



**CITY OF HARTFORD**  
 Procurement Services / Contract Compliance Unit  
**Hartford Residency Verification Form**

**HARTFORD RESIDENT INFORMATION**

Last Name		First Name		Middle Name	
Current Permanent Address		Apt / Unit #		City/State	
				Hartford, CT	
				Phone Number	

1.) How long have you lived at the above address? \_\_\_\_\_

2.) Do you own or rent the property where you reside?       Own       Rent

3.) Are you registered to vote?       Yes       No

4.) In which town / city are you registered to vote? \_\_\_\_\_

**EMPLOYER INFORMATION**

Company Name	Phone#	Date of Hire

**PROOF OF RESIDENCY (Attach Copies of A or B, and C)**

A.  Current State of CT Drivers License with full name and current Hartford, CT physical address *(additional documentation may be requested if change of address label is affixed to the back of license)*

B.  Valid Government Issued (Municipal, State or Federal) Picture Identification with full name and current Hartford, CT physical address

C. **Copy of one (1) of the following:**

<input type="checkbox"/> Most Recent Utility Bill (telephone, gas, electric or water)	<input type="checkbox"/> Most Recent Municipal Tax Receipt or Bill
<input type="checkbox"/> Any other Legal Document(s), within last 90 days, which establishes address in Hartford, CT	<input type="checkbox"/> Most recent State or Federal Tax Return
<input type="checkbox"/> Current Lease, Mortgage Statement or Deed to Home	<input type="checkbox"/> Most Recent Bank Statement

**CERTIFICATION**

As the **employee**, I hereby attest that I am a bona fide resident of the City of Hartford and as of the date of this application, am domiciled in Hartford, CT and that all statements made on this Hartford Residency Verification form are true, complete and correct. I understand and agree that if I make any false and/or misleading statements of fact, I am subject to disqualification as a Hartford resident.

**HARTFORD RESIDENT SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As the **employer**, I attest that (1) I have examined the document(s) presented by the above-named employee, (2) the above-listed document(s) appear to be genuine and to relate to the employee named, and (3) to the best of my knowledge the employee is a Hartford resident.

**EMPLOYER SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_