). To date COHHA is awaiting a response from HUD.

In October of 2022 COHHA received seventeen (17) incremental vouchers awarded to the PHA via the Consolidated Appropriations Act 2022 (P.L. 117-103). The Act appropriated \$200 million for new incremental vouchers pursuant to a method, as determined by HUD, which included a formula that may have been based on severe cost burden, overcrowding, substandard housing for very low-income renters, homelessness, and administrative capacity. To date all seventeen vouchers have been issued; and fifteen families have been housed.

The COHHA will continue to expand the supply of assisted housing as they become available.

The City of Hartford initiated a Mobility Counseling program through a partnership between the City of Hartford and Imagineers LLC. (it's HCV contract administrator) and My Sister's Place (Housing Mobility Counselor). The partnership is described in a Memorandum of Understanding (MOU) created in 2022. The City of Hartford created this arrangement in consideration of the successful relationship that was fostered under the previous partnership through the Emergency Housing Vouchers funding that was made available during 2021. In 2021 the City of Hartford Housing Authority received funding for 50 Emergency Housing Voucher Program (EHV) including set-aside funding to support mobility counseling services for EHV participants as described in HUD Notice PIH 2021-15. This effort is also in response to HUD Notice PIH 2022-18 and in anticipation of the pending March 2023 HUD Notice of Funding Opportunity (NOFO) for Mobility Related Services. The City of Hartford intends to apply for the March 2023 mobility related services NOFO, which would for the first-time provide direct ongoing funding for mobility counseling activity. It is the goal of this partnership initiative to help support as well as enhance the City of Hartford's application efforts for the future ongoing funding for mobility counseling services offered in the pending Mobility Related Services NOFO. My Sisters' Place will be providing mobility housing counseling services to the City's HCV program participants particularly for those that have children under the age of 16 and desire to be referred to these services in locating housing with an emphasis of locating housing in areas of high opportunity. The housing counseling services include premove counseling, helping a family identify and visit potentially available units during their housing search, helping a family find a unit that meets the household's disability-related needs, providing transportation and directions, and assisting with the completion of rental applications. These activities also include pos

The COHHA will continue to consider adding additional PBV awards to encourage the development of quality, affordable housing in downtown structures for qualified income eligible households on the COHHA's rental assistance waiting list and that will be accessible to all the amenities that downtown has to offer.

The COHHA's contractor has initiated a more vigorous landlord outreach initiative in order to solicit more landlord participation for its HCV program. It has also created a landlord portal that includes forms, information, and data that they can directly access.

The COHHA will continue and is committed to meeting the goals and objectives outlined in its 5-Year PHA Plan.

B.4 Capital Improvements. – Not Applicable

B.5	Most Recent Fiscal Year Audit.				
	(a) Were there any findings in the most recent FY Audit? 6/30/2022				
	Y N N/A (b) If yes, please describe:				
C.	Other Document and/or Certification Requirements.				
C.1	Resident Advisory Board (RAB) Comments.				
	(a) Did the RAB(s) have comments to the PHA Plan? We will report with an update prior to the HUD submission of the plan in order to facilitate more response time from RAB and the public.				
	Y N □ □				
	(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.				
C.2	Certification by State or Local Officials.				
	Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.				
C.3	Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.				
	Form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed, must be submitted by the PHA as an electronic attachment to the PHA Plan.				
C.4	Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan?				
	Y N Update will be done prior to HUD submission of plan in order to facilitate more response time from RAB and public. If yes, include Challenged Elements.				
D.	Affirmatively Furthering Fair Housing (AFFH).				
D.1	Affirmatively Furthering Fair Housing (AFFH).				
	Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR \S 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR \S 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.				
	Fair Housing Goal:				

	air housing strategies and actions to achieve the goal	
N/A - Assess	ment of Fair Housing is currently not a requirement of PHAs.	
Eair Hau	sing Goal:	
	air housing strategies and actions to achieve the goal	
N/A - Assess	ment of Fair Housing is currently not a requirement of PHAs.	
	sing Goal:	
<u>Describe f</u>	air housing strategies and actions to achieve the goal	
N/A - Assess	ment of Fair Housing is currently not a requirement of PHAs.	

