Department of Families, Children, Youth and Recreation – Division for Youth

**FY 2022 UNITY Grant Monitoring Checklist**

*For DFCYR use. Please maintain this record.*

Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Category: <$5K $5K-24.999K $25K+

**Follow-Up Criteria (after award)**

Procurement review and contract (<$25K only) Yes No

Community-panel review & professional services contract (>$25K only) Yes No

City-required Insurance Yes No

Utilizes City ETO, MyRec, or has in-house data capacity Yes No

Signed data sharing agreement with Hartford Data Collaborative Yes No

Signed agreement to provide data Yes No

Utilizes Summer UNITY 2021 logo Yes No

Staff background checks provided/verified Yes No

First Aid and CPR training Yes No

DCF Mandated Reporter training Yes No

Health and Safety information session Yes No

Hartford Data Collaborative information session Yes No

**DFCYR Notes**

DFCYR Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_