Instructions for Preparation of Form HUD-50075-HCV Annual PHA Plan for HCV-Only PHAs

- **A. PHA Information.** All PHAs must complete this section. (24 CFR §903.4)
 - A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

B. Plan Elements. All PHAs must complete this section. (24 CFR §903.11(c)(3))

	B.1	Revision of Existing PHA Plan Elements. PHAs must:		
		Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."		
		Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA and other families who are on the Section 8 tenant-based assistance waiting lists. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income); (ii) elderly families (iii) households with individuals with disabilities, and households of various races and ethnic groups residing in the jurisdiction or on the public housing and Section 8 tenant-based assistance waiting lists. The statement of housing needs shall be based on information provided by the applicable Consolidated Plan, information provided by HUD, and generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. Once the PHA has submitted an Assessment of Fair Housing (AFH), which includes an assessment of disproportionate housing needs in accordance with 24 CFR 5.154(d)(2)(iv), information on households with individuals with disabilities and households of various races and ethnic groups residing in the jurisdiction or on the waiting lists no longer needs to be included in the Statement of Housing Needs and Strategy for Addressing Housing Needs. (24 CFR § 903.7(a)).		
		The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. ($24 \text{ CFR } \$903.7(a)(2)(i)$) Provide a description of the ways in which the PHA intends, to the maximum extent practicable, to address those housing needs in the upcoming year and the PHA's reasons for choosing its strategy. ($24 \text{ CFR } \$903.7(a)(2)(ii)$)		
		Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. (24 CFR §903.7(b))		
		☐ Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))		
		☐ Rent Determination. A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. (24 CFR §903.7(d))		
		Operation and Management. A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. (24 CFR §903.7(e)).		
		☐ Informal Review and Hearing Procedures. A description of the informal hearing and review procedures that the PHA makes available to its applicants. (24 CFR §903.7(f))		
		☐ Homeownership Programs . A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8y of the 1937 Act, or for which the PHA has applied or will apply for approval. (24 CFR §903.7(k))		
		Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements. A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA's partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA's partnerships with other entities, and activities subject to Section 3 of the Housing and Community Development Act of 1968 (24 CFR Part 135) and under requirements for the Family Self-Sufficiency Program and others. Include the program's size (including required and actual size of the FSS program) and means of allocating assistance to households. (24 CFR §903.7(l)(i)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(l)(iii)).		
		☐ Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))		
		☐ Significant Amendment/Modification . PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan.		
		If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.		
	B.2	New Activities. This section refers to new capital activities which is not applicable for HCV-Only PHAs.		
	B.3	Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.11(c)(3), 24 CFR §903.7(r)(1))		
	B.4	Capital Improvements. This section refers to PHAs that receive funding from the Capital Fund Program (CFP) which is not applicable for HCV-Only PHAs		
	B.5	Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.7(p))		
c.	Othe	r Document and/or Certification Requirements.		
	C.1	Resident Advisory Board (RAB) comments. If the RAB had comments on the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)		

- C.2 Certification by State of Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15). Note: A PHA may request to change its fiscal year to better coordinate its planning with planning done under the Consolidated Plan process by State or local officials as applicable.
- C.3 Civil Rights Certification/ Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed. Form HUD-50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the certification requirement to affirmatively further fair housing if the PHA fulfills the requirements of §§ 903.7(o)(1) and 903.15(d) and: (i) examines its programs or proposed programs; (ii) identifies any fair housing issues and contributing factors within those programs, in accordance with 24 CFR 5.154; or 24 CFR 5.160(a)(3) as applicable (iii) specifies actions and strategies designed to address contributing factors, related fair housing issues, and goals in the applicable Assessment of Fair Housing consistent with 24 CFR 5.154 in a reasonable manner in view of the resources available; (iv) works with jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; (v) operates programs in a manner consistent with any applicable consolidated plan under 24 CFR part 91, and with any order or agreement, to comply with the authorities specified in paragraph (o)(1) of this section; (vi) complies with any contribution or consultation requirement with respect to any applicable AFH, in accordance with 24 CFR 5.150 through 5.180; (vii) maintains records reflecting these analyses, actions, and the results of these actions; and (viii) takes steps acceptable to HUD to remedy known fair housing or civil rights violations, impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o)).
- C.4 Challenged Elements. If any element of the Annual PHA Plan or 5-Year PHA Plan is challenged, a PHA must include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing (AFFH).

D.1 Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D., nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the Annual PHA Plan. The Annual PHA Plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 6.02 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality